



APPROVED SEPTEMBER 11, 2023

BOARD OF SELECTMEN

Meeting Minutes

Monday, July 31, 2023

Groveland Town Hall

183 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Zoom virtual meeting software for remote access.

PRESENT: Chair Daniel MacDonald, Selectmen Edward Watson, Mark Parenteau, Jason Naves, Kathleen Kastrinelis
Rebecca Oldham, Town Administrator

ABSENT: Mark Parenteau

CALL MEETING TO ORDER AT 6:30PM – Chair MacDonald called the meeting to order at 6:30 pm and introduced the members of the Board as well as the Town Administrator to the audience.

PUBLIC COMMENT: *Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen's Public Comment Policy amended November 13, 2017.*

- Jan Dempsey, 33 Uptack Road, announced the Household Hazardous Waste Day on Sat. September 9th from 8-noon at the Newburyport Dept of Public Services, 16A Perry Way. There is a cost for this service and proof of residency is required. Volunteers are needed – sign up is through the BOH.

DISCUSSION & POSSIBLE VOTE:

1. Approval of Field Use Permit requested by Stephen Crowder on behalf of the Pentucket Youth Soccer for August 20, 2023 through November 11, 2023. Practices Monday-Friday 4PM-8PM and games Saturday 8am-4pm (makeup games Sunday).
A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the Field Use Permit requested by Stephen Crowder on behalf of the Pentucket Youth Soccer for August 20, 2023 through November 11, 2023. Practices Monday-Friday 4PM-8PM and games Saturday 8am-4pm (makeup games Sunday). Voted: 4-0. One Absent.
2. Approval of Special Event permit for the Congregational Church for the Thrift Shop Yard Sale on September 9, 2023 from 7AM to 2PM.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the Special Event permit for the Congregational Church for the Thrift Shop Yard Sale at Perry Park on September 9, 2023 from 7AM to 2PM. Voted: 4-0. One Absent.
3. Approval of a One-Day Liquor License for Lianne Goodwin for a private event at Veasey Memorial Park on August 19, 2023 from 3PM to 9:30PM.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the One-Day Liquor License for Lianne Goodwin for a private event at Veasey Memorial Park on August 19, 2023, from 3PM to 9:30PM. Voted: 4-0. One Absent.

4. Approval of a One-Day Liquor License for Paige Sherman for a private event at Veasey Memorial Park on August 26, 2023 from 3PM to 9:30PM.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the One-Day Liquor License for Paige Sherman for a private event at Veasey Memorial Park on August 26, 2023 from 3PM to 9:30PM. Voted: 4-0. One Absent.
5. Letter from Attorney Steven David concerning Fadi Issa 929-931 Salem Street
Chair MacDonald asked if everyone had a chance to review this. Selectman Kastrinelis noted that the Highway Superintendent resolved the issue. Renny Carroll, Highway Superintendent was present and explained that this had to do with National Grid not the applicant and this has been resolved.
6. Open Meeting Law Complaint, Steven Baker - Review Complaint and Draft Response from Counsel
Chair MacDonald read the response.
A motion was moved by Chair MacDonald and seconded by Selectman Kastrinelis to approve the draft response from our Town Counsel regarding the Open Meeting Law Complaint filed by Steven Baker. Voted: 4-0. One Absent.
7. Rescind both votes of the Board of Selectmen concerning the issue of Town Clerk Salary Waiver and reallocation of funds pending an opinion from Division of Local Service and any other authorities and further review by the Board and Town Counsel as necessary and effectively table the issue, *Selectman MacDonald*
Chair MacDonald noted that this was already voted on to rescind at a previous BOS Meeting, but he was not sure how the question was posed to Town Counsel; the issue of waiver was not addressed and added if you ask a different question, you will get a different answer. Chair MacDonald has reached out to DOR and has not yet heard back. Selectman Kastrinelis referenced a 2021 letter from the Attorney at DOR regarding MGL 41, section 108 and noted the Town Accountant was not comfortable moving the money. Chair MacDonald responded that he will work on this on his own to find the right answer and report back. Selectman Naves added the vote was already rescinded so there currently is not a vote on the table to rescind. Chairman MacDonald responded that he went on record last time to say the vote was erroneous and he is not sure that is accurate and he would like to retract that and to make sure we get it right.
A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to table. Voted: 4-0. One Absent.
8. Creation of Trash and Recycling Committee, *Selectman Kastrinelis*
Selectman Kastrinelis noted that implementing the two-barrel limit did provide an effective change, tonnage has gone down and recycled tonnage has increased. However, the last couple of months tonnage in May and June went up and she wants to make sure the restrictions are being followed. Asked the Board to consider the formation of a Trash and Recycling Committee to get ready for our next contract and allow the TA to enter into discussions with Waste Management regarding the Contract. Selectman Kastrinelis felt this should be a priority goal for the TA. Chair MacDonald asked if Selectman Kastrinelis had a preference on who generally serves on the Committee; Selectman Kastrinelis noted she did not. TA Oldham thought this was a great idea and asked for a member of the BOH to be involved. Selectman Kastrinelis will invite the BOH to be involved. Selectman Watson suggested having a member of the Highway Department involved; Selectman Kastrinelis felt the Highway Superintendent could be invited to the meetings

