

*Approved Minutes
BOS meeting 8.2.2021
Unanimous Vote*

**BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, July 6, 2021
Groveland Town Hall Meeting Room
183 Main St, Groveland, MA 01834**

TOWN OF GROVELAND

2021 AUG -4 PM 12: 14

TOWN CLERK
RECEIVED/POSTED

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Zoom.

Members of the public were asked to send written comments to kworden@grovelandma.com or submit questions through the Zoom chat window.

PRESENT: Chair Ed Watson, Selectmen Kathleen Kastrinelis, Jason Naves and Bill O'Neil
Kathryn Worden, Administrative Coordinator

ABSENT: Selectman Daniel MacDonald

CALL MEETING TO ORDER: Chair Watson called the meeting to order at 6:00 pm.

PUBLIC COMMENT:

Janet Nolan, 204 Diane Circle was present and addressed the Board. Ms. Nolan expressed interest in serving on the Town Administrator Search Committee; she provided an overview on her background in recruitment. Selectman Naves asked if she had served on any previous search committees in town and Ms. Nolan responded she had not. Selectman O'Neil felt Ms. Nolan would be an asset to the Committee.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to appoint Janet Nolan to the Town Administrator Search Committee. Voted: 4-0-0. One Absent.

Selectman Naves asked if the Committee would now be comprised of eight or nine people. No members had an issue with raising the number of members to nine. Selectman Kastrinelis asked to revisit appointing Ruth Rivard and was told this had to wait until Items Not Reasonably Anticipated to discuss.

APPROVE WARRANTS:

PW # 21-53 \$210,757.64.

A motion was moved by Selectman Naves and seconded by Selectman O'Neil to approve Warrant PW # 21-53 in the amount of \$210,757.64. Voted: 4-0-0. One Absent.

PW # 21-01 \$10,945.60.

A motion was moved by Selectman Naves and seconded by Selectman O'Neil to approve Warrant PW # 21-01 in the amount of \$10,945.60. Voted: 4-0-0. One Absent.

BW # 21-53 \$190,408.64

A motion was moved by Selectman Naves and seconded by Selectman O'Neil to approve Warrant PW # 21-53 in the amount of \$190,408.64.

21-53 Bills Warrant Breakdown:

Town:	\$101,794.71
W/S:	\$ 15,764.91
EE Withholding	\$ 32,096.01
Payroll Withholding:	\$
Health Insurance:	\$
Light Bills:	\$ 1,016.45
Grants & Revolving:	\$ 39,736.56
Chapter 90:	\$

Pentucket Assessment:	\$
Whittier Assessment:	\$
Capital:	\$
Debt:	\$
Grants:	\$
Wastewater Haverhill	\$

BW # 22-01 \$236,875.33

A motion was moved by Selectman Naves and seconded by Selectman O'Neil to approve Warrant BW # 22-01 in the amount of \$236,875.33. Voted: 4-0-0.

21-53 Bills Warrant Breakdown:

Town:	\$ 21,177.19
W/S:	\$ 7,980.00
EE Withholding	\$ 1,133.60
Payroll Withholding:	\$
Health Insurance:	\$
Light Bills:	\$ 206,584.54
Grants & Revolving:	\$ 108.35
Chapter 90:	\$
Pentucket Assessment:	\$
Whittier Assessment:	\$
Capital:	\$
Debt:	\$
Grants:	\$
Wastewater Haverhill	\$

Selectman Kastrinelis asked if anyone on the Board had reviewed the Warrants. Due to a computer error, the warrant had not been reviewed by the BOS.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to table the approval of warrants. Vote: 4-0-0. One Absent.

The Warrants arrived at the end of the meeting and the Board agreed unanimously to take a brief recess to review the Warrants.

