



APPROVED DECEMBER 4, 2023

BOARD OF SELECTMEN

Meeting Minutes

Monday, September 25, 2023

Groveland Town Hall

183 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Zoom virtual meeting software for remote access.

Present: Chair Daniel MacDonald, Selectmen Edward Watson, Mark Parenteau, Jason Naves, Kathleen Kastrinelis
Rebecca Oldham, Town Administrator

CALL MEETING TO ORDER AT 6:30PM: Chair MacDonald called the meeting to order at 6:30 pm and introduced the members of the BOS and the TA.

PUBLIC COMMENT: *Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen's Public Comment Policy amended November 13, 2017.*
None.

DISCUSSION & POSSIBLE VOTE:

1. Approval of a One-Day Liquor License for Susan Winslow on behalf of the Georgetown Music Parents, Inc. for October 7, 2023 from 5pm to 9pm for a public event at Veasey Memorial Park.
A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve the One-Day Liquor License for Susan Winslow on behalf of the Georgetown Music Parents, Inc. for October 7, 2023 from 5pm to 9pm for a public event at Veasey Memorial Park. Voted: 5-0.
2. Approval of a Special Event Permit for the use of Perry Park by the Groveland Congregational Church for the Blessing of Animals on October 8, 2023.
A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve the Special Event Permit for the use of Perry Park by the Groveland Congregational Church for the Blessing of Animals on October 8, 2023. Voted: 5-0.
3. Approval of a Property Use Permit from Norwood Insurance for the use of Elm Park to display signs promoting the Run for the Troops 5k from October 1, 2023 through November 11, 2023.
A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve the Property Use Permit from Norwood Insurance for the use of Elm Park to display signs promoting the Run for the Troops 5k from October 1, 2023 through November 11, 2023. Voted: 5-0.
4. Approve a Field Use Permit for the use of the Pines Softball Field by Pentucket Youth Softball for September 10, 2023 through October 28, 2023 for Saturday games from 8am to 1pm and Friday nights practice 5:30 to 7pm.
A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve the Field Use Permit for the use of the Pines Softball Field by Pentucket Youth Softball for September 10, 2023 through October 28, 2023 for Saturday games from 8am

to 1pm and Friday nights practice 5:30 to 7pm and ensure that the Certificate of Insurance is provided. Voted: 5-0.

5. Pavement Management Plan Presentation, *Highway Superintendent Renny Carroll*:
Renny Carroll, Highway Superintendent was present and addressed the Board to review a presentation regarding the Pavement Management Plan. This has been a challenging year due to sidewalk projects and issues with the Salem Street dam; some road projects had to be pushed back to concentrate on the sidewalks. Selectman Kastrinelis recommended the BOS vote to approve the Road Plan and asked for a list of the completed roads. Thirty-eight percent of roads are in poor or deficient condition according to the plan. Selectman Kastrinelis would like a list of roads that are anticipated to be worked on as laid out in the plan. Renny Carroll reported that Chapter 90 Funds have stayed about the same since 2012 and as everyone knows costs are on the rise and this limits the amount of work that can be done. In 2012 the Chapter 90 Funds were \$214,000 and this year they are \$227,000. Chapter 90 is calculated based on a lot of factors. Selectman Naves would like to see this plan updated on a regular basis. Renny reviewed some of the completed projects. If residents call Renny to ask about their particular Street and when it will be worked on, Renny will look at the list and provide an estimated time. Becky Beaucher, 765 Salem Street joined via Zoom to ask if there are additional concerns for her road when we get snow and the heavy trucks driving on it. Renny Carroll responded it is a concern but feels the repairs have stabilized the issue; this road is always monitored.
6. Presentation on 150 Center Street, Strawberry Fields Feasibility Study– Project Team: Nitsch Engineering, Innes Associates and RKG Associates:
Brian Creamer, Nitsch Engineering, Associates was present and addressed the BOS and reviewed a presentation on 150 Center Street, Strawberry Fields Feasibility Study. Feedback from the public was that they do not want to see additional housing. Chair MacDonald added that we need additional business. Emily Innes, Innes Associates was present and addressed the Board and discussed balancing critical resources which is critically important. This is a unique sight and the market study that RKG did reviewed how much commercial would come to this type of site; there have to be draws; Housing is a driver of the net revenue to the town. The draft report should be ready for the town by the end of the week. Traffic impacts are part of the study, but it is not a complete Traffic Study.

