

Langley Adams Library Board of Trustees meeting
February 8, 2024

Attending: Jay Collins, Robert Downey, Jan Dempsey, Lee Thomas, Lindsey Aylward, Laurel Puchalski, Kathy Prunier, Mary Lou Costello, Nancy Hurley Darcy Lepore,

ZOOM session was recorded.

Meeting opened L. Puchalski motions to open the meeting, K. Prunier seconds, and motion passes on unanimous roll call vote.

R. Downey called to close open meeting to go into executive session
In accordance with MGL c 30A, sec. 21(a)(1) – To hear complaints and/or charges against a public employee/official, and to adjourn directly from executive session.

Vote taken K. Prunier makes motions to enter executive session. J. Collins seconds the motion and motion passes on a unanimous roll call.

Executive session:

- R. Downey shared his reason for sharing email chain. He proposes to go through all documents to review and suggests that the BOT come up with recommendations to address concerns.
- Staffing review.
- Review use of emails and texts to share information.
- R. Downey reviewed draft of agenda.
- Board will plan for town comments at the beginning of the next BOT meeting after the call to order.
- Board would like to respond to emails received from the public.
 - R. Downey will respond to emails to thank senders for their letter expressing concern for our library, and that their concerns have been noted by the LA BOT.
- Initial suggestions to address concern:
 - Suggest use of report or maintenance log to record building incidents (Tile) either physical building or other incidents. Copy can go to BOT for documentation.
 - Maybe log communication?
 - Provide professional team building with staff
 - Training with GPD

K. Prunier motions to adjourn. L. Thomas seconds. Vote passes on unanimous vote.

Respectfully submitted,
Nancy Hurley

Langley Adams Library Board of Trustees Meeting Minutes 2/14/2024

Attendance : Lindsey Aylward, Mary Lou Costello, Jan Dempsey, Robert Downey, Nancy Hurley, Laurel Puchalski, Kathleen Prunier, Lee Thomas and Director Darcy Lepore. Absent: Jay Collins
ZOOM session was recorded.

Call to order at 6:03 p.m. on a motion made by L. Thomas, seconded by L. Puchalski
Approved unanimously by Roll Call vote.

Minutes

- The Board of Trustees introductions

- R. Downey opened the meeting and invited comments from the public. The following individuals provided comments to the BOT:
 - Adriana Woods – read letter from 188 signed residents
 - Beth Greenhagen
 - Torrie Rhodes
 - Kerry McNulty
 - Lauren King
 - Danielle Burns
 - Liz Jones
 - Stella, Anna, Brooke – children
 - Idi -child
 - Savannah – child
 - A. Andrade
 - Josie, Reece - children
 - Tiffany Colloggi
 - Lisa Goulet
 - Sue Hamill
 - Shawn
 - Lindsay read CJ's (child) statement
 - Liz Zimmerman
 - Ashley Christiansen
 - Marcus -child
 - Bergen Daley - The BOT unanimously votes to allow B. Daley, a non-resident of Groveland, to speak before the BOT.

- **Treasurer's Report**
M. Costello provided the monthly Bartholomew report and forwarded an email from Chuck Patterson at Bartholomew regarding Kathleen Glowacki's promotion to VP.

M. Costello asks if Kathleen Glowacki is scheduled to meet with the BOT next month. R. Downey says yes, Kathleen will attend and review 3 different approaches to investment. This information will help prepare the BOT for the upcoming town meeting.

- **Director's report** – D. Lepore reviewed adult programming numbers. All categories except for passes reflect an increase in use over the last year. K. Prunier mentioned the May 18th Mystery Con organized by Adult Services Coordinator Sue Nakanishi and the impressive number of authors who are scheduled to attend.

D. Lepore read the warrants and total as follows:

24-27 \$4,660.43

24-29 \$0

Total \$4,660.43

Other:

Carpet update: The bids are out, but no information on the bid, yet. R. Downey explains the layout may change and will require the library be closed for a couple of days. D. Lepore will find out if the movers are library-specific movers, as this will have an impact on the timing and staff needs during the replacement and move.

D. Lepore is meeting with the finance committee on Wednesday, February 28. R. Downey will post this as a meeting, so that if a quorum of trustees attend it will have been advertised. BOT members can attend to support Library budget.

D. Lepore will correct the Assabet Valley interactive calendar to reflect that B. Daley is no longer leading the STEM club activity.