APPOINTMENTS:

- Appointment of Logan Davis of Haverhill, MA to the Part-time seasonal groundkeeper for the Cemetery Dept position effective July 6, 2021, for \$13.50/hour up to 19 hours per week
Selectman Kastrinelis recused herself.
A motion was moved by Selectman Naves and seconded by Selectman Watson to appoint Logan Davis of Haverhill, MA to the Part-time seasonal groundkeeper for the Cemetery Dept position effective July 6, 2021, for \$13.50/hour up to 19 hours per week. Voted: 3-0-0.
Kastrinelis Recused. One Absent.
- Appointment of Matt McNichol for the position of Library Assistant for 18.5 hours per week @ 15.05 per hour effective July 1, 2021
A motion was moved by Selectman Kastrinelis and seconded by Selectman O'Neil to appoint Matt McNichol for the position of Library Assistant for 18.5 hours per week @ 15.05 per hour effective July 1, 2021. Voted: 4-0-0. One Absent.

DISCUSSION & POSSIBLE VOTE:

- Annual Appointments of Town Employees, Committees and Boards (missed appointments).
Chair Watson noted a few appointments were missed at the last meeting. Selectman Kastrinelis noted she had not had a chance to review the list. There were four names identified on the list that the Board agreed to appoint.

A motion was moved by Selectman Naves and seconded by Selectman O'Neil to appoint Brad Ligols and Jim Bogiages to the Planning Board. Voted: 3-0-1. One Absent.

A motion was moved by Selectman Naves and seconded by Selectman O'Neil to appoint Chuck Desrosiers as the Cemetery Superintendent. Voted: 3-0-0. Kastrinelis Recused. One Absent.

A motion was moved by Selectman Naves and seconded by Selectman Watson to appoint Jean O'Neil to the Groveland Day Committee. Voted: 3-0-0. O'Neil Recused. One Absent.

- Denise Gilman COA director candidate benefits discussion:
Denise Gilman was present and addressed the Board. Ms. Gilman had a proposal for benefits; she did not need Town health insurance and asked if in lieu of health insurance she could have an additional two weeks of vacation. Selectman O'Neil felt that once that door was opened it could not be closed again. Selectman Kastrinelis noted that the personnel policy for non-union personnel is set and felt a discussion could be brought forward in the future regarding employee benefits. Selectman O'Neil cautioned Selectman Kastrinelis not to make promises she might not be able to keep and Selectman Kastrinelis accepted the comment and thanked Selectman O'Neil for correcting her.

Ms. Gilman accepted the position.

A motion was moved by Selectman O'Neil and seconded by Selectman Naves to appoint Denise Gilman as the Director of the Council on Aging effective July 19, 2021. Voted: 4-0-0. One Absent.

- Review and reposting of a Treasurer Collector position:
Chair Watson explained that there was a request to re-post the position and there were a couple of minor changes made to the posting.

A motion was moved by Selectman O'Neil and seconded by Selectman Naves to repost the Treasurer Collector position as written. Voted: 4-0-0. One Absent.

Selectman Kastrinelis asked for a separate email for the Treasurer/Collector applications. Kathryn Worden noted that there is separate email already set up for all the applications and Kathryn is monitoring this daily. Selectman Kastrinelis asked if she could access this so she could check it at any time. Selectman Naves and O'Neil both agreed that individual mailboxes for each position would be the most efficient process and no chance for anything to get lost.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to have a separate email set up for the Treasurer/Collector position. Voted: 4-0-0.

The posting will be updated to reflect the new email address once it is known.

- Summer Program Mask use
Matt Castonguay, Planning Director, Summer Rec. Program was present and addressed the Board. He provided an update on how things are going. This is the second week and the first week went very well; it was very hot and there were some issues with children overheating. Two new air conditioners had to be purchased, as well as additional outdoor tents so the children and staff were safe. Staff went through extensive COVID protocol training.
Mr. Castonguay reviewed the mask guidance from the State; he was using May 27th guidance to determine usage of masks; the guidance has now changed from "required" to "encouraged" to wear masks indoors and Mr. Castonguay was here to ask for approval from the BOS to also change the

terminology from “required” to “encouraged”. Selectman Naves and O’Neil did not know if the BOS was the correct body; Selectman O’Neil felt perhaps the Board of Health should make this determination. Mr. Castonguay did not forward the latest information to the BOH but will do so and will follow up with the BOH regarding the latest guidance.

