



BOARD OF SELECTMEN

Meeting Agenda

Tuesday, October 10, 2023

Groveland Town Hall

183 Main Street, Groveland, MA 01834

This meeting will be in-person and also be broadcast live on Groveland Public Access, Channel 9, as well as through Zoom virtual meeting software for remote access.

Join Zoom Meeting

<https://zoom.us/j/93995174414?pwd=dnpQNjNmTVpOVHA0bWdUMHBMcFhvQT09>

Meeting ID: 939 9517 4414

Passcode: 948618One tap mobile

+13126266799,,97830520065#,,, *948618# US (Chicago)

+16469313860,,97830520065#,,, *948618# US

6:30 P.M.

CALL MEETING TO ORDER AT 6:30PM

PUBLIC COMMENT *Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen's Public Comment Policy amended November 13, 2017.*

DISCUSSION & POSSIBLE VOTE

1. Accept the resignation of Daniel Rio from the Highway Department effective October 5, 2023.
2. Sunset Circle Parking Restrictions and Complaint, *Steve Baker, 5 Sunset Circle.*
3. Review draft FY25 budget schedule, *Town Administrator*
4. Healey-Driscoll Administration Feedback Letter
5. Board of Selectmen FY24 goals, *Selectman Kastrinelis*

APPROVAL OF THE MINUTES

6. Board of Selectmen Meeting Minutes August 28, 2023

APPOINTMENTS OF THE BOARD

7. Appoint Christian Armata, of School Street in Groveland, as an Alternate member of the Zoning Board of Appeals effective October 11, 2023, until June 30, 2024.
8. Appoint Andrew Clark, of Main Street Groveland, as Junior Operator/Driver/ Laborer for the Highway Department effective October 11, 2023.

TOWN ADMINISTRATOR'S TIME

SELECTMEN'S TIME & REPORTS *Time to be used to make statements, propose future agenda items, or congratulate residents/teams on accomplishments; this time should not be used to initiate a discussion.*

OLD OR UNFINISHED BUSINESS

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING

CORRESPONDENCE

Board of Selectmen Meeting Minutes from August 14, 2023.

Board of Selectmen Meeting Minutes from September 11, 2023.

Invitation from American Legion for the City of Haverhill's Annual Veterans Day Parade on November 11, 2023.

Whittier Technical School Informational Session – New Building

The next regularly scheduled meeting of the Board of Selectmen will be Monday, October 23, 2023, at 6:30PM.

Submitted by: *Chairman Daniel MacDonald*

Renny Carroll / To whom it may concern, Please accept this letter as a formal notification that I will resigning from my position as senior operator with the Town of Groveland effective 10/05/23. Thank You Danny Rio

A handwritten signature in dark ink, appearing to be 'Renny Carroll', followed by a long horizontal line extending to the right.

9-25-23

From: [Steve Baker](#)
To: [Dan MacDonald](#); [Jason Naves](#); [Kathleen Kastrinelis](#); [Mark Parenteau](#); [Ed Watson](#)
Cc: [Rebecca Oldham](#)
Subject: Sunset Circle No Parking signs and formal complaint
Date: Friday, September 29, 2023 12:45:33 PM

Good afternoon.

I'm reaching out to follow up regarding the "No Parking" signs that myself and my neighbors worked with the board of selectmen on to get approved for Sunset circle. Those signs were installed today - however they were installed on the wrong side of the road.

One would think this would be an easy problem to resolve. I spoke with the crew that was installing them and mentioned that they were installing them on the opposite side of the road from what was discussed and approved by the board of selectmen. They explained they had specific orders and continued with their work. I'm not going to fault them for following instructions.

An hour or so later the Highway superintendent, Renny Carroll stopped by. I explained to Renny that the signs were not placed in the location / side of the road discussed at the meeting, the open hearing or approved by the board.

Renny's response was as follows: "It doesn't matter what was approved. I talked to the PD and they said it didn't matter where we put them, they are where they are and I will NOT be moving them."

I have some concerns with this response as my understanding was that we (myself, my neighbors and the board) had agreed upon a course of action, a public hearing which included a detailed plan and a vote with specific language by the board. The signs were to be placed on the egress side of the circle...I believe Selectmen Parenteau recommended a sign on the light post and then another sign at the corner near Salem st. Basically, we wanted to have the least impact while also maintaining safety.

I'd like the board to help with 3 specific things.

1. First I would like the board to ask the highway superintendent to fix the mistake he made with the location of the signs and put them in the location the Board of selectmen approved.
2. Given that the Highway superintendent has been against installing these signs at all from the very beginning, I would like the board of selectmen to take responsibility for ensuring that the signs are installed properly and that what has clearly become a bit of a temper tantrum on the part of the highway superintendent stops. None of us has time for games, yourselves included. My fear at this point is that he is going to stick the signs right in the middle of my neighbors lawn or front window just to prove a point. Let's ensure that doesn't happen. I think Selectman Parenteau's plan for sign locations was agreeable to everyone. I would also like to see a timeframe set for this to be corrected as I have concerns that this will get pushed to the bottom of the list by the highway superintendent simply to continue this temper tantrum that is currently being thrown.
3. I think a conversation needs to happen with the Highway superintendent to remind him that he is a town employee and by extension the people of Groveland are his customers. That is

either an opportunity to be helpful or to be disruptive. In this particular case, Mr Carroll seems to be trending toward the latter. My interactions with him have been anything but positive and his blatant disregard for votes of the board is extremely concerning. I have filed a formal complaint with the Town Administrator regarding this specific matter and I'd be more than happy to come to one of your meetings to discuss.

I'm happy to bring all of this to your next meeting, although I do not think it's the best use of your or my time given that this was settled business as of several months ago that is simply being disrupted by an employee of the town who can't seem to follow directions.

Please feel free to reach out to me with questions or to discuss further. I look forward to the Board addressing this.

Thanks,
Steve Baker
5 Sunset Circle
Groveland MA, 01834
978-604-3397



TOWN OF GROVELAND

2023 JUL 13 AM 11:30

TOWN CLERK
RECEIVED/POSTED

BOARD OF SELECTMEN

Meeting Agenda

Monday, July 17, 2023

Groveland Town Hall

183 Main Street, Groveland, MA 01834

This meeting will be in-person and also be broadcast live on Groveland Public Access, Channel 9, as well as through Zoom virtual meeting software for remote access.

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6:30 P.M.

