



Town of  
**Groveland**  
MASSACHUSETTS

TOWN OF GROVELAND

2023 SEP 22 AM 10:36

TOWN CLERK  
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Board/Committee Name: Finance Board  
Date: August 9, 2023  
Time: 5:30 p.m.  
Location: Town Hall – Main Meeting Room  
183 Main Street, Groveland, MA 01834

**Present:**

Board Members: Ruth Rivard, Melissa Baker, Jim Scanlon, Kerry Goodwin, Bill O'Neil (5:50),  
Alexander Wood (6:05)

Absent Members: None

Other Attendees: Rebecca Oldham, Annie Schindler, Kathy Kastrinelis

**Opening:**

The regular meeting of the Finance Board was called to order at 5:36 p.m. on August 9, 2023 by Ruth.

**Town Administrator Updates:**

- State budget signed by Governor today. State funding leaves \$12k unallocated in the budget. Ruth stated she believes this is a reasonable amount to leave unallocated, Rebecca agreed.
- Selectman Kastrinelis is initiating the formation of a Trash/Recycling Committee. One member of the Finance Board is being requested.
- ClearGov software will be used for FY25 budget preparation. Accordingly, budget information will be available electronically with hard copy on request.
  - Anticipate similar meetings in conjunction with PRSD this year.
- 2022 Annual Report is available online and hard copy.
- 2023 Annual Report will be available in ClearGov. Departments will update their own sections.

Annie Schindler discussed the Merrimack Valley Housing Production Plan. Seeking members for committee. Meet 1<sup>st</sup> Thursday/month at 1pm, can likely do remote if needed.

#### Reorganization of the Board:

- Chair: Ruth nominated Melissa to be Chair. Bill seconded. Vote unanimous. *\*At this point Ruth took over minute taking from Melissa\**
- Vice Chair: Jim nominated Bill, seconded by Ruth. Vote; Unanimous.
- Secretary: Ruth expressed that she has served numerous years as Secretary, followed by Chair, and now has competing priorities. No members expressed interest. Motion made by Bill to table, seconded by Alex. Vote; unanimous.
- Other- Discussion related to Community Preservation Committee. Motion by Ruth to table, seconded by Melissa. Vote; unanimous.
- Trash/Recycling Committee: Bill O'Neal expressed interest. Motion by Melissa to nominate Bill, seconded by Ruth. Vote; unanimous.

Selectman Kastrinelis updated the Board of her work with the Chapter 70 study group, and the associated work that she is doing related to understanding of the PRSD budget.

#### Meeting Minutes:

- Motion to accept May 10, 2023 meeting minutes made by Bill, seconded by Ruth. Vote; 5 yes with Kerry abstaining.
- Motion to accept July 12, 2023 meeting minutes made by Bill, seconded by Jim. Vote; yes unanimous.

Next meeting set for Wednesday, September 20. Bill asked if we can push the meeting time. Melissa set the time for 6:00 going forward, which will be subject to adjustment during department budget meetings.

Motion to adjourn made by Bill, seconded by Ruth. Vote; unanimous. Meeting adjourned at 6:34.

Minutes prepared by: *Ruth Rivard*

Minutes approved on: 9/20/23

#### Meeting Materials:

1. May 10, 2023 Draft Meeting Minutes
2. July 12, 2023 Draft Meeting Minutes