



APPROVED February 12, 2024

BOARD OF SELECTMEN
Meeting Minutes
Monday, December 18, 2023
Groveland Town Hall
183 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 8, as well as through Zoom virtual meeting software for remote access.

PRESENT: Chair Daniel MacDonald, Selectmen Edward Watson, Mark Parenteau, Kathleen Kastrinelis
Jason Naves ~ participated remotely ~ all votes taken via roll call vote
Rebecca Oldham, Town Administrator

CALL MEETING TO ORDER AT 6:30 P.M.: Chair MacDonald called the meeting to order at 6:30 pm and introduced the members of the board and the Town Administrator.

PUBLIC COMMENT: *Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen's Public Comment Policy amended November 13, 2017.*

- None.

DISCUSSION & POSSIBLE VOTE:

1. Quick Auto Center Corp, Class II Auto License, Request for Additional Vehicles, *Luciano Quintanilha*:

Patricia R., on behalf of Luciano Quintanilha was present and addressed the Board. They are requesting twenty spaces. The cars in the spaces will be for sale. Patricia noted that since they took over the property, they have been cleaning up the property.

TA Oldham reported that she consulted with Town Counsel and there is no legal requirement to hold a public hearing; the permit is in existence, and they are just looking to amend the permit. Selectman Parenteau felt more cleanup of the property was necessary. Selectman Watson talked about tires that are on the right side of the building and this should be cleaned up. Selectman Naves noted that he has noticed a vast improvement with the property.

A motion was moved by Selectman Kastrinelis and seconded by Chair MacDonald to allow for an increase of the allowable vehicles from display on the license from six to twenty according to the parking plan that was provide.

Roll Call Vote: Naves; yes, Kastrinelis; yes, MacDonald; yes, Parenteau; yes, Watson; No.

2. Greater Amesbury Public Health Excellence Group Inter-Municipal Agreement (IMA) for the Public Health Excellence for Shared Services Grant (continuation from December 4, 2023 meeting):

TA Oldham noted that the BOH and the Health Agent came before the Board to discuss this agreement; the Board asked for Town Counsel review. Town Counsel did not see any issues with the agreement itself, but they were looking for a better understanding of what the services would consist of. TA Oldham reached out to Dave Greenbaum and Rosemary Decie and they shared it with their contact at the Mass. Association of Health Boards and are waiting for clarification. Selectman Kastrinelis asked for clarification on a couple of other items.

A motion was moved by Selectman Kastrinelis and seconded by Chair MacDonald to table.

Roll Call Vote: Naves; yes, Kastrinelis; yes, MacDonald; yes, Parenteau; yes, Watson; yes.

3. CPC Proposal to Purchase 114 Center Street, *Mike Dempsey*:
Mike Dempsey, Conservation Commission was present and addressed the Board to share a presentation for informational purposes only. It is proposed to use Open Space designated Community Preservation funds. The Property is appraised at \$220,000; we cannot pay more than the appraised amount.
4. Policies and Procedures for Host Communities to Promote and Encourage the Full Participation in the Regulated Marijuana Industry by People from Disproportionately Harmed Communities as Required by Chapter 180 of the Acts of 2022 (continuation from December 4, 2023 meeting).
TA Oldham explained that the fine assessments will not take place until after May 1, 2025 and the host community will be fined in an amount equal to the annual total of community host agreements received from all Marijuana establishments operating in the host community during the prior calendar year (we currently have none). The policy has been adopted by many communities, but no information is available as to how many. Town Counsel interpreted the streamlining reference in the policy to mean prompt scheduling and review of social equity applications.

A motion was moved by Chair MacDonald and seconded by Selectman Parenteau to approve the Policies and Procedures for Host Communities to Promote and Encourage the Full Participation in the Regulated Marijuana Industry by People from Disproportionately Harmed Communities as Required by Chapter 180 of the Acts of 2022.

Roll Call Vote: Naves; yes, Kastrinelis; yes, MacDonald; no, Parenteau; yes, Watson; yes.

5. FY25 Capital Improvement Plan, *Town Administrator* (continuation from December 4, 2023 meeting):
Selectman Kastrinelis asked to focus review of the six projects being proposed to go forward and be presented at the upcoming Annual Town Meeting.
TA Oldham reviewed the six projects that have a total of \$378,419 for FY25. Selectman Watson suggested looking to see if there are ways to fund some of the capital projects with CPA Funds.
A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau for \$378,419 to fund the Capital Projects as recommended for FY25 in the Capital Plan from the funding sources recommended in the Capital Plan.

Roll Call Vote: Naves; yes, Kastrinelis; yes, MacDonald; no, Parenteau; yes, Watson; yes.

APPOINTMENTS OF THE BOARD:

- None.

APPROVAL OF THE MINUTES:

6. Board of Selectmen Meeting Minutes October 10, 2023:
A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to approve the Board of Selectmen Meeting Minutes October 10, 2023:
Roll Call Vote: Naves; yes, Kastrinelis; yes, MacDonald; yes, Parenteau; yes, Watson; yes.

7. Board of Selectmen Meeting Minutes November 6, 2023

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to approve the Board of Selectmen Meeting Minutes November 6, 2023.

Roll Call Vote: Naves; abstain, Kastrinelis; yes, MacDonald; abstain, Parenteau; yes, Watson; yes.

TOWN ADMINISTRATOR'S TIME

TA Oldham reported: the budget requests were sent out to departments and budgets have been submitted; the digital budget books were sent out. TA Oldham reviewed what the budget is beginning to look like; this is early in the budget process – there are many unknown items at this point.

SELECTMEN'S TIME & REPORTS *Time to be used to make statements, propose future agenda items, or congratulate residents/teams on accomplishments; this time should not be used to initiate a discussion.*

Selectman Kastrinelis: wished everyone a wonderful holiday.

Selectman Naves: thanked the Highway Department, Electric Light Department, Police and Fire for all of their busy work with the recent storm. Selectman Parenteau agreed with Selectman Naves stating that they did an “Awesome Job.” Selectman Watson also agreed adding: Thank you for the “terrific job.”

Selectman Watson: asked for an agenda item on the next meeting regarding the Whittier Tech building vote.

Chair MacDonald: wished everyone a Merry Christmas. At the next meeting Chair MacDonald would like to revisit the dam conversation.

OLD OR UNFINISHED BUSINESS

- Pentucket Regional Agreement Update, *Selectmen Kastrinelis*
Selectman Kastrinelis provide the definition of enrollment by the state to the Board.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING

CORRESPONDENCE

- Housing Production Plan Update- Public Engagement Meeting Tuesday, December 19th at 6pm
- Board of Selectmen Meeting Minutes November 20, 2023

ADJOURNMENT:

A motion was moved by Selectman Parenteau and seconded by Selectman Kastrinelis to adjourn the meeting.

Roll Call Vote: Naves; yes, Kastrinelis; yes, MacDonald; yes, Parenteau; yes, Watson; yes.

The next regularly scheduled meeting of the Board of Selectmen will be Tuesday, January 2, 2024, at 6:30PM.

Respectfully submitted,

Katherine T. Ingram