



TOWN OF GROVELAND

2012 APR 13 PM 2:15

TOWN CLERK  
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# TOWN OF GROVELAND

## 2012 ANNUAL TOWN MEETING WARRANT

### COMMONWEALTH OF MASSACHUSETTS

**Essex,ss:**

To Robert J. Kirmelewicz, Chief of Police of the Town of Groveland, in the County of Essex

### GREETINGS:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in the Annual Town Meeting to meet at the Dr. Elmer S. Bagnall School, 253 School Street, Groveland, MA on Monday, April 30, 2012 @ 7:30 P.M. to vote on the following Articles:

**ARTICLE 1:** To see if the Town will vote to authorize the Selectmen to petition the State for any sum available under provisions of Chapter 90, said funds to be apportioned and expended by and under the direction of the State Department of Public Works (Massachusetts Highway Department) in accordance with said statutes; or take any other action relative thereto. Article submitted by the Board of Selectmen.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

FINANCE BOARD RECOMMENDS FAVORABLE ACTION

DATE AND ACTION TAKEN: 4/30/2012 - unanimous vote for favorable action

ATTEST: A TRUE COPY

*Anne M. Brodie*

Town Clerk

TOWN OF GROVELAND

**ARTICLE 2:** To see if the Town will vote to transfer from available funds the amount of TWO HUNDRED THIRTEEN THOUSAND SEVEN HUNDRED FIFTY-SEVEN DOLLARS (\$213,757.00) and appropriate said sum for Chapter 90 approved road work, said amount to be used pending reimbursement by the State (Chapter 303, Acts of 2008), with such work to be done under the supervision of the Road Commissioner; or take any other action relative thereto. Article submitted by Board of Selectmen

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – unanimous vote for favorable action**

**ARTICLE 3:** To see if the Town will vote to make the office of Road Commissioner an appointed office to be known as Highway Superintendent, to be filled by appointment of the Board of Selectmen, in accordance with General Laws Chapter 41, Section 1B, or take any other action relative thereto.

Article submitted by Road Commissioner and requires majority vote at Annual Town Election. See Question #1 on the Town Election Ballot.

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD – NO RECOMMENDATION**

**ROAD COMMISSIONER RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: majority vote for favorable action – hand count Aye-88, Nay 73**

**ARTICLE 4 :** To see if the Town will vote to transfer the sum of TEN THOUSAND DOLLARS (\$10,000.00) from the Conservation Commission Fees Account #2601-990-45305-000 to the Conservation Commission Services Account line item #1001-171-52000-052; or take any other action relative thereto.

Article submitted by Conservation Commission

**BOARD OF SELECTMEN RECOMMENDS FAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – unanimous vote for favorable action**

**ARTICLE 5:** To see if the Town will vote to raise and appropriate the sum of NINE HUNDRED DOLLARS (\$900.00) for the purpose of providing this amount to the William R. Dewhirst, Jr. Post 7366, Veterans of Foreign Wars of the United States, Groveland, MA to pay for heat, electricity, and maintaining its meeting place and any expenses to support this request in Fiscal 2013; or take any other action relative thereto.

NOTE: Authorization for this appropriation is provided in MGL, C. 40, §9. Article submitted by Board of Selectmen

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – unanimous vote for favorable action**

**ARTICLE 6:** To see if the Town will vote to raise the following sums to defray Town charges for the ensuing year ending June 30, 2013 and make appropriations therefor, or take any other action relative thereto:

| Line Item                                   | Appropriated<br>FY'12 | Requested<br>FY'13 | Finance Board<br>Recommends |
|---|-----------------------|--------------------|-----------------------------|
| <b>GENERAL GOVERNMENT</b>                   |                       |                    |                             |
| <b>1 MODERATOR</b>                          |                       |                    |                             |
| Stipend                                     | 100.00                | 100.00             | 100.00                      |
| <b>SUBTOTAL</b>                             | <b>100.00</b>         | <b>100.00</b>      | <b>100.00</b>               |
| <b>2 SELECTMEN</b>                          |                       |                    |                             |
| Selectmen's Stipend                         | 4,500.00              | 4,500.00           | 4,500.00                    |
| Admin. Asst./Personnel Director Salary      | 62,223.00             | 63,156.00          | 63,156.00                   |
| Town Audit                                  | 25,000.00             | 25,000.00          | 25,000.00                   |
| Reserve Fund                                | 20,000.00             | 20,000.00          | 20,000.00                   |
| Expenses                                    | 5,245.00              | 4,885.00           | 4,885.00                    |
| <b>SUBTOTAL</b>                             | <b>116,968.00</b>     | <b>117,541.00</b>  | <b>117,541.00</b>           |
| <b>3 AD-HOC COMMITTEES</b>                  |                       |                    |                             |
| Expenses                                    | -                     | -                  | -                           |
| <b>SUBTOTAL</b>                             | <b>-</b>              | <b>-</b>           | <b>-</b>                    |
| <b>4 DEPARTMENT OF BUDGET &amp; FINANCE</b> |                       |                    |                             |
| Finance Director's Salary (inc. T/C)        | 96,388.00             | 97,834.00          | 97,834.00                   |
| Asst. Treasurer/Collector's Salary          | 46,239.00             | 46,932.00          | 46,932.00                   |
| Treasury/Collection Clerk                   | 29,024.00             | 29,459.00          | 29,459.00                   |
| Tax Title Treasury/Collection               | 2,500.00              | 2,500.00           | 2,500.00                    |
| Computer Hardware Maint & Lic Fees          | 12,472.00             | 12,472.00          | 12,472.00                   |
| Expense                                     | 17,000.00             | 17,000.00          | 17,000.00                   |
| <b>SUBTOTAL</b>                             | <b>203,623.00</b>     | <b>206,197.00</b>  | <b>206,197.00</b>           |
| <b>5 TOWN ACCOUNTANT</b>                    |                       |                    |                             |
| Accountant's Salary                         | 62,932.00             | 63,876.00          | 63,876.00                   |
| Expenses                                    | 900.00                | 800.00             | 800.00                      |
| <b>SUBTOTAL</b>                             | <b>63,832.00</b>      | <b>64,676.00</b>   | <b>64,676.00</b>            |
| <b>6 BOARD OF ASSESSORS</b>                 |                       |                    |                             |
| Assessor's Stipends                         | 900.00                | 900.00             | 900.00                      |
| Assessors' Manager's Salary                 | 45,665.00             | 46,350.00          | 46,350.00                   |
| Expenses                                    | 9,000.00              | 9,500.00           | 9,500.00                    |
| Revaluation Maintenance                     | 39,500.00             | 42,300.00          | 42,300.00                   |
| Maps - Updating                             | 3,500.00              | 3,500.00           | 3,500.00                    |
| <b>SUBTOTAL</b>                             | <b>98,565.00</b>      | <b>102,550.00</b>  | <b>102,550.00</b>           |
| <b>7 TOWN COUNSEL</b>                       |                       |                    |                             |
| Legal Expense                               | 50,000.00             | 75,000.00          | 75,000.00                   |
| <b>SUBTOTAL</b>                             | <b>50,000.00</b>      | <b>75,000.00</b>   | <b>75,000.00</b>            |
| <b>8 COMPUTER SYSTEM CONSULTANT</b>         |                       |                    |                             |
| Expense                                     | 6,000.00              | 6,000.00           | 6,000.00                    |
| <b>SUBTOTAL</b>                             | <b>6,000.00</b>       | <b>6,000.00</b>    | <b>6,000.00</b>             |
| <b>9 TOWN CLERK</b>                         |                       |                    |                             |
| Town Clerk's Salary                         | 52,287.00             | 53,071.00          | 53,071.00                   |
| Elections & Registrations                   | 9,000.00              | 9,000.00           | 9,000.00                    |
| Expenses                                    | 3,000.00              | 3,000.00           | 3,000.00                    |
| <b>SUBTOTAL</b>                             | <b>64,287.00</b>      | <b>65,071.00</b>   | <b>65,071.00</b>            |
| <b>10 CONSERVATION COMMISSION</b>           |                       |                    |                             |
| Stipends                                    | 1,400.00              | 1,400.00           | 1,400.00                    |
| Expenses                                    |                       |                    |                             |
| <b>SUBTOTAL</b>                             | <b>1,400.00</b>       | <b>1,400.00</b>    | <b>1,400.00</b>             |

| Line Item                                      | Appropriated<br>FY'12 | Requested<br>FY'13 | Finance Board<br>Recommends |
|--|-----------------------|--------------------|-----------------------------|
| <b>11 PLANNING AND ENGINEERING</b>             |                       |                    |                             |
| Planning Members' Stipends                     | 1,500.00              | 1,500.00           | 1,500.00                    |
| Expenses                                       | 3,000.00              | 3,000.00           | 3,000.00                    |
| <b>SUBTOTAL</b>                                | <b>4,500.00</b>       | <b>4,500.00</b>    | <b>4,500.00</b>             |
| <b>12 MERRIMACK VALLEY PLANNING COMMISSION</b> |                       |                    |                             |
| Assessment                                     | 1,992.00              | 2,084.00           | 2,084.00                    |
| <b>SUBTOTAL</b>                                | <b>1,992.00</b>       | <b>2,084.00</b>    | <b>2,084.00</b>             |
| <b>13 ZONING BOARD OF APPEALS</b>              |                       |                    |                             |
| Zoning Members' Stipends                       |                       |                    |                             |
| Contracted Services & Expenses                 | 4,060.00              | 4,060.00           | 4,060.00                    |
| <b>SUBTOTAL</b>                                | <b>4,060.00</b>       | <b>4,060.00</b>    | <b>4,060.00</b>             |
| <b>14 MUNICIPAL FIELDS &amp; WATER</b>         |                       |                    |                             |
| Expense  | 17,000.00             | 16,000.00          | 16,000.00                   |
| <b>SUBTOTAL</b>                                | <b>17,000.00</b>      | <b>16,000.00</b>   | <b>16,000.00</b>            |
| <b>15 MUNICIPAL BUILDINGS</b>                  |                       |                    |                             |
| Supt. Of Buildings Wages                       |                       |                    |                             |
| Expenses                                       | 143,950.00            | 134,425.00         | 134,425.00                  |
| Repairs & Maintenance                          | 30,000.00             | 30,000.00          | 30,000.00                   |
| <b>SUBTOTAL</b>                                | <b>173,950.00</b>     | <b>164,425.00</b>  | <b>164,425.00</b>           |
| <b>16 INSURANCE</b>                            |                       |                    |                             |
| Expenses                                       | 75,000.00             | 80,000.00          | 80,000.00                   |
| <b>SUBTOTAL</b>                                | <b>75,000.00</b>      | <b>80,000.00</b>   | <b>80,000.00</b>            |
| <b>17 TOWN REPORTS</b>                         |                       |                    |                             |
| Expenses                                       | 2,200.00              | 2,000.00           | 2,000.00                    |
| <b>SUBTOTAL</b>                                | <b>2,200.00</b>       | <b>2,000.00</b>    | <b>2,000.00</b>             |
| <b>TOTAL GENERAL GOVERNMENT</b>                | <b>883,477.00</b>     | <b>911,604.00</b>  | <b>911,604.00</b>           |

