

Shade & Seating at the Pines Recreation Area

Applicant Information

Name of Applicant: Rebecca Oldham, Town Administrator

Name of Co-Applicant, if applicable: Annie Schindler, Town Planner & Conservation Agent

Contact Name: Rebecca Oldham, Town Administrator

Mailing Address: 183 Main Street, Groveland MA

Phone: 978.556.7204

Email Address: roidham@grovelandma.com

Location of Project

Name of Project: Shade & Seating at the Pines

Address of Project (or Assessor's parcel ID): 06-001-0 & 11-015-0

Funding Information

CPA Category (include all that apply):

Open Space

Historic Preservation

Recreation X

Community Housing

Project Cost

CPA Funding Requested: \$21,426

Total Cost of Proposed Project: \$21,426

Project Information

1. Description

a. Give a description of the project in a brief narrative (50 words or less.)

This project will provide additional seating and shade at the Pines Recreation Area for people visiting the park, using the playground or splashpad, and those watching practice/games on the small utility field.

2. Goals

a. What are the goals of the proposed project?



The goals are to provide additional seating and shade options for the Pines Recreation Area.

b. Who will benefit and why?

Not only can shade structures add unique elements to a space, but they also offer important benefits. Adding shade to outdoor areas to provide protection from ultraviolet (UV) rays, reduce the temperature under the shade structure, and keep outdoor recreational products strong and durable. Currently at the Pines Recreation Area we only have one shade structure, the Pavilion.

Park benches are an important amenity for any public park. They provide a place for people to rest, relax, and socialize. They also encourage people to spend more time outdoors. When you add shaded benches or tables to an outdoor recreation area, you create a welcoming environment for everyone.

Additionally, one of the locations for a shade structure is planned to be placed over the playground equipment. Equipment, such as playgrounds, tables and benches, can get extremely hot if they are not shaded. A shade structure can keep these amenities cool so people can relax, and children can play without burning their skin. Shaded areas give park and playground visitors a place to rest and relax comfortably.

3. Community Need

a. Why is this project needed?

During hot summer days, children and guardians have little to no reprieve from the hot sun while they are enjoying the playground. Additionally, seating at the Pines is limited to the Pavilion, which with the increased number of activities at the Pines, will soon not be sufficient for the traffic that it will see.

b. How does it address needs identified in existing Town plans?

In the recently accepted Comprehensive Plan, the Pines is recognized as a significant location in Groveland and improving it should be a priority. It has also been an issue that the Recreation Committee has been focusing on, specifically providing seating options for all and making the area accommodating for all those that use the park, not just the ball fields. There have been many conversations about providing additional shade and seating to accommodate those who visit.

4. Community Support

a. What is the nature and level of support and/or opposition for this project?

Improvements to the Pines Recreation Area has been presented in both the Open Space & Recreation Plan, the Comprehensive Plan, and in general public meetings when highlighting the Town's assets. The Recreation Committee has also expressed interest in this initiative.

5. Timeline

a. What is the schedule for project implementation?

Project implementation would begin as soon as funding is available. Once funding is secured, we will work with the Procurement Agent on placing an order with a manufacturer and the structure will be installed as soon as available. The structure will need a building permit, so the Building Commissioner will be involved for the entirety of the project. For the seating area, once a final location is confirmed, the contractor will begin with pouring a concrete pad and installing the bench area.

b. Include a timeline for all critical milestones.

The first critical milestone would be placing the order for the structure. Once that has been complete, a more complete timeline will be established, but it can be assumed that once the structure is delivered, it will be installed within a timely manner. As this project is construction, the specific examples are the traditional construction milestones of confirming a plan, acquiring the necessary materials, receiving a building permit, building the structure, and receiving the proper sign offs from the Building Commissioner that the structure was constructed correctly.

6. Implementation

a. Who will be responsible for implementing the project?

The Town Administrator will be responsible for implementing the project with assistance from the Highway Superintendent, Renny Carroll.

b. Who will be the project manager?

The project manager will be Town Administrator, Rebecca Oldham.

c. What relevant experience does the project manager have?

The Town Administrator has over 10 years of managing various grant projects and construction projects. She is well versed in project management, financial reporting, and procurement requirements.

7. Success Factors

a. How will the success of this project be measured?

The success of this project would be measured by reviewing the project scope, evaluating project specifications, analyzing the project budget, and reviewing the use of the benches and shade structures.

b. Please provide specific examples.

