

**GROVELAND COUNCIL ON AGING BOARD OF DIRECTORS
MEETING MINUTES February 16, 2022**

TOWN OF GROVELAND

2022 APR -7 AM 10:34

ATTENDING: Dot DiChiara, Irene Thomas, Marie Waller, Anita Wright, COA Director Amanda Fisher
Absent: Kathryn Alesse

TOWN CLERK
RECEIVED/POSTED

CALL TO ORDER: Motion made by D. DiChiara, seconded by A. Wright at 9:46 a.m.

MINUTES:

- Motion made by A. Wright, seconded by D. DiChiara to approve minutes of January 19, 2022 meeting. Unanimously voted with one absence.

TREASURER'S REPORT:

- Dot DiChiara reported the most up-to-date account amounts and thanked COA Director, Amanda Fisher, for her collaboration.
- Motion to accept report made by M. Waller, seconded by A. Wright. Unanimously accepted with one absence.

DIRECTOR'S REPORT:

- Town Annual Report and EOE A Report to Age Span are complete.
- Starting Feb. 28, 2022, Mike Ingham will hold Veteran Outreach hours from 1:30-3:30 on the last Monday of the month. At that time, the Outreach Office is available space and the COA van can provide transportation to seniors who need it.
- A substitute van driver has been interviewed and COA is ready for next steps for hiring.
- Whittier Tech students offered to build a shed for the COA to hold equipment and furniture, pending approval by Groveland officials.
- Blood Pressure Clinic is back and held the third Thursday of each month. COA is working to have a podiatrist available for senior residents starting in the spring.
- West Newbury is offering vaccination clinics at the Annex, the Haverhill Citizens Center offers weekly booster clinics, and the COA Staff is available to help seniors make appointments.
- Food services provided by Our Neighbor's Table are continuing and some are expanding. COA continues Wednesday grocery deliveries for homebound seniors.
- Traveling Chef lunches are free and have increased to 40 (from 30) meals per month until Sept. 2022.
- The tent is expected to be put up again in April.
- Activities update: resuming indoor programming, including the Volunteer Appreciation Brunch, depends upon Board of Health determinations about mask and safe gatherings.

NEW BUSINESS:

- The Board discussed the benefits of amending the board membership from five to seven to share the responsibilities and form subcommittees. Also discussed was changing the term limits according to the Sept. 16, 2016 Town of Groveland Board of Selectmen Policy for Appointments to Boards and Committees. Discussion and action will continue at the next COA Board meeting.
- D. DiChiara made a motion seconded by A. Wright: To amend the membership on the COA Board from five to seven. Vote: Unanimous support with one absence.
- A. Wright made a motion seconded by D. DiChiara: To amend the existing COA Board Bylaws to be consistent with the town bylaws which allow a person to serve a longer term. Vote: Unanimous with one absence.

NEXT MEETING: March 16, 2022 at 9:30 in the Town Hall Meeting Room.

ADJOURNED: Motion made by A. Wright and seconded by M. Waller to adjourn at 10:42 a.m.

RESPECTFULLY SUBMITTED BY: Irene Thomas, Secretary