

Attendance: Hybrid meeting: Robert Downey, Lindsey Aylward, Jan Dempsey, Laurel Puchalski, Nancy Hurley, and Director Darcy Lepore, attended in person
Jay Collins, Mary Lou Costello, Kathleen Prunier and Lee Thomas attended via ZOOM.
Guest: Bergen Daley, Children and Teen Services Librarian, attended in person.
Meeting was recorded.

Call to order at 6:05 p.m. on a motion made by L. Puchalski, seconded by M. Costello

Minutes

Minutes of 5/10/23 - Three amendments made to meeting notes: 1.change date; 2. remove reminder note; 3. On the bottom of first page, statistics from the previous year should be used in addition to previous month. Minutes were then approved by majority roll call vote on a motion made by K. Prunier, seconded by J. Dempsey.

Director's report (see attached)

- Statistics for circulation, programming and museum pass usage continue to rise, with high circulation for June.
- Warrants were read:
23-49 $\$100.94 + \$700 + \$475 + \$88.73 = \$1,364.67$
23-51 $\$535.94 + \$1,790.93 = \$2,326.87$
23-53 $\$700$
Total $\$4,391.54$
- Director thanked all who worked on HVAC and reports the air conditioners were replaced and are working well.

Treasurer's Report

M. Costello shared quarterly Bartholomew report for the Board's review.
Darcy receiving reports from town.

Vote to approve the Bond for Treasurer – K. Prunier made a motion to allocate \$363 needed for the Bond. L. Thomas seconds, all trustees vote to approve on a roll call.

Director's evaluation form:

Preliminary review form was proposed by subcommittee. N. Hurley will send out to BOT and Darcy for review.

Grant

B. Daley provided information on grant specifics and recent program attendance. There was a big jump in participation numbers: 682 for fiscal year total. For 2023 – 3000 to date.

Space for youth is an issue with this continued programming and increased participation. It's a critical issue because there is no community or recreation center in town, and there has been a reduction in activities at the Bagnall School.

BOT recommends sharing this information with Groveland Town Administrator Rebecca Oldham.

Library Space

BOT discusses possible approaches to re-thinking set-up in the library, including moving furniture and shelves. Data on space use would be helpful.

~~To start a building expansion project, BOT asks if an accessibility study before a feasibility study~~
– Director D. Lepore shared information on the process of feasibility study and will check to see if an accessibility study is first needed.

Sort term goal – build out more space for programming and collections

Longer term goal - Director will develop a working document to record ideas, plans, etc. for BOT and library staff

R. Downey recommends BOT start to look at LAL strategic plan (needs updating in FT25), and discuss goals and ideas for putting together a focus group to begin the strategic plan at the August meeting.

Old Business.

R. Downey recommends adding a tracking mechanism to review old business.

New trustee training. – formal training policy that follows 2012 Mass Trustees plan. K. Prunier and L Puchalski will work on updating it, and then send to D. Lepore for input.

Other

For next agenda: Summer program numbers and costs (B. Daley's report).

The crabapple tree in front of the library is dead. J. Dempsey will ask Reny and report back to the BOT.

R. Downey will invite Town Administrator Rebecca Oldham, to the next meeting to begin discussion on space issues.

Comments from public :

No comments from

Adjournment

Meeting adjourned at 7:20 p.m. on a motion made by L/ Puchalski and seconded by K. Prunier.

Unanimously voted by roll call vote.

Next meeting will be held on August 9, 2023 at 6:00 p.m.

Respectfully submitted,
Nancy Hurley