CALL MEETING TO ORDER AT 6:30PM

PUBLIC COMMENT *Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen's Public Comment Policy amended November 13, 2017.*

PRESENTATION

Presentation of certificates to the Langley Admas Library Youth Group to recognize their Art Installment titled 'Is It Art?' being displayed at Town Hall.

APPROVAL OF THE MINUTES

1. Board of Selectmen Meeting Minutes May 22, 2023
2. Board of Selectmen Meeting Minutes June 5, 2023
3. Board of Selectmen Meeting Minutes June 20, 2023

APPOINTMENTS OF THE BOARD

4. Appointment of Donna Arnold, of Pinewood Lane Groveland, as Assistant Treasurer/Collector & Benefits Coordinator effective July 1, 2023. The position is 37.5 hours/week at a rate of \$33.34/hour. (*Appointed at the July 5th meeting, Board is voting on updated rate of hourly pay.*)
5. Appointment of Sophie Petit, Benjamin Street, to the Recreation Committee effective July 17, 2023, through June 30, 2024.
6. Appoint poll workers for the period September 1, 2023, through August 31, 2024.

| | |
|------------------------------|--------------------------------|
| Julie Fabri Clerk | Janet Nolan Poll Worker |
| Laurie LeBlanc Warden | Maria Frederick Poll Worker |
| Jennifer Close Warden | Suzanne Credit Poll Worker |
| Frances Slattery Poll Worker | Irene Thomas Poll Worker |
| Evelyn Tuttle Poll Worker | Kathy Alesse Poll Worker |
| Marion Hodges Poll Worker | Ana Potter Poll Worker |
| Dorothy DiChiara Poll Worker | Judith Gosbee Poll Worker |
| Laurel Puchalski Poll Worker | Deborah Stephenson Poll Worker |

Ann Marie Garofalo Poll Worker
Renee Llorente Poll Worker

Maureen Lee-Locke Poll Worker
Teresa Brugman Poll Worker

PUBLIC HEARING

7. Pursuant to: G. L. c. 40, § 22 provides the Groveland Board of Selectmen with the authority to promulgate parking regulations within the town. Therefore, the Board of Selectmen, on July 17, 2023 at 7PM will hold a public hearing to discuss parking restrictions on Sunset Circle. Sunset Circle is an accepted public right of way, accepted at Annual Town Meeting on April 29, 2023 and as laid out on Plan Book 470 Plan 70 recorded at the Southern Essex Registry of Deed on April 2, 2019. Such regulations will state that:

There shall be no parking on the westerly side of Sunset Circle from street entrance to the furthest point of the cul-de-sac as laid out on Plan Book 470 Plan 70 recorded at the Southern Essex Registry of Deed on April 2, 2019.

DISCUSSION & POSSIBLE VOTE

8. Approve streetlight placements at Center Street, near Washington Park
9. Rescind vote for salary reallocation in the Town Clerk Budget
10. Creation of the Public Grounds and Cemetery Division and Building and Facilities Division underneath the Highway Department, *Town Administrator, Highway Superintendent, Rock Dower Cemetery Commission Chair, & Steve McPherson*

TOWN ADMINISTRATOR'S TIME

SELECTMEN'S TIME & REPORTS *Time to be used to make statements, propose future agenda items, or congratulate residents/teams on accomplishments; this time should not be used to initiate a discussion.*

OLD OR UNFINISHED BUSINESS

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING

CORRESPONDENCE

The next regularly scheduled meeting of the Board of Selectmen will be Monday, July 31, 2023, at 6:30PM.

*Submitted by: Chairman Daniel MacDonald &
Town Administrator Rebecca Oldham*



APPROVED AUGUST 28, 2023

BOARD OF SELECTMEN
Meeting Minutes
Monday, July 17, 2023
Groveland Town Hall
183 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Zoom virtual meeting software for remote access.

Present: Chair Daniel MacDonald, Selectmen Kathleen Kastrinelis, Jason Naves, Mark Parenteau, Edward Watson
Rebecca Oldham, Town Administrator

CALL MEETING TO ORDER AT 6:30PM: Chair MacDonald called the meeting to order at 6:30 pm and introduced the Board members and the Town Administrator to the audience.

PUBLIC COMMENT: *Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen's Public Comment Policy amended November 13, 2017.*

- None.

PRESENTATION:

Presentation of certificates to the Langley Adams Library Youth Group to recognize their Art Installment titled '*Is It Art?*' being displayed at the Town Hall.

TA Oldham noted this is the 2nd installment of art; this installment shows how items can be reused and repurposed.

Bergen Daley, Children's and Youth Services at Langley Adams Library was present and addressed the Board to explain the project.

All of the citations are the same except for the names; Chair MacDonald read the names and presented the citations to the recipients that were present in the audience.

PUBLIC HEARING:

1. 7:00 PM: Chair MacDonald read the Public Notice:

Pursuant to: G. L. c. 40, § 22 provides the Groveland Board of Selectmen with the authority to promulgate parking regulations within the town. Therefore, the Board of Selectmen, on July 17, 2023 at 7PM will hold a public hearing to discuss parking restrictions on Sunset Circle. Sunset Circle is an accepted public right of way, accepted at Annual Town Meeting on XXX and as laid out on Plan Book 470 Plan 70 recorded at the Southern Essex Registry of Deed on April 2, 2019. Such regulations will state that:

There shall be no parking on the westerly side of Sunset Circle from street entrance to the furthest point of the cul-de-sac.

Public Comment:

Steve Baker, 5 Sunset Circle was present and reiterated that he wanted to be sure that public safety vehicles could go down the street if there is an emergency.

Discussion:

TA Oldham reported that the Highway Department, Police Chief and Fire Chief have all signed off on this.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to close the Public Hearing at 7:03 pm. Voted: 5-0.

A motion was moved by Selectman MacDonald and seconded by Selectman Naves to adopt a regulation that states as follows: There shall be no parking on the westerly side of Sunset Circle from street entrance to the furthest point of the cul-de-sac as laid out on Plan Book 470 Plan 70 recorded at the Southern Essex Registry of Deed on April 2, 2019. Voted: 5-0.

APPROVAL OF THE MINUTES:

2. Board of Selectmen Meeting Minutes May 22, 2023

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the Board of Selectmen Meeting Minutes from May 22, 2023. Voted: 5-0.

3. Board of Selectmen Meeting Minutes June 5, 2023

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the Board of Selectmen Minutes from June 5, 2023. Voted: 5-0.