Joan is leading Take and Makes. J. Dempsey is re-supplying the children's room and conducting reading activity.

D. Lepore reports the Cultural Council has awarded the library \$1000 from Cultural Council. N. Hurley will follow up with a thank you note.

D. Lepore reviewed the upcoming activity schedule .

- **Other**

Question raised on the trust fund change and the town of Groveland: Will the library need to approve change independently or does the town need to approve this change town-wide that includes the library?

K. Prunier asks if the BOT needs to vote in March to approve the change? Bartholomew will advise next month.

Monday, February 12 - Children presented artwork on geometric polar bears, and received awards for their efforts. Their work is on display at Town Hall.

In response to a point made during the public comments, L. Puchalski commented on the petition request to change by-laws and stated that as the BOT is governed by MA Board of Library Commissioners. L. Puchalski read the BOT responsibilities regarding staffing, and reminded attendees that the BOT must adhere to MA laws.

The Board of Trustees notes that a resigned individual may reapply for an open position.

K. Prunier reminded attendees that the BOT has an open meeting every month and it encourages participation. She also states that the library director is evaluated in 2 open meetings annually.

R. Downey thanks community members for coming and providing comments to the board. A member of the public asks if there will be a response to the public comments from the BOT. R. Downey shares that the BOT will meet to prepare a response to the public comments.

Adjournment:

L. Puchalski makes a motion to adjourn at 7:45 PM, K. Prunier seconds and the motion passes on a roll call vote. L. Thomas abstains.

NEXT MEETING MARCH 13th, 2024

Respectfully submitted,
Nancy Hurley

Langley-Adams Library
Director's Report
February 14, 2024

Circulation Statistics

	January 2024	December 2023	January 2023
Hoopla	88	71	46
Kanopy	54	37	31
Circ/Renewals	2,635	2,328	2,364
Overdrive/Libby	1,091	822	684
Passes	7	9	16

Programming

January Numbers:

Standout Programming:

- 1/22 Kemper Donovan – 22 attendees (hybrid)
- 1/24 Crafternoon – 25 attendees
- 1/29 Angela Lansbury – 164 attendees (hybrid)

January Totals:

- Adult Programming Attendance: 398
- Youth Programming Attendance: 312
- All Ages Programming Attendance: 11
- Hybrid Programming In-Person Attendance: 15
- Hybrid Programming Virtual Attendance: 204
- Live In-Person Programming Attendance: 462
- Virtual Programming Attendance: 73

Total Program Attendance: 712

Warrants

- 24-27 \$4,660.43
- 24-29 \$0

Total \$4,660.43

Other

Flooring/Carpet Update: The carpet bids are being done this month. There is still a March time frame for the moving/carpet project.

Reminder: Meeting with Finance Board on February 28th at 5pm.

Upcoming Programming!

A list of just some of our upcoming programming! Information is on our online calendar!

Youth:

Open Play for Ages 0-5 – 2/15, 2/16, 2/23, 2/26
Dungeons and Dragons for Ages 10+ - 2/16, 3/1, 3/15
Professor Bugman (Ages 3+) - 2/22
Open LEGO Play – 2/21
Crafternoon: Sewing Pencil Toppers – 2/22
Drop In Perler Beads – 2/23
Special Showing of Ruby Bridges (Families) – 2/24
Pokemon Club (Gr. 3-7) - 2/26
7th & 8th Grade Book Club – 2/28
Beginner Book Club – 3/4
Preschool Storytime with Laurel – Starting 3/7 (three week session)
Robothink – 3/8
Science with Dr. Buss (Gr. 4-8) - 3/13
Curious Creatures – 3/20

Adult:

Virtual: A History of Activism through Cookbooks – 2/15
Virtual: Duke Ellington and the Harlem Renaissance – 2/20
Wednesday Night Book Club – 2/21
Virtual: A Look at Anti-Semitism Through the Eyes of a Child Holocaust Survivor – 2/21
Virtual: Creating a Grandfather's Living Autobiography – 2/22
Hybrid: Author McCracken Poston Jr. - 2/23
Virtual – Overbooked Book Club – 2/26
Adult Knit-a-Bitters – 2/26
Hybrid – Authors Ali Hazelwood, Nikki Payne, and Denise Williams – 2/26
Virtual – Making Arancini with The Cookery – 2/27
Hybrid – Thriller Author Edwin Hill - 3/4