

Search Committee for Groveland COA Director
January 17, 2023 Minutes

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Meeting called to order 10:32 a.m.

Committee members present: Larry MacElhiney Chair, Barbara Sanborn, Marie Waller, Jason Naves, Rebecca Oldman, Sarah McGrath, Susan Hancox. Exoficio member Laurel Puchalski. Community member present- Beth Cuniff.

Laurel will meet with each applicant as they arrive and bring them into the room at their appointed time.

Larry passed out 12 interview questions; each committee member except Larry will ask two questions. Larry will open and close the interview session with each applicant.

Sarah motioned to approve the interview questions, Jason second. Voted and approved.

Beth Cuniff asked to speak as a Community Member.

Larry noted that the Committee would go into Executive Session as we consider each applicant during an interview. A roll call vote was taken, all committee members voted yes to go into Executive Session. Entered into Executive Session at 10:41 a.m.

Sarah expressed a concern that it was not clear as to whether applicant #4 had withdrawn or not. Larry placed a call to applicant #4. The call went to voicemail and Larry left a message.

Interviewed first applicant at 11:00 a.m. Discussion followed.

Interviewed second applicant at 12:00 p.m. Discussion followed.

Larry notified the committee that applicant #4 had responded that she has withdrawn as an applicant.

Interviewed third applicant at 1:00 p.m. Discussion followed.

Sarah made a motion to move applicant Shawn Cass forward to the COA Board, Jason second. Voted and approved.

Larry made a motion to move applicant Karen Campbell forward to the COA Board, Jason second. Voted and approved.

Larry will contact all three applicants. The COA Board will interview the candidates during an open meeting and check references.

Sarah motioned to adjourn at 2:45 p.m., Jason second. Voted and approved.

Respectfully submitted,

Barbara Sanborn