

**BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, September 3, 2019** TOWN OF GROVELAND
**Groveland Town Hall
183 Main St, Groveland, MA 01834** 2019 OCT -7 PM 1: 15
This meeting was televised and recorded.

TOWN CLERK
RECEIVED/POSTED

5:00 P.M. – Town Building Site Visits
23 School Street
46 Washington Street

The Board and Finance Director met with Water & Sewer Superintendent Colin Stokes to tour the School Street and Washington Street buildings. In addition to the building, the group walked to Mill Pond to see that area.

ATTENDANCE: Chair William Dunn, Selectmen Michael Wood, Bill O’Neil, Ed Watson and Kathleen Kastrinelis

ALSO PRESENT: Denise Demboski, Finance Director

CALL MEETING TO ORDER: Chair Dunn called the meeting to order at 6:30 pm. Chair Dunn announced that the Board had already met tonight to look at the Water Department Buildings.

RESIDENT/PUBLIC COMMENTS: Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen’s Public Comment Policy amended November 13, 2017. None.

APPROVE WARRANTS:

- PW # 20-09 \$ 161,776.60
 A motion was moved by Selectman Wood and seconded by Selectman O’Neil to approve PW # 20-09 in the amount of \$ 161,776.60. Voted 5-0-0.
- BW # 20-09 \$ 1,233,083.96
 A motion was moved by Selectman Wood and seconded by Selectman Watson to approve BW # 20-09 in the amount of \$ 1,233,083.96. Voted 5-0-0.

20-09 Bills Warrant Breakdown:

| | |
|-----------------------|---------------|
| Town: | \$ 67,964.81 |
| W/S: | \$ 14,398.54 |
| Payroll Withholding: | \$ 52,544.55 |
| Light Bills: | \$ 92,840.57 |
| Grants & Revolving: | \$ 17,349.81 |
| Chapter 90: | \$ 162,395.73 |
| Pentucket Assessment: | \$ 822,041.75 |
| Capital: | \$ 3,548.20 |

APPROVE MINUTES:

- Minutes from August 5, 2019
 A motion was moved by Selectman Watson and seconded by Selectman O’Neil to approve the minutes from August 5, 2019. Voted: 4-0-1. Selectman Kastrinelis abstained.
- Executive Session Minutes from August 14, 2019
 A motion was moved by Selectman Watson and seconded by Selectman O’Neil to approve the Executive Session Minutes from August 14, 2019. Voted: 5-0-0.

APPOINTMENTS:

Appointment of Hannah Longo, 15 Chestnut St., Groveland, to the position of Library Page effective September 4, 2019. The position is for 5-7 hours/per week at a rate of \$12.00/hour. Start date is contingent upon a successful CORI and receipt of her working papers.

A motion was moved by Selectman Watson and seconded by Selectman Kastrinelis to appoint Hannah Longo, 15 Chestnut St., Groveland, to the position of Library Page effective September 4, 2019. The position is for 5-7 hours/per week at a rate of \$12.00/hour. Start date is contingent upon a successful CORI and receipt of her working papers. Voted: 5-0-0.

DISCUSSION & POSSIBLE VOTE:

- Emily Puteri, Principal, and Jim Day, Assistant Principal, from Bagnall School to discuss recent upgrades made to the school.

Emily Puteri, Principal, addressed the Board and introduced Jim Day, Assistant Principal.

Principal Puteri thanked the Board for recent upgrades in the amount of approximately \$45,000.

The roof also needed work, but the repair was covered under warranty. She invited the Board to visit the Bagnall School. Asst. Principal Day addressed the Board and talked about how flexible the summer camp was while work was being done. Selectman Kastrinelis asked for a prioritized list of capital needs.

- Rebecca Oldham, Town Planner, to make a public recruitment for Planning Board members
Ms. Oldham addressed the Board to announce that there is currently a vacancy and another vacancy expected soon. She reviewed a list of important projects that are coming up and requested that volunteers come forward if they are interested.

- Rebecca Oldham, Town Planner, to present and discuss the draft Open Space and Recreation Plan's goals and objectives.

Ms. Oldham explained that she is charged with updating the plan since it's last revision. She feels the goals have pretty much stayed the same and she found that the objectives have changed over the years according to the feedback received from the online survey that went out. October 21st there will be a public forum looking for input on the objectives and goals and how the Town will move forward. She invited comments from the Board.

- Establish the pay rate for Interim Fire Chief Joseph Santapaola

Ms. Dembkoski noted that the offer is the same as what the Town has been paying the former Interim Fire Chief. This will be a salary pay rather than an hourly rate. This is for thirty days and the Board will likely discuss again if it will take any longer.

A motion was moved by Selectman O'Neil and seconded by Selectman Watson to set the monthly salary in the amount of \$2,493.30 for Interim Fire Chief Joseph Santapaola which is commensurate with what the previous Interim Chief was paid. Voted: 5-0-0.

- Building site visits

- Discussion on 23 School St and 46 Washington St buildings (if any)

Selectman Wood reviewed that the Board toured the buildings.

- Schedule for additional visits.

Selectman Watson suggested a visit to Veasey Park and will arrange a visit before the next meeting on September 16th.

