

Groveland Board of Selectmen  
Meeting minutes  
December 11, 2017

Present: Chairman Michael Wood, Vice Chair Lisa Dube-Carpenter, Selectman Ed Watson, Selectman Bill Dunn and Selectmen Bill O'Neil

Absent: None

Others present: Cassandra Murphy.

The meeting was called to order at 6:33PM.

**RESIDENT/PUBLIC COMMENT**

None

**APPROVE WARRANTS**

PW # 18-23 \$150,048.22

Chairman Wood made a motion to approve payroll warrant #18-23 in the amount of \$150,048.22; seconded by Selectmen O'Neil; voted 5-0-0; warrant approved.

BW # 18-23 \$323,912.39

Chairman Wood made a motion to approve bill warrant #18-23 in the amount of \$323,912.39; seconded by Selectman O'Neil; voted 5-0-0; warrant approved.

**APPOINTMENTS**

Appointment of Robert Polizzotti, 41 School St., Groveland, to the position of part-time Cemetery Grounds Keeper.

This appointment is effective as of December 1<sup>st</sup>, 2017 at an hourly rate of \$11/hour at a maximum of 19.5 hours per week. Selectman Watson made a motion to appoint Robert Polizzotti to the position of part time Cemetery Grounds Keeper; seconded by Selectman Dunn; voted 5-0-0; motion approved.

**DISCUSSION AND POSSIBLE VOTE**

Board member to sign Payroll and Bill Warrants for warrant 18-25 (12/28/17)

Selectman Dunn made a motion to authorize Selectman O'Neil to sign the warrants on December 26, 2017; seconded by Selectman Watson; voted 5-0-0; motion approved.

Cable money to be used for Technology purposes

Tracy Gilford, 4 Abbot Circle, chair of Cable TV Advisory Board, asked the Board not to use cable funds for technology at police station and town hall because he believes the funds were not meant to be used in that way. Mr. Gilford suggested the town take \$1,000 per month out of the account as payment in lieu of rent. Mr. Gilford also suggested funds for the new equipment should be taken from the stabilization fund. Mr. Dunn stated that the money has never been used and they are not looking to take all the money from the account and asked if there was any large purchase the cable board needed to make. Mr. Gilford stated they are gathering a list of needed items. Chairman Wood did not think the money could be used as payment in lieu of rent and it should be used for technology items that are in dire need. Selectwoman Carpenter asked what happens to the money when the contract ends. Mr. Gilford stated they go into negotiations with the cable company. Selectman Watson stated there have been complaints about the audio in the meeting room and thought it would be better to use money to enhance the meetings in the meeting room and for annual town meeting. Selectman O'Neil asked if there are currently any planned

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uses for the money in the account. Mr. Gilford stated there is nothing at this time, but equipment will need to be replaced in the future at a cost of approximately \$100,000.

Due to the public hearing scheduled for 7:00, Chairman Wood stated they will need to continue the discussion after the public hearing.

### **PUBLIC HEARING**

#### **FY2018 Tax Classification Hearing**

Chairman Wood read the following notice: "The Board of Assessors and Board of Selectmen will hold a classification hearing at 7:00pm on Monday December 11th. The Board of Selectmen upon hearing the recommendation made by the assessors will decide whether the town will stay with one tax rate for all classes of property or adopt a split tax rate for fiscal 2018. Public comment is welcome and encouraged. This hearing is required as part of the annual tax rate setting process. Any questions regarding this hearing can be directed to the Assessors' Office at 978-556-7218."

Chairman Wood made a motion to enter into the public hearing; Selectman Watson seconded; roll call vote: Watson- yes, Dunn- yes, Wood-yes, Carpenter-yes, O'Neil- yes; voted 5-0-0; vote approved.

Debbie Webster office manager for Board of Assessors, stated that based on the numbers the Board of Assessors is recommending staying with a single rate for both commercial, industrial and residential. Ms. Webster stated that there was some increase in commercial/industrial but not enough to justify a shift. The Board of Assessors recommendation would mean a tax rate of \$14.69 for all classes of property (one cent more than last year). The percentage breakdown is as follows: residential 92.6875%, commercial 2.539%, industrial 2.3096% and personal property 2.4639%.