**PUBLIC SAFETY**

|                             |                   |                   |                   |
|-----------------------------|-------------------|-------------------|-------------------|
| <b>18 POLICE DEPARTMENT</b> |                   |                   |                   |
| Chief's Salary              | 87,418.00         | 88,729.00         | 88,729.00         |
| Deputy Chief's Salary       | 81,955.00         | 83,184.00         | 83,184.00         |
| Sargeant's Salary           | 71,328.00         | 72,398.00         | 72,398.00         |
| Patrolmen's Salary          | 353,745.00        | 367,357.00        | 367,357.00        |
| Secretary's Salary          | 25,442.00         | 25,824.00         | 25,824.00         |
| Other Wages                 | 121,129.00        | 121,129.00        | 121,129.00        |
| Incentive Wages             | 88,905.00         | 99,638.00         | 99,638.00         |
| Cruiser (Article)           | -                 | -                 | -                 |
| Harbormaster Stipend        | -                 | -                 | -                 |
| Harbormaster Expenses       | 1,000.00          | 1,000.00          | 1,000.00          |
| Other Expenses              | 66,700.00         | 71,700.00         | 71,700.00         |
| <b>SUBTOTAL</b>             | <b>897,622.00</b> | <b>930,959.00</b> | <b>930,959.00</b> |
| <b>19 PARKING CLERK</b>     |                   |                   |                   |
| Expense                     | 250.00            | 250.00            | 250.00            |
| <b>SUBTOTAL</b>             | <b>250.00</b>     | <b>250.00</b>     | <b>250.00</b>     |
| <b>20 COMMUNICATIONS</b>    |                   |                   |                   |
| Wages                       | 220,730.00        | 224,968.00        | 224,968.00        |
| Expenses                    | 6,000.00          | 6,000.00          | 6,000.00          |
| <b>SUBTOTAL</b>             | <b>226,730.00</b> | <b>230,968.00</b> | <b>230,968.00</b> |

| Line Item                         | Appropriated<br>FY'12 | Requested<br>FY'13 | Finance Board<br>Recommends |
|-----------------------------------|-----------------------|--------------------|-----------------------------|
| <b>21 FIRE DEPARTMENT</b>         |                       |                    |                             |
| Fire Engineers' Stipends          | 500.00                | 500.00             | 500.00                      |
| Chief's Salary                    | 18,193.00             | 18,466.00          | 18,466.00                   |
| Clerk's Salary                    | 8,699.00              | 8,829.00           | 8,829.00                    |
| Firefighter Wages                 | 90,000.00             | 91,350.00          | 91,350.00                   |
| Inspector's Wages                 | 2,898.00              | 2,941.00           | 2,941.00                    |
| Drill Wages                       | 35,430.00             | 35,961.00          | 35,961.00                   |
| Mass. Fire Academy Training       | 5,250.00              | 5,250.00           | 5,250.00                    |
| Expenses                          | 67,000.00             | 72,600.00          | 72,600.00                   |
| <b>SUBTOTAL</b>                   | <b>227,970.00</b>     | <b>235,897.00</b>  | <b>235,897.00</b>           |
| <b>22 AMBULANCE SERVICE</b>       |                       |                    |                             |
| Contracted Expense                | -                     | -                  | -                           |
| <b>SUBTOTAL</b>                   | <b>-</b>              | <b>-</b>           | <b>-</b>                    |
| <b>23 INSPECTORS</b>              |                       |                    |                             |
| Wiring Inspector                  | 10,000.00             | 10,000.00          | 10,000.00                   |
| Wiring Inspector Expenses         | 450.00                | 450.00             | 450.00                      |
| Plumbing & Gas Inspector          | 10,000.00             | 10,000.00          | 10,000.00                   |
| Plumbing & Gas Inspector Expenses | 450.00                | 450.00             | 450.00                      |
| Sealer of Weights & Measures      | 750.00                | 750.00             | 750.00                      |
| Building Inspector                | 46,271.00             | 46,965.00          | 46,965.00                   |
| Building Inspector Expenses       | 2,800.00              | 2,800.00           | 2,800.00                    |
| <b>SUBTOTAL</b>                   | <b>70,721.00</b>      | <b>71,415.00</b>   | <b>71,415.00</b>            |
| <b>24 CIVIL DEFENSE</b>           |                       |                    |                             |
| Director's Stipend                | 3,000.00              | 3,000.00           | 3,000.00                    |
| Expenses                          | 1,000.00              | 1,000.00           | 1,000.00                    |
| <b>SUBTOTAL</b>                   | <b>4,000.00</b>       | <b>4,000.00</b>    | <b>4,000.00</b>             |
| <b>25 ANIMAL CONTROL OFFICER</b>  |                       |                    |                             |
| Contract Wages                    | 17,346.00             | 17,606.00          | 17,606.00                   |
| Expenses                          | 3,437.00              | 3,437.00           | 3,437.00                    |
| <b>SUBTOTAL</b>                   | <b>20,783.00</b>      | <b>21,043.00</b>   | <b>21,043.00</b>            |

|                            |                     |                     |                     |
|----------------------------|---------------------|---------------------|---------------------|
| <b>TOTAL PUBLIC SAFETY</b> | <b>1,448,076.00</b> | <b>1,494,532.00</b> | <b>1,494,532.00</b> |
|----------------------------|---------------------|---------------------|---------------------|

#### EDUCATION

|   |                     |                     |                     |
|---|---------------------|---------------------|---------------------|
| <b>26 EDUCATION</b>                       |                     |                     |                     |
| Pentucket Base Assessment                 | 6,858,914.00        | 6,926,970.00        | 6,926,970.00        |
| Pentucket Supplemental Assessment         | 63,642.00           | 316,976.00          | 124,314.00          |
| Pentucket Capital Assessment              | (2,591.00)          | 405,510.00          | 405,510.00          |
| Pentucket Capital Assessment Supplemental | -                   | -                   | -                   |
| Whittier Vocational/Technical Assessment  | 628,719.00          | 732,049.00          | 732,049.00          |
| <b>SUBTOTAL</b>                           | <b>7,548,684.00</b> | <b>8,381,505.00</b> | <b>8,188,843.00</b> |

|                        |                     |                     |                     |
|------------------------|---------------------|---------------------|---------------------|
| <b>TOTAL EDUCATION</b> | <b>7,548,684.00</b> | <b>8,381,505.00</b> | <b>8,188,843.00</b> |
|------------------------|---------------------|---------------------|---------------------|

#### PUBLIC WORKS

|                       |                 |                 |                 |
|-----------------------|-----------------|-----------------|-----------------|
| <b>27 TREE WARDEN</b> |                 |                 |                 |
| Tree Warden Stipend   | 300.00          | 300.00          | 300.00          |
| Expenses              | 7,000.00        | 7,000.00        | 7,000.00        |
| <b>SUBTOTAL</b>       | <b>7,300.00</b> | <b>7,300.00</b> | <b>7,300.00</b> |

| Line Item                    | Appropriated<br>FY'12 | Requested<br>FY'13 | Finance Board<br>Recommends |
|------------------------------|-----------------------|--------------------|-----------------------------|
| <b>28 HIGHWAYS</b>           |                       |                    |                             |
| Road Commissioner's Salary   | 73,342.00             | 74,442.00          | 74,442.00                   |
| Highway Salary               | 104,393.00            | 186,074.00         | 186,074.00                  |
| Highway Salary - Part Time   | 21,000.00             | 22,000.00          | 22,000.00                   |
| Emergency Overtime           | 6,000.00              | 6,000.00           | 6,000.00                    |
| Highway Expense              | 7,000.00              | 7,000.00           | 7,000.00                    |
| Front End Loader (Lease)     | 32,200.00             | 32,200.00          | 32,200.00                   |
| Snow & Ice Removal           | 165,000.00            | 165,000.00         | 165,000.00                  |
| Road Machinery Expense       | 35,000.00             | 35,000.00          | 35,000.00                   |
| Road Maintenance Expense     | 163,000.00            | 106,400.00         | 106,400.00                  |
| <b>SUBTOTAL</b>              | <b>606,935.00</b>     | <b>634,116.00</b>  | <b>634,116.00</b>           |
| <b>29 STREET LIGHTING</b>    |                       |                    |                             |
| Expenses                     | 40,000.00             | 41,000.00          | 41,000.00                   |
| <b>SUBTOTAL</b>              | <b>40,000.00</b>      | <b>41,000.00</b>   | <b>41,000.00</b>            |
| <b>30 RUBBISH COLLECTION</b> |                       |                    |                             |
| Contract Administrator       | 9,775.00              | 9,922.00           | 9,922.00                    |
| Contract Expense             | 455,000.00            | 470,000.00         | 470,000.00                  |
| <b>SUBTOTAL</b>              | <b>464,775.00</b>     | <b>479,922.00</b>  | <b>479,922.00</b>           |
| <b>31 CEMETERY</b>           |                       |                    |                             |
| Commissioner's Stipend       | 300.00                | 300.00             | 300.00                      |
| Full Time Wages              | 31,625.00             | -                  | -                           |
| Part Time Wages              | 8,640.00              | -                  | -                           |
| Expenses                     | 4,000.00              | 4,000.00           | 4,000.00                    |
| <b>SUBTOTAL</b>              | <b>44,565.00</b>      | <b>4,300.00</b>    | <b>4,300.00</b>             |

|                           |                     |                     |                     |
|---------------------------|---------------------|---------------------|---------------------|
| <b>TOTAL PUBLIC WORKS</b> | <b>1,163,575.00</b> | <b>1,188,838.00</b> | <b>1,188,838.00</b> |
|---------------------------|---------------------|---------------------|---------------------|

