

Groveland Board of Selectmen  
Meeting minutes  
July 09, 2018

Present: Chairman Bill O'Neil, Vice Chair Lisa Dube-Carpenter, Selectman Ed Watson and, Selectman Bill Dunn

Absent: Selectman Michael Wood

Others present: Denise Dembkoski

The meeting was called to order at 6:30 PM.

**RESIDENT/PUBLIC COMMENT**

None

**APPROVE WARRANTS**

PW # 18-53 \$91,277.59

Chairman O'Neil made a motion to approve payroll warrant #18-53 in the amount of \$199,204.34; seconded by Selectman Watson; voted 4-0-0; warrant approved.

BW # 18-53 \$199,204.34

Bills Warrant Breakdown:

Town: \$ 75,142.01

W/S: \$ 96,503.51

Payroll Withholding: \$ 27,558.82

Chairman O'Neil made a motion to approve payroll warrant #18-53 in the amount of \$91,277.59; seconded by Selectwoman Dube-Carpenter; voted 4-0-0; warrant approved.

BW # 19-00 \$ 963,418.27

Bills Warrant Breakdown:

Town: \$143,897.49

W/S: \$71,115.50

Payroll Withholding: \$2,476.28

Retirement FY19: \$745,929.00

Chairman O'Neil made a motion to approve payroll warrant #19-00 in the amount of \$963,418.27; seconded by Selectman Dunn; voted 4-0-0; warrant approved.

PW # 19-01 \$ 84,215.87

Chairman O'Neil made a motion to approve payroll warrant #19-01 in the amount of \$84,215.87; seconded by Selectwoman Dube-Carpenter voted 4-0-0; warrant approved.

BW # 19-01 \$ 180,047.99

19-01 Bills Warrant Breakdown:

Town: \$ 39,413.63

Light: \$ 80,318.49

Payroll Withholding: \$ 17,692.58

Health Insurance \$ 42,623.29

Chairman O'Neil made a motion to approve payroll warrant #19-01 in the amount of \$180,047.99; seconded by Selectman Dunn; voted 4-0-0; warrant approved.

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### **APPOINTMENTS**

Appointment of Steven McPherson, 28 Seven Star Road, Groveland to the position of Custodian/Facilities Coordinator effective July 10, 2018.

This position is for 40 hours/week at a rate of \$18.50/per hour. Mr. McPherson was present to answer any questions. In response to a question from Selectman Dunn, Ms. Dembkoski explained that it is a benefit eligible position. Ms. Dembkoski explained that Mr. McPherson will be responsible for Town Hall, Library, Police, Fire and South Station, primarily cleaning but will move into more facilities maintenance work as time goes on.

Selectwoman Dube-Carpenter made a motion to appoint Steven McPherson to the position of Custodian/Facilities Coordinator effective July 10, 2018 for 40 hours/week at \$18.50 per hour; seconded by Selectman Watson; voted 4-0-0; motion approved.

### **DISCUSSION AND POSSIBLE VOTE**

#### Riverview Cemetery Discussion

Rock Dower stated they need help mowing the lawn. The part time person that was hired left and the current part time person is working forty hours a week. They are hoping to get a full time person hired soon. Selectwoman Dube-Carpenter asked if there was any flexibility with the hours. Mr. Dower stated there is but they cannot start before 7:00AM due to the noise disturbing the neighbors. Selectman Dunn suggested Mr. Dower contact Environmental Landscapes to try to help catch up on the work.

#### Clean River Project Presentation with Joe D'Amore and Rocky Morrison

Joe D'Amore explained that there has been an issue with syringes on the shoreline. If anyone finds a syringe, they should call the Police Department so it can be disposed of properly. Mr. D'Amore introduced Rocky Morrison and Richard Ross to speak about cleaning up the river. Mr. Ross explained that they are asking each town individually to work with them to help clean up the river. Mr. Morrison explained that everything is documented when a boat goes out and they provide photographs of what is being collected.

In response to a question from Selectman Watson, Mr. Morrison stated they are looking for \$18,000. Ms. Dembkoski explained that they cannot move money unless they have a town meeting. Selectman Watson asked if Mr. Morrison has reached out to the Board of Health to see if they believe there is a problem. Mr. Ross explained that part of determining the cost is how many bends are in Groveland among other things. Mr. Watson stated that if Haverhill has no interest in joining the project, why would Groveland pay to clean up Haverhill's waste?

Selectman Watson asked for pictures of the shoreline of Groveland.

Selectman Dunn asked if anyone has contacted Fish and Wildlife or EPA. Mr. Ross stated that they will not help out as they think it is a local problem, not federal. Mr. Dunn stated that until everyone is on board, they are not going to solve the problem. Chairman O'Neil clarified that it is \$18,000 per year and asked to get the opinion of the Health Inspector.

#### Groveland Day Follow-up

Tracy Gilford, 4 Everett Circle, stated that the firefighters are thinking about taking this over but they are not meeting until the following night. Mr. Gilford said they might be looking at something happening the Saturday after Labor Day.

#### Employee annual appointment- Ellen Petrillo, Town Accountant, reappointment through June 30, 2019

Ms. Dembkoski explained that Ms. Petrillo's name was inadvertently left off the list of reappointments that the Board had previously voted on.

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Selectwoman Dube-Carpenter made a motion to reappoint Ellen Petrillo as Town Accountant through June 30, 2019; seconded by Selectman Dunn; voted 4-0-0; motion approved.

