

Langley Adams Library
Board of Trustees Meeting Minutes 04/12/23

Attendance: Hybrid meeting; Robert Downey, Laurel Puchalski, Lee Thomas and Director Darcy Lepore attended in person. Jay Collins, Mary Lou Costello, Jan Dempsey, Nancy Hurley, Kathleen Prunier attended via ZOOM. Lindsey Aylward absent. Meeting was recorded.
Call to order at 6:04 p.m. on a motion made by K. Prunier, seconded by R. Downey.

Minutes

- Minutes of 3/01/23 were approved by majority roll call vote on a motion made by K. Prunier, seconded by J. Dempsey. J. Collins abstained as he was not present at the meeting.
- Minutes of 3/08/23 were approved by majority roll call vote on a motion made by M. Costello, seconded by R. Downey.
- Minutes of 3/15/23 were approved by majority roll call vote on a motion made by R. Downey, seconded by K. Prunier. J. Collins abstained as he was not present at the meeting.

Director's Report (see attached)

- Circulation numbers were the highest they've been this year.
- Programming numbers continue to increase.
- Warrants were read:

23-37 \$215 + \$295.22 + \$3,201.87 = \$3,712.09
23-39 \$95.48

Total \$3,807.57

- Textile bins from CMRK have been researched by D. Lepore. A town location needs to be found.
- Senior Library Assistant Lauren Towler sent an update on the work being done on the archival collection. Discussion followed RE: ways to sort and index the information.

Treasurer's Report

- M. Costello previously sent the Bartholomew report for the Board's review.
- Quarterly Vanguard statement will continue to be sent via email by M. Costello.
- A representative from Bartholomew was unable to attend tonight.

TOWN OF GROVELAND
2023 MAY 11 AM 11:35
TOWN CLERK
RECEIVED/POSTED

Other

- L. Thomas reminded members to attend Town Meeting on April 24 and to vote on May 1.
- M. Costello asked if there was a possibility of having a hybrid book club option. Discussion followed. Facilitators of the book clubs will be asked if they could provide a "ZOOM only" proposition.
- J. Dempsey requested an "Old Business" item of the agenda.
- J. Dempsey reported about the planters. E. Watson built new planters. J. Dempsey is painting them. L. Puchalski will discuss the possibility of setting up a planting program with Youth Services Director Bergen Daley, and will plant annuals in the planters and in the reading garden. K. Prunier made the motion, seconded by R. Downey to appropriate \$300 from the Donation account for plants and materials. Approved unanimously by roll call vote.

Meeting adjourned at 7:07 p.m. on a motion made by R . Downey, seconded by M. Costello, and unanimously voted by roll call vote.

Next meeting will be held on May 10, 2023 at 6:00 p.m.

Respectfully submitted,
Laurel Puchalski

Langley-Adams Library
Director's Report
April 12, 2023

Statistics

March Statistics:

March Hoopla Statistics: 56 circs
March Kanopy Statistics: 27 plays
March Circulation/Renewals: 3,337 circs
March Overdrive Circulations: 695 circs

Both library and Overdrive circulation numbers were up in March, and they are also our highest numbers so far this fiscal year!

Programming

March Numbers:

Standout Programming:

3/7 Lee Thomas – Gilded Age – 54 attendees
3/17 Irish Step Dancers – 70 attendees
3/24 Author Chris Gorham – 104 attendees
3/27 Julie Andrews – 80 attendees
3/28 Crafternoon – 34 attendees

Totals:

Adult Programming Attendance: 794
Youth Programming Attendance: 303
Hybrid Programming In-Person Attendance: 67
Hybrid Programming Virtual Attendance: 572
Live In-Person Programming Attendance: 524

Total Program Attendance: 1,167

Museum Passes

March Totals:

New England Aquarium – 3
Museum of Science - 2

TOWN OF GROVELAND
2023 MAY 11 AM 11:35
TOWN CLERK
RECEIVED/POSTED

Museum of Fine Arts – 1
Peabody Essex Museum – 1

Total – 7

Warrants

23-37 \$215 + \$295.22 + \$3,201.87 = \$3,712.09

23-39 \$95.48

Total \$3,807.57

Other

Textile Bins: I have started the process of switching over to CMRK, the company that the Town uses for their textile bins. This process is not yet complete, but I will keep you all updated as the change happens.

Attachments: Variance Report