



## Town of Groveland MASSACHUSETTS

Board/Committee Name: Finance Board  
Date: April 6, 2022  
Time: 5:00 p.m.  
Location: Town Hall – Main Meeting Room  
183 Main Street, Groveland, MA 01834

**Present:**

Board Members: Ruth Rivard, James Scanlon, Melissa Baker, Theresa Dunn (via Zoom), Sarah McGrath and Susan Yaskell

Absent Members: None

Other Attendees: Rebecca Oldham, Town Administrator

**Opening:**

The regular meeting of the Finance Board was called to order at 5:00 p.m. on April 6, 2022 by Ruth.

**PRSD Budget & Tax Override Amount:**

A high-level discussion occurred regarding the Pentucket Regional School District ('PRSD') budget, including a brief discussion on potential override situations. Ruth provided a handout that she put together with key points to discuss based on an analysis of multiple PRSD budgets as well as trends in the amounts assessed by PRSD to Groveland, the amounts PRSD has put into its Stabilization Fund and towards its Other Post-Employment Benefits.

**Town Election and Annual Meeting Update:**

The elections are set for May 2, 2022. Polls are open from 7:00 AM to 8:00 PM. The Annual Meeting is set for 6:30 PM on May 23, 2022.

**Finance Director Updates**

Rebecca provided a brief update on the American Rescue Plan ('ARPA') noting that the Board of Selectmen had recently discussed 'premium pay' for town employees and was looking at whether all employees should be eligible to receive such pay. It was unknown, at the current time, what the monetary impact of doing so would be.

## Omnibus Review

Each of the sections in the budget worksheet draft, which was put together by Rebecca, was reviewed and discussed based on the information gathered during the budget meetings. A summary of the Finance Board's votes, which was taken by roll call, is as follows:

Budget	Motion	Motion By	Seconded By	Finance Board Roll Call Vote
Moderator	To approve Total Moderator Budget of \$100 as presented by the Town Administrator	Sarah	Ruth	Unanimous Approval
Selectmen	To approve Total Selectmen Budget of \$72,250 as presented by the Town Administrator	Jim	Sarah	Unanimous Approval
Town Administrator	To approve Total Town Administrator Budget of \$118,000 as presented by the Town Administrator	Sarah	Ruth	Unanimous Approval
Treasurer	To approve Total Treasurer Budget of \$151,695 as presented by the Town Administrator	Sarah	Susan	Unanimous Approval
Town Accountant	To approve Total Town Accountant Budget of \$94,229 as presented by the Town Administrator	Sarah	Jim	Unanimous Approval
Board of Assessors	To approve Total Board of Assessors Budget of \$124,635 as presented by the Town Administrator	Sarah	Melissa	Unanimous Approval
Town Counsel	To approve Total Town Counsel Budget of \$65,000 as presented by the Town Administrator	Sarah	Ruth	Unanimous Approval
Technology	To approve Total Technology Budget of \$100,000 as presented by the Town Administrator	Sarah	Jim	Unanimous Approval
Town Clerk	To approve Total Town Clerk Budget of \$110,087 as presented by the Town Administrator	Sarah	Ruth	Unanimous Approval
Economic Development, Planning & Conservation	To approve Total Economic Development, Planning & Conservation Budget of \$92,524 as presented by the Town Administrator	Sarah	Ruth	Unanimous Approval
Municipal Buildings	To approve Total Municipal Buildings Budget of \$237,623 as presented by the Town Administrator	Sarah	Ruth	Unanimous Approval
Insurance	Table until such time that more final numbers become available	Jim	Ruth	Unanimous Approval
Police	To approve Total Police Budget of \$1,674,587 as presented by the Town Administrator	Sarah	Ruth	Unanimous Approval
Parking Clerk	To approve Total Parking Clerk Budget of \$0 as presented by the Town Administrator	Sarah	Ruth	Unanimous Approval
Fire	To approve Total Fire Budget of \$370,467 as presented by the Town Administrator	Sarah	Ruth	Unanimous Approval

<b>Budget</b>	<b>Motion</b>	<b>Motion By</b>	<b>Seconded By</b>	<b>Finance Board Roll Call Vote</b>
Building	To approve Total Inspectors Budget of \$103,034 as presented by the Town Administrator	Sarah	Ruth	Unanimous Approval
Emergency Management	To approve Total Emergency Management Budget of \$4,397 as presented by the Town Administrator	Sarah	Ruth	Unanimous Approval
Education	Table until future date	Sarah	Melissa	Unanimous Approval
Tree Warden	To approve Total Tree Warden Budget of \$20,000	Ruth	Sarah	Unanimous Approval
Highway	To approve Total Highway Budget of \$887,973 as presented by the Town Administrator	Sarah	Sarah	Unanimous Approval
Rubbish Collection	To approve Total Rubbish Collection Budget of \$672,910 as presented by the Town Administrator	Sarah	Jim	Unanimous Approval
Cemetery	To approve Total Cemetery Budget of \$87,409	Sarah	Ruth	Unanimous Approval
Board of Health	To approve Total Board of Health Budget of \$80,665 as presented by the Town Administrator	Sarah	Melissa	Unanimous Approval
Council on Aging	To approve Total Council on Aging Budget of \$142,090 as presented by the Town Administrator	Sarah	Jim	Unanimous Approval
Veterans	To approve Total Veterans Budget of \$39,180 as presented by the Town Administrator	Sarah	Jim	Unanimous Approval
Library	Table until additional analysis on pay rates by position is performed	Sarah	Ruth	Unanimous Approval
Debt	To approve Total Debt Budget of \$382,374 as presented by the Town Administrator	Sarah	Ruth	Unanimous Approval
Unclassified	To approve Total Unclassified Budget of \$843,513 as presented by the Town Administrator	Sarah	Ruth	Unanimous Approval
Non-Appropriated Expenses	To approve Total Other Non-Appropriated Expenses of \$224,246 as presented by the Town Administrator	Sarah	Theresa	Unanimous Approval

At 7:00, after the votes on the omnibus budget were finished, Susan left the meeting.

### **Meeting Minutes:**

Meeting minutes would be reviewed at the next meeting.

### **Plan Next Meeting and Agenda:**

Rebecca noted that there was little time left to finish the Annual Town Meeting documents as it needs to be posted two weeks prior to the meeting. As such, additional meetings were set for April 20 and May 4.

**Other Items Not Reasonably Anticipated at Time of Posting:**

No items were noted.

**Adjournment:**

A motion to adjourn the meeting was made by Ruth, seconded by Sarah, and approved unanimously by a roll call vote. Meeting was adjourned at 7:22 p.m. by Ruth.

Minutes prepared by: *Melissa Baker*

Minutes approved on: May 4, 2022

**Meeting Materials:**

1. Fiscal Year 2023 Budget Materials
2. Budget Analysis Handout
3. Budget Worksheet (Excel)