

*Approved Minutes
BOS meeting 6.22.2021
Unanimous Vote*

**BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Tuesday, May 18, 2021
Groveland Town Hall Back Meeting Room
183 Main St, Groveland, MA 01834**

TOWN OF GROVELAND
2021 JUL 14 PM 2:37
RECEIVED/POSTED

Pursuant to Governor Baker's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020, Order imposing strict limitation on the number of people that may gather in one place. This meeting of the Board of Selectmen will take place without any public present, but we will make every effort to ensure the public can adequately access the proceedings in real time.

This meeting was broadcast live through Zoom.

Members of the public are asked to send written comments to kworden@grovelandma.com or submit questions through the Zoom chat window.

Present: Chair Ed Watson, Selectman Kathleen Kastrinelis, Jason Naves, Bill O'Neil, Dan MacDonald.

Also Present: Ruth Rivard, Finance Committee, Joe D'Amour, Government Study Committee, Kathryn Worden, Administrative Coordinator.

CALL MEETING TO ORDER: Chair Watson called the meeting to order at 5:30 pm.

EXECUTIVE SESSION:

A motion was moved by Selectman MacDonald and seconded by Selectman Kastrinelis to enter Executive Session pursuant to MGL c. 30A, section 21 (a) (2) to conduct strategy sessions in preparation for contract negotiations with non-union personal, Interim Finance Director. Votes may be taken. Roll call vote: MacDonald; Yes, O'Neil; Yes, Kastrinelis; Yes, Naves; Yes, Watson; Yes.

CALL MEETING TO ORDER: Chair Watson called the open session back to order a "half hour late."

DISCUSSION & POSSIBLE VOTE:

- Discussion of Articles 4 & 5 on the Annual Town Meeting Warrant 2021
Joe, D'Amour was present and addressed the Board; he assured the Board and the public that the Groveland Government Study Committee is in full compliance with the vote (4-1) that was taken at a BOS meeting held on March 15th in favor of a plan which is enumerated in Articles 4 and 5. Mr. D'Amour explained that he is recommending repealing the Finance Director this year and next year filing the Special Act to hire a Town Administrator; it was not the intent of the Study Committee to move ahead with the Special Act at this time.

Selectman MacDonald expressed that he is concerned with low voter turnout and wondered if this could be put off until it could be put onto a ballot in a General Election. Selectman Kastrinelis felt Town Meeting was very responsive and ultimately it is the will of the Town Meeting. Chair Watson agreed that people would want to vote by ballot so that others will not know how they voted and that it was the fairest way; he also noted that people are still afraid of the virus. Selectman Naves noted that many people have been vaccinated and added that it is up to the Town to get voters to attend; signage and code red calls should be happening.

The Board discussed who would present this information to the Town Meeting; Mr. D'Amour was willing to present this. Selectman Naves felt Mr. D'Amour should present this because he had the most knowledge about the subject and the Board agreed.

OLD BUSINESS:

- **Town Meeting:**

The Board discussed the setup of the Town Meeting. Selectman Kastrinelis asked if the STM could start with a reduced quorum; she will be working with Ms. Rivard to discuss adjustments that will need to be made on Town Meeting floor. Chair Watson reminded the Board that any motions to amend must be in writing. There were no questions on the TM Articles.

- **Trash Contract:**

Chair Watson noted an email from Waste Management that they were waiting on the town. This will be on the agenda before town meeting to vote on the proposal.

- **Carpet:**

The Board discussed the project for carpeting at the Town Hall and the Library. The Board discussed that a Project Manager was hired to do this, although none of the board members had seen a contract. Ms. Worden reached out to the contractor to get a copy of the contract.

- **Stipend – Interim COA Director:**

Money needs to be identified to pay the stipend. The Town Accountant will provide a list of transfers to the BOS.

- **Town Hall Re-Opening:**

Board of Health voted to open the Town Hall on June 1st with a list of conditions: COVID cleaning process continues, capacity limits posted outside all offices, call for appointments, limit number of people inside the Town Hall and Masks must be worn.

- **Town Administrator Job Description:** Selectman Kastrinelis shared a draft copy. Selectman Watson recommended adding language that the candidate should be or become a resident of Groveland within a certain period of time; the Board discussed this recommendation and Selectman Naves felt this could really limit the pool of potential candidates.
- Selectman O'Neil stated that he recalled the Board voted 5-0 to post the Treasurer/Collector position and wondered where Chair Watson got the power to veto this and put it on pause. Chair Watson explained that he had not seen a posting or job description yet and Selectman MacDonald added he would like to review it and modify this if needed.

A motion was moved by Selectman MacDonald and seconded by Selectman Watson to reconsider the posting of the Treasurer/Collector until the Board has a chance to review the posting.

Motion failed 2-0-3. (could not determine on the tape who voted for and against nor did the chair announce).

Selectman Naves stated that this should have been posted because this had been voted to do so by this Board and the fact that the Chair had overrode the decision, Selectman Naves felt was an overstep of the Chairs' position.

A motion was moved by Selectman O'Neil and seconded by Selectman Naves that the job posting that was discussed and voted upon last week be immediately posted. Voted: 5-0-0.

Chair Watson did not feel this needed to be voted on again because it had already been done and Selectman O'Neil explained that he felt it was necessary because the job never got posted.

Selectman Kastrinelis asked if the resumes would go to the Administrative Coordinator, and it was decided yes.

SELECTMEN'S TIME & REPORTS:

Selectman O'Neil: none.

Selectman Kastrinelis: talked about the email she read that involved a school bus and wondered if the bus should be driving down that street; she felt it was not very safe.

Selectman Naves: none

Selectman MacDonald: asked for a list of outstanding taxes; also asked about the "rusty, dirty water in town." Selectman Kastrinelis felt it would be helpful to have further information at the next meeting regarding the significant money that the American Rescue Act money is expected to bring to Groveland and noted this might be able to be used towards needed infrastructure.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING: None.

CORRESPONDENCE: None.

ADJOURNMENT:

A motion was moved by Selectman O'Neil and seconded by Selectman Kastrinelis to adjourn the meeting at 8:43 pm. Voted: 5-0-0.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, May 24, 2021.

Respectfully submitted,

Katherine T. Ingram