

Groveland Riverview Cemetery

Meeting Minutes

March 24, 2023

Called to order at 0900 hours.

Present: Dower, Kastrinelis, and Sup. Desrosiers.

Motion by Dower to accept minutes from 12/20/22. Second-Kastrinelis. Favorable-Unanimous.

Budget: All lines items on target for the fiscal year. Update on accounts: Sale of Lots = \$35755. Perpetual Care = \$23646.

Superintendent Report:

1. FY 24 budget. Allocations for the submitted/recommended budget are tied to approval of the proposed override vote by the town.
2. Part Time Wages. We can initiate PT wages beginning in April. The TA will post the positions shortly.
3. Fee Schedule. The amended fee schedule is ready for submission to the BOS for approval. Changes include increases to: Lots- 1,2, and 4/ \$1000, \$1800, and \$3500. Cremation - \$700. Overtime Hours - \$200. Disturbance - \$500. Motion by Dower to accept the new fee schedule and forward to BOS. Second- Kastrinelis. Favorable-Unanimous.
4. Cemetery Software. The TA is offering \$10000 towards the purchase of new cemetery software (\$15000) which will include mapping functionality, on-line data search, and storage capabilities. The TA is recommending that our share of the outstanding balance be paid from the Sale of Lots account. The software will also require a yearly fee of \$1200, beginning with FY2025. Motion by Kastrinelis to allocate \$5655 from Sale of Lots to conclude the purchase process for new Cemetery Software. Second-Dower. Favorable.
5. Tree Trimming Program. We have a quote from Collins Tree of \$3000 to address several dead tree and compromised limbs throughout the cemetery which represent a hazard. Motion by Dower to approve \$3000 from the Perpetual Care account to address tree trimming operations. Second-Kastrinelis. Unanimous.
6. Monument Restoration Program. Epoch has identified seven historical monuments which have cracked in half for restoration. Motion by Dower to use the Perpetual Care account to proceed with the restorations identified by Epoch. Second-Kastrinelis. Favorable- Unanimous.
7. Roads. The TA is requesting the Superintendent to obtain quotes from paving contractors for the repair of identified hazardous critical roadways within the cemetery. She anticipates coordinating with the Highway Department to then address the needed repairs.

Meeting adjourned at 0945 hours.

Respectfully submitted,
M.A. Kastrinelis -Secretary