4. Board of Selectmen Meeting Minutes June 20, 2023

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the Board of Selectman Minutes from June 20, 2023. Voted: 5-0.

APPOINTMENTS OF THE BOARD:

5. Appointment of Donna Arnold, of Pinewood Lane Groveland, as Assistant Treasurer/Collector & Benefits Coordinator effective July 1, 2023. The position is 37.5 hours/week at a rate of \$33.34/hour. (*Appointed at the July 5th meeting but with an updated rate of hourly pay*):

TA Oldham explained that the rate was originally approved at a higher amount than it should have been.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to appoint Donna Arnold, of Pinewood Lane Groveland, as Assistant Treasurer/Collector & Benefits Coordinator effective July 1, 2023. The position is 37.5 hours/week at a rate of \$33.34/hour. (*Appointed at the July 5th meeting but with an updated rate of hourly pay*). Voted: 5-0.

6. Appointment of Sophie Petit, Benjamin Street, to the Recreation Committee effective July 17, 2023, through June 30, 2024.

Selectman Kastrinelis read the letter of interest.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to appoint Sophie Petit, Benjamin Street, to the Recreation Committee effective July 17, 2023, through June 30, 2024. Voted: 5-0.

7. Appoint poll workers for the period September 1, 2023, through August 31, 2024.

Chair MacDonald read the names of the poll workers. Selectman Kastrinelis asked if the Town Clerk reaches out to the Town Committees to see if they recommend any names and Town Clerk Cunniff who was present at the meeting responded there is no active Republican Party in Groveland. There is always a need for additional poll workers.

A motion was moved by Selectman Watson and seconded by Selectman Kastrinelis to appoint poll workers for the period September 1, 2023, through August 31, 2024. Voted: 5-0.

DISCUSSION & POSSIBLE VOTE:

8. Approve streetlight placements at Center Street, near Washington Park:

TA Oldham explained there was a request by Groveland Baseball to add two lights to two of the polls on Center Street - Pole 47 and 49 so they will be focused more on the parking area. Kevin Snow, Municipal Light Dept. and Police Chief Gillan reviewed the request and agreed it will help that area during late evening hours.

A motion was moved by Selectman Watson and seconded by Selectman Parenteau to approve the streetlight placement at Center Street, near Washington Park.

Selectman Kastrinelis added a “friendly” amendment to add in “angled at the parking lot”.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to amend the above motion to add in “angled at the parking lot” so the motion will read: to approve the streetlight placement at Center Street, near Washington Park angled at the parking lot. Voted on the amendment: 4-1. Selectman Watson voted against.

The main motion as amended passed 5-0.

9. Review vote for salary reallocation in the Town Clerk Budget:

TA Oldham reported that she received a comment from a resident that attended the last meeting asking if the BOS acted in their legal capacity to increase or decrease salary. Town Counsel reviewed this and specifically cited:

Chapter 41, sec.108 which states:

The salary and compensation of all elected officers of a town shall be fixed annually by vote of the town at an annual town meeting, but said salary or compensation may be revised by a two-thirds vote of any special town meeting called to conduct business later in the same fiscal year for which said salary or compensation was originally fixed.

A motion was moved by Chair MacDonald and seconded by Selectman Kastrinelis to rescind the vote of our prior meeting for the salary reallocation in the Town Clerk’s budget as it was an error of law and so that we are consistent with what was voted on at the Annual Town Meeting. Voted: 5-0.

10. Town Administrator Goals:

Creation of a Public Grounds and Cemetery Division and Building and Facilities Division underneath the Highway Department:

Selectman Kastrinelis recused herself and left the meeting prior to the discussion.

TA Oldham explained that the current structure is fragmented in terms of maintenance. TA Oldham worked with the Highway Superintendent to look for a more collaborative, efficient environment where resources and capacity can be shared in better ways. Initial conversations have taken place with the Cemetery Commission – they were a little hesitant at first but they seem to have come around and took a unanimous vote to slowly move in that direction.

The Board had to pause this conversation in order to start the Public Hearing at 7:00 pm.

The Board resumed the discussion immediately following the Public Hearing.

Renny Carroll, Highway Superintendent was present and addressed the Board to express his support of this proposal. This will be a better use of staff time. The Cemetery Superintendent will become a Cemetery Supervisor and the Highway Superintendent will oversee the Cemetery Department. This will also help broaden the employee's capabilities.

Chair MacDonald stated that he would like to hear from the Cemetery Commissioner.

A motion was moved by Selectman Watson and seconded by Selectman Parenteau to table the discussion. Voted: 4-0.

TOWN ADMINISTRATOR'S TIME

TA Oldham reported: We continue to struggle with the Salem Street Dam. DCR Came out to inspect the Dam and they advised the Town to move quickly to identify funding to remedy. TA Oldham reported on the warrants that she signed.

SELECTMEN'S TIME & REPORTS *Time to be used to make statements, propose future agenda items, or congratulate residents/teams on accomplishments; this time should not be used to initiate a discussion.*

Selectman Kastrinelis: met with Inge regarding Chapter 70. Inge will review the information. Also working on the idea of Solar power.

Selectman Watson: Asked for an update on the Economic Development Committee. TA Oldham reported that the Committee has not yet met, there are members that have not been sworn in and suggested adding this to a September BOS meeting agenda. TA Oldham will reach out to the members who have not yet been sworn in so a meeting can be scheduled in the near future.

OLD OR UNFINISHED BUSINESS:

- None.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING:

- None.

CORRESPONDENCE:

- None.

ADJOURNMENT:

A motion was moved by Chair MacDonald and seconded by Selectman Watson to adjourn the meeting at 7:28 pm. Voted: 5-0.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, July 31, 2023, at 6:30PM.

Respectfully submitted,

Katherine T. Ingram



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Legal Notices

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Source Eagle-Tribune

Category Legal Notices

Published Date August 3, 2023

Notice Details

TOWN OF GROVELAND NOTICE M.G. L. c. 40, § 22 provides the Groveland Board of Selectmen with the authority to promulgate parking regulations within the town. Therefore, the Board of Selectmen, on July 17, 2023 at 7PM held a public hearing to discuss parking restrictions on Sunset Circle. Sunset Circle is an accepted public right of way, accepted at Annual Town Meeting on April 29, 2019 and established on Plan Book 470 Plan 70 recorded at the Southern Essex Registry of Deed on April 2, 2019 per the approved layout of the street by the Board of Selectmen. Such regulations will state that: There shall be no parking on the westerly side of Sunset Circle from street entrance to the furthest point of the cul-de-sac as shown on Plan Book 470 Plan 70 recorded at the Southern Essex Registry of Deeds on April 2, 2019. ET - August 3 2023

June 30, 2023

Dear Members of the Groveland Board of Selectmen,

I am writing to inform you that the residents of Sunset Circle support the establishment of a 'No Parking Here to Corner' restriction on our street, in the area from the corner of Salem Street to the corner of the entry to the circle itself, on the side of the road in front of 2 Sunset Circle. This restriction is crucial to ensure the accessibility of our street during emergencies.

