

**BOARD OF SELECTMEN
MEETING MINUTES
Monday, September 28, 2020
Groveland Town Hall
183 Main St, Groveland, MA 01834**

TOWN OF GROVELAND
2021 FEB -9 PM 12:06

TOWN CLERK
RECEIVED & POSTED

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place. This meeting of the Board of Selectmen will take place without any public present, but we will make every effort to ensure the public can adequately access the proceedings in real time.

This meeting was broadcast live on Groveland Public Access, Channel 9, as well as through Zoom.

Members of the public are asked to send written comments to kworden@grovelandma.com or submit questions through the Zoom chat window.

PRESENT: Chair Michael Wood, Selectmen Jason Naves, Kathleen Kastrinelis, Bill O'Neil and Ed Watson.

CALL MEETING TO ORDER: Chair Wood called the meeting to order at 4:32 pm. There were no public comments.

APPROVE WARRANTS:

PW # 21-13 \$190,819.02

A motion was moved by Selectman Naves and seconded by Selectman O'Neil to approve Warrant PW #21-13 in the amount of \$190,819.02. Voted: 5-0-0.

BW # 21-13 \$447,891.10

A motion was moved by Selectman Naves and seconded by Selectman O'Neil to approve Warrant BW #21-13 in the amount of \$447,891.10. Voted: 5-0-0.

21-13 Bills Warrant Breakdown:

Town:	\$ 59,405.23
W/S:	\$ 2,478.60
Payroll Withholding:	\$ 12,765.92
Health Insurance:	\$ 0
Light Bills:	\$ 364,104.54
Grants & Revolving:	\$ 9,136.81
Chapter 90:	\$ 0
Pentucket Assessment:	\$ 0
Whittier Assessment:	\$ 0
Capital:	\$ 0

APPROVE MINUTES:

- Minutes from May 26, 2020

A motion was moved by Selectman O'Neil and seconded by Selectman Watson to approve the minutes from May 26, 2020. Voted: 4-0-1. Selectman Naves abstained.

- Executive Session Minutes from August 3, 2020

A motion was moved by Selectman O'Neil and seconded by Selectman Kastrinelis to approve the Executive Session Minutes from August 3, 2020. Voted: 5-0-0.

- Executive Session Minutes from August 7, 2020

These will be voted on at the next meeting since they did not appear with corrections in this packet.

- Executive Session Minutes from August 27, 2020
A motion was moved by Selectman O'Neil and seconded by Selectman Kastrinelis to approve the Executive Session Minutes from August 27, 2020.
Selectman Watson missed the meeting and asked for clarification on the discussion and the start time and end time. The minutes appear to have the incorrect time and Katheryn will check the time, correct and the Board will review at the next meeting.
- Executive Session Minutes from August 31, 2020
A motion was moved by Selectman O'Neil and seconded by Selectman Kastrinelis to approve the Executive Session Minutes from August 31, 2020. Voted: 4-0-1. Selectman Watson abstained.

APPOINTMENTS:

- Joanna Valhouli Davis of Groveland to the Elm Square Committee thru 6/30/2021
A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to appoint Joanna Valhouli Davis of Groveland to the Elm Square Committee thru 6/30/2021. Voted: 5-0-0.
- Appointment of Harley Richardson of 316 North Street, Georgetown, MA to the position of Senior Highway Laborer/Operator at a rate of \$26.21 per hour with added compensation offered for additional certifications and a 6-month probationary period, start date of 10/12/2020
Harley Richardson was present and addressed the Board. Chair Wood thanked Mr. Richardson for going through the hiring process. The Board agreed qualifications are good. Mr. Richardson is working on obtaining necessary certifications.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to appoint Harley Richardson of 316 North Street, Georgetown, MA to the position of Senior Highway Laborer/Operator at a rate of \$26.21 per hour with added compensation offered for additional certifications and a 6-month probationary period, start date of 10/12/2020. Voted: 5-0-0.
- Appointment of Julie Yebba of 64 Proctor Circle, Peabody MA 01960 for the position of Assessing Manager pending successful employment negotiations.
Julie Yebba was present and addressed the Board. When asked, Ms. Yebba explained her reason for applying for the position. The Board agreed qualifications are good. The Board of Assessors still have not met to vote to move the supervision of the position to be under the Finance Director. Until a new Finance Director is brought on Board, the supervision will come under the Board of Selectmen.
Selectman O'Neil opted to recuse himself from the vote.
A motion was moved by Selectman Watson and seconded by Selectman Kastrinelis to appoint Julie Yebba of 64 Proctor Circle, Peabody MA 01960 for the position of Assessing Manager pending successful employment negotiations. Voted: 4-0-1. Selectman O'Neil abstained.

