Approved September 12, 2022

BOARD OF SELECTMEN

Meeting Minutes

Monday, August 1, 2022

Groveland Town Hall

183 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Zoom virtual meeting software for remote access.

PRESENT: Chair Ed Watson, Selectmen Dan MacDonald, Mark Parenteau, Jason Naves.
Rebecca Oldham, Town Administrator

ABSENT: Selectman Kathleen Kastrinelis

CALL MEETING TO ORDER – Chair Watson called the meeting to order at 6:30 pm.

PUBLIC COMMENT: None.

APPROVE WARRANTS*:*

PW # 23-05 $214,060.47

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve Warrant PW #23-05 in the amount of $214,060.47. Voted: 4-0. One absent.

BW# 23-05 $1,856,988.17:

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve Warrant BW# 23-05 in the amount of $1,856,988.17. Voted: 4-0. One absent.

23-05 BILLS WARRANT BREAKDOWN:

Town:	$ 278,561.81
W/S:	$ 40,584.66
Payroll Withholding:	$ 63,503.53
Health Insurance:	$
Light Bills:	$ 364,370.02
Grants & Revolving:	$ 77,328.23
Chapter 90:	$
Pentucket Assessment:	$1,032,639.92
Whittier Assessment:	$
Capital:	$

APPROVE MINUTES:

1) May 9, 2022, Meeting Minutes:

A motion was moved by Selectman Parenteau and seconded by Selectman Naves to approve the minutes from May 9, 2022. Voted: 4-0. One absent.

APPOINTMENTS OF THE BOARD:

2) Appoint Liam Grenham of 2 Parker Circle in Groveland to the position of Reserve Dispatcher/Lockup Keeper with the Groveland Police Department for a probationary period effective August 1, 2022, through June 30, 2023.

Chair Watson noted there was a recommendation from the Police Chief in the packet.

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to appoint Liam Grenham of 2 Parker Circle in Groveland to the position of Reserve

Dispatcher/Lockup Keeper with the Groveland Police Department for a probationary period effective August 1, 2022, through June 30, 2023. Voted: 4-0. One absent.

3) Appoint Bill O'Neil of 45 Elm Park Groveland to the Recreation Committee effective August 1st until June 23, 2023.

   A motion was moved by Selectman Naves and seconded by Selectman Parenteau to appoint Bill O'Neil of 45 Elm Park Groveland to the Recreation Committee effective August 1st until June 23, 2023. Voted: 2-2. Motion failed.

4) Appointment of Danielle Albright 41 Taylor River Estates Hampton NH to the position of Economic Development Planning and Conservation Administrative Assistant effective July 29, 2022. This is a 10hr/week position at a rate of $21/hr.

   A motion was moved by Selectman Naves and seconded by Selectman Parenteau to table the appointment of Danielle Albright 41 Taylor River Estates Hampton NH to the position of Economic Development Planning and Conservation Administrative Assistant effective July 29, 2022. This is a 10hr/week position at a rate of $21/hr. Voted: 3-1. One absent.

VOTES OF THE BOARD:

5) Special Event Permit: Heidi Demers for a Yale/Dartmouth Block Part on August 13, 2022, 11AM to 5PM. Suggested street closure. TA Oldham reported on safety requirements from the Police and Fire Chiefs.

   A motion was moved by Selectman MacDonald and seconded by Selectman Parenteau to approve the Special Event Permit: Heidi Demers for a Yale/Dartmouth Block Party on August 13, 2022, 11AM to 5PM. Suggested street closure with the requirements stipulated by the Police and Fire Department. Voted: 4-0. One absent.

6) Property Use Permit: Janelle LaBrie weekly yoga classes August 1st through September 30th. at the Pines Recreation Area.

   A motion was moved by Selectman Parenteau and seconded by Selectman Naves to approve the Property Use Permit: Janelle LaBrie weekly yoga classes August 1st through September 30th. at the Pines Recreation Area Voted: 4-0. One absent.

7) Special Event Permit: North Shore Cyclist Inc., Ray Best, Bike Ride and Picnic on September 4th from 8AM to 2PM at the Pines Recreation Area.