#### HUMAN SERVICES

|   |                   |                   |                   |
|---|-------------------|-------------------|-------------------|
| <b>32 BOARD OF HEALTH</b>                   |                   |                   |                   |
| Health Members' Stipends                    | 900.00            | 900.00            | 900.00            |
| Health Nurse Wages                          | 10,456.00         | 10,613.00         | 10,613.00         |
| Health/Sanitation Agent Wages               | 18,038.00         | 19,869.00         | 19,869.00         |
| Part-time Clerk Wages                       | 14,331.00         | 14,546.00         | 14,546.00         |
| Part-time Wages                             |                   |                   |                   |
| Expenses                                    | 3,000.00          | 3,000.00          | 3,000.00          |
| <b>SUBTOTAL</b>                             | <b>46,725.00</b>  | <b>48,928.00</b>  | <b>48,928.00</b>  |
| <b>33 COUNCIL ON AGING</b>                  |                   |                   |                   |
| Director's Salary                           | 47,598.00         | 48,312.00         | 48,312.00         |
| Senior Aide (1) Salary                      | 30,252.00         | 30,706.00         | 30,706.00         |
| Outreach Worker                             | 7,491.00          | 7,603.00          | 7,603.00          |
| Part Time Van Driver                        | 17,138.00         | 17,395.00         | 17,395.00         |
| Expenses                                    | 6,600.00          | 6,600.00          | 6,600.00          |
| <b>SUBTOTAL</b>                             | <b>109,079.00</b> | <b>110,616.00</b> | <b>110,616.00</b> |
| <b>34 ELDER SERVICE OF MERRIMACK VALLEY</b> |                   |                   |                   |
| Assessment                                  | 392.00            | 392.00            | 392.00            |
| <b>SUBTOTAL</b>                             | <b>392.00</b>     | <b>392.00</b>     | <b>392.00</b>     |
| <b>35 VETERANS</b>                          |                   |                   |                   |
| Veterans' Agent                             | 10,535.00         | 9,500.00          | 9,500.00          |
| Veterans' Benefits                          | 42,000.00         | 35,000.00         | 35,000.00         |
| <b>SUBTOTAL</b>                             | <b>52,535.00</b>  | <b>44,500.00</b>  | <b>44,500.00</b>  |

|                             |                   |                   |                   |
|-----------------------------|-------------------|-------------------|-------------------|
| <b>TOTAL HUMAN SERVICES</b> | <b>208,731.00</b> | <b>204,436.00</b> | <b>204,436.00</b> |
|-----------------------------|-------------------|-------------------|-------------------|

| Line Item                              | Appropriated<br>FY'12 | Requested<br>FY'13   | Finance Board<br>Recommends |
|--|-----------------------|----------------------|-----------------------------|
| <b>CULTURE &amp; RECREATION</b>        |                       |                      |                             |
| <b>36 LIBRARY</b>                      |                       |                      |                             |
| Library Director's Salary              | 57,082.00             | 57,642.00            | 57,642.00                   |
| Library Staff Wages                    | 94,115.00             | 95,527.00            | 95,527.00                   |
| Part Time Wages                        | 7,493.00              | 7,605.00             | 7,605.00                    |
| Expenses                               | 59,784.00             | 62,062.00            | 62,062.00                   |
| <b>SUBTOTAL</b>                        | <b>218,474.00</b>     | <b>222,836.00</b>    | <b>222,836.00</b>           |
| <b>37 RECREATION DEPARTMENT</b>        |                       |                      |                             |
| Expenses                               | -                     | -                    | -                           |
| <b>SUBTOTAL</b>                        | <b>-</b>              | <b>-</b>             | <b>-</b>                    |
| <b>38 HISTORIC COMMISSION</b>          |                       |                      |                             |
| Expenses                               | -                     | -                    | -                           |
| <b>SUBTOTAL</b>                        | <b>-</b>              | <b>-</b>             | <b>-</b>                    |
| <b>39 MEMORIAL DAY SERVICES</b>        |                       |                      |                             |
| Expenses                               | 600.00                | 600.00               | 600.00                      |
| <b>SUBTOTAL</b>                        | <b>600.00</b>         | <b>600.00</b>        | <b>600.00</b>               |
| <b>TOTAL CULTURE &amp; RECREATION</b>  | <b>219,074.00</b>     | <b>223,436.00</b>    | <b>223,436.00</b>           |
| <b>DEBT SERVICE</b>                    |                       |                      |                             |
| <b>40 DEBT INTEREST</b>                | 45,000.00             | -                    | -                           |
| <b>SUBTOTAL</b>                        | <b>45,000.00</b>      | <b>-</b>             | <b>-</b>                    |
| <b>41 DEBT PRINCIPAL</b>               | 25,000.00             | -                    | -                           |
| <b>SUBTOTAL</b>                        | <b>25,000.00</b>      | <b>-</b>             | <b>-</b>                    |
| <b>TOTAL DEBT SERVICE</b>              | <b>70,000.00</b>      | <b>-</b>             | <b>-</b>                    |
| <b>UNCLASSIFIED</b>                    |                       |                      |                             |
| <b>42 ESSEX COUNTY RETIREMENT FUND</b> |                       |                      |                             |
| Assessment                             | 305,751.00            | 343,640.00           | 343,640.00                  |
| <b>SUBTOTAL</b>                        | <b>305,751.00</b>     | <b>343,640.00</b>    | <b>343,640.00</b>           |
| <b>43 HAVERHILL RETIREMENT BOARD</b>   |                       |                      |                             |
| Assessment                             | -                     | -                    | -                           |
| <b>SUBTOTAL</b>                        | <b>-</b>              | <b>-</b>             | <b>-</b>                    |
| <b>44 UNEMPLOYMENT COMPENSATION</b>    |                       |                      |                             |
| Expense                                | 3,000.00              | 3,000.00             | 3,000.00                    |
| <b>SUBTOTAL</b>                        | <b>3,000.00</b>       | <b>3,000.00</b>      | <b>3,000.00</b>             |
| <b>46 EMPLOYEES' HEALTH INSURANCE</b>  |                       |                      |                             |
| Expenses                               | 330,769.00            | 350,000.00           | 350,000.00                  |
| <b>SUBTOTAL</b>                        | <b>330,769.00</b>     | <b>350,000.00</b>    | <b>350,000.00</b>           |
| <b>46 EMPLOYEES' LIFE INSURANCE</b>    |                       |                      |                             |
| Expenses                               | 3,000.00              | 3,000.00             | 3,000.00                    |
| <b>SUBTOTAL</b>                        | <b>3,000.00</b>       | <b>3,000.00</b>      | <b>3,000.00</b>             |
| <b>47 MEDICARE TAX</b>                 |                       |                      |                             |
| Expenses                               | 43,000.00             | 44,500.00            | 44,500.00                   |
| <b>SUBTOTAL</b>                        | <b>43,000.00</b>      | <b>44,500.00</b>     | <b>44,500.00</b>            |
| <b>TOTAL UNCLASSIFIED</b>              | <b>685,520.00</b>     | <b>744,140.00</b>    | <b>744,140.00</b>           |
| <b>GRAND TOTAL</b>                     | <b>12,227,187.00</b>  | <b>13,126,291.00</b> | <b>12,933,829.00</b>        |

**ARTICLE 7:** To see if the Town will vote to raise and appropriate the sum of SEVEN HUNDRED SEVENTY THOUSAND EIGHT HUNDRED TWENTY-SIX DOLLARS (\$770,826.00) for the use of the Water Department, said sum to be offset by FY 2013 Water Department Revenue; or take any other action relative thereto:

|  | <u>FY'12</u>  | <u>FY '13</u> |
|--|---------------|---------------|
| Commissioners Stipends (3)                               | \$ 1,260.00   | \$ 1,260.00   |
| Water/Sewer Superintendent's Salary                      | \$ 56,028.00  | \$ 56,868.00  |
| Water/Sewer Office Manager's Salary                      | \$ 33,597.00  | \$ 34,101.00  |
| Water/Sewer Equipment Operators/<br>Laborers (3) - Wages | \$ 112,112.00 | \$113,794.00  |
| Part-time Help   | \$ 8,160.00   | \$ 8,160.00   |
| Over-time Wages  | \$ 27,800.00  | \$ 27,800.00  |
| Expenses   | \$ 269,450.00 | \$278,741.00  |
| Employees' Health Insurance                              | \$ 45,582.00  | \$ 46,950.00  |
| Retirement Buy-back                                      | \$ 0.00       | \$ 0.00       |
| Employees' Retirement                                    | \$ 34,864.00  | \$ 35,258.00  |
| Bond Debt, Principal & Interest                          | \$ 185,000.00 | \$167,894.00  |
| TOTAL  | \$ 749,770.00 | \$770,826.00  |

Article submitted by Water & Sewer Commissioners

**WATER/SEWER COMMISSIONERS RECOMMEND FAVORABLE ACTION**

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – unanimous vote for favorable action**



**ARTICLE 8:** To see if the Town will vote to raise and appropriate the sum of FOUR HUNDRED FIFTY-FIVE THOUSAND TWO HUNDRED SEVEN DOLLARS (\$455,207.00) for the use of the Sewer Department, said sum to be offset by FY 2013 Sewer Department Revenue; or take any other action relative thereto:

|  | <u>FY'12</u>         | <u>FY '13</u>        |
|--|----------------------|----------------------|
| Commissioners Stipends (3)                               | \$ 540.00            | \$ 540.00            |
| Water/Sewer Superintendent's Salary                      | \$ 23,974.00         | \$ 24,334.00         |
| Water/Sewer Office Manager's Salary                      | \$ 14,413.00         | \$ 14,630.00         |
| Water/Sewer Equipment Operators/<br>Laborers (3) - Wages | \$ 48,048.00         | \$ 48,769.00         |
| Over-time Wages  | \$ 3,000.00          | \$ 7,282.00          |
| Expenses   | \$ 46,000.00         | \$ 51,550.00         |
| Employees' Health Insurance                              | \$ 18,300.00         | \$ 20,169.00         |
| Retirement Buy-back                                      | \$ 0.00              | \$ 0.00              |
| Employees' Retirement                                    | \$ 14,500.00         | \$ 15,111.00         |
| Bond Debt, Principal & Interest                          | \$ 61,800.00         | \$ 97,776.00         |
| Haverhill Wastewater                                     | \$ 140,000.00        | \$140,000.00         |
| Haverhill Capital Bond                                   | \$ 34,970.00         | \$ 35,046.00         |
| <b>TOTAL</b>   | <b>\$ 405,545.00</b> | <b>\$ 455,207.00</b> |

Article submitted by the Water & Sewer Commissioners

**WATER/SEWER COMMISSIONERS RECOMMEND FAVORABLE ACTION**

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – unanimous vote for favorable action**

**ARTICLE 9:** To see if the Town will vote to fix the salary and compensation of all elective and appointive officers of the Town for the twelve months ending June 30, 2013. Fixing of salaries according to Articles #6 - #8 above.