DISCUSSION & POSSIBLE VOTE:

- COVID Discussion
Claire Walsh, Public Health Nurse, and Deborah Kadar-Hull, BOH Chair were present and addressed the Board. Numbers are still low and there is one house on quarantine. Nearby towns are starting to see increases in cases. Selectman Kastrinelis asked about safety protocols in place for soccer, she does not recall seeing any plans like they did for baseball.
 - Any updates, discussion items
 - Yard Sales: There have been a few sales in Town and there are have been no issues.
 - Public opening of Town Buildings
 - Review Fridays & Evening Hours
Ms. Walsh recommends no changes/remains closed to the public. Staff are in the office while the building remains closed. Selectman Watson would like an accounting of the COVID grant money that has been spent and an inventory of what has been purchased and how much money remains to be spent for the next meeting.

- Department Head Office Hours: there are no changes.
 - In-person meetings – this will be removed for the next meeting.
- School Re-Opening Plan (if any information/updates are available) – this will be removed for the next meeting.
- Trick or Treating: Ms. Walsh noted that many towns are opting not to hold trick or treating. CDC has a few guidelines, but this is still a ways out so things could change. Chair Wood talked to the Police and Fire Chief to see what they would be comfortable with and would like to plan something. The concern will be if surrounding communities cancel in their town, Groveland could see an influx if they allow trick or treating.
- Pumpkin Fest
Chair Wood wanted to discuss this and decide whether this will be held. Selectman Kastrinelis thought there could be an organized drive by; this would require planning.
- Dog Park Grant:
Selectman Naves presented and reviewed a proposed plan to the BOS.
Selectman Naves informed the Board that another possible grant up to \$25,000 has been identified through PetSafe; the Town has to apply for the grant and if it is awarded the money could be available in May; the money is specific for construction costs. The Board asked if Rebecca Oldham, Town Planner could assist with applying for the grant; Ms. Oldham joined the meeting via Zoom and agreed to assist. The Board will have to decide on a location to start moving forward.
A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves for the location to be more or less as shown subject to working with the Town Planner to get a specific placement at the front of the driveway going down to the River Pines. Voted: 5-0-0.
- Perry Park Parking
Renny Carroll, Highway Superintendent was present and addressed the Board. Rebecca Oldham, Town Planner was present via Zoom. Ms. Oldham and Mr. Carroll proposed a solution to address the problem in house that would offer additional parking. The Board liked the proposal. Selectman Kastrinelis will reach out to the Congregational Church to make sure they have no objections.
A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the designated parking spots along King Street and the planters provided sufficient funding is available and pending no objection by the Congregational Church Fair People. Voted: 5-0-0.
- Temporary Town Clerk for 106 King – King Meadow Development
Waiting for the Town Clerk to provide more information.
- Utilization of Pines Fields
Selectman O'Neil: There are many teams that are looking for fields to use and sees an opportunity to earn revenue by charging to use the Pines Fields; earnings could be held in a separate account to help maintain the area. The Pines is not currently used seven days a week; adding lights (perhaps through CPA Funds) would allow additional playing time and attract more interest. Selectman Watson agreed and would also like to see a small building for a snack shack to be set up; this could be leased out. Selectman Naves felt this is an excellent opportunity. Chair Wood had concerns about potential difficulty with scheduling. Selectman Kastrinelis supports the idea but would like to see more information. Selectman O'Neil will let know Chair Wood what he can find out in terms of rental fees.
- Approval for Pines COVID cleaning
There were a couple of quotes from cleaning companies and COVID money can be used to pay for it.

VOTES OF THE BOARD:

- Approve 2 weeks' vacation from the 1st year of employment to be used by September 30, 2021 for Rebecca Oldham and Sam Joslin
Chair Wood did not have any information or paperwork on this and would like to see something in writing to explain this.
A motion was moved by Selectman Watson and seconded by Selectman O'Neil to table this discussion until the next meeting so that paperwork can be submitted. Voted: 5-0-0.

- Warrant for the 2020 State Election

A motion was moved by Selectman O'Neil and seconded by Selectman Naves to approve the Warrant for the 2020 State Election. Voted: 5-0-0.

SELECTMAN TIME/OLD BUSINESS:

Selectman Naves: recommended the Board review the Water System Capital Plan update that is on the website. He felt it was a very detailed report.

Selectman O'Neil: congratulated, police, fire, and emergency responders for locating a missing gentleman on Wednesday. It was a great effort by all involved. Chair Wood mentioned that he heard from the Police Chief who asked who they should be in touch with regarding notifying the Board about something important like this in the future because they used to notify Denise Dembkoski; Chair Wood will be notified, and he will share with Katheryn who will email the Board, so everyone is notified. High School Building Committee had a walkthrough of the project on September 23rd. The project is on time and within budget.

Selectman Watson: Washington Park had the water on while we are under a water ban so he would like to see the Town set an example by shutting it off. He also received complaints that there have also been private residences and one business on Main Street using irrigation systems. He would like an update of when the well will be repaired. The Audit was completed on the COVID Fund. Selectman O'Neil noted that Washington Park has a well for the fields.

CORRESPONDENCE: None.

ADJOURNMENT:

A motion was moved by Selectman O'Neil and seconded by Selectman Kastrinelis to adjourn the meeting at 6:24 pm. Voted: 5-0-0.

The next regularly scheduled meeting of the Board of Selectmen will be Tuesday, October 13, 2020.

Respectfully submitted,

Katherine T. Ingram