Due to cars parked on both sides of the road, emergency vehicles face significant obstacles when responding to incidents on Sunset Circle. Immediate action is necessary to prevent potential risks to the safety and well-being of our residents.

We have consulted with and obtained the endorsement of the Police Chief and Fire Chief, who both recognize the importance of this restriction for the prompt access of emergency services.

We kindly request the Groveland Board of Selectmen to consider this matter seriously and take appropriate action.

Should you require additional information or if we can assist you further, please do not hesitate to contact me at 978-604-3397 or via email at steve@bakernet.io

Thank you for your attention to this matter.

Sincerely,

| Name | Address | Date |
|------------------|-----------------|---------|
| Jim Bahn | 5 Sunset Circle | 6/30/23 |
| Melissa Baker | 5 Sunset Circle | 6/30/23 |
| Margaret Casoli | 4 Sunset Circle | 6/30/23 |
| Maire & Casoli | 4 Sunset Circle | 6/30/23 |
| Denise Bragadone | 2 Sunset Circle | 7/4/23 |
| Sam Lund | 2 Sunset Circle | 7/4/23 |





From: [Jason Naves](#)
To: [Rebecca Oldham](#)
Subject: Fwd: Healey-Driscoll Administration Seeking Feedback from MSA
Date: Wednesday, October 4, 2023 12:48:01 PM

Get [Outlook for Android](#)

From: MA Municipal Assoc. <msapresident@mma.org>
Sent: Monday, September 25, 2023 12:56:14 PM
To: Jason Naves <jnaves@grovelandma.com>
Subject: Healey-Driscoll Administration Seeking Feedback from MSA

Massachusetts Select Board Association



Dear MSA Members,

The UMass Collins Center for Public Management is currently working with the Healey-Driscoll Administration to collect feedback on changes to state programs and regulations that would benefit municipalities. The feedback will not only inform how the Administration makes changes to state programs and regulations in the future, but also guide Lieutenant Governor Driscoll's upcoming listening tour in municipalities across Massachusetts.

As part of this effort, municipal associations including the MSA have been invited to submit a four-page letter to the Collins Center with their feedback. **Please send your ideas to me, MSA President Andy Hogeland, at andyhogeland@gmail.com by Friday, October 20th.** The MSA Board Officers and Representatives will work to develop a letter with your comments and relay it to the Collins Center. For more information, please see the full message from the Healey-Driscoll Administration below. **Please note that the original deadline of September 20th has been extended to give participants more time to respond.**

Dear Massachusetts Select Board Association,

On behalf of the entire Healey-Driscoll Administration, I'd like to thank you for all the hard work and dedication you and Massachusetts Select Board Association exhibit in service to municipalities across the Commonwealth. Without the tireless efforts of folks like you, our communities wouldn't be the vibrant, thriving places they are today.

Since our administration took office just eight months ago, we have been focused on ensuring our municipal partners have the support they need from the state. That's why our first budget includes historic investments in municipal partnerships. From fully funding of the Student Opportunity Act to boosting resources for unrestricted general government aid and student transportation, the FY24 budget represents \$648 million in additional resources for municipalities over FY23 – an 8.4% increase in cherry sheet aid.

However, we recognize that boosting funding alone is not enough. Cities and towns across the

Commonwealth can benefit from changes to state programs and regulations to better serve our constituents together. That's why I am reaching out to you today. Our administration is committed to listening to the needs of our communities and, as a professional group representing municipal leaders, you play a critical role in this work.

We would like to hear your ideas on how the Commonwealth can better partner with our cities and towns. Whether your suggestions involve providing relief from an administrative burden your community faces, revising the way a specific grant program operates, adding a new tool to make management more efficient and effective, or any other ideas you have, we look forward to hearing them.

We hope you will take advantage of this opportunity to voice your group's interests and ideas. Please respond by Wednesday, September 20th to Michael Fishbein at the Collins Center (Michael.Fishbein@umb.edu) with a letter detailing your group's ideas. Your input will help us explore what's possible and inform our efforts to continue strengthening the critical relationship between the state and its cities and towns.

Additionally, our administration will be conducting a listening tour this fall where municipal executives will have the opportunity to discuss their suggestions with me and members of our team. We look forward to sharing additional details on this in the coming weeks.

Thank you again for all you do to make our Commonwealth a better place, and we look forward to hearing from you.

Sincerely,

Kim Driscoll

Lieutenant Governor Kim Driscoll

If you have any questions or concerns, please reach out to me or Anneke Craig, MMA Member Program Coordinator, at acraig@mma.org. I look forward to hearing from you.

Sincerely,

Andy Hogeland

Andy Hogeland

Select Board Member, Williamstown

MSA President

andyhogeland@gmail.com



Massachusetts Municipal Association

3 Center Plaza

Suite 610

Boston, MA 02108

(617) 426-7272 | [Email Us](#) | [View our website](#)

