

Langley Adams Library Board of Trustees Meeting Minutes 12/13/23

Attendance: Lindsay Aylward, Jay Collins, Mary Lou Costello, Jan Dempsey, Robert Downey, Laurel Puchalski, Kathleen Prunier, Lee Thomas and Director Darcy Lepore Absent: Nancy Hurley

ZOOM session was recorded.

Call to order at 6:00 p.m. on a motion made by L. Puchalski, seconded by R. Downey

Minutes

- Minutes of 11/08/23 were approved as amended by Roll Call vote on a motion made by K. Prunier, seconded by L. Puchalski. L. Aylward abstained, as she was absent at meeting.

Treasurer's Report

- Representative from Bartholomew will be at next meeting, either in person or on ZOOM.
- Director's Report** (see attached)
Warrants were read:
24-17 \$6,706.89*
24-19 \$7,229.26**
24-21 \$2,345.50

Total \$16,281.65

*\$4,776.59 toward LSTA grant
**Majority toward Ingram
- Carpet installation and book removal discussion. Three quotes were given, FIRST RATE MOVING AND STORAGE was selected. Steve McPherson is manager of the project.

FY25 Budget Discussion

- D. Lepore presented the cover letter and proposed budget for FY25. Report due December 15. 4.5% increase, due to increase of Library Materials line item, as per MGL regulations. February 28, K. Prunier made the motion, seconded by L. Thomas to accept the Budget and Cover letter as written. Approved unanimously by Roll Call vote.

Other

- J. Dempsey asked about Goals for Director's Evaluation. Tabled until next meeting.

Meeting was adjourned at 6:40 p.m. on a motion made by J. Dempsey, seconded by M. Costello and unanimously voted by roll call.

Next meeting will be held via ZOOM on January 10, 2024 at 6:00 p.m.

Respectfully
submitted,
Laurel Puchalski

TOWN OF GROVELAND
2024 JAN 16 AM 9:52
TOWN CLERK
RECEIVED/POSTED

Langley-Adams Library
Director's Report
December 13, 2023

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Circulation Statistics

	November 2023	October 2023	November 2022
Hoopla	87	92	55
Kanopy	59	32	45
Circ/Renewals	2,541	2,974	2,514
Overdrive/Libby	833	885	563
Passes	12	6	7

Programming

November Numbers:

Standout Programming:

11/6 Author Michael Falco : 75 attendees
11/13 Author Sara Driscoll : 68 attendees
11/27 Frank Mandosa – Superheroes : 109 attendees

November Totals:

Adult Programming Attendance: 685
Youth Programming Attendance: 193
Hybrid Programming In-Person Attendance: 41
Hybrid Programming Virtual Attendance: 239
Live In-Person Programming Attendance: 324
Virtual Programming Attendance: 274

Total Program Attendance: 878

Warrants

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**Majority toward Ingram

Other

Flooring/Carpet Update: Please see attached document with moving quotations. First Rate Moving & Storage will likely be the choice. Rebecca has let me know that if you have any questions, please direct them to her.

Attachments: Variance Report, Donations/State Aid Report, Quotations for moving, Budget materials