

Minutes approved BOS Vote
unanimously on 8/16/21

BOARD OF SELECTMEN
MEETING MINUTES
Monday, August 2, 2021
Groveland Town Hall Meeting Room
183 Main St, Groveland, MA 01834

TOWN OF GROVELAND

2021 SEP 21 PM 12:21

TOWN CLERK
RECEIVED/POSTED

This meeting was in-person and also be broadcast live on Groveland Public Access, Channel 9, as well as through Zoom.

Members of the public were asked to send written comments to kworden@grovelandma.com or submit questions through the Zoom chat window.

PRESENT: Chair Ed Watson, Selectmen Kathleen Kastrinelis, Jason Naves, Bill O'Neil and Dan MacDonald.
Kathryn Worden, Administrative Coordinator

CALL MEETING TO ORDER: Chair Watson called the meeting to order at 5:30 pm.

PUBLIC COMMENT:

Fire Chief Valentine addressed the BOS to commend two teenagers that performed CPR and saved a child at the Cedardale pool earlier today. The Chief will invite the two teenagers to a BOS meeting to give them a citation.

APPROVE WARRANTS:

22-05PW \$ 200,305.84

A motion was moved by Selectman Naves and seconded by Selectman MacDonald to approve Warrant #22-05PW in the amount of \$200,305.84. Voted: 5-0-0.

Selectman Kastrinelis questioned hours being paid and would like to see the salaries and the hours checked and wanted to know why the Town Administrator account is being charged for things. This will be followed up at the next meeting.

22-05BW \$ 1,690,733.85

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant #22-05BW in the amount of \$1,690,733.85. Voted: 5-0-0.

22-05 Bills Warrant Breakdown:

Town:	\$	64,258.96
W/S:	\$	6,199.32
Payroll Withholding:	\$	38,281.72
Health Insurance:	\$	
Light Bills:	\$	362,995.62
Grants & Revolving:	\$	
Chapter 90:	\$	
Pentucket Assessment:	\$	1,017,752.33
Whittier Assessment:	\$	162,039.00
Capital:	\$	
Debt:	\$	
Grants:	\$	39,206.90
Wastewater Haverhill	\$	

APPROVAL OF MINUTES:

- Approval of Minutes from BOS meeting January 4, 2021
- Approval of Minutes from BOS meeting January 19, 2021
- Approval of Minutes from BOS meeting February 1, 2021
- Approval of Minutes from BOS meeting March 15, 2021

- Approval of Minutes from BOS meeting March 29, 2021
- Approval of Minutes from BOS meeting April 5, 2021
- Approval of Minutes from BOS meeting April 15, 2021
- Approval of Minutes from BOS meeting April 20, 2021

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the minutes from January 4, 2021, January 19, 2021, February 1, 2021, March 15, 2021, March 29, 2021, April 5, 2021, April 15, 2021, and April 20, 2021. Voted: 4-0-1. MacDonald abstained.

- Approval of Minutes from BOS meeting May 7, 2021
- Approval of Minutes from BOS meeting May 10, 2021
- Approval of Minutes from BOS meeting June 16, 2021
- Approval of Minutes from BOS meeting June 22, 2021
- Approval of Minutes from BOS meeting July 19, 2021
- Approval of Minutes from BOS meeting July 20, 2021

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the minutes from May 7, 2021, May 10, 2021, June 16, 2021, June 22, 2021, July 19, 2021, and July 20, 2021. Voted: 5-0-0.

- Approval of Minutes from BOS meeting June 29, 2021

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the minutes from June 29, 2021. Voted: 4-0-1. MacDonald abstained.

- Approval of Minutes from BOS meeting July 6, 2021

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the minutes from July 6, 2021. Voted: 4-0-1. O'Neil abstained.

APPOINTMENTS:

- Appointment of Shaun Hood for the position of Library Page at \$13.50/hour up to 11 hours per week effective 8.2.2021.

Chair Watson noted there is a recommendation letter in the BOS packet from the Library Director.

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to appoint Shaun Hood for the position of Library Page at \$13.50/hour up to 11 hours per week effective 8.2.2021. Voted: 5-0-0.

DISCUSSION & POSSIBLE VOTE:

- Town Administrator Search Committee comments and requests
Joe D'Amour was present and addressed the Board. The TA Search Committee will meet on Thursday and the Consultant will be present. Joe requested the BOS vote at their next meeting to pay the Consultant from the Reserve Fund. Selectman Kastrinelis asked if this could be addressed under Items Not Reasonably Anticipated to approve this tonight to get things moving. The cost will be \$6,000 from the Reserve Fund.

- Resident discussion Stone Wall has been dismantled on a Scenic Road (111 King Street). Letter from Economic Development to resident informing of Public Hearing and Notice of Approval before Stone walls and Trees can be removed.