Specific examples would be the use of the new benches and shade structures, coming in on budget or under budget and ensuring the benches and structures were installed properly.

8. Budget

See attached estimates. All funds are for construction and not for maintenance. There is a \$500 allocation for signage.

Item	Quantity	Cost				
Shade Structures	2	13,217.40				
Structure Installation		4,800.00	* Includes Prevailing Wage Rates			
Benches	2	960				
Signage	1	500.00				
Subtotal		19,477.40				
Contingency	10%	1,947.74				
Total		<u>\$21,425.14</u>				

9. Other Funding / Matching

N/A

10. Maintenance

a. If ongoing maintenance is required for your project, how much will it cost?

The maintenance that is required with the shade structures is removal of the fabric during the winter and then replacing the fabric in the spring. In each instance the time expected to complete such is two hours for both structures. The only other foreseen expense is replacing the fabric once it has become worn. However, the fabric is expected to last up to 10-15 years if properly maintained.

b. If ongoing maintenance is required for your project, how will it be funded?

Labor will be provided in-kind, and the replacement of the fabric will be funded by the Parks Operations and Maintenance Revolving fund.

11. Additional Information

N/A



Quote
EST-001258

UltiPlay
43 Main St
Blackstone Massachusetts 01504

Bill To
Town of Groveland
183 Main Street
Groveland, Massachusetts 01834

Date : Dec 05, 2023
Quote Expires : Dec 29, 2023
Sales Rep : Joe McMahon
Rep Email : jmcMahon@ultiplayus.com
Rep Phone # : 508-294-6518

Ship To
Town of Groveland

#	Item & Description	Qty	Rate	Discount	Amount
1	USA Shade Products Single post cantilever 14 x 14 , 8 foot entry with quick release .	2	5,530.00	11.00%	9,843.40
2	Installation of two shade units at prevailing wage rates	1	4,800.00	0.00	4,800.00
Subtotal					14,643.40
Shipping					3,374.00
Total					\$18,017.40

Thank you for the opportunity to assist with your recreation project.

Terms & Conditions

Due to supply chain challenges, our manufacturers are facing longer lead times than usual. Most of our manufacturing partners are shipping 3-6 months out. Quote is valid for 30 days and requires our authorization thereafter. Trash and packaging materials will be consolidated and stacked neatly on Customer's site or placed in Customer's dumpster on site if other arrangements have not been agreed.

Prices in the above Quote are valid under the noted expiration date. If you choose to pay with a credit card, processing fees will be added to the total. Tax will be added to the final invoice unless a tax-exempt certificate is provided. For orders in an amount of \$100 or less, payment in full is required at the time of the order. For all other orders, a minimum 1/3rd deposit is required, unless expressly waived by UltiPlay (Orders from governmental entities are excluded from the deposit requirement).

Orders become final forty-eight (48) hours from receipt of Order Agreement. Orders may NOT be canceled or returned under any circumstances. Items which may be canceled or returned are subject to a twenty (20%) percent restocking fee, plus the cost of return freight. Returned items must be in original packaging, in new condition, and returned within ten (10) days. Authorization for the return must be obtained in writing from UltiPlay. Orders for products, other than those from Playworld, may NOT be canceled or returned.

If we can assist in any way, please reach out to your Sales Representative noted at the top of this document.

Authorized Signature _____
Signature, Title and Date

12/27/2023

Groveland Community Preservation Committee
183 Main Street
Groveland, MA 01834

RE: Application for Shade Structures & Seating at the Pines

Mr. Dempsey,

Please find this letter as a show of support from Dennis and Kerrie McNulty for the application to install shade structures and seating at the Pines playground. There is currently neither of those amenities in this area, which means there is no place for people to go on hot summer days, or places to sit while watching children play.

We have 3 young children. We utilize The Pines playground, courts, dog park, and library activities regularly (Mrs. Bergen is AWESOME!). We love living here! But, during the summer months, it is difficult to use the facilities for any extended period of time. There is no UV protection on the playground, the structures are too hot to use, and no seating breaks from the sun.

We are hopeful that the Town receive this grant to improve this great resource. If you have any questions or require any further information, please do not hesitate to reach out.

Sincerely,

Dennis and Kerrie McNulty

6 Valley Farm Rd

781-307-5295