



Approved March 13, 2023

BOARD OF SELECTMEN
Meeting Minutes
Tuesday, January 17, 2023
Groveland Town Hall
183 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Microsoft Teams virtual meeting software for remote access.

PRESENT: Chair Ed Watson, Selectmen Mark Parenteau, Jason Naves, Kathleen Kastrinelis.
Rebecca Oldham, Town Administrator

ABSENT: Selectman Daniel MacDonald

CALL MEETING TO ORDER – Chair Watson called the meeting to order at 6:30 pm.

PUBLIC COMMENT: *Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen's Public Comment Policy amended November 13, 2017.*

- Lana Desrosier, Groveland School Committee Member. A new Liaison position has been created in an effort to improve communications especially in regards to the budget process.
- Chair Watson read a letter from Tracy Guilford regarding Groveland's upcoming 175th Anniversary in 2025. Tracy respectfully requests that the Board consider the appointment of the Groveland Activities Committee and also a warrant article to set up a donation account. This will be a future agenda item.

APPROVE WARRANTS:

PW # 23-29 \$ 188,996.18

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant PW # 23-29 in the amount of \$ 188,996.18. Voted: 4-0. One absent.

BW# 23-29 \$ 455,197.50

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant BW # 23-29 in the amount of \$ 455,197.50. Voted: 4-0. One absent.

APPROVAL OF THE MINUTES:

- 1) December 5, 2022, Board of Selectmen Meeting Minutes

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to approve the December 5, 2022, Board of Selectmen Meeting Minutes. Voted: 4-0. One absent.

APPOINTMENTS OF THE BOARD:

- 2) Appointment of Maureen Lee-Locke to **temporary** Outreach Coordinator for the COA. The position is up to 14 hours/week at a rate of \$17.87/hr.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to appoint Maureen Lee-Locke to **temporary** Outreach Coordinator for the COA. The position is up to 14 hours/week and at a rate of \$17.87/hour effective Friday, January 20, 2023. Voted: 4-0. One absent.

DISCUSSION & POSSIBLE VOTE:

3) Interview/Appointment for the Board of Registrars

Candidates: Leah Crane; Rebecca Beaucher; Matt Guillory;

Beth Cunniff, Town Clerk was present and addressed the Board and noted that she reached out to the Democratic Committee to see if they had anyone to recommend. Currently there is one Republican and two Unenrolled members on the Board of Registrars. There should be a Democrat, so the Democratic Committee submitted three names for the Board to choose from. The term will be April 1, 2023 – June 30, 2025. Matt Guillory is currently the Treasurer for the Democratic Committee, and he cannot hold a position there and be a Registrar. Matt was not made aware of this prior to the meeting. Rebecca Beaucher was present and introduced herself to the Board and shared her background and noted that she wanted to be more involved with the Town and wants to help voters voices be heard in Groveland.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to appoint Rebecca Beaucher as a Democrat on the Board of Registrars effective April 1, 2023 – June 30, 2025. Voted: 4-0. One absent.

4) Review Town Administrator Evaluation Template, Selectman Kastrinelis:

Chair Watson noted that he heard from Selectman MacDonald who asked for this to be tabled because he wants to weigh in on this.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to table the review of the Town Administrator Evaluation Template. Voted: 4-0. One absent.

5) Request the Board of Assessors to Evaluate the Overlay and Release Excess

TA Oldham is looking for a formal vote requesting the Board of Assessors to Evaluate the Overlay and Release Excess.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to Request the Board of Assessors to Evaluate the Overlay and Release Excess. Voted: 4-0. One absent.

VOTES OF THE BOARD:

- None.

TOWN ADMINISTRATOR'S TIME:

- None.

SELECTMEN'S TIME & REPORTS *Time to be used to make statements, propose future agenda items, or congratulate residents/teams on accomplishments; this time should not be used to initiate a discussion.*

Selectman Naves: thanked the Highway Department for all they have done keeping the roads cleared and for picking up all of the Christmas Trees. Chair Watson agreed they did a great job.

OLD OR UNFINISHED BUSINESS:

Selectman Kastrinelis: thank you to Rebecca for overseeing the project – they removed the fencing behind 46 Washington Street. Planning to go to the School Committee Meeting on the 24th. Shared a copy of a response from the School Superintendent.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING:

- **Selectman Kastrinelis:** asked for the BOS to informally agree on a process for the Mail in Ballot public hearing on the 30th. Time limits, ask people to sign in. Chair Watson noted the Board has

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held Public Hearings before and felt it should be something that is fluid. Chair Watson did not feel it was necessary to have people sign up ahead of time. Selectman Naves agreed with Chair Watson people may have the same questions or comments and may not wish to speak if someone else has already asked the same question or made the same comment. Selectman Parenteau agreed with having a time limit of 3-4 minutes. Chair Watson doesn't want to limit anyone from speaking but agreed 3-4 minutes seemed reasonable.

CORRESPONDENCE

- 6) PRSD Invitation to Joint Meeting on January 24th at 6PM.
- 7) Fire Department – Funding for equipment racks.

ADJOURNMENT:

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to adjourn the meeting at 7:03 pm. Voted: 4-0. One absent.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, January 30, 2023, at 6:30PM.

Respectfully submitted,

Katherine T. Ingram

23-29 BILLS WARRANT BREAKDOWN:

<i>Town:</i>	<i>\$ 113,486.48</i>
<i>W/S:</i>	<i>\$ 243,617.40</i>
<i>Payroll Withholding:</i>	<i>\$ 27,689.57</i>
<i>Health Insurance:</i>	<i>\$</i>
<i>Light Bills:</i>	<i>\$ 118,299.73</i>
<i>Grants & Revolving:</i>	<i>\$ (47,895.68) **\$65,300 was reclassified- Water/Sewer to cover their share of the backhoe- expense is \$17,404.32</i>
<i>Chapter 90:</i>	<i>\$</i>
<i>Pentucket Assessment:</i>	<i>\$</i>
<i>Essex Tech Assessment:</i>	<i>\$</i>
<i>Whittier Assessment:</i>	<i>\$</i>
<i>Capital:</i>	<i>\$</i>