

Groveland Board of Selectmen
Meeting minutes
November 27, 2017

Present: Chairman Michael Wood, Vice Chair Lisa Dube-Carpenter, Selectman Ed Watson, Selectman Bill Dunn and Selectman Bill O'Neil

Absent: None

Others present: Denise Dembkoski, Finance Director

The meeting was called to order at 6:37PM.

RESIDENT/PUBLIC COMMENT

Mike Dempsey of 33 Uptack Road, informed the Board that Groveland received a 38.1% state match of Community Preservation Funds which equals \$112,490.00. Mr. Dempsey reminded residents that CPA proposals are due at Town Hall by December 15th at 4:00PM. Mr. Dempsey indicated that since Boston has become a CPA funding will most likely be affected next year.

APPROVE WARRANTS

PW # 18-21 \$194,716.92

Chairman Wood made a motion, seconded by Selectmen O'Neil to approve payroll warrant #18-21 in the amount of \$194,716.92; voted 5-0-0; warrant approved.

BW # 18-21 \$582,860.57

Chairman Wood made a motion seconded by Selectman O'Neil to approve bill warrant #18-21 in the amount of \$582,860.57; voted 5-0-0; warrant approved.

DISCUSSION AND POSSIBLE VOTE

Attorney William Hewig, from KP Law to provide a litigation update

Attorney Hewig provided the Board with an outline of the legal matters KP Law has been involved with for the town over the last eight or nine months. Most of the Route 97 takings have been accepted. Dehullu land swap documents have been completed. Uptack Road tax title has not been resolved. Other matters were the Conservation Restriction for Center Street Greenway and the special legislation for Meadow Pond. The Brandolini case was settled. The Kozdra case was dismissed. Harper case has been dismissed by ZBA. Tardy vs. Ligols case was dismissed. The Haryslak case went to bench trial and the judge has not issued decision yet. John Ralph McNeil case is still ongoing.

In response to a question from the Board, Ms. Dembkoski indicated the town will be reimbursed for the Dehullu charges and Center Street and Meadow pond are both covered by CPA funds.

Chairman Wood indicated that the total legal bill for the open meeting law was \$6,000.

Selectwoman Carpenter asked about legal fees should Kozdra appeal. Attorney Hewig indicated the case was dismissed and they could seek legal fees. Ms. Carpenter also asked about who pays for passive defense. Typically the parties resolve and KP Law only becomes involved when the Town wants them to defend the ZBA so the attorney still knows about the suit but is not actively involved in the resolution.

Chairman Wood asked for a breakdown for the total cost of the Haryslak case.

Sam Joslin, Building Inspector to discuss permit fees

Mr. Joslin provided the Board with information regarding fees and the deficit which would be covered from the general fund. Mr. Joslin proposed increasing the fee to \$10 per thousand so that the fees cover the costs. Fees have not been increased in at least 20 years.

Selectman O'Neill asked if phasing in the increase was considered. Mr. Joslin stated that it was considered but he does not recommend because of the administrative issues.

Selectman Dunn made a motion to increase the building permit fees to \$10 per thousand per the request of the building inspector, to be effective January 1, 2018; seconded by Selectwoman Carpenter; voted 5-0-0.

Selectman Watson requested paper copies be made available because of problems some contractors have had with the online permitting program.

Jim Day to discuss his proposed "GameDAY Youth Sports Clinics" at the Pines

Jim Day, 2 Cottles Ferry Lane, provided the Board with a handout describing his proposal to use an area of the Pines from 9am-12pm in July and August for soccer, football and sports conditioning clinics. Mr. Day estimates giving the Town \$6000 per summer to maintain the fields.

Chairman Wood indicated there may be a problem with scheduling because of town use and maintenance.

Selectwoman Carpenter asked about the revenue share for the town should enrollment increase.

Mr. Day indicated it would be 40% if that is acceptable to the town. He also requested a one year contract be signed between GameDAY and the Town.

Selectman Dunn agreed there should be a contract and believes this is a good partnership.

Selectman Watson asked about how this will affect the Bagnell School summer program. Mr.

Day stated that there will be kids that will sign up for his program instead of Bagnell but he will also be looking to target an older age group and he would be open to working with Bagnell.

Selectwoman Carpenter stated that there are a lot of variables that exist that may not make Mr. Day's program conflict with other programs.

Selectman O'Neil asked if employees could be changed if there was an arrangement with the Bagnell program and stressed the importance of a written contract.

Selectman Dunn made a motion to accept Jim Day's proposal for the GameDAY Youth Sports Clinic at the Pines from July 9th to August 17th, coordinating the schedule with the Finance Director and pending contract approval; seconded by Selectwoman Carpenter; voted 5-0-0.

VOTES OF THE BOARD

Minutes from October 30, 2017

Selectman Watson made a motion to approve the minutes from October 30, 2017; seconded by Selectman Dunn; voted 5-0-0.

OLD BUSINESS

Selectman O'Neil asked about status of CORI checks for volunteers and the assistant for the Town Clerk. Chairman Wood stated that Rhonda was appointed. Ms. Demboski stated that the volunteers for the clerk's office are senior work off participants. Mr. O'Neil stated his concern about making sure the number of volunteers is appropriate for the work that needs to be done.

Selectwoman Carpenter made a motion that any town volunteer that comes into contact with individuals under age 18 or vulnerable populations or has access to sensitive information shall undergo a CORI check; seconded by Selectman O'Neil; voted 5-0-0.

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Selectwoman Carpenter asked for an update on the bathrooms at the Pines.

Ms. Dembkoski read the response from Mr. Arakalian. Weather permitting; the project will start in 2-3 weeks.

Ms. Dembkoski stated that the personnel advisory committee has been posted on the website.

SELECTMEN REPORTS

Selectwoman Carpenter stated that the square committee meets on December 6th and minutes will be forwarded to the Board.

Selectman O'Neil indicated the school building committee met the previous week and the project is still in the feasibility study phase where they are collecting feedback from residents.

CORRESPONDENCE

Minutes from November 13, 2017

Executive Session Minutes from November 13, 2017

Letter from the Finance Board on Fiscal 2017 Spending

FINANCE DIRECTOR'S TIME

Ms. Dembkoski stated both Kermit Cross and Jim Freer are interested in serving on the square committee.

Ms. Dembkoski indicated that the town is still having issues with the failing server. She spoke to Attorney Hewig and he said that the Comcast fee paid to the town could be used to pay for a replacement. The current cable contract specifically states it may be used for technological equipment. It will cost approximately \$45,000 to replace the equipment and police have also requested to replace their server at a cost of \$20,000 which is in the capital plan. Selectwoman Carpenter made a motion to designate \$65,000 from the annual cable television license payments to be used to replace the server and firewall at the town hall and the server at the police station; seconded by Selectman Dunn. Selectman Watson stated that a vote should not be taken under the Finance Director's time. No vote was taken and the item will be placed on the next agenda. Selectwoman Carpenter asked Ms. Dembkoski if there are any other servers in town that could be upgraded at this time. Ms. Dembkoski stated the Assessing database has a separate server and given its age, it should be replaced, as well. The Board discussed the possibility of moving to cloud based technology.

SELECTMEN'S TIME

Selectman Watson stated that CATV was out for a number of days and requested Chris Liquori be brought in to discuss the issue.

Selectman Watson made a motion to adjourn at 8:22PM; seconded by Selectwoman Carpenter; voted 5-0-0.

The next regular meeting will be held on **Monday, December 11, 2017** at 6:30PM.

Respectfully submitted by: Laurie Burzlaff, minutes clerk

*** Unanimously Approved on January 8, 2018 ***