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| DATE | ITEM | DESCRIPTION |
|--|---|--|
| September 13, 2023 | Department Capital Budget Template Issued | Departments to review, update five-year plan and current-year capital budget requests |
| October 4, 2023 | Capital Improvement Requests Due | Town Administrator to review and coordinate |
| November 6, 2023 | Capital Improvement Requests Reviewed | Capital Improvement Committee (BOS) meet to review, discuss and approve |
| November 6, 2023 | Tax Classification Hearing | Tentative Date. The hearing is held after the assessors have determined final values and classified all properties and reported this information to Massachusetts Department of Revenue |
| November 13, 2023 | FY2025 Budget Goals and Guidance Issued/ Request for Proposed Warrant Articles and Budget | Operating Budget Request Instructions sent to Departments |
| November 7, 2023 | State of Pentucket Regional School District and Discussion on Regional Agreement | School Administration to make a joint presentation to the Board of Selectmen and Finance Board for the tri-towns. The intent is that the group also agree and approve of amendments to the Regional School Agreement |
| December 11, 2023 - December 15, 2023 | Initial Budget Discussions with Town Administrator & Accountant | Initial conversation to discuss Department needs |
| December 31, 2023 | Departments Submit Budget Requests | Budget requests submitted via ClearGov |
| January 5, 2024 | DRAFT Town-Wide Budget Released | Digital Budget Book will be made available to the Finance Board and will be available to all on the website |
| January 17, 2024 - February 28, 2024 | Finance Board Meetings Begin | Budget Reviews with all Departments |
| February 12, 2024 | Review Community Preservation Articles | Board of Selectmen review of articles for recommendations to Town Meeting |
| February TBD, 2024 | Pentucket School FY2025 Budget Presentation | School Administration to make a joint presentation to the Board of Selectmen and Finance Board |
| March 13, 2024 | Finance Board FY2025 Budget Recommendation | Final FY2025 budget review and adoption |
| March 25, 2024 | Board of Selectmen FY2025 Budget Recommendation | Final FY2025 budget review |
| March 27, 2024 | Review Finance Warrant Articles | Finance Board review of finance related articles for recommendations to Town Meeting |
| March 25, 2024 | Finalize Annual Town Meeting Warrant | Board of Selectmen review and approve warrant articles - Close Warrant |
| March 25, 2024 | Board of Selectmen FY2025 Budget Recommendation | Final FY2025 budget review and adoption |
| April 12, 2024 | Budget and Annual Town Meeting Warrant Available to Residents | Warrant is posted and printed |
| April 29, 2024 | Town Meeting | |



BOARD OF SELECTMEN

Meeting Minutes

Monday, August 28, 2023

Groveland Town Hall

183 Main Street, Groveland, MA 01834

This meeting was in-person and was also broadcast live on Groveland Public Access, Channel 9, as well as through Zoom virtual meeting software for remote access.

PRESENT: Chair Daniel MacDonald, Selectmen Edward Watson, Mark Parenteau, Kathleen Kastrinelis.

Rebecca Oldham, Town Administrator

Planning Board Members: Brad Ligols, Chris Goodwin, Dennis McNulty, John Stokes

ABSENT: Selectman Jason Naves

CALL MEETING TO ORDER AT 6:30PM: Chair MacDonald called the meeting to order at 6:30 pm. Chair MacDonald introduced members of the Board of Selectman and also members of the Planning Board that were in attendance.

PUBLIC COMMENT: *Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen's Public Comment Policy amended November 13, 2017.*

- Mike Dempsey was present and addressed the Board to remind everyone about the Household Hazardous Waste Day on Saturday, September 9th from 8am – noon at the Newburyport Department of Public Services. There is a fee to dispose of items.

DISCUSSION & POSSIBLE VOTE:

1. Approval of a One-Day Liquor License for Groveland Day, Rockport Brewing Company, for the 5th Annual Groveland Day 5K Race on September 8, 2023 from 5:30PM to 8:30PM.
A motion was moved by Selectman Watson and seconded by Selectman Parenteau to approve a One-Day Liquor License for Groveland Day, Rockport Brewing Company, for the 5th Annual Groveland Day 5K Race on September 8, 2023 from 5:30PM to 8:30PM.
Voted: 4-0. One Absent.
2. Approval of a One-Day Liquor License for Sandy Wise on behalf of the Pentucket High School Class of '73 and '71 for a private event on September 23, 2023 from 2PM to 9PM.
A motion was moved by Selectman Watson and seconded by Selectman Parenteau to approve the One-Day Liquor License for Sandy Wise on behalf of the Pentucket High School Class of '73 and '71 for a private event on September 23, 2023 from 2PM to 9PM. Voted: 4-0. One Absent.
3. Resignation of Mali Lees as the Administrative Assistant in the Water and Sewer Department effective August 24, 2023.
Selectman Kastrinelis wished Mali well in the future.
A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to accept the resignation of Mali Lees as the Administrative Assistant in the Water and Sewer Department effective August 24, 2023. Voted: 4-0. One Absent.

4. Acceptance of land donation, parcel 13-014A, from Stephen DiPietro - 2-acre parcel located along Seven Star Road, *Mike Dempsey Conservation Commission Chair*.
Mike Dempsey, Conservation Commission Chair was present and addressed the Board to explain the donation; this was donated a while ago and there was an error with the filing at the Registry of Deeds – Conservation Commission and the BOS both need to vote to approve the donation and that didn't happen so this needs to be corrected. Mike asked for the BOS to approve the donation and the Chair to sign this so it can be filed with the Registry of Deeds.
A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to accept the land donation, parcel 13-014A, from Stephen DiPietro - 2-acre parcel located along Seven Star Road. Voted: 4-0. One absent.
5. Official creation of Trash and Recycling Committee with established charge and scope:
Selectman Kastrinelis read a potential charge and scope that TA Oldham drafted.
A motion was moved by Selectman Kastrinelis and seconded by Selectman Watson to approve the creation of the Trash and Recycling Committee as described in the document provided by the TA that was just read. Voted: 4-0. One absent.

PRESENTATION:

6. Comprehensive Master Plan Progress Report and Joint Presentation to the Board of Selectmen and Planning Board, Emily Innes of Innes Associates and Michael Wang of Form + Place
Emily Innes of Innes Associates and Michael Wang of Form + Place. Emily shared a slide presentation with the BOS and Michael Wang provided an update of the Comprehensive Master Plan. Emily Innes reviewed key roles for next steps. The draft plan and the companion questionnaire are both online; this will allow for public input before the Planning Board's Public Hearing. Public comment closes on September 15th and information will be compiled and added to the appendix and delivered to the BOS sometime in October. The plan offers vision, strategies and action steps but does not mandate the town to do anything; that is up to the elected officials and the town itself to determine how to proceed.

APPROVAL OF THE MINUTES:

7. Board of Selectmen Meeting Minutes July 17, 2023:
A motion was moved by Selectman Watson and seconded by Selectman Kastrinelis to approve the Board of Selectmen Meeting Minutes July 17, 2023. Voted: 4-0. One absent.