Mike Dempsey, 33 Uptack Road, asked what factors are taken into consideration by the Board of Assessors when making the recommendation. Ms. Webster stated they consider effect on residents and that if the town did shift the burden, the businesses would probably leave because they would be paying more in taxes.

Selectman Dunn made a motion to stay with one tax rate for all classes for fiscal year 2018, seconded by Selectman Watson; roll call vote O'Neill-yes, Carpenter-yes, Wood-yes, Dunn-yes, Watson, yes; voted 5-0-0; motion approved.

Chairman Wood made a motion to move back into the regular meeting; Selectman Watson seconded; roll call vote: Watson-yes, Dunn-yes, Wood-yes, Carpenter-yes, O'Neil-yes; voted 5-0-0; motion approved.

### **DISCUSSION AND POSSIBLE VOTE**

#### **Continued discussion-Cable money to be used for Technology purposes**

Selectwoman Carpenter stated that based on information provided by Mr. Gilford and the \$75,000 amount provide by Ms. Demboski for the needed repairs, there would be \$88,000 left in the cable television fund. Selectwoman Carpenter made a motion that up to \$75,000 be appropriated from the cable television fund to remedy hardware deficits that currently exist at Town Hall; seconded by Mr. O'Neil; voted 4-1-0; motion approved.

In response to a question from Selectman O'Neil, Mr. Gilford indicated he did not know the amount per year that is deposited into the cable television account.

In response to a question from Selectman Dunn, Mr. Gilford stated that Comcast generally gives a lump sum of money to be used for capital expenditures every ten years. Mr. Gilford was unsure of the amount. The Board asked for more information regarding the request for security information for Town Hall and the police department. Chairman Wood asked for the item to be placed on the January 8<sup>th</sup> meeting.

### **VOTES OF THE BOARD**

#### **Minutes from November 13, 2017**

Selectman Watson made a motion to approve the minutes from November 13, 2017; seconded by Selectman Dunn. Selectman Carpenter asked for the minutes to be amended to reflect that there was no response to her question about the status of the bathrooms. No vote taken.

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Executive Session Minutes from November 13, 2017

Selectman Carpenter made a motion to approve the Executive Session minutes from November 13, 2017; seconded by Selectman O'Neil; voted 5-0-0; minutes approved.

Vote to approve and sign the following Liquor License Renewals:

Rte. 97 Liquors – 908-D Salem St., Package Store All Alcohol

Selectman Watson made a motion to approve the liquor license for Route 97 Liquors at 908D Salem Street; seconded by Selectman Dunn; voted 5-0-0; license approved.

Groveland Market – 1 Washington St., Package Store All Alcohol

Selectwoman Carpenter made a motion to approve the liquor license renewal for Groveland Market at 1 Washington Street; seconded by Selectman Watson; voted 5-0-0; license approved.

Gerry's Variety – 15 Elm Pk, Package Store -Wine & Malt License

Selectman Dunn made a motion to approve the liquor license renewal for Gerry's Variety at 15 Elm Park; seconded by Selectman Watson; voted 5-0-0; license approved.

Nierod's, Inc., 192 Main St., Package Store All Alcohol

Selectwoman Carpenter made a motion to approve the liquor license renewal for Nierod's Inc. at 192 Main Street; seconded by Selectman Dunn; voted 5-0-0; license approved.

Nichols Village – One Nichols Way – Club License

Selectwoman Carpenter made a motion to approve the liquor license renewal for Nichols Village at One Nichols Way; seconded by Selectman Watson; voted 5-0-0; license approved.

Pub 97, 935 Salem St. – Restaurant License

Selectwoman Carpenter made a motion to approve the liquor license renewal for Pub 97 at 935 Salem Street; seconded by Selectman Watson; voted 5-0-0; license approved.

Tea Garden, 904 Salem St. – Restaurant License

Selectwoman Carpenter made a motion to approve the liquor license renewal for Tea Garden at 904 Salem Street; seconded by Selectman Watson; voted 5-0-0; license approved.

Cedardale Swim Club, 20 Bare Hill Rd. General on premise License

Selectwoman Carpenter made a motion to approve the liquor license renewal for Cedardale Swim Club at 20 Bare Hill Road; seconded by Selectman Watson vote 5-0-0; license approved.

