



APPROVED JULY 17, 2023

BOARD OF SELECTMEN
Meeting Minutes
Tuesday, June 20, 2023
Groveland Town Hall
183 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Zoom virtual meeting software for remote access.

PRESENT: **Acting** Chair Kathleen Kastrinelis, Selectmen Edward Watson, Mark Parenteau, Jason Naves

ABSENT: Selectman Daniel MacDonald
Rebecca Oldham, Town Administrator

CALL MEETING TO ORDER AT 6:30PM – Acting Chair Kastrinelis called the meeting to order at 6:30 pm.

PUBLIC COMMENT: *Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen's Public Comment Policy amended November 13, 2017.*

- *None.*

APPOINTMENTS OF THE BOARD:

1. Appoint Richard York, 7 Abbott Circle, to the Conservation Commission effective July 1, 2023. Richard York was present and addressed the Board and introduced himself.
A motion was moved by Selectman Naves and seconded by Selectman Watson to appoint Richard York, 7 Abbott Circle, to the Conservation Commission effective July 1, 2023.
Voted: 4-0. One absent.
2. Appoint Maximus Carducci, of Salem Street, Groveland, as a Seasonal Groundskeeper for the Highway Department. This is a part-time, non-exempt, non-benefit eligible position, 16-19 hours per week (Monday-Thursday 8-12) through November 2023. The rate of pay is \$17 per hour and the appointment is effective June 20, 2023.
A motion was moved by Selectman Naves and seconded by Selectman Watson to appoint Maximus Carducci, of Salem Street, Groveland, as a Seasonal Groundskeeper for the Highway Department. This is a part-time, non-exempt, non-benefit eligible position, 16-19 hours per week (Monday-Thursday 8-12) through November 2023. The rate of pay is \$17 per hour and the appointment is effective June 20, 2023. Voted: 4-0. One absent.

VOTES OF THE BOARD:

DISCUSSION & POSSIBLE VOTE:

3. Request for Board of Selectmen meetings to move to Wednesday nights until Labor Day and vote to allow the Town Administrator to sign the warrants, Selectman Kastrinelis. Selectman Naves and Watson both recommended keeping the schedule the same – Monday nights. Selectman Watson would like the Monday, July 3rd meeting to be changed to Wednesday, July 5th.
A motion was moved by Selectman Watson and seconded by Selectman Parenteau to move the next meeting to Wednesday, July 5th at 6:30 pm and to authorize the TA to sign the warrants. Voted: 4-0. One absent.

4. Endorsement of the Council on Aging appointment of Alyssa Lee, of Georgia Street, Groveland, as the Council on Aging Director effective July 5, 2023. The position is 37.5 hours per week at a salary of \$74,589/year.

Alyssa Lee was present and addressed the Board and thanked the Board for the appointment.

A motion was moved by Selectman Naves and seconded by Selectman Watson to endorse the Council on Aging appointment of Alyssa Lee, of Georgia Street, Groveland, as the Council on Aging Director effective July 5, 2023. The position is 37.5 hours per week at a salary of \$74,589/year. Voted: 4-0. One absent.

5. Endorsement of the Council on Aging appointment of Janet DelMare, of O'Connor's Court, Newbury, as the Council on Aging Outreach Coordinator effective July 10, 2023. The position is non-exempt, part-time non-benefit eligible at 16 hours/week at \$22.00/hour.

Janet DelMare was present and addressed the Board.

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to endorse the Council on Aging appointment of Janet DelMare, of O'Connor's Court, Newbury, as the Council on Aging Outreach Coordinator effective July 10, 2023. The position is non-exempt, part-time non-benefit eligible at 16 hours/week at \$22.00/hour. Voted: 4-0. One absent.

6. Accept the resignation of Charles Desrosiers as the Cemetery Superintendent effective July 6, 2023. Acting Chair Kastrinelis recused.

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to accept the resignation of Charles Desrosiers as the Cemetery Superintendent effective July 6, 2023. Voted: 3-0. One absent.

7. Approve salary reallocation in the Town Clerk Budget, *Elizabeth Cunniff*

Town Clerk Cunniff was present and explained the reallocation. The request is to move \$2,473 from the total Town Clerk line to the Assistant Town Clerk line, reducing the town clerk salary by \$2,473 and increasing the Assistant Town Clerk salary by \$2,473. The total budget that was voted on at the Annual Town Meeting is not being changed. Town Clerk Cunniff stated that she ran this by Town Council. The Board members expressed concern about this unusual request and decided a letter from the Town Council was necessary.

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to table this until we have a full board and a response from Town Council. Voted: 3-1.

Selectman Watson voted against. One absent.

8. Sunset Circle Parking Restrictions, *Steve Baker of 5 Sunset Circle*:

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to table Sunset Circle Parking Restrictions at the request of Steve Baker because he could not attend the meeting tonight. Voted: 4-0. One absent.

9. Create Waste Management & Recycling Task Group, *Selectman Kastrinelis*

Acting Chair Kastrinelis suggested waiting for a full Board.

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to table the creation of the Waste Management & Recycling Task Group. Voted: 4-0. One absent.

APPROVAL OF THE MINUTES:

- None.

APPROVE WARRANTS:

PW # 23-51 \$ 187,743.18

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve Warrant PW # 23-51 in the amount of \$187,743.18. Voted: 4-0. One absent.

BW# 23-51 \$317,345.11

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve Warrant BW #23-51 in the amount of \$317,345.11. Voted: 4-0. One absent.

TOWN ADMINISTRATOR'S TIME:

Acting Chair Kastrinelis noted that TA Oldham was away but submitted a letter in the packet for the Board to review.

SELECTMEN'S TIME & REPORTS *Time to be used to make statements, propose future agenda items, or congratulate residents/teams on accomplishments; this time should not be used to initiate a discussion.*

Selectman Naves: Thanked the Water Department for quickly repairing the water main break on Main Street.

Selectman Kastrinelis: Spent time today with Marianne from Senator Tarr's Office discussing Chapter 70 money.

OLD OR UNFINISHED BUSINESS: None.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING:

None.

CORRESPONDENCE:

Board of Selectmen Meeting Minutes May 22, 2023

Board of Selectmen Meeting Minutes June 5, 2023

Email from Jack Dodd regarding dog park access for out-of-town guests.

A motion was moved by Selectman Parenteau and seconded by Selectman Watson to table this discussion until the next meeting. Voted: 4-0.

ADJOURNMENT:

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to adjourn the meeting at 7:08 pm. Voted: 4-0. One absent.

Respectfully submitted,

Katherine T. Ingram

The next regularly scheduled meeting of the Board of Selectmen will be Wednesday, July 5, 2023, at 6:30PM.

23-51 BILLS WARRANT BREAKDOWN:

Town:	\$ 171,010.08
W/S:	\$ 25,538.74
Payroll Withholding:	\$ 28,651.25
Health Insurance:	\$
Whittier Assessment:	\$
Capital:	

Light Bills:	\$ 59,935.23
Grants & Revolving:	\$ 32,209.11
Chapter 90:	\$
Pentucket Assessment:	\$
Essex Tech Assessment:	\$

Submitted by: Vice- Chair Kathleen Kastrinelis
& Town Administrator Rebecca Oldham

*Groveland Board of Selectmen Meeting
Tuesday, June 20, 2023, at 6:30PM
Page 3 of 3*