Article submitted by Finance Board

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – unanimous vote for favorable action**

**ARTICLE 10:** To see if the Town will vote to amend Section 1100. Flood Plain Districts of the Groveland Zoning Bylaws by deleting Section 1100 in its entirety and replacing it with the following Section 1100 Flood Plain Districts; or take any other action relative thereto:

## **SECTION 1100. FLOOD PLAIN DISTRICTS**

### **1101.**

The purpose of this section, in addition to the purposes enumerated in Section 100 of these zoning by-laws, is to provide that lands in the Town of Groveland subject to seasonal or periodic flooding as described herein shall not be used for residence or other purposes in such a manner as to endanger the health or safety of the occupants thereof. For the purpose of the flood plain district regulations, the zoning board of appeals is designated as the special permit granting authority.

1101.1 The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:

- Sections of the Massachusetts State Building Code (780 CMR) which address floodplain and coastal high hazard areas;
- Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
- Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);
- Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5);

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

### **1102.**

A flood plain district shall be considered to be superimposed over any other district established by these by-laws. Land in the district may be used for any purpose otherwise permitted in the underlying district, except:

1102.1. No building or structure may be erected in a flood plain district; provided, that the special permit granting authority, after a hearing with due notice given, may grant a special permit for the construction or use of a building or structure which:

- 1102.1.1. Will not be used for sustained human occupancy;

1102.1.2. Will not substantially interfere with the natural flow of water; and

1102.1.3. Will not constitute a danger to the public health or safety.

1102.2. No dumping, filling, dredging, excavation, transfer or removal of any material which will reduce the natural flood water storage capacity of the land or will interfere with the natural flow of water over the land shall be permitted.

**1103.**

Any person desiring a permit to erect or place a building or structure within the flood plain district shall submit an application for a permit to the building inspector. The application shall be accompanied by one (1) copy of a definitive plan showing the details as specified in paragraph 1106 of this section.

**1104.**

A second set of plans shall be transmitted to the board of health. A third set of plans shall be transmitted to the planning board. A fourth set of plans shall be transmitted to the conservation commission. Comments on these plans should be sent to the special permit granting authority by the respective boards. No building permit should be issued until authorization is received from the special permit granting authority after a public hearing by said authority.

**1105.**

All of the aforementioned definitive plans shall be made available to the indicated town boards and officials at least thirty (30) days prior to the public hearing by the special permit granting authority. If replies are not received by the special permit granting authority at the time of the public hearing, all missing recommendations shall be construed to be favorable to the applicant.

**1106.**

Prior to deciding on applications for a permit under this section, the special permit granting authority shall require the applicant to provide a fifth set of the definitive plans, prepared by a registered engineer, of the building or structure and of the premises on which it is to be situated showing the land contours at two-foot intervals related to elevations above mean sea level, indicating the benchmarks used, and certified by a registered land surveyor, so that the special permit granting authority may ascertain that at least the following requirements are met:

**1106.1. Reserved**

1106.2. That other land in the flood plain district is protected against detrimental or offensive uses of the premises, and that no sewage effluent is disposed into the area below three (3) feet above the September 1938 flood profile.

1106.3. That safe vehicular and pedestrian movement to and from the premises is provided over ways above three (3) feet above the September 1938 flood profile.

1106.4. That the methods of drainage of the area covered by the permit are adequate under normal and flood conditions to maintain the flow of water below three (3) feet above the September 1938 flood profile.

1106.5. That the methods by which the premises are filled or otherwise elevated, as may be required, will assure that the premises are free from danger to the health or safety of the occupants thereof, and shall not interfere with the natural function of the flood plain. Fill cannot be placed within the floodway.

**1107.**

The special permit granting authority may grant a special permit for the use of land for any purpose permitted in the underlying district, provided that such land is not subject to flooding as described in paragraph 1106.1. The special permit granting authority may consider the elevation of the particular land, its history of flooding, and any other relevant evidence. The special permit granting authority may request and consider information on the question from any other public official, board or agency.

**1108.**

The portion of any lot in a flood plain district may be used to meet lot area requirements for the district in which the remainder is located. This is not to be construed to permit the portion in a flood plain district to be used for a purpose specified for the non-flood plain district. Each situation will be evaluated on its own merit and flood plain areas will be used only as directed in this section.

**1109.**

The provisions of this section shall not apply to any building or structure in a flood plain district that was in existence [existence] at the time of the adoption of this section. Such buildings may be repaired or altered in compliance with zoning laws and applicable state and local laws and regulations. Enlargement or rebuilding of such buildings or structures shall be subject to the provisions of this section.

**1110.**

A site plan approval issued by the special permit granting authority or a building permit issued by the building inspector before the effective date of this section shall be deemed to be a permit hereunder.

**1111.**

Nothing contained in this section shall limit the authority of the board of health with respect to premises in the flood plain district or affect the applicability of the Groveland Building Code in the flood plain district.

**1112.**

The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Groveland designated as Zone A or AE on the Essex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Essex County FIRM that are wholly or partially within the Town of Groveland are panel numbers 25009C0092F, 25009C0093F, 25009C0094F, 25009C0113F, 25009C0114F, 25009C0231F, 25009C0232F, 25009C0233F, and 25009C0251F dated July 3, 2012. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Essex County Flood Insurance Study (FIS) report dated July 3, 2012. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk.

1112.1 In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

1112.2 Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or 5 acres, whichever is the lesser, within unnumbered A zones.

1112.3 In a riverine situation, the Conservation Commission shall notify the following of any alteration or relocation of a watercourse:

- Adjacent Communities
- NFIP State Coordinator  
Massachusetts Department of Conservation and Recreation  
251 Causeway Street, Suite 600-700  
Boston, MA 02114-2104
- NFIP Program Specialist  
Federal Emergency Management Agency, Region I  
99 High Street, 6th Floor  
Boston, MA 02110

1112.4 In Zone and AE, along watercourses that have a regulatory floodway designated on the Essex County FIRM encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

1112.5 All subdivision proposals must be designed to assure that:  
a) such proposals minimize flood damage;

- b) all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
- c) adequate drainage is provided to reduce exposure to flood hazards.

**1113.**

The degree of flood protection required by this by-law is considered reasonable for regulatory purposes and is based on engineering and scientific methods of study. Larger floods may occur on rare occasions or flood heights may be increased by man-made or natural causes, such as ice jams and bridge openings restricted by debris. This does not imply that areas outside the floor plain district or land uses permitted within such districts will be free from flooding or flood damages. This by-law shall not create liability on the part of the Town of Groveland or any officer or employee thereof for any flood damages that result from reliance on this by-law or any administrative decision lawfully made thereunder.

Article submitted by Board of Selectmen as per requirements of FEMA that become effective on July 3, 2012.  
2/3 vote required

**PLANNING BOARD RECOMMENDS FAVORABLE ACTION**

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD – NO RECOMMENDATION**

**DATE AND ACTION TAKE: 4/30/12- MOVED & SECONDED TO AMEND SEC. 1107 BY STRIKING THE WORDS "as described in paragraph 1106.1". UNANIMOUS VOTE FOR FAVORABLE ACTION MOTION TO ACCEPT AMENDMENT UNANIMOUS VOTE FOR FAVORABLE ACTION**

**ARTICLE 11:** To see if the Town will vote to accept the sum of THIRTY-FIVE THOUSAND DOLLARS (\$35,000.00) from the Groveland Municipal Electric Department Operation Account to Town Estimated Receipts to reduce the Tax Rate for the twelve months ending June 30, 2013; or take any other action relative thereto.

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – unanimous vote for favorable action**

**ARTICLE 12 :** To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 40, Section 15A, to transfer from the Board of Water Commissioners for use in connection with the construction of wells for the Town's water supply, to the Board of Selectmen for water supply and water supply protection purposes and for the purpose of providing for the construction and maintenance of a solar generating facility thereon to generate electricity for distribution by the Groveland Municipal Light Department, which may include the lease, license or other disposition of the property for such purposes, the care, custody, management and control of all or a portion of the property described as Lot 24 on Groveland Assessors Map 41, and described in a deed recorded with the Southern District of the Essex Registry of Deeds in Book 5217, Page 779; and to authorize the Board of Selectmen, and with the Board of Selectmen's approval, the Municipal Light Department, to enter into all agreements and execute any and all instruments as may be necessary to effect said disposition of property, and further to authorize the Board of Selectmen to petition the General Court for approval of such disposition and change in use under Article 97 of the Amendments to the Massachusetts Constitution, and to seek such other approval of the General Court as may be necessary for said disposition and change in use, as set forth below, provided that the General Court may make clerical and editorial changes of form only to the bill unless the Board of Selectmen approves amendments to the bill prior to enactment by the General Court, and to authorize the Board of Selectmen to approve such amendments which shall be within the public purposes of the petition; or take any other action relative thereto.

