



APPROVED FEBRUARY 26, 2024

BOARD OF SELECTMEN

Meeting Minutes

Tuesday, January 2, 2024

Groveland Town Hall 183 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 8, as well as through Zoom virtual meeting software for remote access.

PRESENT: Chair Daniel MacDonald, Acting Chair Kathleen Kastrinelis, Selectmen Edward Watson, Mark Parenteau, Jason Naves.
Rebecca Oldham, Town Administrator

CALL MEETING TO ORDER AT 6:30 P.M. – Acting Chair Kastrinelis called the meeting to order at 6:30 pm and introduced the members of the Board of Selectman as well as the Town Administrator. Acting Chair Kastrinelis explained that Chair MacDonald was expected to join the meeting.

PUBLIC COMMENT *Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen's Public Comment Policy amended November 13, 2017.*

- None

DISCUSSION & POSSIBLE VOTE:

1. Approve Field Use Permit for Essex Premier, Nicole Marisolo, for use of Shanahan Field for a soccer clinic July 22nd through August 2nd from 8am to 2pm.
A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve the Field Use Permit for Essex Premier, Nicole Marisolo, for use of Shanahan Field for a soccer clinic July 22nd through August 2nd from 8am to 2pm. Voted: 4-0. One absent.
2. Whittier Vocational Technical School Building Project, *Selectmen Watson:*
Acting Chair Kastrinelis recused herself from the meeting; Selectman Naves took over the discussion.
Selectman Watson reminded everyone of the vote taking place on Tuesday, January 23, 2024 from 11:00 am until 7:00 pm; this is voting to approve a new building at Whittier Voke Tech. There is no early voting for this election. Selectman Watson reported that when the Superintendent presented plans to the BOS, he had suggested having copies of the building plans available at the Library and the Town Hall in all eleven communities and that never happened – for transparency reasons Selectman Watson thought this would be a good idea and the Superintendent had agreed. According to the Business Manager at Whittier Voke Tech for the average priced home in Groveland at \$575,000, they are looking at an increase of about \$264 yearly for thirty years, however, according to the Board of Assessors, the average price is now higher than \$575,000. Selectman Naves noted the significant cost for extensive repairs that are needed at the current building.
3. Personnel Policies & Procedures Manual, *Town Administrator:*
Chair MacDonald joined the meeting and was present for this discussion.
TA Oldham explained that Personnel Policies & Procedures have not been updated since 2005 and a lot has changed in that time. This was one of TA Oldham's goals to review and update as needed and that is what is in front of the BOS tonight. This will be posted for employees to review for ten days and then there will be a Public Hearing to allow for comments; the information has been sent out to the Department Heads. Selectman Kastrinelis felt that this document being presented provides clarification for the employees.

APPOINTMENTS OF THE BOARD:

- None.

APPROVAL OF THE MINUTES:

4. Board of Selectmen Meeting Minutes November 20, 2023:

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the Board of Selectmen Meeting Minutes November 20, 2023. Voted: 5-0.

OLD OR UNFINISHED BUSINESS:

- Selectman Kastrinelis talked about comments she received in regards to the trash contract and the use of the overflow bags that are not being adhered to and asked the Board what they would like to do to enforce this. Chair MacDonald suggested adding this to a future agenda.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING:

- Selectman Kastrinelis noted that there are reports of target practice being done at Center Street; not sure if this is in fact true but would like to ask the Police to add enforcement signage there.

TOWN ADMINISTRATOR'S TIME:

TA Oldham reported:

- The final budget book should be ready electronically on Friday.
- Reminder that the vote is taking place on January 23, 2024 to approve moving forward with the MSBA; this vote is for the building and will not be for funding at this time that will be determined at a later date.

SELECTMEN'S TIME & REPORTS *Time to be used to make statements, propose future agenda items, or congratulate residents/teams on accomplishments; this time should not be used to initiate a discussion.*

- Chair MacDonald: will invite the Town Clerk to the next meeting to talk about the upcoming town elections.
- Selectman Kastrinelis: asked about inviting the Fire to discuss ways to regionalize services. Would like to discuss changing the BOS to Select Board, this will be added to the next meeting agenda.

CORRESPONDENCE

5. Fiscal Year 2024 Fair Share Apportionment Letter
6. City of Newburyport Whittier Info Night Flyer, January 9th at 6pm:
 - this is about the school building project.

ADJOURNMENT:

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to adjourn the meeting at 7:35 pm. Voted: 5-0.

The next regularly scheduled meeting of the Board of Selectmen will be Tuesday, January 16, 2024, at 6:30PM.

Respectfully submitted,

Katherine T. Ingram

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