



Groveland

MASSACHUSETTS

TOWN OF GROVELAND

2025 MAR 10 AM 8:14

Board/Committee Name: Cultural Council  
Date: February 21, 2025  
Time: 5:00 PM  
Location: Town Hall – Main Meeting Room  
183 Main Street, Groveland, MA 01834

#### **BOARD MEMBERS**

Present: Ruth Rivard, Steve Baker, Larry Elardo, Carole Funchionn  
Absent: Dave Petrillo

Meeting was called to order at 5:03 PM.

#### **DISCUSS ADMINISTRATIVE TASKS**

##### **FINAL REPORTS**

- The final reports, due by Jan. 16, were submitted by Ruth.

##### **GRANT REIMBURSEMENTS**

- Ruth followed up on the two grant reimbursements outstanding.
- The board discussed Ruth's proposal to clarify a submission deadline of December 31st for reimbursement submittal form requests, rather than the standard phrasing, going forward.

##### **LETTERS FROM COUNCIL TO RECIPIENTS**

- Grant recipients received an email letter and will soon receive the follow-up approval letter from the Cultural Council board which Ruth has been drafting.
- Ruth composed approval letters to be sent to grant recipients, which she brought in to discuss with board members.
- Board members approved Ruth's proposed letter changes.

#### **MEETING MINUTES**

9/13/24

- Completed by Ruth, accepted by Council, submitted to Clerk

11/8/24

- Ruth will complete minutes, to be voted for approval on 3/8/25

12/6/2024

- Completed by Ruth, emailed to Council
- Steve made a motion to approve the minutes, which was seconded by Larry and accepted by unanimous vote with one abstention.

12/19/24

- Ruth will complete minutes, to be voted for approval on 3/8/25

1/10/25

- Completed by Steve, emailed to Council
- Ruth made a motion to accept the minutes, which was seconded by Steve and approved by unanimous vote.

2/21/25

- Carole will complete minutes, email to Council to be voted 3/8/25

#### ***COUNCIL INITIATED PROGRAMMING (CIP) ALLOCATION***

- Larry spoke with Claire Walsh about the Groveland Historical Society's September 175th anniversary program. The Society provided a list of organizations under consideration for which they will need funding. The Society spent around \$5,000 on entertainment groups at the 150th celebration. A board conversation ensued. The board was in agreement to allocate funds to the Historical Society for the programming.
- Larry made a motion to allocate funds to the Groveland Historical Society in support of Groveland's 175th Anniversary celebration events and parade, which was seconded by Carole and approved by unanimous vote.
- Community Outreach Plan

Ruth suggested that inquire about a Cultural Council table at the 175th Anniversary celebration to bring more awareness to the community about the cultural grants available from MCC.

#### ***SCHEDULE NEXT MEETING***

- 3:00 PM, Friday, March 8, 2025 - Zoom
- 5:00 PM, Friday, May 30, 2025 - Town Hall's Main Meeting Room

#### ***ADJOURNMENT***

- Motion to adjourn made by Larry, which was seconded by Steve and approved by unanimous vote. Meeting adjourned at 5:35 PM.

*Minutes recorded by Carole Funchion*

*Minutes accepted 03.08.25*