   A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve the Special Event Permit: North Shore Cyclist Inc., Ray Best, Bike Ride and Picnic on September 4th from 8AM to 2PM at the Pines Recreation Area contingent on approval of the food permit from the BOH. Voted: 4-0. One absent.

8) Temporary Storage at 46 Washington by Pentucket Regional School District:

   A motion was moved by Selectman Parenteau and seconded by Selectman Naves to approve the Temporary Storage at 46 Washington by Pentucket Regional School District as long as it does not jeopardize grant money. Voted: 4-0. One absent.

9) Clarification on vote taken June 6, 2022, for the rate increase for COA Assistant Director:
   TA Oldham noted there was confusion regarding the vote because one of the grants has not been received yet and the COA is looking for clarification on how to proceed. Selectman Naves read the minutes from June 6th. Selectman MacDonald felt the pay-rate has to stay at the amount that was approved at Town Meeting and TA Oldham agreed; the previous BOS vote was conditional on the grant money being available.

DISCUSSION & POSSIBLE VOTE:

10) State Election discussion- Chapter 92 of the Acts of 2022 known as the Votes Act of 2022
    - Election Calendar and the Early Voting Schedule – no vote needed.

- Police Officer Assignments

Beth Cunniff, Town Clerk was present and addressed the Board and explained that the warrant and the Police Officer assignments have to be determined tonight. The law has changed and the decision to hire constables or police officers must be approved by the BOS who now have authority to appoint where previously the Police Chief had the authority. Police details have not been funded in the budget because Constables have always been utilized.

A motion was moved by Chair Watson and seconded by Selectman Parenteau to approve the Town of Groveland hiring constables inside at the Polling Locations for ballot box security and allow a police officer outside to enforce the 150' from the polling location rule. The motion was withdrawn.

A motion was moved by Selectman MacDonald and seconded by Selectman Naves to table Police Officer Assignments. Voted: 4-0. One absent.

- Election Warrant:

Chair Watson read the list of positions on the Warrant.

A motion was moved by Selectman Naves and seconded by Selectman MacDonald to approve the State Primary Election Warrant for September 6, 2022. Voted: 4-0. One absent.

11) Vote to designate Board of Selectmen member to participate in informal discussion concerning Pentucket Regional School Regional Agreement:

Selectman Kastrinelis expressed in writing interest in participating. Selectman MacDonald asked for the Board to provide Selectman Kastrinelis their input in regards to this.

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to nominate Selectman Kastrinelis to participate in informal discussion concerning Pentucket Regional School Regional Agreement. Voted: 4-0. One absent.

12) Board of Selectmen Policies and Procedures:

TA Oldham requested that she be able to gather all of the various current policies and procedures and put them into one document.

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to authorize TA Oldham to compile the BOS Policies and Procedures into one document. Voted: 3-1. One absent.

Selectman MacDonald asked why? He felt there were more important things to be done.

TOWN ADMINISTRATOR'S TIME:

TA Oldham reported:

- The Office 365 migration has been finalized.
- Partnered with the Water and Sewer Department to purchase forty rain barrels as part of the think blue campaign and MS4 permit. They will be free to residents, first come, first serve.

SELECTMEN'S TIME & REPORTS:

Selectman Naves: thanked the Highway, Light and Water for all of their work in making the most of all of the grants that the Town has received.

Selectman MacDonald: the Building Committee should be meeting tomorrow, he could not find an agenda and would like to have an agenda. TA Oldham will follow up.

OLD OR UNFINISHED BUSINESS: None.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING:

CORRESPONDENCE:

13) July 5, 2022, Meeting Minutes
14) July 18, 2022, Meeting Minutes
15) November 4, 2022, Executive Session Minutes
16) November 8, 2022, Executive Session Minutes
17) November 15, 2022, Executive Session Minutes
18) November 22, 2022, Executive Session Minutes

ADJOURNMENT:

A motion was moved by Chair Watson and seconded by Selectman MacDonald to adjourn the meeting. Voted: 4-0. One absent.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, August 15, 2022, at 6:30PM.

Respectfully submitted,

Katherine T. Ingram