APPOINTMENTS OF THE BOARD:

8. Appointment of David Greenbaum, Chair of the Board of Health, to the Trash and Recycling Committee effective August 28, 2023 through June 30, 2024.
TA Oldham noted there was a change in the BOH appointment and asked the Board to appoint James Stepanian instead of David Greenbaum. In order to avoid an Open Meeting Law Violation, Chair MacDonald asked if this could wait until the next meeting so the correct name can be listed on the agenda. TA Oldham stated that it could wait until the next meeting.
A motion was moved by Selectman Watson and seconded by Chair MacDonald to table.
Voted: 4-0. One absent.
9. Appointment of Bill O'Neil, Finance Board, to the Trash and Recycling Committee effective August 28, 2023 through June 30, 2024.
A motion was moved by Selectman Parenteau and seconded by Selectman Kastrinelis to appoint Bill O'Neil, Finance Board, to the Trash and Recycling Committee effective August 28, 2023 through June 30, 2024. Voted: 4-0. One absent.

10. Appointment of Stephanie Bartlet, resident to the Trash and Recycling Committee effective August 28, 2023 through June 30, 2024.

A motion was moved by Selectman Parenteau and seconded by Selectman Kastrinelis to appoint Stephanie Bartlet, resident to the Trash and Recycling Committee effective August 28, 2023 through June 30, 2024. Voted: 4-0. One absent.

11. Appointment of Jan Dempsey, resident, to the Trash and Recycling Committee effective August 28, 2023 through June 30, 2024.

A motion was moved by Selectman Parenteau and seconded by Selectman Watson to appoint Jan Dempsey, resident, to the Trash and Recycling Committee effective August 28, 2023 through June 30, 2024. Voted: 4-0. One absent.

TOWN ADMINISTRATOR'S TIME:

TA Oldham reported: noted the huge rain event this past week that created a lot of flooding. A task force has been created to identify problem areas as well as areas of future concern, specifically in the case of hazard mitigation and future flooding. The task force consists of TA Oldham, the Building Commissioner, the Town Planner and the Highway Superintendent. The task force plans to meet and develop a plan of action. The Uptack culvert was due for completion on September 6th, due to the rain event, that date has been pushed back to September 8th; TA Oldham is discussing with the contractor, issues with the start of school. The monthly newsletter is just about complete, and the first newsletter will be released sometime this week. Groveland day is September 9th and the 5k is on September 8th.

SELECTMEN'S TIME & REPORTS *Time to be used to make statements, propose future agenda items, or congratulate residents/teams on accomplishments; this time should not be used to initiate a discussion.*

Selectman Kastrinelis: Would like to see the road maintenance plan for the next five years and would like to work on goals for the BOS.

OLD OR UNFINISHED BUSINESS:

- None.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING:

- None.

CORRESPONDENCE

12. Board of Selectmen Meeting Minutes July 5, 2023
13. Board of Selectmen Meeting Minutes July 31, 2023

ADJOURNMENT:

A motion was moved by Selectman Parenteau and seconded by Selectman Kastrinelis to adjourn the meeting. Voted: 4-0. One absent.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, September 11, 2023, at 6:30PM.

Respectfully submitted,

Katherine T. Ingram

Christian A. Armata, LEED AP
81 School Street
Groveland, MA 01834

21SEP23

Groveland Board of Selectmen
183 Main Street
Groveland, MA 01834

To the Groveland Board of Selectmen:

I would like to apply for the vacant Alternate Member to the Zoning Board of Appeals. I have lived in Groveland since 2006 with my wife, and my daughter is currently a sophomore at PRHS.

I have been in the construction industry for 25+ years and currently work as a Construction Management service leader for an engineering firm in Woburn, MA.

I appreciate your consideration for this position and look forward to hearing back from you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Christian A. Armata', with a stylized flourish at the end.

Christian A. Armata, LEED AP

Andrew Clark

Groveland, MA

awdlover1998@gmail.com

Work Experience

All Purpose Clerk

Toney G's - Amesbury, MA

September 2014 to November 2018

Worked as cashier, cook, delivery driver, and assistant manager at points.

Landscaper

DUNN'S TREE SERVICE - Groveland, MA

June 2015 to 2017

Tree and landscaping service

Landscaper/Groundskeeper

A.J.B Landscaping - Atkinson, NH

August 2015 to September 2016

General Landscaper and Assistant

Wedding Caterer

Affair Catering - Groveland, MA

March 2012 to June 2014

Worked as a cook and waiter, as well as coordinating meals and tables

Cashier/Cook

Education

High school diploma

Pentucket Reg Sr High School - West Newbury, MA

September 2013 to September 2017

High school diploma

Skills

- Cooking
- Assistant Manager Experience
- Delivery Driver Experience
- Data Entry
- Typing



BOARD OF SELECTMEN

Meeting Minutes

Monday, August 14, 2023

Groveland Town Hall

183 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Zoom virtual meeting software for remote access.

Present: Chair Daniel MacDonald, Selectmen Edward Watson, Mark Parenteau, Jason Naves and Kathleen Kastrinelis
Rebecca Oldham, Town Administrator

CALL MEETING TO ORDER AT 6:30PM: Chair MacDonald called the meeting to order at 6:30 pm and introduced the members of the Board as well as the Town Administrator.

PUBLIC COMMENT: *Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen's Public Comment Policy amended November 13, 2017.*

- Chris Lacorrey, Cable Department, was present and addressed the Board and announced that on September 14th, channel 9 is moving to channel 8 and/or channel 1071. Comcast reorganized the channels.

DISCUSSION & POSSIBLE VOTE:

1. Approval of a One-Day Liquor License for Erik Auerbach Tapped Beer Truck LLC for a private event at Nichols Village on September 10, 2023 from 12PM to 3PM.

A motion was moved by Selectman Watson and seconded by Selectman Parenteau to approve the One-Day Liquor License for Erik Auerbach Tapped Beer Truck LLC for a private event at Nichols Village on September 10, 2023 from 12PM to 3PM. Voted: 5-0.

2. Vote to endorse the Liquor License for Pub 97, 935 Salem Street – Restaurant License. *The Board held a public hearing on April 10, 2023, to approve the liquor license transfer.*

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to endorse the Liquor License for Pub 97, 935 Salem Street – Restaurant License. Voted: 5-0.

3. Vote to approve and sign the Common Victualler License for Carbone Pub 97, LLC, Peter Carbone: d/b/a Pub 97, 935 Salem Street.

A motion was moved by Selectman Watson and seconded by Selectman Parenteau to approve and sign the Common Victualler License for Carbone Pub 97, LLC, Peter Carbone: d/b/a Pub 97, 935 Salem Street. Voted: 5-0.

