

Langley Adams Library

Board of Trustees Meeting Minutes 04/13/22

**Attendance:** Jay Collins, Mary Lou Costello, Jan Dempsey, Robert Downey, Elaine Meuse, Laurel Puchalski, Kathleen Prunier, Lee Thomas and Director Darcy Lepore  
**Guests:** Lindsey Aylward, Janice Buss, Nancy Hurley, and Rebecca Oldham  
ZOOM session was not recorded.

**Call to order** at 6:01 p.m. on a motion made by L. Puchalski, seconded by K. Prunier.

**Minutes**

- Minutes of 03/09/22 were approved unanimously vote on a motion made by K. Prunier, seconded by E. Meuse.

**Guests**

- Budget considerations, questions and discussion with Rebecca Oldham, Town Manager.
- Possible candidates for the Board Lindsey Aylward, Janice Buss, and Nancy Hurley introduced themselves.
- Lauren Towler, Senior Library Assistant, gave an update on the organization of the historical collection. Digital Commonwealth can digitalize our items and make them available to the public. A meeting with Mike Dempsey about the CPA project is planned. We can digitize these items in both ways to provide the most accessibility to patrons.

**Director's Report** (see attached)

• **Warrants**

22-37 \$22.56 + \$540.17 + 2,227.72+ \$42.95 = \$2,833.40  
22-39 \$701.87 + \$3,354.49= \$4,056.36  
Total \$6,889.76

- Circulations showed a dramatic increase this month.
- K. Prunier made the motion, seconded by E. Meuse to spend \$700 from State Aid for the Museum of Science pass. Unanimous Roll Call vote.
- Discussion followed regarding the logo options. K. Prunier made the motion, R. Downey seconded, to approve logo #3 with modifications. Roll call vote taken: K. Prunier and R. Downey voted yes, J. Collins, J. Dempsey, L. Puchalski, E. Meuse, M. Costello and L. Thomas voted no. It was decided to send the logos back to the "drawing board" with some suggestions for modifications.

**Treasurer's Report**

- M. Costello previously sent the Bartholomew report. No discussion.
- Letter was received regarding a trust fund to be established in Gerard and Mary Jane Tibbetts' names. More information to follow.

E. Meuse was thanked for her work on the Board.

Meeting adjourned at 7:26 p.m. on a motion made by K. Prunier, seconded by E. Meuse, and unanimously voted.

Next meeting will be held May11, 2022 at 6:00 p.m.

Respectfully submitted,  
Laurel Puchalski

TOWN OF GROVELAND  
2022 MAY 12 AM 8:37  
TOWN CLERK  
RECEIVED/POSTED

**Langley-Adams Library**  
**Director's Report**  
**April 13, 2022**

**Statistics**

**March Statistics:**

March Hoopla Statistics: 58 plays

March Kanopy Statistics: 44 circs

March Circulation/Renewals: 2,901 circs (+851!)

March Overdrive Circulations: 505 circs (+44)

**Programming**

**Stand Out Programming:**

3/10 – The Might Storms of New England – 236 attendees\*

3/14 – Museum of Bad Art – 113 attendees\*\*

3/24 – Classics Restaurants of Boston – 127

3/29 – The First Kennedys - 140

\* The programs with an asterisk indicate that this program was a virtual collaboration with other libraries in Massachusetts, mainly in our consortium.

\*\* While this program was a virtual collaboration with other libraries, this is a collaboration that Sue initiated.

**Totals:**

Adult Programming Attendance: 842

Youth Programming Attendance: 54

Virtual Programming Attendance: 769

Live In-Person Programming Attendance: 127

**Museum Passes**

Museum of Science – 1

New England Aquarium – 5

Total – 6

## **Warrants**

22-37 \$22.56 + \$540.17 + 2,227.72\*+ \$42.95 = \$2,833.40

22-39 \$701.87 + \$3,354.49\*\* = \$4,056.36

Total \$6,889.76

\*The bulk of this was spent toward Ingram's March bill

\*\*The bulk of this was the Junior Library Guild renewal

## **Local History Update**

Lauren will be presenting an update on her assignment of sorting the boxes of local history materials.

I believe joining Digital Commonwealth will be our best option for getting our items digitized and available to the public. I am also waiting on a response from Mike Dempsey about the CPA project. We can digitize these items in both ways to provide the most accessibility to patrons. If I receive a response post sending this report I will include it when we discuss this at the meeting

## **Logo Discussion**

The Board has been presented with the four options for the Library's new logo. We can discuss which ones we like the best. As a reminder, the logos are:

1. The gazebo
2. The G
3. The elm tree
4. The flower

## **Other**

We have received the renewal for the Museum of Science. The renewal is \$700. This is one of our most used passes, and probably one of the most accessible, as the passes have gone digital this past year.

*Attachments: Variance Report; State Aid/Donations Report*