

Langley Adams Library

Board of Trustees Meeting Minutes 02/09/22

TOWN OF GROVELAND

2022 MAR 10 AM 8:49

Attendance: Jay Collins, Mary Lou Costello, Jan Dempsey, Elaine Meuse, Laurel Puchalski, Kathleen Prunier, Lee Thomas and Director Darcy Lepore

Absent: Jaime Koulouras, Robert Downey

Members of the public present: Brian Jamros and Kathleen Glowacki from Bartholomew Financial.

ZOOM session was not recorded.

Call to order at 6:02 p.m. on a motion made by L. Puchalski, seconded by M. Costello.

- Brian Jamros and Kathleen Glowacki answered questions regarding increasing our equity line by 5%.
- K. Prunier made the motion, seconded by M. Costello, to increase our equity line by 5%. Roll Call vote taken as follows: :ABSTAINED: L. Thomas AYE: Jay Collins, Mary Lou Costello, Jan Dempsey, Elaine Meuse, Laurel Puchalski, Kathleen Prunier
- Discussion was held about documents sent from Bartholomew. We will continue as present.

Minutes

- Minutes of 01/12/22 were approved as amended by unanimous Roll Call vote on a motion made by K. Prunier, seconded by J. Collins.

Director's Report (see attached)

- Programs were well-attended in January. COVID protocols restrict the numbers of children able to attend programs at each time.
- Warrants were read:
22-29 \$0
22-31 \$2,067.88

Total \$2,067.88
- Discussion was held regarding asking BOS to approve funds from the American Rescue Plan to replace flooring, as the condition of the rugs and the underlays are most probably a health hazard. During the closing of the building at the onset of COVID, leaks were not attended to and the rugs were soaked and not dried and properly cared for as is usual when leaks occur, as staff was not present.
- A program about trash and recycling will be presented by the local non-profit *Keep Massachusetts Beautiful* via Zoom on Wednesday, February 23rd at 7pm. There is a link for registration on the LAL online calendar.
- Finance Board meeting with the Trustees is Wednesday, March 16th at 5pm. A Zoom link will be provided for this meeting.

Other

- K. Prunier, J. Collins and E. Meuse will be up for re-election this spring. E. Meuse will not be running. Members were asked to consider possible Board members to fill the position.

Meeting was adjourned at 7:05 p.m. on a motion made by M. Costello, seconded by K. Prunier and unanimously voted by Roll Call.

Next meeting will be held via ZOOM on March 9, 2022 at 6:00 p.m.

Respectfully submitted,

Laurel Puchalski

Langley-Adams Library
Director's Report
February 9th, 2022

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TOWN CLERK
RECEIVED/POSTED

Statistics

January Statistics:

February Hoopla Statistics: 45 circs

January Kanopy Statistics: 51 plays

January Circulation/Renewals: 2,298 (an increase of 128!)

January Overdrive Circulations: 578 (an increase of 112!)

Programming

Stand Out Programming:

1/11 – An American Quilt – 186 attendees*

1/24 – Central Park presented by Bob Gelber – 53 attendees

1/31 – Saints of Swallow Hill – 29 attendees

* The programs with an asterisk indicate that this program was a virtual collaboration with other libraries in Massachusetts, mainly in our consortium.

Totals:

Adult Programming Attendance: 320

Youth Programming Attendance: 50

Virtual Programming Attendance: 320

Live In-Person Programming Attendance: 80

Museum Passes

Museum of Science – 3

New England Aquarium - 2

Total – 5 passes used in January

Warrants

22-29	\$0
22-31	\$2,067.88
Total	\$2,067.88

Personnel

Hannah has resigned from her position as Library Page due to scheduling conflicts and having a busy senior year. Interviews have been held for this position, but I do not yet have information about who will be filling the position.

Other

Jan, Elaine, and I have been collaborating on a program about trash and recycling, which will be presented by the local non-profit Keep Massachusetts Beautiful. The Zoom program will take place on Wednesday, February 23rd at 7pm. There is a link for registration on our online calendar.

Our meeting with the Finance Board is Wednesday, March 16th at 5pm. A Zoom link will be provided for this meeting.

Attachments: Variance Report; Donations/State Aid Report