4. Creation of Trash and Recycling Committee, *Selectman Kastrinelis*

- Appoint members to the Committee.

Selectman Kastrinelis noted that appointments will likely take place at the next meeting. Names are coming forward from other Board/Committees.

A motion was moved by Chair MacDonald and seconded by Mark Parenteau to nominate Kathy Kastrinelis to the Trash and Recycling Committee. Voted: 5-0.

5. Creation of the Public Grounds and Cemetery Division and Building and Facilities Division underneath the Highway Department, *Town Administrator & Highway Superintendent*
Selectman Kastrinelis recused from the discussion.

TA Oldham reviewed the progress that has been made. The Cemetery Commission voted to approve the proposal and move forward. Renny Carroll, Highway Superintendent was present and addressed the Board and reviewed the meeting that took place; an agreement was made; Renny recommends moving forward with this.

Selectman Watson asked who would be in charge and what the. Renny Carroll explained that the new person will be hired and will fall under the direction of the Highway Superintendent and during the winter, the employee will assist with plowing.

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve the creation of the Public Grounds and Cemetery Division and Building and Facilities Division underneath the Highway Department. Voted: 4-0-1. Selectman Kastrinelis recused.

Rock Dower, Cemetery Commission was present and addressed the Board and added that this is temporary and if it doesn't work out things will be returned to the way it is currently.

Selectman Kastrinelis returned to the meeting.

6. Board of Selectmen Fiscal Year 2024 Goals:
Selectman Kastrinelis suggested the following goals:
- adopting policies and procedures and formulate them so they can be applied to all Boards/Committees.
 - explore other options for cable service.
 - work with Rep. and Senator to give a voice to the Town regarding the Chapter 70 money.
 - trash and recycling options.
- Selectman Naves suggested:
- more collaboration with the Finance Committee.
7. Town Administrator Fiscal Year 2024 Goals:
- TA Oldham provided a summary of goals to the Board.
A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to accept the goals for Fiscal Year 2024 as outlined in the memorandum to the BOS by TA Oldham. Voted: 5-0.
 - Chair MacDonald and Selectman Naves both encouraged TA Oldham not to spread herself too thin and work on the most important goals.

APPROVAL OF THE MINUTES:

- None.

APPOINTMENTS OF THE BOARD:

- None.

TOWN ADMINISTRATOR'S TIME:

TA Oldham reported:

- the Governor has signed the FY 2024 budget; estimated numbers are coming in around \$9,000 higher than was originally estimated.
- finalized the 2022 Annual Town Report.
- starting to compile the 2023 Annual Town Report and will utilize the Clear Gov platform so that departments can enter their information in and to allow for better efficiency.
- annual performance evaluations are underway.
- the regional agreement was never completed but would like to work on this. Information will be provided at a future BOS meeting.
- Applied for a Rural and Tribal Assistant Pilot Program application in the amount of \$200,000 today, if successful this will go toward the design and engineering of the Salem Street dam and the corrections necessary. Selectman Kastrinelis asked for information regarding the dam; TA Oldham noted there is information available and suggested discussing this as a future meeting.
- Plans for a joint meeting with the Planning Board in the beginning of the meeting to discuss the Master Plan with the consultant.

SELECTMEN'S TIME & REPORTS *Time to be used to make statements, propose future agenda items, or congratulate residents/teams on accomplishments; this time should not be used to initiate a discussion.*

Selectman Kastrinelis:

- commended the Annual Town Report; it is one of the best reports she has seen.
- met with the Town Clerk regarding meeting postings; the Town Clerk posts all the meetings and if the Town Clerk is out, it would be nice to designate another office such as the Treasurers office. Also having a specific email just for posting of meetings. Asked for this to be an agenda item.
- Electronic Voting at Town Meeting – Town Clerk Cunniff could look into this if the Board is interested in this service. Selectman Watson called for a point of order when discussion started to ensue.

Selectman Naves: thanked the Highway Department for their work during the recent storm.

OLD OR UNFINISHED BUSINESS:

- None.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING:

- None.

CORRESPONDENCE:

- Letter from Terry Grim
- Letter from Stephanie Bartelt
- Langley-Adams Library Awarded \$15,000 Grant
- Board of Selectmen Meeting Minutes July 17, 2023

ADJOURNMENT:

A motion was moved by Selectman Kastrinelis and seconded by Chair MacDonald to adjourn the meeting at 7:12 pm. Voted: 5-0.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, August 28, 2023, at 6:30PM.

Respectfully submitted,

Katherine T. Ingram

DRAFT



BOARD OF SELECTMEN

Meeting Minutes

Monday, September 11, 2023

Groveland Town Hall

183 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Zoom virtual meeting software for remote access.

Present: Chair Daniel MacDonald, Selectmen Edward Watson, Mark Parenteau, Jason Naves, Kathleen Kastrinelis
Rebecca Oldham, Town Administrator

CALL MEETING TO ORDER AT 6:30PM – Chair MacDonald called the meeting to order at 6:30 pm and introduced members of the Board and the Town Administrator.

PUBLIC COMMENT: *Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen's Public Comment Policy amended November 13, 2017.*

- None.

DISCUSSION & POSSIBLE VOTE:

1. Approval of a One-Day Liquor License for Sara Hume for October 14, 2023 from 5PM to 9PM for a private event at Veasey Memorial Park.

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve a One-Day Liquor License for Sara Hume for October 14, 2023 from 5PM to 9PM for a private event at Veasey Memorial Park. Voted: 5-0.

2. Salem Street Dam Update:

TA Oldham explained that there was a request for information at the last BOS meeting and the presentation tonight included information that she compiled to review with the Board. The Town has applied for grant funding and will hopefully know in January/February the status of the application; additional grant opportunities are being pursued as well.

3. Board of Selectmen FY24 Goals, *Selectman Kastrinelis*

Selectman Kastrinelis asked that this be tabled.

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to table this until the next meeting. Voted: 5-0.

4. Pentucket Regional School Agreement, *Selectman Kastrinelis*

Selectman Kastrinelis did some research and reviewed her draft comments for the Pentucket Regional School Agreement with the Board. Selectman Kastrinelis noted eleven points to consider.

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to allow our TA to move forward with the eleven points and bring them up with the other two towns in the Regional Agreement and work towards updating and making a new regional agreement. Voted: 5-0.

