



Approved March 13, 2023

**BOARD OF SELECTMEN**  
**Meeting Minutes**  
**Tuesday, January 3, 2023**  
*Groveland Town Hall*  
*183 Main Street, Groveland, MA 01834*

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Microsoft Teams virtual meeting software for remote access.

**Present:** Chair Ed Watson, Selectmen Jason Naves, Kathleen Kastrinelis, Daniel MacDonald, Mark Parenteau.  
Rebecca Oldham, Town Administrator

**CALL MEETING TO ORDER:** Chair Watson called the meeting to order at 6:30 pm.

**PUBLIC COMMENT:** *Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen's Public Comment Policy amended November 13, 2017.*

- None.

**APPROVE WARRANTS:**

PW # 23-27 \$ 205,654.95

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant PW#23-27 in the amount of \$205,654.95. Voted: 5-0.

BW# 23-27 \$ 2,329,773.88

A motion was moved by Selectman Naves and seconded by to approve Warrant BW#23-27 in the amount of \$ 2,329,773.88. Voted: 5-0.

**APPROVAL OF THE MINUTES:**

- 1) December 5, 2022, Board of Selectmen Meeting Minutes:

A motion was moved by Selectman Kastrinelis and seconded by Selectman MacDonald to table this discussion until later in the meeting after Discussion & Possible Vote.  
Voted: 5-0.

**APPOINTMENTS OF THE BOARD:**

- 2) Appointment of Eva Pappalardo of 888 Salem Street Groveland, to Library Page for the Langley-Adams Library. The position is for 5-9 hours per week at a rate of \$15.00/hour contingent upon a successful CORI.

Chair Watson noted that there was a letter from the Library Director and the applicant in the packet.

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to appoint Eva Pappalardo of 888 Salem Street Groveland, to Library Page for the Langley-Adams Library. The position is for 5-9 hours per week at a rate of \$15.00/hour contingent upon a successful CORI. Voted: 5-0.

**DISCUSSION & POSSIBLE VOTE:**

- 3) Review request for agenda item from Selectman Kastrinelis – Appointment of Bill O'Neil to the Recreation Committee:

Selectman Kastrinelis noted concerns with the discussion at the last meet which resulted in removal of Bill O'Neil from the Parks Committee. Mr. O'Neil was given a letter that told him who was making the complaint – Selectman Kastrinelis did not have that letter in her packet for the meeting – this is why she was asking who made the complaint. Selectman Kastrinelis reached out to the individual who wrote the letter and he noted that it was not his intention to make a complaint against a public official.

Chair Watson felt that the Board could not continue to have this conversation because the individual was not present; the individual could request this discussion be held in Executive Session. There was a decision made and in order to bring it up again, one of the individuals that voted to remove would have to change their vote and other than that Chair Watson thinks it will be out of order to even consider it further.

Selectman Kastrinelis expressed a second concern that this Board entered into Executive Session by roll call vote and the Chairman declared a recess, the Board went off camera, there was no vote or roll call for the recess, the Board then resumed on camera and did not come out of Executive Session as we should have; we continued the meeting still in the Executive Session but it was aired on television; the vote that was taken was taken without a roll call vote and we adjourned as if we were in a regular meeting. Selectman Kastrinelis believes that the minutes correctly reflect the facts except for the fact that the Chairman declared the recess, the Board did not vote on that.

Chair Watson responded that the Board did not have to vote on the recess, it was called to clear the room and the individual was asked a couple of times if he wanted an Executive Session and the response was no. Again, Chair Watson did not feel it was appropriate to continue this conversation without the individual present.

Selectman Kastrinelis noted the minutes should reflect that the Chair called for the recess.

Selectman MacDonald noted that his recollection of the facts was that this was a moot point because Bill O'Neil waived his right to Executive Session and if Selectman Kastrinelis wants to change the minutes we could put in there that Bill waived his right to Executive Session.

Chair Watson moved the meeting to the next agenda item.

#### **VOTES OF THE BOARD:**

- 4) 28 Groveland Commons Way, Right of First Refusal:

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to choose not to exercise the Right of First Refusal for 28 Groveland Commons Way.

Voted: 5-0.

- 5) Accept the resignation of Theresa Dunn from the Finance Board effective December 20, 2022:

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to accept the resignation of Theresa Dunn from the Finance Board effective December 20, 2022. Voted: 5-0.