**AN ACT AUTHORIZING THE TOWN OF GROVELAND TO PROVIDE FOR THE  
CONSTRUCTION AND MAINTENANCE OF A SOLAR GENERATING FACILITY  
ON LAND HELD FOR WATER SUPPLY AND PROTECTION PURPOSES**

*Be it enacted by the Senate and the House of Representatives in General Court assembled, and by the authority of the same, as follows:*

**SECTION 1.** Notwithstanding the provisions of any general or special law to the contrary and pursuant to the provisions of Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts, the Town of Groveland is hereby authorized to transfer the care, custody, management and control of all or a portion of the property described as Lot 24 on Groveland Assessors Map 41, and described in a deed recorded with the Southern District of the Essex Registry of Deeds in Book 5217, Page 779, from its Board of Water Commissioners for use in connection with the construction of wells for the Town's water supply, to the Board of Selectmen for water supply and protection purposes and for the purpose of providing for the construction and maintenance of a solar generating facility thereon to generate electricity for distribution by the Groveland Municipal Light Department, which may include the lease, license or other disposition of the property for such purposes, upon such terms and conditions as the Selectmen shall deem appropriate.

SECTION 2. The Town of Groveland, acting by and through its Board of Selectmen, may enter into a binding agreement for the use of such land with the Groveland Municipal Light Department, which agreement may be in the form of a lease and may provide that the Groveland Municipal Light Department shall compensate the Town of Groveland for such use. Such agreement shall be exempt from the provisions of General Laws Chapter 30B.

SECTION 3. This act shall take effect upon passage.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

ELECTRIC LIGHT COMMISSIONERS RECOMMEND FAVORABLE ACTION

WATER/SEWER COMMISSIONERS RECOMMEND FAVORABLE ACTION

FINANCE BOARD – NO RECOMMENDATION

DATE AND ACTION TAKEN: 4/30/12 – unanimous vote for favorable action on motion to amend. See attached motion

**ARTICLE 13:** To see if the Town will vote to amend Article II. Stopping, Standing and Parking - Section 12-44. Parking Regulations/General Prohibitions, Time Limited In Designated Areas as follows:

Time Limited in Designated Areas

No person shall park a vehicle for a period of time longer than hereinafter specified add the following two designations:

5. Salem Street southerly side, starting at a point fifty (50) feet northerly from the intersection of Washington Street for eighty (80) feet – one (1) hour.

6. Salem Street southerly side, between Nelson St. and Sewall St. – one (1) hour. or take any other action relative thereto.

Article submitted by Road Commissioner.

BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION

ROAD COMMISSIONER RECOMMENDS FAVORABLE ACTION

FINANCE BOARD – NO RECOMMENDATION

DATE AND ACTION TAKEN: 4/30/12 – majority vote for unfavorable action



**ARTICLE 14:** To see if the Town will vote to reauthorize the Veasey Memorial Park Revolving Fund as established at the Special Town Meeting held December 2, 1996 and authorized by Chapter 44, Section 53E-½ of Massachusetts General Laws. The purpose of this fund is for the Conservation Commission to pay operating costs of Veasey Memorial Park. The Conservation Commission may expend from this account an amount not to exceed EIGHTY THOUSAND DOLLARS (\$80,000.00) for Fiscal 2013; or take any other action relative thereto.

The Conservation Commission shall give a report to the FY 2014 Annual Town Meeting detailing the total receipts and expenditures of this fund for Fiscal 2013.

Article submitted by Conservation Commission.

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – unanimous vote for favorable action**

**ARTICLE 15:** To see if the Town will vote to reauthorize the Pines Recreation Boat Ramp Revolving Fund as established at Special Town Meeting held October 13, 1992 and authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. The purpose of this fund is to allow receipts received from the sale of Pines Boat Ramp and Mooring Permits to be expended without further appropriation for the purchase of floats, safety equipment, walk ramp, necessary hardware for installation, and maintenance and repair of Pines Boat Ramp. The Pines Recreation Development Committee may, upon approval of the Board of Selectmen, expend from this account an amount not to exceed FIVE THOUSAND DOLLARS (\$5,000.00) during Fiscal 2013; or take any other action relative thereto.

A representative of the Pines Recreation Development Committee shall give a report to the FY 2014 Annual Town Meeting detailing the total receipts and expenditures of this fund for Fiscal 2013. Article submitted by Pines Recreation/Development Committee

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – unanimous vote for favorable action**

**ARTICLE 16:** To see if the Town will vote to reauthorize the Recycling Revolving Fund as established at Special Town Meeting held March 4, 1991 and authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. The purpose of this fund is to allow receipts received from fees paid at tire drop off days, and donations made to the recycling fund to be expended without further appropriation for the maintenance and operation of the town's tire disposal day. The Board of Health may, upon approval of the Board of Selectmen, expend from this account an amount not to exceed THREE THOUSAND DOLLARS (\$3,000.00) for Fiscal 2013; or take any other action relative thereto.

The Board of Health shall give a report to the FY 2014 Annual Town Meeting detailing the total receipts and expenditures of this fund for Fiscal 2013.

Article submitted by Board of Health.

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – unanimous vote for favorable action**

**ARTICLE 17:** To see if the Town will vote to reauthorize the Zoning Board of Appeals Revolving Fund as established at Annual Town Meeting held April 27, 2009 and authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. The purpose of this fund is to hold fees paid by the applicants and to be expended without further appropriation for the payments of advertising and associated clerical work relative to the applicant's application. The Zoning Board of Appeals may, upon approval of the Board of Selectmen, expend from this account an amount not to exceed FIVE THOUSAND DOLLARS (\$5,000.00) during Fiscal 2013; or take any other action relative thereto.

The Zoning Board of Appeals shall give a report to the FY 2014 Annual Town Meeting detailing the total receipts and expenditures of this fund for Fiscal 2013.

Article submitted by Finance Director.

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – unanimous vote for favorable action**

**ARTICLE 18:** To see if the Town will vote to reauthorize the Bagnall School Summer Program Revolving Fund as established at Annual Town Meeting held April 27, 2009 and authorized by Chapter 44, Section 53E ½ of Massachusetts General Laws. The purpose of this fund is to hold fees paid by the applicants and to be expended for salaries/wages and expenses of the Bagnall School Summer Program. The Bagnall School Summer Program may, upon approval of the Board of Selectmen, expend from this account an amount not to exceed ONE HUNDRED FIVE THOUSAND DOLLARS (\$105,000.00) during Fiscal 2013; or take any other action relative thereto.

The Director of the Bagnall School Summer Program shall give a report to the FY 2014 Annual Town Meeting detailing the total receipts and expenditures of this fund for Fiscal 2013; or take any other action relative thereto. Article submitted by Finance Director.

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – unanimous vote for favorable action**

**ARTICLE 19:** To see if the Town will vote to raise and appropriate the sum of ONE HUNDRED NINETY-TWO THOUSAND SIX HUNDRED SIXTY-TWO DOLLARS (\$192,662.00) for the purpose of paying the town's share of the Pentucket Regional School District Supplemental Operating Budget assessment, contingent upon approval by the voters at the 2012 Annual Town Election on Monday, May 7, 2012 of a Proposition 2-1/2 Override-Ballot Question #2 to allow the town to levy an additional \$192,662.00 in real estate and personal property taxes; or take any other action relative thereto.

Article submitted by Finance Director & Board of Selectmen

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – majority vote for favorable action.**

**ARTICLE 20:** To raise and appropriate or transfer from available funds the sum of \$49,000.00 to purchase and equip a 4 wheel drive command vehicle for the Fire Dept., said vehicle to be under the command of the Fire Chief.

Article submitted by petition of 36 registered voters.

**BOARD OF SELECTMEN RECOMMEND UNFAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS UNFAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – hand vote taken- 75 Aye, 73 Nay – majority vote for favorable action**

**ARTICLE 21:** To see if the Town will vote to appropriate or reserve from Community Preservation Fund Fiscal Year 2013 annual revenues the amounts recommended by the Community Preservation Committee for committee administrative expenses, debt service, community preservation projects, and other expenses, with each item to be considered a separate appropriation:

| PURPOSE                           | RECOMMENDED AMOUNT |
|-----------------------------------|--------------------|
| Appropriations:                   |                    |
| Committee Administrative Expenses | \$ 10,000          |
| Reserves:                         |                    |
| Open Space                        | \$ 40,000          |
| Historic Resources                | \$ 40,000          |
| Community Housing                 | \$ 40,000          |

or take any other action relative thereto.

**Explanation:** Groveland expects to realize approximately \$ 360,000 in Community Preservation Act (CPA) funds from real estate tax receipts (\$200,000) and matching funds from the state (\$160,000) in fiscal year 2013. The Community Preservation Act requires the Town to set aside 10% of funds collected for each of the following areas: open space, historic resources, and community housing. The above budget reserves these statutory minimums for each of the required three categories of expenditures, and appropriates the statutory maximum to be available for Community Preservation Committee expenses including appraisals, land surveys, postage, copying, and other administrative costs for the Fiscal Year ending June 30, 2013. Any unexpended administrative expenses will be returned to the general Undesignated Community Preservation fund. All funds realized above those reserved or appropriated will become general Undesignated CPA funds available for appropriation in Fiscal Year 2013, or to be carried over to Fiscal Year 2014. Article submitted by the Community Preservation Committee

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – unanimous vote for favorable action**

**ARTICLE 22:** To see if the Town will vote to: (a) authorize the Board of Selectmen to acquire by gift, purchase, or otherwise, upon such terms and conditions as the Selectmen deem appropriate, the fee in a portion of the Webster farm at 44a Wood Street, which portion is more particularly described as approximately 46 acres of Lots 004, 005-A and 007-A on Groveland Assessors Map 8, and approximately 17.6 acres of the westerly portion of Lot 002 on Assessors Map 5, said lands being part of the lands described in a deed recorded at Book 11308, page 463 with the Southern District of the Essex Registry of Deeds on May 21, 1992, to be managed and controlled by the Conservation Commission in accordance with M.G.L. c. 40, §8C for conservation purposes; (b) appropriate a sum of money from the Community Preservation Open Space set aside Fiscal Year 2013 funds, and from the Community Preservation General Reserve Fiscal Year 2013 funds, for the purpose of such acquisition which is titled Town Forest Greenway (44a Wood Street), including legal fees and costs related thereto; (c) authorize the Board of Selectmen or their designee to file on behalf of the Town any and all applications deemed necessary under the LAND Program (M.G.L. c. 132A, §11) or any other applications for funds in any way connected with the scope of this acquisition, and to enter into all agreements and execute any and all instruments, including the conveyance of a perpetual conservation restriction in said property meeting the requirements of G.L. c.184, §§31-33, as may be necessary on behalf of the Town to effect said purchase in accordance with Section 12(a) of M.G.L. c. 44B, and all other applicable law, or take any action relative thereto.