Dr. Bartholomew, Superintendent, was present and addressed the Board and responded to questions regarding school choice and students of teachers that live out of the district but attend the School. There are only two teacher students according to Selectman Kastrinelis.

APPROVAL OF THE MINUTES:

5. Board of Selectmen Meeting Minutes July 5, 2023

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve the Board of Selectmen Meeting Minutes from July 5, 2023. Voted: 5-0.

6. Board of Selectmen Meeting Minutes July 31, 2023

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve the Board of Selectmen Meeting Minutes from July 31, 2023. Voted: 5-0.

APPOINTMENTS OF THE BOARD:

7. Appointment of Jim Stepanian, Chair of the Board of Health member, to the Trash and Recycling Committee effective September 12, 2023 through June 30, 2024.

A motion was moved by Selectman Watson and seconded by Selectman Parenteau to appoint Jim Stepanian, Chair of the Board of Health member, to the Trash and Recycling Committee effective September 12, 2023 through June 30, 2024. Voted: 5-0.

8. Appointment of Kathleen Kastrinelis, Board of Selectmen member, to the Trash and Recycling Committee effective September 12, 2023 through June 30, 2024.

A motion was moved by Selectman Parenteau and seconded by Selectman Naves to appoint Kathleen Kastrinelis, Board of Selectmen member, to the Trash and Recycling Committee effective September 12, 2023 through June 30, 2024. Voted: 5-0.

TOWN ADMINISTRATOR'S TIME:

TA Oldham reviewed the payroll and vendor warrant amounts.

TA Oldham reported: Uptack Road is on schedule now and will be open to travel on Wednesday; it was noted how difficult this was for residents – everyone's patience is appreciated. Received \$146,000 through the Municipal Vulnerability Preparedness (MVP) Grant for the continuation of the Johnsons Creek Watershed Flood Resiliency Project. Thanked Lisa Chandler and the Groveland Day Committee for their work with Groveland Day, the 5k, cornhole and the family run. The Master Plan is up for comment. Hopefully there will be a presentation soon by Niche Engineering for the 150 Center Feasibility Plan. Starting to review the FY25 budget. Capital improvements requests will be going out to Departments by the end of the week. Thank you to the Fire Department for the remembrance ceremony for 9-11 that was held this morning.

SELECTMEN'S TIME & REPORTS *Time to be used to make statements, propose future agenda items, or congratulate residents/teams on accomplishments; this time should not be used to initiate a discussion.*

9. Daniel MacDonald, Agenda Item Requests & Selection – Chair MacDonald explained the process of creating the agenda and requesting items for inclusion on a meeting agenda.

Selectman Kastrinelis: spoke about the importance of remembering and honoring those lost on 9-11. Chair MacDonald echoed the comments.

Selectman Naves: Groveland Day was great – thank you to all involved. Thank you to the Electric and Highway Department for all of their work with the recent storms. Appreciation for the work the Police Department does in keeping us safe. Keep an eye on Hurricane Lee – prepare if necessary.

OLD OR UNFINISHED BUSINESS:

Selectman Kastrinelis: asked about the Internal Working Group regarding flooding – TA Oldham noted we do have an Emergency Manager and they are monitoring Hurricane Lee.

Selectman Watson: asked about the money approved to fix trees at Elm Park. TA Oldham will find out from Renny Carroll and bring an update back to the Board.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING:

TA Oldham: announced that the Cultural Council needs three additional members. If no one comes forward the BOS might want to consider appointing a member from the BOS. There are reports that will need to be completed and submitted to the State soon.

CORRESPONDENCE:

- None.

Adjournment:

A motion was moved by Selectman Watson and seconded by Selectman Parenteau to adjourn the meeting. Voted: 5-0.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, September 25, 2023, at 6:30PM.

Respectfully submitted,

Katherine T. Ingram

DRAFT



September 26, 2023

You are cordially invited to participate in the City of Haverhill Annual Veterans Day Parade, which will take place on Saturday November 11, 2023. This year's parade celebrates the 105th anniversary of the ending of the "War to end all Wars".

The Parade will form at 9:00 AM at Mill Brook Park (Vietnam Veterans Memorial) at 10:15 AM we will proceed from the park down Mill St to Water St then onto Merrimack St to Washington Square where the Veterans Day Ceremony will be held. At the conclusion of the services, the colors will be retired, and the parade disbanded.

A buffet luncheon will be held at the American Legion Farm, 1314 Main St Haverhill following the disbanding of the parade.

We are looking forward to your participation on this memorable occasion.

Sincerely,

Chris Manning
Commander Post 4
Parade Committee Chair

Whittier Tech Plans Public Meetings, Starting Thursday, on Plans for Replacement School



By WHAV News Staff | October 3, 2023



Proposed design of a new Whittier Tech. (Courtesy photograph.)



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(<https://whav.net/submit-news-tip/>)

To submit school announcements, click on image.

Whittier Regional Vocational Technical High School is planning a series of public meetings, beginning this Thursday, and briefings for public officials over the next few months to discuss plans to ask voters to replace the school.

Officials say Whittier Tech is pursuing construction of a new building to best provide a 21st century technical education to students, helping them join the workforce in emerging careers. They are inviting residents in its 11 sending communities to learn more about the approximately \$400 million project.

Whittier Tech hosts three districtwide events beginning Thursday, Oct. 5, from 4:30-5:30 p.m., at Whittier Tech auditorium, 115 Amesbury Line Road, Haverhill. Another takes place Sunday, Nov. 5, from 1-4 p.m., during the annual open house, where eighth-grade students and member communities are invited each year to learn about the school and its offerings. A final event takes place Saturday, Jan. 13, from 9-11 a.m., with a tour of the existing building.

The school opened in 1973 and its last significant renovation was a roof replacement in 2007.

Presentations will also be made to elected officials in each community. These include Wednesday, Nov. 8, 6-8 p.m., Merrimac Public Library, 86 W. Main St., Merrimac; Saturday, Nov. 18, 10 a.m.-noon at Langley-Adams Library, 185 Main St., Groveland; Wednesday, Nov. 29, 6-8 p.m., Haverhill Public Library, 99 Main St., Haverhill; and Wednesday, Dec. 6, West Newbury Town Hall, 6-8 p.m., 381 Main St., West Newbury.

Those interested in learning more or attending a meeting are asked to sign up on the Whittier Tech Building Project website, [buildingthefutureofwhittier.org](https://www.buildingthefutureofwhittier.org) (<https://www.buildingthefutureofwhittier.org/>).