



**Employer Copy**

## **TOWN OF GROVELAND EMPLOYEE CODE OF CONDUCT**

All employees are prohibited from engaging in any conduct which could reflect unfavorably upon the town service. Town employees shall avoid any action which might result in or create the impression of using public office for private gain, giving preferential treatment to any person, or losing complete impartiality in conducting town business. Employees are expected to keep in mind that they are public employees and are to conduct themselves accordingly in a manner which in no way discredits the town, public officials or fellow employee.

The Town of Groveland has adopted an ethical code of conduct that recognizes that public employment is a public trust. This means that the affairs of government must be conducted openly, honestly, and impartially, because citizens expect high ethical conduct of all public employees. When ethical standards falter or seem to falter, public confidence is destroyed and the problems, rather than the achievements, of government become focal issues for the public. In order to insure the trust of the public, employees of the Town of Groveland will, at a minimum, conduct themselves according to the specific standards of impartiality, objectivity, and integrity detailed in the "Code of Conduct for Public Employees" developed by the Massachusetts Office of the Inspector General.

Adopted by the Groveland Board of Selectmen on April 21, 2015.

I certify that I have been given a copy of this policy and provided the opportunity to ask questions about its content.

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Employee Printed Name

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Employee Signature

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Date