as needed. TA Oldham suggested having Liaisons. The Board discussed having a seven-member board. Chair MacDonald agreed with having someone from Highway involved.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to create a Trash and Recycling Committee comprised of at least one member of the BOS, the TA, one member of the Finance Board and a representative of the BOH and community members. Voted: 4-0. One Absent.

9. Creation of the Public Grounds and Cemetery Division and Building and Facilities Division underneath the Highway Department, *Town Administrator, Highway Superintendent, Rock Dower Cemetery Commission Chair, & Steve McPherson.*

Selectman Kastrinelis recused.

TA Oldham noted that this was discussed at the last meeting. Renny Carroll, Rock Dower and Steve McPherson were present at the meeting. TA Oldham provided a flowchart to show how this would look; this would be a phased approach. Everyone involved has seen the documentation.

Rock Dower, Cemetery Commission Chair addressed the Board and asked to see a copy of the documentation and referenced the Foreman position was discussed. Rock Dower asked how an appointed individual could be above an elected official. Rock Dower noted the Cemetery Superintendent has left and this might be a good time to enact changes while we are in a transition period; TA Oldham noted there are currently four applicants for the position. There has not yet been an official vote; a Cemetery Commission meeting will hopefully be scheduled for August 7th. TA Oldham noted the Cemetery Superintendent would fall under the Highway Superintendent not the Cemetery Commission. TA Oldham noted that the trial period will start when approved by the BOS and will go until January when it will then be discussed further during budget time. TA Oldham reiterated that if the Cemetery Commission is not comfortable with this proposal, she would not move forward.

Selectman Watson noted we have not determined who would ultimately be in charge. Selectman Naves felt this would take collaboration between the Cemetery Commission and the Highway Superintendent. Selectman Watson asked about the legality; can this be done without a town meeting vote. TA Oldham responded that removing the Cemetery Commission would require a town vote, but we are not planning to do that; moving the appointed position falls under the BOS; the intent is not to touch the line items, the money is already under the Highway Department budget.

Chair MacDonald noted that the BOS would wait for the Cemetery Commission to meet and discuss before taking any action.

A motion was moved by Chair MacDonald and seconded by Selectman Watson to table.
Voted: 3-0. One absent. One recused.

10. Vote to dissolve Town Government Committee

TA Oldham explained that there was never an official vote to dissolve this Committee.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to dissolve the Town Government Committee. Voted: 4-0. One absent.

11. Vote to dissolve Elm Square Committee

TA Oldham explained that the BOS voted to moving ahead with the Economic Committee and this Committee is no longer relevant.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to dissolve the Elm Square Committee. Voted: 4-0. One absent.

APPROVAL OF THE MINUTES:

- None.

