



APPROVED NOVEMBER 22, 2021

BOARD OF SELECTMEN

Meeting Minutes

Monday, November 8, 2021

Groveland Town Hall

183 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Zoom virtual meeting software for remote access.

PRESENT: Chair Ed Watson, Selectmen Dan MacDonald, Bill O'Neil, Jason Naves and Kathleen Kastrinelis

CALL MEETING TO ORDER – Chair Watson called the meeting to order at 6:30 pm.

PUBLIC COMMENT: None.

APPROVE WARRANTS:

PW # 22-19 \$176,988.83

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant PW #22-19 in the amount of \$176,988.83. Voted: 5-0-0.

BW # 22-19

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant BW #22-19 in the amount of \$1,334,018.97

22-19 BILLS WARRANT BREAKDOWN:

Town:	\$ 43,171.43
W/S:	\$ 174,013.58
Payroll Withholding:	\$ 55,263.86
Health Insurance:	\$
Light Bills:	\$ 71,838.12
Grants & Revolving:	\$ 21,979.65
Chapter 90:	\$
Pentucket Assessment:	\$1,017,752.33

APPROVE MINUTES:

- October 12, 2021, Meeting Minutes
A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the minutes from October 12, 2021. Voted: 5-0-0.
- October 26, 2021, Meeting Minutes
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the minutes from October 26, 2021. Voted: 5-0-0.

APPOINTMENTS: None.

DISCUSSION & POSSIBLE VOTE:

- Conservation Restriction in accordance with MGL Section 32 Chapter 184 - 17R Wood Street (parcel 08-010) 31.2-acre parcel owned by Douglas N. Latham and Maria Latham, Trustees of the Latham Realty Trust:
 - Mike Dempsey, Conservation Commission was present and addressed the Board.
 - Maggie Brown, Land Conservation Project Manager, Essex County Greenbelt Association was present and addressed the Board. This is a privately owned parcel being transferred by the owners to the Greenbelt Association. It will remain in private ownership and Greenbelt will be responsible for monitoring the conservation restriction. This conservation restriction is in perpetuity; although the property can be sold, this will continue to protect the land.
 - Selectman MacDonald asked if the restriction would reduce the taxes and Maggie Brown responded that the property is already in Chapter 61 (reduced tax program).

A motion was moved by Selectman MacDonald and seconded by Selectman Naves to approve the Conservation Restriction in accordance with MGL Section 32 Chapter 184 – 17R Wood Street (parcel 08-010) 31.2-acre parcel owned by Douglas N. Latham and Maria Latham, Trustees of the Latham Realty Trust. Voted: 5-0-0.
- Vote to lay out Atwood Lane as a public way:
 - Rebecca Oldham, was present and addressed the Board. The development has been completed and is now looking for acceptance by the BOS in order to go to the Special Town Meeting for approval. The Highway Superintendent has signed off.

A motion was moved by Selectman O’Neil and seconded by Selectman Naves to accept the layout of Atwood Lane as a public way contingent on the contractors completion of the work with the manhole cover. Voted: 5-0-0.
- Fall Special Town Meeting Warrant:
 - Vote to close the warrant:

The Board read and briefly discussed each of the proposed articles. The Board requested further information regarding an article for capital upgrades at the Bagnell School. Selectman MacDonald would like to know what work remains to be done at the Bagnell School. Rebecca Oldham will provide the information requested on the Bagnell School.

A motion was moved by Selectmen Kastrinelis and seconded by Selectman Naves to close the Special Town Meeting Warrant for Monday, December 6, 2021. Voted: 5-0-0.

Selectman O’Neil asked for a current Stabilization fund balance.
 - Vote to approve and sign the warrant:

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve and sign the warrant with minor corrections as discussed. Voted: 5-0-0.

Selectman MacDonald verified that amendments could be made on Town Meeting floor.

Selectman Kastrinelis suggested talking with Town Counsel if amending money articles upwards.

- Temporary replacement of Administrative Coordinator position:
 - Selectman Kastrinelis to report findings.
Selectman Kastrinelis suggested the first step should be completing the hiring of the Town Administrator and then possibly hiring a temporary Administrative Coordinator. Selectman Naves agreed with Selectman Kastrinelis and suggested closing this out. Selectman MacDonald asked if this was the right thing to do. Chair Watson would like to advertise the job.
A motion was moved by Selectman MacDonald and seconded by Chair Watson to post the Administrator Coordinator position. Voted: 2-0-3. Motion failed.
- Stipends for Town Hall Employees:
 - Selectman Naves to report findings.
Selectman Naves reported that as far as he knows this will be the last week that anyone receives stipends.
- Monday Night Hours for Town Hall Employees:

Rebecca Oldham asked if a determination was ever made regarding hours and would like to know so that staff can know what is expected; historically other staff than those defined in the bylaw worked Monday night hours and clarification is needed. Chair Watson noted that the Board previously agreed to follow the bylaw.

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to go back to pre-COVID hours at Town Hall. Voted: 5-0-0.
- Board of Selectmen Policies and Procedures:
 - Selectwoman Kastrinelis to present drafts.
Selectman Kastrinelis reviewed existing Selectmen policies, School Committee policies as well as policies and procedures in surrounding towns. Selectman Kastrinelis suggested the Board review the three options being presented at this meeting. The BOS will review and then discuss this at the next meeting.

SELECTMEN’S TIME & REPORTS:

Selectman Macdonald: asked when masks can be removed and would like to ask the BOH to reconsider the mask mandate.

Selectman O’Neil: would ask the BOH to continue the mask mandate because he believes in science.

Selectman Naves: thanked Angus, from West Newbury for taking the time to speak to him. Thanked Lori, BOH for the vaccination information for Groveland.

Selectman Kastrinelis: recognized veterans for Veterans Day. Moving forward she asked for leeway from the Board to look into some of the trash collection issues that have taken place lately; Selectman Kastrinelis suggested a CODERED emergency call go out if we know the trash pickup will be delayed.

Chair Watson: Veterans Day Service, November 11th at 10:30 am at the Fire Station.

OLD OR UNFINISHED BUSINESS:

- Update on Water & Sewer & Highway Union Contract Negotiations:

Selectman Naves stated there will need to be an Executive Session for the BOS to discuss. The Board will discuss in Executive Session on November 22, 2021.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING:

- Chair Watson received a request today: Field Use for Perry Park – Church Fair Parking – Friday, November 12th; noon – 9:00 pm and Saturday, November 13th; 7:00 am – 5:00 pm.
A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the use of Perry Park Field for the Annual Church Fair on November 12th and 13th.
Voted: 5-0-0.
- Selectman Kastrinelis: asked for a short Executive Session to discuss the contract.
- Selectman O’Neil asked for a representative from Waste Management to come before the Board to see how things are going.

CORRESPONDENCE: None.

ADJOURNMENT:

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to enter Executive Session pursuant to MGL 30A 21(2) at 8:06 pm.

Roll call vote: MacDonald; yes, O’Neil, yes, Watson; yes, Naves; yes, Kastrinelis; yes.

The Board returned to Open Session at 8:38 pm and adjourned the meeting on a motion by Selectman O’Neil and seconded by Selectman MacDonald. Voted: 5-0-0.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, November 22, 2021.

Respectfully submitted,

Katherine T. Ingram