- Possible storage: Selectman Wood and Selectman Watson agreed that the third floor at 46 Washington Street could serve as a storage area. Selectman Kastrinelis reiterated that she feels the building should be cleaned up and the Town should take responsibility for it. Chair Dunn agreed that it is overgrown and needs to be cleaned up. Selectman Watson feels the Highway Department could clean up the fenced in area since it looks like it could be their equipment. It is a Historic Building and perhaps some Community Preservation Funds could be used to address some of the issues. Chair Dunn suggested cleaning up the third floor and using it for the much-needed storage of town hall records and working on cleaning it up the rest of the building and

maintaining it. Chair Dunn asked for support from the Board to talk with Renny Carroll and the Water Department to see what they are able to do.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Watson to have Chair Dunn talk Renny Carroll and the Water Department to discuss what can be done at 46 Washington Street. Voted: 5-0-0.

Selectman Kastrinelis asked about applying for Community Preservation Funds. Chair Dunn will report back at the next meeting on September 16th.

VOTES OF THE BOARD: None.

SELECTMEN'S TIME & REPORTS:

- Selectman Kastrinelis asked if there was any follow up with Billis Way. Chair Dunn suggested sending a letter to the Water Department and the Cemetery Commission to see if they are interested and ask for a letter if they are interested. Selectman Kastrinelis asked about the Capital Plan at a future meeting and asked about review of the Cable contract. Selectman Watson suggested that everyone review the Cable contract and send questions or recommendations to the Cable Advisory Board. Chair Dunn suggested reviewing the contract and discussing it at a future Board of Selectman meeting. The Board will review at the next meeting on the 16th. Ms. Dembkoski will send the sections that she feels are important to respond to. Selectman Watson asked to invite the Cable Advisory Board to the discussion; Chair Dunn would like to have the Board review at the next meeting and invite the Cable Advisory Board to a future meeting. Selectman Kastrinelis asked about the liquor license for Veasey Park; Ms. Dembkoski responded that she is waiting for Town Counsel and will add it to her list to follow up.
- Selectman O'Neil mentioned that this Saturday is Groveland Day. School opened today and asked people to drive safely. Selectman O'Neil asked about any plans to deal with the mosquitos due to the EEE cases close to Groveland. Ms. Dembkoski explained that she spoke to the Northeast Massachusetts Mosquito Control last Wednesday and there are no cases in Groveland and they are not concerned at this time, there is weekly testing and there are no plans to spray at this time; however if anything comes up, they will be in touch with the BOH and the Select Board. Chair Dunn thinks the Town should be proactive and find out about spraying to protect the people in Town.

A motion was moved by Selectman Dunn and seconded by Selectman O'Neil to authorize spraying if the Mosquito Control report comes back with a recommendation that it is needed. A robo call will be made to notify residents before any spraying.
Voted: 5-0-0.
- Selectman Wood will be volunteering for the dunk tank at Groveland Days. Selectman Wood attended the ZBA meeting regarding the Sewell Street project and asked about a joint meeting with the Board of Selectman and the ZBA. Ms. Dembkoski responded that the Selectman can attend the ZBA meetings but cannot hold a joint meeting because the Board of Selectman has no jurisdiction over the Comprehensive Permit. Selectman Wood suggested that other Board members attend the meeting if they can. Ms. Dembkoski reported that she received a revised plan today for 144 units.

OLD OR UNFINISHED BUSINESS:

Selectman Wood: Talked to Renny Carroll and there is a schedule for paving and line painting and the project should be done by the end of October. Received an email from Senator Tarr about the Valley Screw Building and will follow up.

Selectman Watson: Asked if there was any response from the baseball team that was using the field at the Pines without proper paperwork. There was no response from them according to Ms. Dembkoski even though she attempted to contact them.

Selectman Kastrinelis: Asked about submitting a request to move the telephone poles in the middle of the street, there are three or four of them. Ms. Dembkoski noted that the Town would have to pay for them to be moved.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING: None.

FINANCE DIRECTOR'S TIME:

Ms. Dembkoski reported:

- Seven Star from Broad Street to Wood Street will be milled starting September 16th and paving is expected between September 24th – 27th. This will be announced on the website.
- The Playground at the Pines will be closed down on September 16th and removed and a replacement one will be installed in the beginning of October.
- Asked if the Board needed any information or data for the Special Board of Selectman meeting coming up on September 23rd to discuss the Town Manager/Town Administrator.
- The letter from the Housing Authority under the correspondence; the Governors Appointee Valerie Osborne offered to come in to address the letter with the Board.

CORRESPONDENCE:

- Information about the Mill Pond area
- Whittier Regional Vocational Technical High School Annual Operational Report
- Letter from the Director of the Housing Authority regarding their PILOT payment
- Resignation of Steve Daniels from the Light Commission. (Joint appointment scheduled for 09/16/19)
- Disclosure of Appearance of Conflict of Interest by Joseph Santapaola, Interim Fire Chief

ADJOURNMENT:

A motion was moved by Selectman O'Neil and seconded by Selectman Kastrinelis to adjourn the meeting at 8:12 pm. Voted: 5-0-0.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, September 16, 2019 at 6:30 P.M.

Respectfully submitted,

Katherine T. Ingram

**** Unanimously Approved on September 30, 2019 ****