### **VOTES OF THE BOARD**

#### **Minutes from June 11, 2018**

Selectwoman Dube-Carpenter made a motion to approve the minutes from June 11, 2018; seconded by Selectman Watson; voted 4-0-0; minutes approved.

#### **Final FY2018 Year-End Transfers**

Ms. Dembkoski explained there was just under \$100,000 left in the FY18 budget. Ms. Dembkoski explained the funds remaining in the police department budget is not typical and they were fortunate personnel remained healthy and expenditures were down. Selectwoman Dube-Carpenter made a motion to approved the FY2018 year-end transfers as outlined in the document provided by Denise Dembkoski; voted 4-0-0; motion approved.

#### **One Day Liquor License for a Wedding at Veasey Park on September 1, 2018 between the hours of 5:30 P.M. and 9:30 P.M.**

Selectwoman Dube-Carpenter made a motion to approve the one day liquor license for a wedding at Veasey Park on September 21, 2018 between 5:30PM and 9:30PM; seconded by Selectman Watson; voted 4-0-0; motion approved.

#### **Authorize Chris Liquori to purchase an APC battery backup for the cable room**

Ms. Dembkoski indicated that in the absence of the cable committee the Board of Selectman can authorize the purchase. Selectwoman Dube-Carpenter asked for the cost.

Tracy Gilford, chair of Cable Advisory Board, stated that typically Mr. Liquori provides a quote when he asks to purchase something but since he did not provide that, it can wait until the cable board can call a meeting to approve it.

Selectwoman Dube-Carpenter made a motion to table the matter until the next meeting; seconded by Selectman Dunn; voted 4-0-0; motion approved.

### **OLD BUSINESS**

Selectman Dunn asked about putting the mowing of Strawberry Fields and Veasey on the agenda. Veasey Park is under control of Conservation Commission so they would need to decide about Veasey. Selectman Dunn would contact the person that wants to mow for hay and ask him to come to a meeting to explain what he is proposing.

Selectman Dunn asked for contact information for the woman that spoke at the Water Board meeting regarding the building on Washington Street because she mentioned something about the town taking ownership of the property. Ms. Dube-Carpenter stated that the question is if there is some value in the property being deeded to the Town.

In response to a question from Selectman Dunn, Ms. Dembkoski stated that they are looking to close on the land swap parcels the first week of August and then they should be able to close on the other one.

Selectman Dunn asked if they could do a project at the Pines. Selectwoman Dube-Carpenter stated there is a Facebook group looking to put a splash park there. Ms. Dembkoski stated that two youths came to her office and asked if the town could put in a skate park.

Selectwoman Dube-Carpenter asked about the recreational marijuana issue. Ms. Dembkoski stated that the item will be on the July 23<sup>rd</sup> agenda.

Selectwoman Dube-Carpenter asked about the fire department review. Ms. Dembkoski and MRI are working on the contract.

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Chairman O'Neil asked about bathrooms at the Pines. Ms. Dembkoski stated the electrical work is done, plumbing has started and they are working on getting the fixtures.

Ms. Dembkoski updated the board regarding previous old business items- Rollins and Gardner is in process; they are getting quotes for the speed bumps for the Pines; the water department will take care of the water main break areas on Route 97 but for the other parts the state said there is no warranty and the contractor will not come back. Chairman O'Neil asked for the senators and the contractor to come to a meeting to discuss. Selectwoman Dube-Carpenter asked for a letter to be written to the contractor stating that the Town will be holding their money until the work is complete.

### **SELECTMEN REPORTS**

Chairman O'Neil stated there will be a presentation for the High School Building project. Selectman Dunn sent a letter to business owners in town and is waiting for any responses. The Board discussed soliciting businesses for naming rights or advertising at the Pines.

### **CORRESPONDENCE**

Minutes from June 25, 2018

Department of Housing & Community Development letter approving the Town's Housing Production Plan

Housing Authority Member Linda Anderson's resignation letter

### **FINANCE DIRECTOR'S TIME**

Ms. Dembkoski stated that the Housing Authority is an elected board but when there is a vacancy the Board would appoint a member until the next election.

Ms. Dembkoski thanked everyone that donated blood at the blood drive.

### **SELECTMEN'S TIME**

Chairman O'Neil thanked the Police Department for the outstanding job on the 4<sup>th</sup> of July. Chairman O'Neil asked for everyone to be cautious driving around the streets.

### **EXECUTIVE SESSION**

In accordance with M.G.L. c. 30A, §21(a)(2), to strategize on negotiations with non-union personnel- To review and sign employment settlement agreement between the Town of Groveland and Amanda Muir

Selectwoman Dube-Carpenter made a motion at 8:20PM to adjourn the regular meeting and move into Executive Session in accordance with M.G.L. c. 30A, §21(a)(2), to strategize on negotiations with non-union personnel and not return to open session; seconded by Selectman Dunn. Roll call vote- Watson-yes, Dunn-yes, Dube-Carpenter-yes, O'Neil-yes; motion approved 4-0-0. Minutes for this portion of the meeting are under separate executive session minutes.

The next regular meeting will be held on **Monday, July 23, 2018** at 6:30PM.

Respectfully submitted by: Laurie Burzlaff, minutes clerk.

\*\*\* Approved on August 6, 2018 by a vote of 4-0-1, with Selectmen Wood abstaining \*\*\*