

BOARD OF SELECTMEN
MEETING MINUTES
Monday, November 9, 2020
Groveland Fire Station Main Meeting Room
183 Main St, Groveland, MA 01834

TOWN OF GROVELAND
2021 JAN 26 PM 1:00

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place. This meeting of the Board of Selectmen will take place without any public present, but we will make every effort to ensure the public can adequately access the proceedings in real time.

This meeting was broadcast live on Groveland Public Access, Channel 9, as well as through Zoom.

Members of the public are asked to send written comments to kworden@grovelandma.com or submit questions through the Zoom chat window.

PRESENT: Chair Michael Wood, Selectmen Bill O'Neil, Ed Watson, and Jason Naves.
Selectman Kathleen Kastrinelis joined the meeting remotely at 4:36 pm.

ALSO PRESENT: Katheryn Worden, Administrative Coordinator
Kevin Paicos, Interim Finance Director/Treasurer/Collector

CALL MEETING TO ORDER: Chair Wood called the meeting to order at 4:30 pm. There was no public on Zoom wishing to speak.

APPROVE WARRANTS:

PW # 21-19 \$175,222.32

A motion was moved by Selectman Naves and seconded by Selectman O'Neil to approve warrant # PW # 21-19 in the amount of \$175,222.32. Voted: 4-0-0.

BW # 21-19 \$383,574.13

A motion was moved by Selectman Naves and seconded by Selectman O'Neil to approve warrant BW # 21-19 in the amount of \$383,574.13. Voted: 4-0-0.

21-19 Bills Warrant Breakdown:

Town:	\$	102,064.67
W/S:	\$	28,158.96
Payroll Withholding:	\$	6,992.01
Health Insurance:	\$	0
Light Bills:	\$	62,361.12
Grants & Revolving:	\$	183,997.37
Chapter 90:	\$	0
Pentucket Assessment:	\$	0
Whittier Assessment:	\$	0
Capital:	\$	0

APPROVE MINUTES:

- Minutes from Executive Session August 24, 2020

A motion was moved by Selectman Watson and seconded by Selectman Naves to approve Minutes from Executive Session August 24, 2020 with an amendment. Voted: 4-0-0.

***Selectman O'Neil requested minutes be less verbatim and for better proofreading of the minutes.

- Minutes from Executive Session September 28, 2020

A motion was moved by Selectman Naves and seconded by Selectman Watson to approve Minutes from Executive Session September 28, 2020 with the same stipulations stated above. Voted: 4-0-0.

- Minutes from Executive Session October 13, 2020
A motion was moved by Selectman O'Neil and seconded by Selectman Naves to approve Minutes from Executive Session October 13, 2020 with the same stipulations stated above. Roll call vote: Kastrinelis; yes, O'Neil; yes, Naves; yes, Watson; yes; Wood; yes.
- Minutes from Executive Session October 22, 2020
A motion was moved by Selectman O'Neil and seconded by Selectman Naves to approve the Minutes from Executive Session October 22, 2020 with the same stipulations stated above. Roll call vote: Watson; abstain, Naves; yes, Wood; O'Neil; yes, Kastrinelis; abstain.
- Minutes from Executive Session October 28, 2020
A motion was moved by Selectman O'Neil and seconded by Selectman Naves to approve Minutes from Executive Session October 28, 2020 with the same stipulations stated above. Roll call vote: Watson; abstain, Naves; yes, Wood; O'Neil; yes, Kastrinelis; abstain.

Selectman Kastrinelis felt this meeting did not need to take place in Executive Session and asked if the members that attended this meeting could vote to release the minutes tonight. Mr. Paicos quickly scanned through the minutes and agreed with Selectman Kastrinelis about the content and informed the Chair that the Board could vote to release the minutes as a remedy.

A motion was moved by Selectman Naves and seconded by Selectman O'Neil to release the Minutes from Executive Session October 28, 2020.

Roll call vote: Watson; abstain, Naves; yes, Wood; yes, O'Neil; yes, Kastrinelis; yes.