Groveland Fairways, LLC, 156 Main St., General on premise License

Selectman Watson made a motion to approve the liquor license renewal for Groveland Fairways, LLC at 156 Main Street; seconded by Selectman Dunn; voted 5-0-0; license approved.

Vote to approve and sign the Class II Used Car License Renewals:

South Salem St. Corp, d/b/a Price-Rite Automotive, 737 Salem Street

Selectwoman Carpenter made a motion to approve South Salem St. Corp, d/b/a Price-Rite Automotive at 737 Salem Street for a Class II license renewal; seconded by Selectman Watson; voted 5-0-0; license approved.

Selectman Watson asked for the number of vehicles to be listed on all Class II licenses.

Greenwood Auto Body, Richard Alan Greenwood, 863 Salem Street

Selectwoman Carpenter made a motion to approve Greenwood Auto Body for a Class II license renewal contingent upon receipt of all required paperwork; seconded by Selectman O'Neil; voted 5-0-0; license approved.

Groveland Auto Repair and Sales, Inc., 944 Salem Street

Selectwoman Carpenter made a motion to approve the Class II license renewal for Groveland Auto Repair and Sales, Inc.; seconded by Selectman Watson; voted 5-0-0; license approved.

Auto Repairs Etc., 923 Salem Street

Selectwoman Carpenter made a motion to approve the Class II license renewal for Auto Repairs, Etc. contingent upon receipt of all required paperwork; seconded by Selectman O'Neil; voted 5-0-0; license approved.

Cornerstone Motor Works, LLC, Daniel P. Nihan, 883 Salem Street

Selectwoman Carpenter made a motion to approve the Class II license renewal for Cornerstone Motor Works, LLC; seconded by Selectman O'Neil; voted 5-0-0; license approved.

Vote to approve and sign the following Common Victualler License Renewals:

Nichol's Village, One Nichol's Way

Selectwoman Carpenter made a motion to approve the common victualler license renewal for Nichol's Village; seconded by Selectman O'Neil; voted 5-0-0; license approved.

Terry Clifford, T&B Clifford, d/b/a Pub 97, 935 Salem Street

Selectwoman Carpenter made a motion to approve the common victualler license renewal for Pub 97; seconded by Selectman O'Neil; voted 5-0-0; license approved.

J & S Restaurant Corp, d/b/a Tea Garden Restaurant, 904 Salem Street

Selectwoman Carpenter made a motion to approve the common victualler license renewal for J&S Restaurant Corp, d/b/a Tea Garden Restaurant; seconded by Selectman O'Neil; voted 5-0-0; license approved.

Cedardale Swim & Tennis Club Groveland, Inc, 20 Bare Hill Road

Selectwoman Carpenter made a motion to approve the common victualler license renewal for Cedardale Swim & Tennis Club; seconded by Selectman O'Neil; voted 5-0-0; license approved.

Robert Arakelian, d/b/a Groveland Fairways, 156 Main Street

Selectwoman Carpenter made a motion to approve the common victualler license renewal for Robert Arakelian d/b/a Groveland Fairways; seconded by Selectman Watson; voted 5-0-0; license approved.

Ultimate Perk Coffee Co. Inc., 921 Salem Street

Selectwoman Carpenter made a motion to approve the common victualler license renewal for Ultimate Perk Coffee Co., Inc.; seconded by Selectman O'Neil; voted 5-0-0; license approved.

NexDine, LLC d/b/a NexDine at Chesterton Cafe, 860 Salem Street

Selectwoman Carpenter made a motion to approve the common victualler license renewal for NexDine, LLC; d/b/a NexDine at Chesterton Café; seconded by Selectman O'Neil; voted 5-0-0; license approved.

Selectman Watson asked for the Groveland address to appear on the license.

Riverside Pizza, LLC, 180 Main Street

Selectwoman Carpenter made a motion to approve the common victualler license renewal for Riverside Pizza, LLC; seconded by Selectman O'Neil; voted 5-0-0; license approved.

