



Town of Groveland MASSACHUSETTS

Board/Committee Name: Finance Board
Date: September 20, 2023
Time: 6:00 p.m.
Location: Town Hall – Main Meeting Room
183 Main Street, Groveland, MA 01834

Present:

Board Members: Ruth Rivard, Melissa Baker, Jim Scanlon, Kerry Goodwin, Bill O’Neil

Absent Members: Alexander Wood

Other Attendees: Rebecca Oldham, Ellen Petrillo

Opening:

The regular meeting of the Finance Board was called to order at 6:01p.m. by Melissa.

Reorganization of the Board:

Positions tabled from last meeting:

- Secretary: Jim made a motion to nominate Kerry to be Secretary; seconded by Ruth. After discussion, Jim withdrew his motion. With no one coming forward for this role, Jim made a motion to table, seconded by Ruth, passed unanimously. Motion tabled.
- Community Preservation Committee: Kerry may represent the Rec Committee on CPC. Melissa made a motion to nominate Bill. Seconded by Ruth. In discussion Kerry noted that she confirmed her records that she does not have the Rec conflict after all. Melissa withdrew her motion, seconded by Bill which passed unanimously. Bill made a motion to nominate Kerry as Finance Committee representative on CPC, seconded by Melissa. Passed unanimously.

Approval of August 9, 2023 minutes. Melissa noted that the nomination and unanimous vote of in favor of Bill as Vice Chair was omitted. Motion made by Bill to accept minutes as amended by Melissa. Seconded by Ruth. Vote- in favor, unanimously.

FY23 Final Budget Analysis, and FY24 August Expenditures. Town Accountant Ellen Petrillo available for discussion. Ruth noted the FY23 Budget vs Actuals indicates the appearance of an effort to hold the line on expenses vs running out budgets which translates to consideration of tax dollars and the budget process.

PRSD Regional Agreement: Reviewed notes and feedback from other member towns. Rebecca will share further documents on this matter for discussion to resume next meeting.

Town Administrator Updates:

- Letter from PRSD regarding redistribution of capital funds back to member towns for elementary school projects.
- Draft FY25 budget process and schedule discussed.

Melissa presented a proposed meeting schedule for the remainder of the fiscal year. Bill noted the 5:00 start time can be difficult to meet with work commitments. With no objections, the schedule is expected to carry forward.

Ruth acknowledged and thanked the Town, and specifically the Town Administrator, for the successful reconstruction of the Uptack Road culvert. It was a large project with substantial grant funding, with a beautiful result.

Bill inquired about road paving schedules.

Motion to adjourn made by Bill at 6:46 pm, seconded by Melissa, passed unanimously.

Minutes prepared by: *Ruth Rivard*

Minutes approved on: 10/18/23

Meeting Materials:

1. August 9, 2023 Draft Meeting Minutes
2. PRSD Regional Agreement
3. Finance Board FY24 proposed meeting schedule