APPOINTMENTS:

- Appointment of Amy Carriere of Groveland to emergency temporary custodian of Town Hall for COVID cleanings effective 11/4/2020 at \$18/hour.
A motion was moved by Selectman O'Neil and seconded by Selectman Naves to appoint Amy Carriere of Groveland to emergency temporary custodian of Town Hall for COVID cleanings effective 11/4/2020 at \$18/hour and to be effective as long as such time as needed. Roll call vote: Watson; yes, O'Neil; yes, Wood; yes, Naves; yes, Kastrinelis; yes.

DISCUSSION & POSSIBLE VOTE:

- COVID Discussion
 - Any updates, discussion items
Claire Walsh, Public Health Nurse and Deborah Kadar-Hull were present and addressed the Board. There are two new cases today; 9 people are in quarantine. Cases are going up in the state. The Governor announced significant changes; specifically reducing numbers of people in a group, a curfew from 10:00 pm – 5:00 am and a mask mandate (anyone age 5 and over). The State has changed the formula for designating the “color” based on population; Groveland is gray which is good. Ms. Kadar-Hull alerted the BOS that there may not be enough money left from the CARES Act funding to cover what is needed. Selectman O'Neil thanked the BOH for all their work.

Selectman Kastrinelis expressed concern about who has access to the residents of Groveland confidential information in the State database (MAVEN). Ms. Kadar-Hull agreed and the BOH also has concerns and would like to pull back on this and move forward with hiring the Contact Tracer.

Mr. Paicos reported that he had spoken to Ms. Kadar-Hull earlier and he would like to do an analysis of the BOH department and CARES Act funding and offered to report back to the BOS information regarding Selectman Kastrinelis' concerns as part of the analysis. Ms. Kadar-Hull asked for a consistent policy regarding protocol for employees that have been exposed to COVID. Mr. Paicos stated that he reached out to other communities that have policies and will work with Ms. Kadar-Hull to promulgate policies for Groveland.

Selectman O'Neil asked about a list of consequences for people not adhering to public or town guidelines. Mr. Paicos will explain the rules to the Department Heads, so everyone is aware of the BOS policies.

- Memo pertaining to Finance Department team and hours

Mr. Paicos provided the Board with a memo regarding staff, hours and stipends and the remaining budget for the Finance Department. During this time of transition, his recommendations are: 1. Asst. Treasurer/Collector stipend be continued until December 31, 2020 because she is doing extra work. 2. Town Acct. stipend be continued through December 31, 2020 but the 7 additional hours be terminated effective last Friday. 3. Katheryn Worden hours be 19 hours each week because 16 is not enough hours; she is already working extra hours. This recommendation could result in a surplus of approximately \$5,000.

A motion was moved by Selectman O'Neil and seconded by Selectman Naves to adopt the proposal as presented.

Roll call vote: Kastrinelis; yes, O'Neil; yes, Watson; yes, Naves; yes, Wood; yes.

VOTES OF THE BOARD: None.

FINANCE DIRECTOR'S TIME:

Mr. Paicos: Priorities are setting the Tax Rate and dealing with COVID related issues.

SELECTMEN'S TIME & REPORTS:

Chair Wood: Police held a successful Stuff the Cruiser event. Thanked the Fire Department for their handling of recent fires.

Selectman O'Neil: wished everyone a Happy Thanksgiving. Thanked the Election Workers for their work with the election. Field permits for next year; cannot take permits at this time.

OLD OR UNFINISHED BUSINESS:

Selectman Kastrinelis: asked about the submission to DEP regarding the additional conditions for the quarry project and why the developer had not been provided with a copy; Chair Wood will follow up on this. Would like to present information at a future meeting regarding ways to rotate the BOS Chair based on what other Towns do that have a five-member board.

OTHER ITEMS NOT REASONABLE ANTICIPATED AT TIME OF POSTING:

CORRESPONDENCE:

- Chapter 90 document from the Highway Superintendent
- Resignation letter from Officer Paul DeCoste effective November 7, 2020
- Contract returned from Legal for Kevin Paicos

ADJOURNMENT:

A motion was moved by Selectman O'Neil and seconded by Selectman Naves to adjourn the meeting at 6:05 pm.

Roll call vote: Kastrinelis; yes, Watson; yes, O'Neil; yes, Naves; yes, and Wood; yes.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, November 23, 2020.

Respectfully submitted,

Katherine T. Ingram

