

GROVELAND COUNCIL ON AGING BOARD OF DIRECTORS
MEETING MINUTES June 15, 2022

TOWN OF GROVELAND
2022 OCT 19 AM 10:59

ATTENDING: Kathryn Alesse, Dot DiChiara, Irene Thomas, Marie Waller, Anita Wright,
COA Director Amanda Fisher.

PUBLIC GUESTS: Larry MacEliney, Laurel Puchalski

TOWN CLERK
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CALL TO ORDER: Motion made by I. Thomas, seconded by D. DiChiara at 9:32 a.m.

MINUTES:

- Motion made by I. Thomas and seconded by D. DiChiara to approve minutes of May 18, 2022 meeting with minutes submitted by A. Wright. Unanimously accepted.

TREASURER'S REPORT:

- D. DiChiara reported the accounts, including the updated postage account.
- Motion to accept report made by A. Wright, seconded by K. Alesse. Unanimously accepted.

DIRECTOR'S REPORT:

- Putting sides on the tent is on hold as COA staff considers how to connect them effectively.
- Seniors/clients checking in to events will notice a tech upgrade. A new touch screen computer bought with remaining funds from the FY 22 Formula Grant will have a handheld scanner. Seniors will get a key card (similar to a library card) which they can scan to be counted automatically through My Senior Center.
- COA is making progress to attain and install a refrigerator/freezer to offer more fresh food to Seniors. As the inspector and electricians prepare for the electrical needs, generous donations are adding up from Pentucket Bank (\$4,000), Congregational Church Thrift Shop (\$1,000), and Breakfast Exchange Club (\$285).
- As the Town Hall undergoes capital improvements, the new goal for the COA offices to move is in July, but no confirmed dates have been given.
- A candidate has been interviewed for the part-time van driver position, and the name may be put forward at the next BOS meeting.
- Due to miscommunication about the process to increase the Assistant Director's salary to match more appropriately the description of the role, the salary was approved officially at the June 6, 2022 BOS meeting. This year, as in previous years, the salary increase will be funded from the EOEA grant which grants funds only to COAs. COA Board can consider action on this in next year's annual town meeting.
- The Friends of the COA, and their new president, JoAnna Donnelly, are planning fundraisers and events actively!
- Upcoming events include:
 - A Summer BBQ under the tent on July 28 sponsored by Friends of the COA
 - End of Summer Extravaganza featuring an "Elvis" performance and ice cream truck on August 23, sponsored by Friends of the COA
 - Overnight travel is back with opportunities described in the July/August COA newsletter

NEW BUSINESS:

- Chairman Alesse will send an official letter to indicate that Larry MacEliney and Laurel Puchalski are interested in serving on the COA Board, so they can be appointed by the BOS and sworn in by Town Clerk Cunniff to be on the Board for the September meeting.

NEXT MEETING: September 21, 2022 at 9:30 a.m. in the Town Hall Meeting Room.

ADJOURNED: Motion made by D. DiChiara and seconded by M. Waller to adjourn at 10:35 a.m.

RESPECTFULLY SUBMITTED BY: Irene Thomas, Secretary