

Groveland Municipal Light Department  
Minutes of Meeting  
July 11, 2023

Present: S. LaBelle(SL), M. Cloutier (MC), S. Daniels (SD), K. Snow (KS) & M. Croteau(MCC)  
Time Started: 3:30 p.m.  
The Pledge of Allegiance was performed by all present.  
Citizen query opened at 3:30 p.m. and closed at 3:45 p.m. No attendance at this meeting.

Approval of the Agenda:

- Motion to approve by SL.
- 2<sup>nd</sup> by SD.
- All in Favor.

Approval of Warrants: (23-53), (24-01).

- Motion to approve by SL.
- 2<sup>nd</sup> by SD.
- All in Favor.

Approval of Minutes of June 14, 2023.

- Motion to approve by SL.
- 2<sup>nd</sup> by MC.
- All in Favor.

May 2023 Financials:

- Per KS the department lost money. It was down by \$54000.00. The good news is July is up.
- KS informs the Commissioner's that Katie is behind with the DPU Report due to the auditors having her fix and change some things they found. The auditor says that our department must communicate more with the Town Hall when making transfers. The Treasure isn't notifying the Town Accountant. So, for now on KS will c.c. the Town Accountant in the same email going to the Town Treasurer.

Collection:

- MCC gave the Commissioners the dollar amounts by looking at averages over three years and the current monthly trial balance.
- 1) The trial balance was down \$23008.43 from the end of June 2023 to July 11, 2023.
- 2) Leaving \$23,008.43 still outstanding in arrears.
- 3) MCC informed the Commissioner's that business arrearage was up due to AW Chesterton's lost discount of \$2352.62. If you take that amount away, then the business outstanding is \$1441.94.
- MCC mentions all in all I think the department is doing well in this area. Our collection has been steady, and the department works well as a team per MCC.

Manager's Report and Ongoing Projects:

- Birchwood and Blueberry are completed.
- Pinewood will be completed by August not September.
- Next project is School Street from Parker Road to Stocker Avenue. The department has enough stock for this project.

TOWN OF GROVELAND  
2023 SEP 14 AM 9:17  
TOWN CLERK  
RECEIVED/POSTED

- Meters for Sewell Street have come in. Unfortunately, the foundation for the first building hasn't even gone in yet.
- MC asked what type of heating is going in the buildings at Sewell Street?
- KS replied that it will be Natural Gas if they get the project signed off in time. If they don't a new study has to be completed and it will all be electric heat.
- MC how about transformers.
- KS GELD will not be supplying them with transformers.

Other:

Forestry Truck:

- KS informed the Commissioners that all he is waiting for is the title. The truck has been lettered and looked at. There is a little rust that we will be taking care of.
- MC was wondering if it was standard or automatic.
- KS replied that it is standard with hydraulic brakes.

Battery Project.

- According to KS: There will be a meeting on July 18, 2023. Convergent has come up from 22% to 31%.
- KS will be working with the Building Inspector to go over the bylaws for the battery project.
- MC would like KS to find out more information from Wakefield Light Department.

Neppa:

- KS asked which Commissioners are interested in going to the Annual Neppa Meeting in Groton, CT on August 20 through August 23.
- Both MC and SL are going. KS will sign them up.

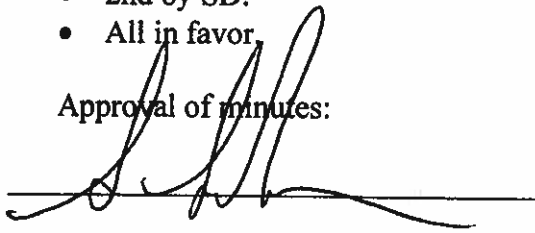
Building permit:

- KS wants to let the Commissioners to know that the building permit is posted at the end of the building. He talked with Chris the contractor and he is just waiting for supplies to come in.
- SL asked if this is where GML is going in?
- KS replied no, it is the GML Truck Repair Shop.
- SD made mention that they need to go to the town for a permit and they may need to go in front of the Zoning Department.
- KS made mention that it should be seen as a municipal.
- MC agrees with SD because there should be extra care of legality.

Next month's commissioners meeting will be the following month September 12, 2023, at 3:30 p.m.

- Motion to adjourn the meeting by SL at 4:16 pm.
- 2nd by SD.
- All in favor.

Approval of minutes:



Date:

9/12/23