

Groveland Water & Sewer Commissioners' Approved Meeting Minutes

July 25, 2022

Attending: Commissioner Bill Dunn, Commissioner Terry Grim, and Commissioner Patrick Corr

Superintendent: Colin Stokes

Office Manager: Heather Torres

Administrative Assistant: Mali Lees

Guests: Ryan Allgrove

Commissioner Terry Grim made a motion to open the meeting at 5:00pm. Seconded by Commissioner Bill Dunn. All were in favor.

Meeting with Environmental Partners

Superintendent Colin Stokes introduced Ryan Allgrove from Environmental Partners. Ryan Allgrove provided the commissioners with an overview of the town water supply.

Billing Update

Vadar has not gotten back to us. A Ti-Sales representative stated that the software reads water usage to the cubic foot. Finals are manually entered into the billing software. Terry Grim stated that 80% of the accounts appear rounded to the hundreds place. Superintendent Colin Stokes stated that the billing software takes the meter reading and divides it by 100 because we bill in per 100 cubic feet.

Outdoor watering restriction update

The state is in drought condition. Groveland is in a level 3 drought. Groveland's water levels are lower than normal. Residents were informed of the water ban via Code Red, two press releases, and it is posted on the Town website as well as the Water and Sewer Department website. Water Ban signs just arrived today. They will be put out this week. The Water and Sewer Department has given notices to several customers to cease all outdoor watering. To enforce town by-laws of issuing fines to residents who do not follow the water ban restrictions, the commissioners need to vote to institute drought related water ban.

Commissioner Terry Grim made a motion to institute drought related water ban until the town lifts the ban. Seconded by Commissioner Patrick Corr. No Discussion. All were in favor.

Rain barrel program information

The town will receive 40 rain barrels as a pilot program through Great American Rain Barrel Company. Town Administrator Rebecca Oldham, Town Planner Annie Schindler, and Water and Sewer Superintendent Colin Stokes will attend Groveland Day where customers can pick up a rain barrel. The first 40 residents, who show up to claim a rain barrel, will receive one.

Sign departmental paperwork

Commissioners signed payroll

Customer concerns

No customers present during the meeting.

Items not reasonably anticipated at the time of posting

Haverhill IMA update. Currently we pay 3% however; Haverhill wants to increase it to 4%. Commissioner Terry Grim asked why Haverhill is increasing the rate. Superintendent Colin Stokes stated he has copies of the IMA for each commissioner. Superintendent Colin Stokes will also provide Commissioner Terry Grim with notes from previous superintendent regarding the IMA.

Terry Grim made a motion to approve meeting minutes from 6/22/2022 meeting. Seconded by Bill Dunn. No discussion. 2 in favor 1 abstain.

Commissioner Terry Grim made a motion to close the meeting at 6:05PM. Seconded by Commissioner Bill Dunn. No discussion. All were in favor.

Respectfully submitted,

Heather Torres