

Groveland Board of Selectmen  
Meeting minutes  
September 10, 2018

Present: Chairman Bill O'Neil, Vice Chair Lisa Dube-Carpenter, Selectman Bill Dunn,  
Selectman Michael Wood and Selectman Ed Watson

Others present: Kaitlin Gilbert, Administrative Assistant

The meeting was called to order at 6:31 PM.

**RESIDENT/PUBLIC COMMENT**

Elaine Wozney, chair of the Board of Health, spoke about an issue with the public health nurse that the Board of Health appointed. The Town treasurer is requiring a determination from the state that there is no conflict of interest due to the fact that she serves on other committees in town. They are unable to get something from the State Ethics Commission. Ms. Wozney is requesting permission from the Board to ask Town Counsel if there is any conflict.

Selectman Watson stated that this is what Town Counsel is for and supports the request.

Selectman Dunn agreed with Mr. Watson and asked if her other positions were unpaid. Ms. Wozney stated the other positions are unpaid.

Selectwoman Dube-Carpenter was surprised by the delay and was hesitant to have Town Counsel weigh in when the state should be providing it. Ms. Dube-Carpenter suggested the nurse use the online form so there is a paper trail but she should be allowed to start work while they are waiting for the response from the State. Ms. Dube-Carpenter also indicated that only the state can make the determination so Town Counsel's opinion would have no standing.

Chairman O'Neil stated that other people have done this and the State has responded relatively quickly and he thinks they should wait for the State to respond.

Selectman Dunn stated that the Board of Health is the appointing authority so the Board of Selectman has no say in the matter.

**APPROVE WARRANTS**

PW # 19-09 \$ 154,448.47

Chairman O'Neil made a motion to approve payroll warrant #19-09 in the amount of \$154,448.47; seconded by Selectman Wood; voted 5-0-0; warrant approved.

BW # 19-09 \$1,176,439.79

Bills Warrant Breakdown:

Town:	\$ 35,748.76
W/S:	\$ 40,231.14
Payroll Withholding:	\$ 51,708.72
Light Bills:	\$ 63,907.51
Grants & Revolving:	\$ 122,570.90
Chapter 90:	\$ 67,300.10
Pentucket Assessment:	\$ 794,972.66

Selectman Watson asked for a breakdown of the Grants and Revolving amount.

Chairman O'Neil made a motion to approve payroll warrant #19-09 in the amount of \$1,176,439.79; seconded by Selectman Wood; voted 5-0-0; warrant approved.

BW # 19-07-2 \$ 800.00

Chairman O'Neil made a motion to approve payroll warrant #19-07-2 in the amount of \$800.00; seconded by Selectman Wood; voted 5-0-0; warrant approved.

**APPOINTMENTS**

Appointment of Susan D'Angelo, 304 Center Street, Groveland, to the Cultural Council through June 30, 2024.

Selectman Watson made a motion to appoint Susan D'Angelo, to the Cultural Council through June 20, 2024; seconded by Selectman Dunn; motion approved 4-0-1; Chairman O'Neil abstained.

**DISCUSSION AND POSSIBLE VOTE**

Fall Town Meeting Date

Ms. Gilbert explained that Monday, November 26, 2018 is the preferred date and Monday, October 29, 2018 is a second option (the Town Clerk would give up the night for early voting). Selectwoman Dube-Carpenter made a motion to set the Fall Town Meeting date for Monday, November 26, 2018; seconded by Selectman Watson; motion approved 5-0-0.

Open the Special Town Meeting Warrant

Selectman Watson made a motion to open the Special Town Meeting warrant; seconded by Selectman Dunn; motion approved 5-0-0.

**VOTES OF THE BOARD**

Minutes from July 23, 2018

Selectman Watson made a motion to approve the minutes from July 23, 2018; seconded by Selectman Wood; motion approved 5-0-0.

Executive Session Minutes from August 13, 2018

Selectman Watson made a motion to approve the Executive Session minutes from August 13, 2018; seconded by Selectman Dunn; motion approved 5-0-0.

Approve the Cemetery Commissioners request to increase the cost of cremation burials from \$600 to \$650

Mike Kastrinelis from the Cemetery Commission indicated that the cost they are being charged for cremation has increased for them so they'd like to recoup some of that cost.

Selectman Watson asked what other cemeteries are charging. Mr. Kastrinelis stated that some are charging as much as \$900.

