

Langley Adams Library  
Board of Trustees Meeting Minutes 10/11/23TOWN CLERK  
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**Attendance:** Hybrid meeting: Jan Dempsey, Robert Downey, Laurel Puchalski, Lee Thomas and Director Darcy Lepore attended in person. Mary Lou Costello, Kathleen Prunier attended via ZOOM. Jay Collins, Nancy Hurley were absent. Meeting was recorded. Lindsey Aylward was late. Call to order at 6:00 p.m. on a motion made by K. Prunier, seconded by L. Thomas

**Minutes**

Minutes of 9/13/23 were approved by majority roll call vote on a motion made by K. Prunier, seconded by L. Thomas. L. Puchalski abstained as she was not present at said meeting.

**Treasurer's Report**

- M. Costello previously sent the Bartholomew report for the Board's review.
- She attempted to sign in online to the Vanguard account and could not get access. Discussion followed regarding how to get access the account.
- M. Costello will meet with Michele Beegan, Town Treasurer, to discuss our trust funds.

*(6:25 p.m. : Lindsay Aylward arrived at meeting)*

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**Director's Report (see Attached)**

- Numbers for events are up from last year. Virtual attendance is mostly from programs
- Warrants were read:

24-09 \$907.75  
24-11 \$6,670.26  
Total \$7,578.01

- State aid reports have been turned in to MBLC. Hopefully will hear next month what our award will be.
- No update on carpet installation.
- LSTA grant began on October 1 and new items have already arrived.
- New location of Youth Services desk is working well.
- Hotspots K. Prunier made the motion, seconded by R. Downey to purchase the subscription for Hotspots at the cost of \$960 from State Aid account. Unanimously passed on roll call vote.

- K. Prunier made the motion, seconded by M. Costello to fund the Museum of Fine Arts pass at \$200 from the Donation account. Unanimously voted on roll call vote.
- D. Lepore has sent in a request to the Capital Improvement Committee for \$129,000 to purchase shelving with wheels.
- Roll call vote taken to accept Director's Report. Unanimous.

#### **Review of Director's Evaluation Form**

- R. Downey will compile Trustees' individual forms once Board completes them. Forms may be given in a sealed envelope to Darcy, or Board may email their forms to Chairman Downey in the next two weeks.
- D. Lepore has submitted her goals for FY24.

#### **Old Business**

- K. Prunier gave an update on the trust settlement from attorney Beaton
- D. Lepore gave an update on the Reardon fund.
- Discussion of Strategic plan.

#### **Other**

- Question was raised RE: installing a sink in the Children's room? D. Lepore will ask Town Custodian Steve McPherson about it.

**Meeting adjourned** at 7:37 p.m. on a motion made by L. Puchalski, seconded by M. Costello. Unanimously voted by roll call vote.

Next meeting will be held on November 8, 2023 at 6:00 p.m.

Respectfully submitted,  
Laurel Puchalski