

**BOARD OF SELECTMEN  
MEETING MINUTES  
Monday, March 30, 2020  
Groveland Town Hall  
183 Main St, Groveland, MA 01834**

TOWN OF GROVELAND  
2020 APR 29 PM 12:35  
TOWN CLERK  
RECEIVED/POSTED

**Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place. This meeting of the Board of Selectmen took place without any public present and the meeting was broadcast live on Groveland Public Access, Channel 9, as well as through Zoom. All votes were taken by Roll Call vote.**

**ATTENDANCE:** Chair Bill Dunn, Selectmen Bill O'Neil, Kathleen Kastrinelis, Michael Wood, Ed Watson (remote participation)

**ALSO PRESENT:** Denise Dembkoski, Finance Director  
Board of Health Members participated remotely, Deborah Kadar-Hull, Michael Meagher, Joan Searl, Claire Walsh (and in person).

**CALL MEETING TO ORDER:** Chair Dunn called the meeting to order at 4:30 pm.

**APPROVE WARRANTS:**

PW # 20-39               \$ 144,625.03

A motion was moved by Selectman Wood and seconded by Selectman O'Neil to approve Warrant PW # 20-39 in the amount of \$ 144,625.03. Roll Call Vote: Kastrinelis; yes, Dunn; yes, Wood; yes, O'Neil; yes. Watson; Abstained.

BW # 20-39               \$ 478,514.50

A motion was moved by Selectman Wood and seconded by Selectman O'Neil to approve Warrant BW # 20-39 in the amount of \$ 478,514.50. Roll Call Vote: Kastrinelis; yes, Dunn; yes, Wood; yes, O'Neil; yes, Watson; yes.

**20-39 Bills Warrant Breakdown:**

Town:	\$ 36,051.40
W/S:	\$ 10,574.54
Payroll Withholding:	\$ 35,219.09
Light Bills:	\$ 383,144.13
Grants & Revolving:	\$ 13,525.34

**APPROVE MINUTES:**

- Minutes from March 2, 2020

A motion was moved by Selectman Kastrinelis and seconded by Selectman to approve the Minutes from March 2, 2020. Roll Call Vote: Kastrinelis; yes, Dunn; yes, O'Neil; yes, Watson; yes. Wood; abstained.

- Executive Session Minutes from March 9, 2020

A motion was moved by Selectman Wood and seconded by Selectman O'Neil to approve the Executive Session Minutes from March 2, 2020. Roll Call Vote: Kastrinelis; yes, Wood; yes, O'Neil; yes, Watson; yes. Dunn; abstained