*NOTE: On request of the Community Preservation Committee, \$ 295,000 will be applied toward the purchase of 63.6 acres open space adjoining the current Town Forest on Wood St. The Conservation Commission has a signed purchase and sales agreement for \$895,000 with the remainder of funds to be provided by a \$500,000 LAND grant from the Commonwealth of Mass and a \$100,000 contribution from the Groveland Water Dept. The purchase is scheduled to be completed by June 30, 2013.*

**BOARD OF SELECTMEN RECOMMEND FAVORABLE/UNFAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS UNFAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 - Tabled**

**ARTICLE 23:** To see if the Town will vote to appropriate a sum of TWENTY-EIGHT THOUSAND NINE HUNDRED DOLLARS (\$28,900.00) from the Community Preservation Fund 10% set aside for Historic Preservation FY-2013 and the Community Preservation Fund General Reserve FY-2013 to be made available for the purpose of the development of a Riverview Cemetery Preservation Plan to be managed by Robert Guptill and the Groveland Cemetery Commission under the CPA category of Historic Preservation; or take any action relative thereto.

*NOTE: This project is being conducted to have a professional assessment performed on the historic section of the Town's Riverview Cemetery. The cemetery has a long and rich history dating back to 1723 when the first burial occurred. Unfortunately the oldest part of the cemetery containing historic graves sites is in disrepair. The project will hire a professional to produce a written assessment of the historic sites and a plan to preserve that section of the cemetery.*

**BOARD OF SELECTMEN RECOMMEND FAVORABLE/UNFAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 - Tabled**

**ARTICLE 24:** To see if the Town will vote to: (a) authorize the Board of Selectmen to acquire by gift, purchase, or otherwise, upon such terms and conditions as the Selectmen deem appropriate, the fee in a plot of land, approximately 5 acres which portion is more particularly described as Lot 004-B on Groveland Assessors Map 53, said lands being part of the lands described in a deed recorded at Book 11406, page 145 with the Southern District of the Essex Registry of Deeds on July 29, 1992, to be managed and controlled by the Conservation Commission in accordance with M.G.L. c. 40, § 8C for conservation purposes; (b) appropriate a sum of money from the Community Preservation Open Space set aside Fiscal Year 2013 funds, and from the Community Preservation General Reserve Fiscal Year 2013 funds, for the purpose of such acquisition which is titled Meadow Pond Reservation Addition #3, including legal fees and costs related thereto; (c) authorize the Board of Selectmen or their designee to enter into all agreements and execute any and all instruments, including the conveyance of a perpetual conservation restriction in said property meeting the requirements of G.L. c.184, §§31-33, as may be necessary on behalf of the Town to effect said purchase in accordance with Section 12(a) of M.G.L. c. 44B, and all other applicable law, or take any action relative thereto.

**NOTE:** *On request of the Community Preservation Committee, \$ 14,000 will be applied toward the purchase of the property. The Conservation Commission has a signed purchase and sales agreement for \$16,000 with the remainder of funds to be provided from the open space fund and private contributions. The proposed project would add approximately five acres of open space to the present Meadow Pond Reservation. The property directly abuts the current reservation and land owned by the Massachusetts Department of Fisheries and Wildlife. A key trail runs through this property and connects to the extensive trail system in Georgetown. Purchasing the property will protect the current reservation from potential development on the five acres. The purchase also adds another significant piece of land to the Blanding's Turtle habitat area and will bring the Meadow Pond Reservation to a total of 87 protected acres.*

**BOARD OF SELECTMEN RECOMMEND FAVORABLE/UNFAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 - Tabled**

**ARTICLE 25:** To see if the Town will vote to appropriate a sum of FORTY-FIVE THOUSAND DOLLARS (\$45,000.00) from the Community Preservation Fund 10% set aside for Historic Preservation FY-2013 to be made available for the purpose of a Historic Preservation of Washington Hall to be managed by the Groveland Historical Society under the CPA category of Historic Preservation, or take any other action relative thereto.

*NOTE: On request of the Community Preservation Committee, this will fund a supplemental appropriation to cover additional costs of the preservation of an historic building known as Washington Hall. The CPC requires three bids on the project defined in the proposal and the applicant organization must return any unexpended funds to the town for future CPC projects. All work must be completed within 2 years. With respect to historic resources, rehabilitation shall have the additional meaning of work to comply with the Standards for Rehabilitation stated in the United States Secretary of the Interior's Standards for the Treatment of Historic Properties codified in 36 C.F.R. Part 68.*

**BOARD OF SELECTMEN RECOMMEND FAVORABLE/UNFAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE/UNFAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – majority vote for favorable action**

**ARTICLE 26:** To see if the Town will vote to appropriate a sum of TWENTY-FIVE THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$25,750.00) from the Community Preservation Fund 10% set aside for Historic Preservation FY-2013 and the Community Preservation Fund General Reserve FY-2013 to be made available for the purpose of the Civil War Memorial Restoration Project to be managed by Robert Guptill and the American Legion Post 248 under the CPA category of Historic Preservation or take any action relative thereto.

*NOTE: This project will restore the Town's Civil War monument on Perry Park to its original condition. The monument is one of the earliest memorials erected to commemorate those who died during the Civil War. The project includes cleaning the white marble monument, replacing the urn on the top that was stolen and repairing the pedestal.*

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – unanimous vote for favorable action**

**ARTICLE 27:** To see if the Town will vote to accept the following Pentucket Regional School District Regional Agreement – PK-12 Regional Agreement of April 30, 2012, or take any other action relative thereto:

**PENTUCKET REGIONAL SCHOOL DISTRICT  
REGIONAL AGREEMENT**

**PK-12 REGIONAL AGREEMENT OF APRIL 30, 2012**

For a Regional School District for the Towns of Groveland, Merrimac, and West Newbury, towns in the Commonwealth of Massachusetts hereinafter referred to as member towns.

**Section I. MEMBERSHIP OF THE REGIONAL DISTRICT SCHOOL COMMITTEE**

A. The Regional District School Committee shall consist of nine members, three from each member town, who shall be elected by the voters of that town. Each member so elected shall serve a three year term. In the event that a town or towns separate from the Regional School District at the elementary level as stated in Section X, the three (3) elected members from said town or towns shall constitute the elementary school committee as well as represent their town at the regional level.

B. Any vacancy occurring on the Regional District School Committee for any cause shall be filled by the local Board of Selectmen and the remaining School Committee members from the town where the vacancy occurs. Such replacement shall serve until the next annual town election.

C. At the first scheduled meeting of the Regional District School Committee after the annual election of all member towns, the Regional District School Committee shall organize in accordance with Massachusetts General Laws, Chapter 71, Section 16A, known as "Regional School Committee, Organization". In addition the Regional District School Committee shall fix the time and place for its regular meetings for the new term, provide for the calling of special meetings upon notice to all its members, and appoint appropriate sub-committees and other officers.

D. The Chairmanship, Vice Chairmanship and Secretary positions shall be revolving with one position being from each town. No Town shall hold more than one office.

**Section II. QUORUMS, VOTES AND GOVERNANCE**

A. A quorum to conduct business at regular meetings shall consist of a simple majority of its members and special meetings shall require not less than two members from each of the towns.

B. On all issues requiring a vote of the Regional District School Committee, each member's vote will be weighted according to the respective town's population based on the most recent decennial Federal census data, calculated out to two decimal places, and remain as such until the next official Federal census.



C. Any action voted by the Regional District School Committee which directly and specifically affects the elementary school(s) in only one town shall require that two of the three members of the Regional District School Committee from the town in which the affected elementary school is located vote in support of that action. In order, however, for a school to be closed in any member town where there is more than one elementary school, all three committee members from the affected town are required to vote in favor of the proposed closure after a public hearing is held in the affected town.

### **Section III. TYPE OF SCHOOL**

A. The Regional School District shall include all grades from PK – 12.

B. The secondary schools shall serve students in grades 6 or 7 – 12.

C. The elementary schools shall serve students in grades PK – 5 or 6.

D. In the agreement where "preschool" is mentioned it is done so for future purposes to permit the Regional District School Committee with the approval of all member towns at their respective Town Meetings, at some future date, to include preschool classes. Until such time all preschool expenses shall be on a self supporting basis, except those excluded by law.

### **Section IV. LOCATION OF SCHOOLS**

A. The Regional District secondary school buildings shall be located on sites owned by the District.

B. There shall be not less than one elementary school in each member town. Students in grades PK – 5 or 6 shall attend schools in their towns of residence, except in cases of emergency as defined by the Regional District School Committee, children attending special education low incidence classes, regional "magnet" classes, or intradistrict school choice

C. Each member town shall retain ownership of all elementary school buildings and related grounds, including any new elementary school buildings constructed in the future. Each member town shall lease each elementary school building and related grounds to the Pentucket Regional School District for the sum of one dollar. Each lease shall be for a term not greater than the term permitted by either general or special State law. The initial term of each lease shall commence on the date that the Regional District School Committee assumes jurisdiction over the pupils in grades PK-12 or as otherwise provided in such lease. Each lease may contain provisions for an extension of the lease term at the option of the Regional District School Committee. Responsibilities for maintenance of elementary school buildings shall be uniform across all District elementary school leases. A lease shall not prevent the use of the elementary school buildings or premises by the respective owner towns with the approval of the School Committee, which shall not withhold such approval unless educationally necessary. If permitted by either general or special State law, a lease may provide that it shall terminate and the leased property shall revert to the member town if the town should no longer be a member of the Pentucket Regional School District or if the Regional District

School Committee should determine that the land, with the building and other improvements thereon, is no longer needed for the educational program of the District. Each lease may include such other terms as may be agreed upon by the Board of Selectmen of a member town and the Regional District School Committee. A lease shall be executed by the Board of Selectmen on behalf of the member town and the Regional District School Committee on behalf of the District.

D. Said requirements to lease land and buildings shall not include portions of land and buildings already under separate lease at the time of the effective date of this agreement until such time as the existing lease terms expire.