Selectman Watson made a motion to approve the Cemetery Commissioners' request to raise the cremation burials from \$600 to \$650; seconded by Selectman Dunn; motion approved 5-0-0.

Approve the Cemetery Commissioners request to increase Bob Polizzoti's hourly rate to \$15.00/hour. (Mr. Polizzoti was hired at \$12/hour, but was increased to \$18/hour while the Foreman position was vacant)

Mike Kastrinelis explained that there is a new foreman in place and due to financial constraints they are only able to pay Mr. Polizzoti \$15/hour. Mr. Kastrinelis stated that the pay at the cemetery is low and it needs to be reviewed.

Selectman Watson asked if there was a way to find the additional funds in another account.

Selectman Dunn asked for a letter of thanks to Mr. Polizzoti for all he did over the summer.

Selectman Watson made a motion to approve the Cemetery Commissioners' request to increase Bob Polizzoti's hourly rate to \$15/hour; seconded by Selectman Dunn; motion approved 5-0-0.

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Accept the resignation of Steve Crowder from the Capital Improvement Committee, effective August 30, 2018

Chairman O'Neil stated this is a very underappreciated committee. The Board discussed the need for the Board of Selectman and Capital Improvement Committee to communicate more.

Selectman Watson suggested there be an exit interview when someone resigns. Selectman Wood indicated he will speak with Mr. Crowder to get feedback on his resignation.

Selectman Watson made a motion to accept the resignation of Steve Crowder from the Capital Improvement Committee, effective August 30, 2018; seconded by Selectman Dunn; motion approved 5-0-0.

Accept the resignation of Anne Powell, Library Assistant, effective September 13, 2018

Selectwoman Dube-Carpenter made a motion to accept the resignation of Anne Powell, Library Assistant, effective September 13, 2018; seconded by Selectman Watson; motion approved 5-0-0.

**OLD OR UNFINISHED BUSINESS**

Selectwoman Dube-Carpenter asked to revisit her request to get reports from departments.

Selectman Dunn spoke about the land sales on Salem Street and was told that it is being delayed by the buyer's attorney. Selectman Dunn asked for a letter to be sent to the buyer to get the deal moving which was supposed to happen by the end of August.

Selectman Dunn asked about what is going on with Fire Department review. Chairman O'Neil stated that they have begun gathering information.

Selectman Dunn asked how the Pines process is going with the bathrooms and he would like to discuss submitting a CPC project request for the park.

Chairman O'Neil asked Selectman Watson about checking the roads. Mr. Watson stated the engineers have not set a time to meet yet.

Selectwoman Dube-Carpenter asked what is going on with the appointed Road Commissioner position. The Board discussed getting prepared should the current Road Commission decide to retire.

**OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING**

None

**SELECTMEN REPORTS**

Selectman Watson stated he is scheduled to meet with the Council on Aging next week.

Selectman Dunn is hoping to get the prices sheets for the Pines sponsorship signs completed in the next couple of weeks.

Selectman Wood stated he met with the Police and Fire chiefs last week. The police chief is looking into cameras and the civil fingerprint program. The Fire chief is getting a grip on how things work.

Chairman O'Neil stated there is a meeting of the high school building committee the following day.

**CORRESPONDENCE**

Minutes from August 6, 2018

Minutes from August 20, 2018

Letter from the Building Inspector to Robert Lay regarding Georgia Street

Letter from the Health Agent regarding the Merrimack River shoreline

**FINANCE DIRECTOR'S TIME**

Ms. Gilbert asked if there was anything planned for September 11<sup>th</sup>. The Fire Chief stated there is nothing formal planned but they could have something at 9:00AM at Town Hall.

**SELECTMEN'S TIME**

Selectman Wood read a letter from Deborah Stewart thanking everyone that helped with her mom and family and also that if pumpkin night is still on, her mother left money to fund it. Chairman O'Neil commented on the passing of Senator John McCain and quoted Arthur Ash "What you take from the world makes a living, what you give back makes a life."

Selectman Watson made a motion to adjourn at 8:21PM; seconded by Selectman Wood; motion approved 5-0-0.

The next regular meeting will be held on **Monday, September 17, 2018** at 6:30PM.

Respectfully submitted by: Laurie Burzlaff, minutes clerk.

\*\*\* Unanimously Approved on October 15, 2018 \*\*\*