- **MASS DOT traffic Control and Safety Improvement Project**

The Board reviewed the document. Chair Watson noted that this is for a pedestrian button at School Street and Center Street; this will help with Bagnell School traffic. The Town is responsible for maintaining the beacons. Selectman O’Neil felt it was hard to comment on something he just received and had not had time to review and asked if this last minute “stuff” would be the new “normal”. Chair Watson felt that he hoped this was not the new “normal” but noted that sometimes things came in at the last minute. Selectman Kastrinelis noted the signature page had to be corrected and asked to table this until the next meeting; also Town Counsel has to review this. Selectman Kastrinelis suggested Rebecca Oldham should follow up on this.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to forward this to Rebecca Oldham and have her take the lead on this. Voted: 4-0-0. One Absent.

OLD BUSINESS:

Selectman O’Neil: Spoke regarding the meeting last week; afternoon meetings do not work for him, and he wanted to know if there would be options for dates and times in the future; he did not respond to the email because he did not feel there was an option as to the date and time. Chair Watson suggested responding in the future so that an accommodation could have been made. Selectman O’Neil responded that he was given a choice of one day in the afternoon. Selectman Kastrinelis explained that she did ask for a Tuesday meeting to discuss the TA Position; her experience has been that the Chair circles around the Board to get the sense of the entire Board to determine if there was a better option and to be inclusive; she also did not respond to the email either until the meeting was posted.

SELECTMENS TIME:

Selectman Kastrinelis: Expressed her disappointment with the recent conduct of the Chair and stated that she has a loss of confidence and trust. Looking forward she would prefer a different Chair of this Board. Selectman Kastrinelis asked to have the Waste Management Contract as an agenda item at the next meeting.

Selectman O’Neil: asked for an agenda item to discuss the repeal of the Finance Director Bylaw. This has gone to legal and will be added to the next agenda.

ITEMS NOT REASONABLY ANTICIPATED:

Treasurer/Collector Services: This was signed last week, but the effective date was wrong so this needs to be signed again.

Town Administrator Search Committee: Selectman Kastrinelis asked to move Ruth Rivard forward once again for the Town Administrator Search Committee. Selectman O’Neil agreed that she would make an excellent candidate to sit on that committee and has his utmost trust and support. Chair Watson expressed his concerns; her comments at town meeting that were over and above and were not looking out for the Town of Groveland. Selectman Kastrinelis asked for a point of order that Chair Watson was misstating what Ms. Rivards comments reflected; they were not her personal opinions they were the votes of the Financial Board and as Chair it is her responsibility to tell the Town Meeting the recommendation of the Finance Committee. Chair Watson felt it was an atrocity that Ms. Rivard be considered for this and could not support this.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to appoint Ruth Rivard to the Town Administrator Search Committee. Voted: 3-1-0. Chair Watson voted against. One Absent.

Fire Department Wages: Chair Watson explained that fire fighter on call wages is over by about \$14,000. The Town Meeting article was written as \$45,000 but should have been \$55,000 and the Account number was also incorrect. Selectman Kastrinelis noted this could have easily been amended on the Town Meeting floor;

the Board was unaware of this at the time of the Town Meeting, and this appears to be an oversight. Fire Chief Valentine arrived and addressed the issue; it appears to have been an oversight.

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to transfer \$14,000 from legal expense over to Fire Department Firefighter Call Wages - \$10,500 and Drill Wages - \$3,500 totaling the \$14,000. Voted: 4-0-0. One Absent.

CORRESPONDENCE:

- Resignation of Paul Pierce of Groveland PD effective 6/23/2021
- Resignation of Mike Celani from the Cemetery Dept effective
- Letter from the Finance Board regarding Ruth Rivard
- Shared Street Grant

ADJOURNMENT:

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to adjourn the meeting at 7:55 pm. Voted: 4-0-0. One Absent.

The next regularly scheduled meeting of the Board of Selectmen will be **Monday, July 19, 2021.**

Respectfully submitted,

Katherine T. Ingram