E. Payments from present leases and future leases shall be paid to the Regional School District in accordance with the lease agreement by and between the District and the Town.

#### Section V. TRANSPORTATION

Transportation shall be provided by the Regional School District. The Regional District School Committee shall set District transportation policy.

#### Section VI. DEFINITIONS

The budget for construction and operation of the District's Schools including payments of principal and interest on bonds and other evidence of indebtedness issued by the District shall be apportioned to the member towns subject to the following definitions:

##### A. Budget

As defined by this document, the budget is the amount of dollars voted by the Regional District School Committee to finance the District schools to be paid from the general revenues of the Regional School District.

The budget shall be comprised of two parts: operating costs and debt service, each as herein defined.

1. DEBT SERVICE and CAPITAL COSTS include all costs that are used for payment of principal and interest on bonds or other obligations issued by the District. Capital projects shall be defined as costing not less than \$10,000 and having a depreciable life of not less than 5 years.

2. OPERATING COSTS include all costs not included in Debt Service and Capital Costs as defined in 1, but includes interest and principal on revenue anticipation notes.

#### Section VII. METHOD OF ASSESSING COSTS OF THE REGIONAL SCHOOL DISTRICT

A. All operating costs shall be assessed to the three towns on the basis of M.G.L. Chapter 71, Section 16B.

1. The district assessment will be calculated and reported to the member towns by using the two – step method. The District shall list all general fund revenues, including but not limited to Chapter 70 and Transportation Aid, and reduce the member assessment as it relates to the approved operating budget by said amount. The remaining member assessments shall be calculated by charging each member Town its net minimum spending amount as approved by the Department of Elementary and Secondary Education for the Fiscal Year being assessed. Should the requested member assessments exceed the net minimum spending required then the remaining amount shall be charged to each member Town based upon its percentage of the entire District enrollment calculated to 4 decimal places as of October 1 of the prior Fiscal Year for grades K to 12, including out of District placements, as reported to the Massachusetts Department of Elementary and Secondary Education on the statewide pupil census. All Debt Service and Capital Costs not associated directly to one member community's Elementary School(s) shall be allocated and assessed annually using the calculation stated above for any amount over the net minimum spending requirement.

2. Should all member Towns agree on an alternative method of assessment the District shall be notified in writing by each member community's Board of Selectmen Chair on the agreed procedure on or before March 1 of the year prior to the Fiscal year budget start date. If the per pupil method of assessment is chosen then the calculation shall be the same as the amount over net minimum spending stated in Part 1 of this section.

B. Debt Service, incurred by the District for an elementary school building of a member town, less applicable Chapter 70B MSBA aid, shall be assessed to the member town in which the elementary school is located.

C. The payment of the assessed share of operating costs and debt service by each member town, as computed by the Regional District School Committee according to the methods specified in Sections VI, and VII, shall be made by each member town's Treasurer by check payable to the Regional School District in twelve equal installments by the fifteenth of each month.

#### **Section VIII. RESPONSIBILITY FOR ADDITIONS, MAJOR REPLACEMENTS AND MAINTENANCE OF SECONDARY AND ELEMENTARY SCHOOLS**

A. The District shall develop a 5 year capital plan for each building that will be provided to each member town by January 15<sup>th</sup>. This plan shall include; item descriptions, estimated costs, and the projected depreciable life. Capital projects shall be defined as costing not less than \$10,000 and having a depreciable life of not less than 5 years. Capital projects shall be scheduled and approved by the member Town, Emergency repair procedures shall be defined by the member Town lease agreement.

In addition, the District shall provide the member towns with a maintenance plan for each of its buildings. The District shall include a line item in its budget to fully fund this

plan. A year end maintenance report shall be provided to the member towns identifying the cost of all maintenance performed.

B. Each member town shall be responsible for payment of costs associated with the construction of new buildings, renovations, or making extraordinary repairs to the elementary school building/s located in that member town so long as they meet the requirements of a capital project as described in VIII A.

C. The costs of on-going maintenance for those items not included in paragraph VIII B. for the elementary schools and all costs for the secondary schools shall be borne by the Regional School District.

#### **Section IX. ADMISSION OF ADDITIONAL TOWNS**

By an amendment of this agreement adopted by each member town in accordance with Section XIV and complying with the provision therein contained, any other town or towns may be admitted to the Regional School District upon adoption as herein provided

of such amendment and upon acceptance of the agreement as so amended, and also upon compliance with the provision of law as may be applicable and such terms as may be set forth in such amendment.

A new member may be admitted to the Regional School District as of July 1 of any fiscal year, provided that all requisite approvals for such admission, including the Commissioner's approval, shall be obtained no later than the preceding December 31. The authorizing votes may provide for the deferral of said admission until July 1 of a subsequent fiscal year.

#### **Section X. WITHDRAWAL OF MEMBER TOWNS FROM THE REGIONAL SCHOOL DISTRICT**

A. Any town withdrawing from the District must first pay all its share of total debt and current operating expenses. All withdrawals are subject to the approval of the Commissioner of Elementary and Secondary Education and must be approved by two thirds of the member Towns.

Any member town may withdraw from the regional school district in total or at the elementary level if accepted by a majority vote of the voters present and voting on the question at its Annual Town meeting called for the purpose, such withdrawal to become effective on June 30<sup>th</sup> of the year named in the question, provided: (1) that in pursuance of such vote, the withdrawing town gives the regional school district at least one years written notice of its intention to withdraw, (2) that the said town has paid over to the District any costs which have been certified by the District Treasurer to the Treasurer of the withdrawing town.

## **Section XI. ANNUAL REPORT**

**A. The Regional District School Committee shall submit to each member town an annual report containing a detailed financial statement and a statement showing methods by which the annual charges assessed against each town were computed, together with such additional information relating to the operation and maintenance of the secondary schools and each elementary school as may be deemed necessary by the Regional District Committee or by the Selectmen and/or the Finance Committee of any member town. This report shall contain a detailed listing of salaries by individual employee.**

## **Section XII. BUDGET**

**A. There shall be a Regional Finance Advisory Committee, comprised of the following: one Selectmen from each member town annually appointed by each member town Board of Selectmen; the Finance Director, or person holding such position by whichever title it may be known, from each member town; the Regional District School Committee Chair, or his/her designee; and the District Superintendent and/or Business Manager. The Regional Advisory Committee will meet, from time to time, with the Regional District School Committee Chair, the Superintendent and/or Business Manager to discuss matters that may impact the District and/or the towns, including budget calendars and timelines, content and detail of budgets, revenue estimates and other revenue matters, capital budget items and use of Excess and Deficiency funds. The chairmanship of the Advisory Committee shall rotate annually among the members from each of the towns. The Committee shall prepare reports to be read into the School Committee minutes.**

**B. The Regional District School Committee shall prepare a budget on a fiscal year basis for the District in the following manner:**

**1. The budget process shall be initiated annually in December and shall provide an opportunity for the Selectmen and Finance Committee of each member town to have input into its preparation. The Regional District School Committee shall complete its proposed budget for the ensuing year, and said proposed budget shall be posted in the Town Hall of each member town, shall be provided to each member town's public library, and shall be submitted to the Selectmen, Finance Directors and Finance Committee members of each member town.**

**2. The proposed budget shall contain a notice stating when and where a public hearing will be held. The public hearing shall be held in any District school building. The notice of the public hearing shall be posted in all three towns. Said hearing shall be held at least ten (10) days prior to final adoption of the proposed budget. Upon request of the Finance Committee and/or the Board of Selectmen of any member town, the Regional District School Committee shall arrange to meet with such Finance Committee and/or Board of Selectmen for the purpose of discussing the proposed budget. Said proposed budget shall be submitted in the template approved by the School Committee, itemized at least as follows: central administration; expenses of instruction; transportation; operation of school plant; maintenance of school plant; outlay, debt and interest charges; the last**

named to specify all items costing \$1,000.00 or more. All non-recurring expenditures shall be itemized. Enrollment, staffing, total expenditures and assessments for the past five years shall be included. The Chair of any member Board of Selectmen or Finance Committee may request further information.

3. Forty-five (45) days prior to the date of the earliest member Annual Town Meeting the Regional District School Committee shall adopt by a two-thirds vote of all its members a budget with such changes as may have resulted from conferences and an open hearing. This budget shall be presented in two parts as outlined in the attached template (Exhibit A). No later than thirty (30) days from the date of the approval vote, but within ten (10) days if possible, the Treasurer of the District shall certify to the Treasurer of each member town its assessed share of such budget.

4. The budget and assessment shall be so constructed as to show debt service, capital and operating costs. It shall also list all general fund revenue used to reduce member assessments as described in VII. A. This budget should also identify the costs of any programs not uniformly offered at all District elementary schools.

5. Budget approval will be in accordance with M.G.L. Chapter 71, Section 16B.

6. If, in the opinion of the Board of Selectmen and/or Finance Committee of any of the towns, the Regional School District budget will not fit the budgetary capabilities of their town, they can request of the Regional District School Committee a special meeting to discuss the budget.

This meeting shall be called within seven (7) days of the presentation of the budget to the member towns.

The meeting shall be attended by six members of the Regional District School Committee (two members from each member town), as well as two representatives of the Board of Selectmen and two representatives of the Finance Committee from each member town.

The purpose of this meeting will be to discuss the ability of the town or towns to meet the financial obligation brought forth by their assessment of the submitted Regional School District budget.

The charge of this group will be to recommend to the Regional District School Committee a reduced budget that least affects the educational integrity of the District and meets the financial capabilities of the town(s).

7. If a member town fails to hold a meeting within forty-five (45) days from the date on which an amended assessment was adopted by the Regional District School Committee, the member town shall be deemed to have voted affirmatively regardless of whether the town had previously approved an amount equal to or greater than the revised assessment. No action by the town constitutes approval.

### **Section XIII. INCURRING OF DEBT**

A. The Regional District School Committee shall have authority to develop plans for District schools. According to Chapter 71, S.16d. the Regional District School Committee shall not incur any debt for the school until the expiration of sixty (60) days from the date said debt is authorized by the Regional District School Committee. Prior to the expiration of said period each member town will be notified of the intent to incur debt. Each member town shall hold a Town Meeting for the purpose of expressing approval or disapproval of the amount of debt authorized by the Regional District School Committee by a majority of voters present and voting on the question. If the debt is disapproved by any member town, the debt shall not be incurred, and the Regional District School Committee shall then prepare an alternative proposal and a new or revised authorization to incur debt. The only exception to the restrictions in this paragraph shall be the incurring of debt in anticipation of revenues.