Pentucket Regional School District, 253 Main Street

Selectwoman Carpenter made a motion to approve the common victualler license renewal for Pentucket Regional School District; seconded by Selectman O'Neil; voted 5-0-0; license approved.

Conservation Commission, d/b/a Veasey Memorial Park, 201 Washington Street

Selectwoman Carpenter made a motion to approve the common victualler license renewal for Veasey Memorial Park; seconded by Selectman O'Neil; voted 5-0-0; license approved.

Ed & Don, LLC, d/b/a Groveland Diner, One Elm Park

Selectwoman Carpenter made a motion to approve the common victualler license renewal for Ed & Don, LLC d/b/a Groveland Diner contingent upon receipt of all required paperwork; seconded by Selectman O'Neil; voted 5-0-0; license approved.

F & M Co, LLC, d/b/a Your Place and Ours, 8 Elm Park

Selectwoman Carpenter made a motion to approve the common victualler license renewal for F & M Co., LLC d/b/a Your Place and Ours; seconded by Selectman O'Neil; voted 5-0-0; license approved.

Pizza Grove, LLC, 990 Salem Street

Selectwoman Carpenter made a motion to approve the common victualler license renewal for Pizza Grove, LLC; seconded by Selectman O'Neil; voted 5-0-0; license approved.

Jeff and Maria's Ice Cream & Food, 928 Salem Street

Selectwoman Carpenter made a motion to approve the common victualler license renewal for Jeff and Maria's Ice Cream & Food contingent upon receipt of all required paperwork; seconded by Selectman O'Neil; voted 5-0-0; license approved.

**OLD BUSINESS**

Selectman O'Neil stated that he would like to have placed on an upcoming agenda a discussion about the medical cannabis cultivation center. Selectwoman Carpenter asked that the issue of a moratorium also be placed on an upcoming agenda.

**CORRESPONDENCE**

Minutes from November 27, 2017

Executive Session Minutes from November 27, 2017

Fire Chief – Truck Maintenance Update

Waste Management proposal to provide curbside collection of yard waste

Letter from the Attorney General’s Division of Open Government regarding Kathleen Prunier’s Open Meeting Law Complaint dated October 4, 2017.

Total legal costs inception to date for the B. Haryslak v. Town, ZBA case

Sewell Street Reclamation Project – to be presented to the BOS on 1/8/2018

**FINANCE DIRECTOR’S TIME**

Ms. Murphy reminded all departments, boards and committees about the annual report for fiscal years 2016 and 2017. Once required information is received, books will be produced and sent to the state as required. In response to a question from Selectmen O’Neil, Ms. Murphy stated that the Town Clerk used to produce the report but now it is being produced by her office.

Ms. Murphy thanked the following businesses/people:

Nichols Village for donating the tree on Town Hall lawn.

Karl and Mary Lou Kravchuck for donating the tree to Elm Park.

Bill Dunn for his efforts to get the trees.

Valley Tree for stabilizing the tree at town hall.

The highway department for all their work on the trees.

Chairman Wood thanked the fire department for watering the trees.

In response to a question from Selectman O’Neil, Ms. Murphy indicated that there is no tree lighting ceremony but they are hoping to plan one in the future.

**SELECTMEN’S TIME**

Selectman O’Neil stated that he hopes that Mr. Jeff Pappas, chairman of the Capital Improvement Committee, is not retiring as he is a valued member of the committee. Selectman O’Neil wished everyone happy holidays. Mr. O’Neil stated that Gameday has abruptly ended and he hopes Mr. Day does not give up on the idea. Mr. O’Neil stated that the town did a good job plowing during the snow storm. Mr. O’Neil reminded people that there is a lot more that unites us than divides us as parties. Selectman O’Neil also thanked all town employees for their work all year long.

Selectwoman Carpenter thanked the fire department for Santa’s ride around town. Mr. O’Neil asked for information about events to be announced by means other than Facebook.

Selectwoman Carpenter made a motion to adjourn; seconded by Selectman O’Neil; voted 5-0-0; meeting adjourned at 8:00PM.

The next regular meeting will be held on **Monday, January 8, 2018** at 6:30PM.

Respectfully submitted by: Laurie Burzlaff, minutes clerk.

\*\*\* Unanimously Approved on January 22, 2018 \*\*\*