APPROVAL OF THE MINUTES:

- None.

APPOINTMENTS OF THE BOARD:

7. Accept the resignation of Stephen Sargeant of Hamilton, MA as full-time dispatcher effective September 25, 2023.
A motion was moved by Selectman Naves and seconded by Selectman Parenteau to accept the resignation of Stephen Sargeant of Hamilton, MA as full-time dispatcher effective September 25, 2023. Voted: 5-0.
8. Appointment of Stephen Sargent as a full-time officer effective September 25, 2023, through September 25, 2024.
A motion was moved by Selectman Watson and seconded by Selectman Naves to appoint Stephen Sargent as a full-time officer effective September 25, 2023, through September 25, 2024. Voted: 5-0.

9. Appoint Kimberly Bourque of Hampstead, NH to the position of Administrative Assistant in the Water and Sewer Department effective September 26, 2023. The position is non-exempt for 37.5 hours per week at \$27.67/hour.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to appoint Kimberly Bourque of Hampstead, NH to the position of Administrative Assistant in the Water and Sewer Department effective September 26, 2023. The position is non-exempt for 37.5 hours per week at \$27.67/hour. Voted: 5-0.

10. Appoint Steven Baker of Sunset Circle in Groveland as a member of the Cultural Council effective September 26, 2023. This is a six-year term.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to Appoint Steven Baker of Sunset Circle in Groveland as a member of the Cultural Council effective September 26, 2023 through June 30, 2030. Voted: 5-0.

11. Appointment of Jason Naves of Main Street in Groveland as a member of the Cultural Council effective September 26, 2023. This is full fill the remainder of a six-year term and will expire June 30, 2027.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to appoint Jason Naves of Main Street in Groveland as a member of the Cultural Council effective September 26, 2023 through June 30, 2027. Voted: 4-0-1. Selectman Naves abstained.

12. Appointment of Dave Petrillo of Briscoe Road Groveland to the Cultural Council effective September 26, 2023. This will expire June 30, 2030.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to appoint Dave Petrillo of Briscoe Road Groveland to the Cultural Council effective September 26, 2023 through June 30, 2030. Voted: 5-0.

TOWN ADMINISTRATOR'S TIME

TA Oldham reported: read the payroll and vendor warrant amounts.

FY23 budget to actual numbers – revenue is approximately \$96,000 more than was estimated. This can largely be attributed to permits and fees as well as the sale of surplus vehicles. Expenditures were down. Free Cash is estimated at about \$450,000 to be certified; asked the Board to invite the Town Accountant to the next meeting to review end of year and reporting requirements. Sam Joslin was elected to the position President of MA Building Commissioners and Inspectors – Congratulations Sam! Pumpkin Fest is scheduled to be October 19th with a rain date of October 20th.

SELECTMEN'S TIME & REPORTS *Time to be used to make statements, propose future agenda items, or congratulate residents/teams on accomplishments; this time should not be used to initiate a discussion.*

Selectman Naves: The Governor's Office is looking for feedback for ideas of things we would like to see reformed; Selectman Naves listed Inadequate Funds for Chapter 90 and Chapter 70 Funds inequalities, Senior Circuit Breaker Tax updates, increasing the recycle value on bottles to encourage recycling and incentives for larger recycle barrels. Chair MacDonald suggested this be discussed at the next meeting agenda. Feedback is due October 20th.

Selectman Kastrinelis: asked to prioritize the information Selectman Naves discussed and asked to add the minimum requirement for regional school districts. Asked about a light on the crosswalk on the corner of School and Center Street; this will be added as an agenda item.

OLD OR UNFINISHED BUSINESS13. Board of Selectmen FY24 Goals, *Selectman Kastrinelis*

Selectman Kastrinelis would like to add at least some Goals. Selectman Kastrinelis will draft a list of goals for discussion at the next meeting.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING:

- None

CORRESPONDENCE

Pentucket Regional School District – FY20 Capital Funds

Board of Selectmen Meeting Minutes August 28, 2023

2023 Pines Speedway Reunion Flyer

ADJOURNMENT:

A motion was moved by Chair MacDonald and seconded by Selectman Kastrinelis to adjourn the meeting. Voted: 5-0.

The next regularly scheduled meeting of the Board of Selectmen will be Tuesday, October 10, 2023, at 6:30PM.