### **Section XIV. AMENDMENTS**

A. Amendments to the agreement must receive a majority vote of approval by each member town at a Town Meeting. Amendments may be initiated by the Regional District School Committee or by the Board of Selectmen of any one of the member towns.

B. No such amendment shall be made which shall substantially impair the rights of the holders of any of the District's bonds or notes of the District then outstanding or the rights of the District to procure the means for payment thereof.

C. This agreement will be reviewed every three years, by the members of the Regional Finance Advisory Board, as described in Section XII. A who will make recommendations for changes to the member Town's Boards of Selectmen. At any time the Towns may also appoint a task force to review the Regional Agreement. This task force will be made up of a member from each Town's Board of Selectmen, the member town's Finance Directors, the Chairman of the School Committee, the Superintendent and a citizen from each member town.

D. All amendments are subject to the approval of the Commissioner of Elementary and Secondary Education.

**Section XV. SEVERABILITY OF SECTIONS**

According to Chapter 71, S.16I., in the event that any provision of this Regional School District Agreement shall be held invalid in any circumstance, such invalidity shall not affect any other provisions or circumstances.

or take any other action relative thereto.

**BOARD OF SELECTMEN RECOMMEND FAVORABLE ACTION**

**FINANCE BOARD RECOMMENDS FAVORABLE ACTION**

**DATE AND ACTION TAKEN: 4/30/12 – majority vote for favorable action**



And you are directed to serve this Warrant by posting attested copies thereof in said Town, one copy in each of the three parts of Town known as Savaryville, the Village, and South Groveland, fourteen (14) days at least before the time of holding said meeting.

Hereof fail not and make due return of this Warrant, with your doings thereon to the Precinct Clerk, at the time and place of said meeting.

Given under our hands this 9th day of April in the year of our Lord two thousand twelve.

  
Elizabeth A. Gorski, Chairman

  
Donald N. Greaney, Selectman

  
William H. Darke, Selectman

A true copy, attest:

  
Anne Brodie, Town Clerk

  
Robert J. Kimelewicz, Police Chief

#### OFFICER'S RETURN

I have notified and warned the inhabitants of the Town of Groveland who are qualified to vote in Town Affairs by posting true and attested copies of this Warrant at the Town Hall, Savaryville and South Groveland. Said copies not having been posted less than fourteen days before the time of said meeting.

  
Anne Brodie, Town Clerk

  
Robert J. Kimelewicz, Police Chief

**SPECIAL TOWN MEETING MINUTES FROM APRIL 30, 2012**

102 VOTERS IN ATTENDANCE

FINANCE BOARD – CARLOS HUSAK – WILLIAM COOK – THOMAS MINICHIELLO – JOSEPH CALLAHAN – DANIEL LAWRENCE – WILLIAM ADAMS – ANDREW WILDES

SELECTMEN – ELIZABETH GORSKI – DONALD GREANEY – WILLIAM DARKE

TOWN COUNCIL – WILLIAM HEWITT

MODERATOR – S. VALERIE OSBORNE

TOWN CLERK – ANNE BRODIE

CAMEO APPEARANCE FROM SENATOR BRUCE TERR

MEETING OPENED AT 7:20 PM WITH THE PLEDGE OF ALLEGIANCE

ARTICLE 1 – BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

ARTICLE 2 – SUBMITTED BY THE FINANCE DIRECTOR

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

UNANIMOUS

ARTICLE 3 – SUBMITTED BY THE CAPITAL IMPROVEMENT COMMITTEE

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

UNANIMOUS

ARTICLE 4 – SUBMITTED BY THE CAPITAL IMPROVEMENT COMMITTEE

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

UNANIMOUS

ARTICLE 5 – SUBMITTED BY THE ROAD COMMISSIONER

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

UNANIMOUS

ARTICLE 6 – SUBMITTED BY THE FINANCE DIRECTOR ----- REQUIRES A 2/3 VOTE

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

UNANIMOUS

ARTICLE 7 – SUBMITTED BY THE PENTUCKET REGIONAL SCHOOL DISTRICT

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

UNANIMOUS

ARTICLE 8 – SUBMITTED BY THE WATER / SEWER COMMISSIONERS

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

ARTICLE 9 – SUBMITTED BY THE WATER / SEWER COMMISSIONERS

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

UNANIMOUS

ARTICLE 10 – SUBMITTED BY THE WATER / SEWER COMMISSIONERS

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

UNANIMOUS

ARTICLE 11 – MAJORITY VOTE

BOARD OF SELECTMEN – FAVORABLE ACTION

UNANIMOUS

ARTICLE 12-

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

UNANIMOUS

SPECIAL TOWN MEETING ENDED AT 7:40 PM

ANNUAL TOWN MEETING APRIL 30, 2012 BEGAN AT 7:42 PM

ARTICLE 1 – SUBMITTED BY THE BOARD OF SELECTMEN

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION  
UNANIMOUS

ARTICLE 2 – SUBMITTED BY BOARD OF SELECTMEN  
BOARD OF SELECTMEN – FAVORABLE ACTION  
FINANCE BOARD – FAVORABLE ACTION  
UNANIMOUS

ARTICLE 3 – SUBMITTED BY THE ROAD COMMISSIONER - REQUIRES A MAJORITY VOTE -GOES TO BALLOT  
BOARD OF SELECTMEN – FAVORABLE ACTION  
FINANCE BOARD – NO RECOMMENDATION  
ROAD COMMISSIONER – FAVORABLE ACTION  
MAJORITY VOTE

ARTICLE 4 – SUBMITTED BY THE CONSERVATION COMMITTEE  
BOARD OF SELECTMEN – FAVORABLE ACTION  
FINANCE BOARD – FAVORABLE ACTION  
UNANIMOUS

ARTICLE 5 – SUBMITTED BY THE BOARD OF SELECTMEN  
BOARD OF SELECTMEN – FAVORABLE ACTION  
FINANCE BOARD – FAVORABLE ACTION  
UNANIMOUS

ARTICLE 6 – OMNI BUS  
MAJORITY VOTE

ARTICLE 7 – SUBMITTED BY WATER / SEWER COMMISSIONERS  
WATER / SEWER COMMISSIONERS – FAVORABLE ACTION  
BOARD OF SELECTMEN – FAVORABLE ACTION  
FINANCE BOARD – FAVORABLE ACTION  
UNANIMOUS

ARTICLE 8 – SUBMITTED BY WATER / SEWER COMMISSIONERS  
WATER / SEWER COMMISSIONERS – FAVORABLE ACTION  
BOARD OF SELECTMEN – FAVORABLE ACTION  
FINANCE BOARD – FAVORABLE ACTION  
UNANIMOUS

ARTICLE 9 – SUBMITTED BY THE FINANCE BOARD  
BOARD OF SELECTMEN – FAVORABLE ACTION  
FINANCE BOARD – FAVORABLE ACTION  
UNANIMOUS

ARTICLE 10 – SUBMITTED BY SELECTMEN  
PLANNING BOARD – FAVORABLE ACTION  
BOARD OF SELECTMEN – FAVORABLE ACTION  
FINANCE BOARD – NO RECOMMENDATION  
THE MODERATOR DECLARED THAT THE MOTION CARRIED UNANIMOUSLY  
UNANIMOUS AS AMENDED

ARTICLE 11 –  
BOARD OF SELECTMEN – FAVORABLE ACTION  
FINANCE BOARD – FAVORABLE ACTION  
UNANIMOUS

ARTICLE 12 – REQUIRES A 2/3 VOTE  
BOARD OF SELECTMEN – FAVORABLE ACTION  
ELECTRIC LIGHT COMMISSIONERS – FAVORABLE ACTION  
WATER / SEWER COMMISSIONERS – FAVORABLE ACTION  
FINANCE BOARD – NO RECOMMENDATION  
UNANIMOUS

ARTICLE 13 – SUBMITTED BY THE ROAD COMMISSIONER  
BOARD OF SELECTMEN – FAVORABLE ACTION  
ROAD COMMISSIONER – FAVORABLE ACTION  
FINANCE BOARD – NO RECOMMENDATION  
NO'S HAVE IT

ARTICLE 14 – SUBMITTED BY THE CONSERVATION COMMITTEE  
BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

UNANIMOUS

ARTICLE 15 – SUBMITTED BY THE PINES RECREATION/DEVELOPMENT COMMITTEE

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

UNANIMOUS

ARTICLE 16 – SUBMITTED BY THE BOARD OF HEALTH

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

UNANIMOUS

ARTICLE 17 – SUBMITTED BY THE FINANCE DIRECTOR

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

UNANIMOUS

FINANCE REPORT SUBMITTED BY TOM WAKEFIELD

ARTICLE 18 – SUBMITTED BY THE FINANCE DIRECTOR

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

MAJORITY VOTE

ARTICLE 19 – SUBMITTED BY FINANCE DIRECTOR & BOARD OF SELECTMEN

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

MAJORITY VOTE

ARTICLE 20 – SUBMITTED BY PETITION OF 36 VOTERS

BOARD OF SELECTMEN – UNFAVORABLE ACTION

FINANCE BOARD – UNFAVORABLE ACTION

2/3 VOTE TO TABLE FAILED – FIRE DEPARTMENT TO GET COMMAND VEHICLE

ARTICLE 21 – SUBMITTED BY COMMUNITY PRESERVATION COMMITTEE

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

UNANIMOUS

ARTICLE 22 – 2/3 VOTE TO TABLE

UNANIMOUS TO TABLE

ARTICLE 23 – VOTE TO TABLE

UNANIMOUS TO TABLE

ARTICLE 24 – VOTE TO TABLE

UNANIMOUS TO TABLE

ARTICLE 25 –

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

MAJORITY VOTE

ARTICLE 26 –

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

UNANIMOUS

ARTICLE 27-

BOARD OF SELECTMEN – FAVORABLE ACTION

FINANCE BOARD – FAVORABLE ACTION

MAJORITY VOTE

MEETING ENDED AT 9:24 PM