## **DISCUSSION & POSSIBLE VOTE:**

- **COVID-19 DISCUSSION with the Board of Health**

- Any concerns, policies, or protocols with regards to the Coronavirus

Joan Searl, Board of Health, reported that Joe the Health Agent will not be coming into the building and he will be contacting the police if he sees groups of ten or more gathering. Laurie will be in the office from 10:00 am – 3:00 pm. Claire Walsh spoke about testing and reaching out to residents; there are currently 10 people that are quarantined. Selectman Wood asked for age ranges, Ms. Walsh reported they are all adults and was hesitant to provide the information due to HIPA laws; she will follow up after she finds out if she can provide age groups. The Council on Aging will be a resource for food, medication and help for people under quarantine. Selectman Wood inquired about clarity on essential businesses; Joan Searl reported that the Health Agent has been driving around to make sure that businesses that are supposed to be closed are closed, restaurants are only doing take out and will investigate any concerns. Ms. Searl expressed concern with not having a Board of Health phone to use when calling residents, she is afraid people may not pick up; the BOS urged the nurse to get a Board of Health phone line. Ms. Searl and Ms. Walsh had difficulty with this Zoom meeting and opted to come to the meeting to discuss this in person with the BOS. Ms. Searl and Ms. Walsh joined the meeting at 5:00 pm. Selectman Kastrinelis spoke about the projected upwards surge in potential cases in Massachusetts and what Ms. Walsh would do if there is a surge in Groveland; additional help could be necessary. Ms. Walsh feels she is able to keep up right now with the electronic reporting system and the other Board members will help if needed. Selectman Wood asked if there was a decrease in complaints regarding groups of people gathering and wanted to know how what the BOH is doing to enforce gatherings. Chair Dunn felt that we need to continue outreach regarding social distancing, washing hands, etc. Selectman Kastrinelis recommended sending a public notice talking about this getting worse (the surge) to get the message out that this is an urgent situation and to urge residents to take this seriously. Selectman Wood discussed how frustrating it is to hear all this information and see people that are still not taking it seriously. Chair Dunn feels there are still people that do not know that parks are closed and do not understand just how serious this is. Ms. Dembkoski reported that residents are driving around the sign at the Pines and still going into the park. Selectman Wood noted that the Town has been communicating and feels that people are going to do with they want unless there is a Shelter in Place order to make things more restrictive and urged residents to listen to the recommendations to avoid such extreme measures. Selectman O'Neil asked if there is a backup plan if Ms. Walsh gets sick and no one else knows the Maven (Disease reporting system) system; Ms. Walsh stated that there is a backup person if needed. Selectman O'Neil pleaded with the public to come together and do their part to help get through this as quickly as possible. Selectman Watson suggested the BOH do some Public Service Announcements on the local cable access channel. Chair Dunn thanked the residents that are listening and staying home.

The Board took a five-minute recess and returned at 6:15 pm.

## **BUDGET & TOWN MEETING WORKSHOP (Votes may be taken)**

- Review Fiscal Year 2021 Budget requests

Zoom stopped working, so Chair Dunn called Selectman Watson on his cell phone so he could continue to participate remotely.

The Board postponed this discussion since the date of the Town Meeting has changed. Ms. Dembkoski reported that the Board has her recommendations.

- Review Draft Town Meeting Warrant

Zoom stopped working, so Chair Dunn called Selectman Watson on his cell phone so he could participate.

The Board postponed this discussion since the date of the Town Meeting has changed. Ms. Dembkoski reported that the TM Warrant will have to be posted by May 21<sup>st</sup> and recommended talking about this in April and not wait until the last minute.

### **DISCUSSION ON TOWN MEETING AND TOWN ELECTION DATES:**

- Discuss possible postponement of Town Meeting and the Town Election as a result of COVID19. Ms. Dembkoski reported that the President extended the stay at home order to April 30<sup>th</sup> and expected the Governor to do the same; the legislation exempted Town Meeting. Chair Dunn recommended extending the ATM date to the beginning or middle of May at least. Selectman Kastrinelis noted that if the ATM and the Election dates are voted together, she will abstain because she is on the ballot. Ms. Dembkoski recommended postponing until June. Ms. Dembkoski will speak with the Town Clerk in the morning and have her provide a recommendation for a date that will work for the Town Election. Selectman Watson reminded the Board that this may change again given the fluid situation.

A motion was moved by Selectman Dunn and seconded by Selectman Wood to postpone the Town Meeting until June 8, 2020. Roll call vote: Dunn; yes, Wood; yes, O'Neil; yes, Watson; yes. Kastrinelis recused herself.

### **CORRESPONDENCES:**

- Executive Session Minutes from March 16, 2020
- Minutes from March 19, 2020
- Minutes from March 23, 2020
- Veasey Park December 2019 to February 2020 Summary
- Minutes from March 16, 2020

### **ADJOURNMENT:**

A motion was moved by Selectman O'Neil and seconded by Selectman Wood to adjourn the meeting at 6:29 pm. Roll call vote: Roll Call Vote: Kastrinelis; yes, Dunn; yes, Wood; yes, O'Neil; yes, Watson; yes.

*Respectfully submitted,*

*Katherine T. Ingram*

The next scheduled meeting of the Board of Selectmen will be Monday, April 6, 2020 at 4:30 P.M.

*\*\*\* Unanimously Approved on April 27, 2020 \*\*\**