APPOINTMENTS OF THE BOARD:

12. Appointment of John Guilfoil, 1 Elm Park, Groveland, to the Economic Development Committee effective August 1, 2023, through June 30, 2024.
13. Appointment of Brian Connell, 293 Main Street, Groveland, to the Economic Development Committee effective August 1, 2023, through June 30, 2024.
14. Appointment of William Dunn, 150 Center Street, Groveland, to the Economic Development Committee effective August 1, 2023, through June 30, 2024.
15. Appointment of Angus Jennings, 24 Wood Street Groveland, to the Economic Development Committee effective August 1, 2023 through June 30, 2024.
16. Appointment of Dan Stewart, 14 Mathew Drive, Groveland to the Recreation Committee effective August 1, 2023, through June 30, 2024.
17. Appointment of Michelle DiTomaso, 879 Salem Street, Groveland to the Recreation Committee effective August 1, 2023, through June 30, 2024.
18. Appointment of Amanda Beneker, of 118 Seven Star Road, Groveland to the Recreation Committee effective August 1, 2023 through June 30, 2024.
19. Appointment of Jason Naves, 150 Main Street, Groveland as an alternate member of the Planning Board and to the Finishing Committee effective August 1, 2023, through June 30, 2024.
20. Appointment of Lisa Chandler, 147 King Street, Groveland, to the Groveland Day Committee effective August 1, 2023, through June 30, 2024.
21. Appointment of Leah Bates, 14 Pandora Drive, Groveland to the Groveland Day Committee effective August 1, 2023, through June 30, 2024.
22. Appointment of Beth Greenhagen, 28 Seven Star Road, Groveland, to the Groveland Day Committee effective August 1, 2023, through June 30, 2024.
23. Appointment of Elizabeth Zimmerman, of 19 Pandora Drive, Groveland, to the Groveland Day Committee effective August 1, 2023, through June 30, 2024.
24. Appointment of Nicole Sargent, of 22 Pandora Drive, Groveland to the Groveland Day Committee effective August 1, 2023, through June 30, 2024.

25. Appointment of William O'Neil, 45 Elm Park, Groveland, to the Finance Board effective August 1, 2023 through June 30, 2026.
26. Appointment of Alexander Woods, 652 Salem Street, Groveland, to the Finance Board effective August 1, 2023 through June 30, 2026.
27. Appointment of Stephanie Bartelt, 18 Chestnut Street, Groveland, to the Conservation Commission effective August 1, 2023 through June 30, 2026.
28. Appointment of Dr. Dael Angelico-Hart, of 271 Main Street, Groveland, to the Historic Commission effective August 1, 2023 through June 30, 2026.
29. Appointment of Daniel MacDonald, 2 Wyka Lane Groveland to the Finishing Committee effective August 1, 2024 through June 30, 2024.
30. Appointment of Rebecca Oldham, 48 Pamela Lane, Amesbury, to the Finishing Committee effective August 1, 2024 through June 30, 2024.
31. Appointment of Edward Watson, 104 Washington Street, Groveland, to the Community Preservation Committee effective July 1, 2023 until June 30, 2025 for two year to serve the remainder of the three -year term.
32. Appointment of Kaylyn Sanborn, 16 Stonebridge, Groveland, as Reserve Dispatcher/Lockup Keeper for a probationary period through June 30, 2024.
33. Appointment of Aidan Hollingsworth, 23 Independence Drive, Methuen, as Reserve Dispatcher/Lockup Keeper for a probationary period through June 30, 2024
A motion was moved by Chair MacDonald and seconded by Selectman Kastrinelis to appoint the names as delineated on the agenda #12 - #32 with the exclusion of # 14, 26 and 28 as they have already been sworn in. Voted: 4-0. One absent.

TOWN ADMINISTRATOR'S TIME:

TA Oldham reported: let the Board know the payroll and bill pay warrant was reviewed.

SELECTMEN'S TIME & REPORTS *Time to be used to make statements, propose future agenda items, or congratulate residents/teams on accomplishments; this time should not be used to initiate a discussion.*

Selectman Naves: thanked the Highway Department for their help getting the boat ramp up and running and thanked the Light Department for keeping the lights on in the recent storm. The Legislature is about to approve the budget which will include some minor increases for the Town.

Selectman Kastrinelis: thanked the residents who help clean around town; it is appreciated.

Selectman Watson: received a couple of complaints about the rail trail and took the time to check it out; the Highway Department doesn't have time to go down there but this could use some attention.

OLD OR UNFINISHED BUSINESS:

Selectman Kastrinelis: asked for goals for the BOS and the TA to be added to the next agenda.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING

CORRESPONDENCE:

- None.

ADJOURNMENT:

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to adjourn the meeting at 7:44 pm. Voted: 4-0. One absent.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, August 14, 2023, at 6:30PM.

Respectfully Submitted by,

Katherine T. Ingram