Selectman Kastrinelis spoke highly of Theresa Dunn and encouraged anyone interested to step up and contribute to the Finance Board.

Selectman MacDonald thanked Theresa Dunn and noted that we could use some people with financial background who can scrutinize numbers.

Chair Watson also thanked Theresa for her service.

- 6) Accept the Disclosure Form for Police Chief Jeffrey Gillen -Law Enforcement Outreach program at the United States Holocaust Museum in Washington, D.C. – April 13<sup>th</sup> – expenses are \$370.00.  
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to  
Accept the Disclosure Form for Police Chief Jeffrey Gillen -Law Enforcement Outreach program at the United States Holocaust Museum in Washington, D.C. Voted: 5-0.

**TOWN ADMINISTRATOR’S TIME:**

TA Oldham reported: It was brought to her attention that during the review of her contract that there is an annual performance evaluation that shall occur before May; TA Oldham requested that the Board take that into consideration, to further discuss and honor the terms of the contract. This will be scheduled. Selectman Kastrinelis has a sample form that could be on the next agenda for review – Chair Watson agreed to review at the next meeting.

**SELECTMEN’S TIME & REPORTS:** *Time to be used to make statements, propose future agenda items, or congratulate residents/teams on accomplishments; this time should not be used to initiate a discussion.*

**Selectman Kastrinelis:** went to the dog park, with her puppy and there were several people there having a good time, it was clean, and the dogs had a good time. There were many compliments about the dog park and Selectman Kastrinelis extended the compliments back to Selectman Naves and TA Oldham who were involved with this project.

**Selectman Naves:** the dog park is not officially open yet, however, felt that no one was going to chase anyone away. Also, attempted to clarify his decision at the last meeting in regards to the removal of Bill O’Neil from the Parks Committee. Selectman Naves indicated that people questioned the manner that he spoke that it looked like he was speaking against Bill O’Neil staying on the Parks Committee and then he voted to keep Bill on the Board and Selectman Naves explained that he didn’t vote to keep Bill on the committee, and he just didn’t vote to knock him off the committee because he didn’t want it to appear that it was an attack on people that volunteer for the community. He does back up what he said to Bill at the meeting and if there were not enough votes of the Board to remove him, he would have voted differently – he would have voted to remove him from the Board. Chair Watson advised Selectman Naves to stop speaking on this issue.

**OLD OR UNFINISHED BUSINESS:**

**Selectman MacDonald:** asked TA Oldham for the status of Law Firms. TA Oldham reported that she has been speaking to a local firm Mead, Talerman and Costa in Newburyport and they have agreed to help with some of the Warrant process for the Annual Town Meeting. The cost is half of what the current firm charges. Happy New Year, hopefully we do the right thing going forward, we can’t do anything about the past.

**Selectman Parenteau:** asked TA Oldham if we had received any bids on the water fountains at the Bagnall School. TA Oldham noted that we are waiting until spring to put anything together.

**OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING:**

**CORRESPONDENCE:**

- 7) PRSD Invitation to Joint Meeting on January 24<sup>th</sup> at 6PM.

**ADJOURNMENT:**

A motion was moved by Selectman MacDonald and seconded by Selectman Parenteau to adjourn the meeting at Voted: 5-0.

*The next regularly scheduled meeting of the Board of Selectmen will be Tuesday, January 17, 2023, at 6:30PM.*

*Respectfully submitted,*

*Katherine T. Ingram*

**23-27 BILLS WARRANT BREAKDOWN:**

<i>Town:</i>	<i>\$ 32,942.60</i>
<i>W/S:</i>	<i>\$ 18,346.30</i>
<i>Payroll Withholding:</i>	<i>\$ 37,693.82</i>
<i>Health Insurance:</i>	<i>\$</i>
<i>Light Bills:</i>	<i>\$ 595,652.32</i>
<i>Grants &amp; Revolving:</i>	<i>\$ 338,831.92</i>
<i>Chapter 90:</i>	<i>\$</i>
<i>Pentucket Assessment:</i>	<i>\$ 1,032,639.92</i>
<i>Essex Tech Assessment:</i>	<i>\$</i>
<i>Whittier Assessment:</i>	<i>\$ 273,667.00</i>
<i>Capital:</i>	<i>\$</i>