Rebecca Oldham was present and addressed the Board. Rebecca noted that this is a unique situation and was that she was unaware that there was a Scenic Bylaw. Rebecca stated that a letter was sent, and the owners were quite receptive. Rebecca noted that the Scenic Bylaw is very vague and explained that this falls under the BOS and the Tree Warden. The homeowners, Jonathan and Lorelle Carlson, 111 King St. were present and addressed the Board and noted that to them this bylaw is not very clear. The homeowners bought the property, and it was an abandoned property, there were trees that had fallen on the property and when the trees had uprooted, they lifted the rock wall up and scattered the rocks around. The homeowners did talk with Renny Carroll (Tree Warden) initially and there were no issues noted. The Board acknowledged that the bylaw seemed to address road work being performed. Tom Schaefer, 109 King Street was present and addressed the Board and asked if he was able to take dangerous trees down on the tree belt. The Board decided to take no action on this matter.

- COA tent placement discussion

Denise Gilman, the COA Director was present and addressed the Board. The COA is hoping to put a 20x40 ft. tent up for the seniors next to the building between the Town Hall and the Library. Denise hopes other town departments might be able to use this; it was purchased with COVID funds. The tent will be up until mid-October. The manufacturer will teach the highway staff how to put this up. Selectman Naves volunteered to help set this up. Chair Watson suggested another location behind the parking lot behind the Police Station and Denise was open to taking a look at that location. Selectman Kastrinelis liked the original idea. Denise wants to step up what the town is doing for the seniors.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the tent location as originally proposed provided that the sprinklers and dig safe work out.

Voted: 5-0-0.

Denise also discussed the invoice for the COA van. The invoice was put through for payment and bounced back, it appears the paperwork is not in order and in compliance with Procurement Law. Denise is hoping to get the invoice approved, the bus is due to be delivered soon. Rebecca Oldham was present and addressed the Board, and explained that she has recently received a procurement certification. Rebecca explained this should have gone through a sealed bid process. The vendor is not on the state certified list. Kevin Paicos worked with Lyn, the former COA Director and it does not appear that there is a valid contract in place or that procurement guidelines were followed. Board members felt this process needed to be redone. The COA Board signed the contract, but Rebecca understands that the BOS or the Finance Director are the only ones that have signing authority. Denise will reach out to the vendor.

- Article to the State House for Finance Director Repeal Discussion

The information has not been returned by Town Council.

- Waste Management contract Discussion

Selectman Kastrinelis has been collecting complaints and will attempt to follow up with the route change to see if that solves the problem. Selectman Kastrinelis would like to move forward with the reduction in barrels. Selectman MacDonald would like to see the cost savings by reducing the barrels. Selectman O'Neil offered to generate a cost analysis and share it with the Board at a future meeting.

- Approval of One Day Liquor License for Margaret Woodman for a Private event at Veasey Park on October 8, 2021.

- Approval of One Day Liquor License for Margaret Woodman for a Private event at Veasey Park on October 9, 2021

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the One Day Liquor License for Margaret Woodman for a Private event at Veasey Park on October 8, 2021, and to approve the One Day Liquor License for Margaret Woodman for a Private event at Veasey Park on October 9, 2021, and to forego the fee. Voted: 5-0-0.

- Approval of One Day Liquor License for Alexys Bergeron for a Private event at Veasey Park on October 24, 2021

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the One Day Liquor License for Alexys Bergeron for a Private event at Veasey Park on October 24, 2021, and to forego the fee. Voted: 5-0-0.

Mike Dempsey was present and addressed the Board and asked the Board to vote on correcting the two previous licenses that were approved at the last meeting because the wrong day was printed on the license.

A motion was moved by Chair Watson and seconded by Selectman Kastrinelis to amend the two previous licenses that were approved at the last meeting both said Sunday and they should both say Saturday and to forego the fee. Voted: 5-0-0.

- Financial Management Review from the DOR discussion:

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to table this item. Voted: 5-0-0.

- 46 Washington Street maintenance:
There is a warning of hazardous condition from the gas company and has to do with the furnace. The building needs a new furnace, but the building is empty. Selectman Kastrinelis will do a walk through prior to the next meeting to ensure the building is empty.
- Neurofibromatosis North east road race September 11, 2021 - Discussion and approval:
This is a bike ride.
A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the Neurofibromatosis North east road race September 11, 2021, and to notify the Police Department of this decision. Voted: 5-0-0.
Selectman O'Neil asked if Chief Gillan had weighed in on this. Selectman Kastrinelis explained that the roads will not be shut down and the riders agree to follow the rules of the road.
- Monday night hours discussion:
Chair Watson noted that Town Hall is still closed on Monday nights and the conversation will be to discuss when the Monday night hours will resume. Selectman Naves would like to hear from the Town employees. Selectman Kastrinelis would like to know what employees working schedules are before deciding on this.
A motion was moved by Selectman MacDonald and seconded by Selectman Naves to table this. Voted: 4-1-0. Was not noted who voted against tabling.
- Selectmen Fee Schedule:
Chair Watson noted that there was a copy of last year's fees for Alcohol License, Common Victuallar and Class II Used Car Licenses.
A motion was moved by Selectman and seconded by Selectman to approve the 2020 Selectmen fees for FY 2022, effective July 1, 2021 – June 30, 2022. Voted: 5-0-0.

ROLLCALL INTO EXECUTIVE SESSION:

Pursuant to M.G.L. c. 30A, §21 (a) (2) To conduct strategy sessions in preparation to conduct collective bargaining sessions for the Highway Union Contract.

Pursuant to M.G.L. c. 30A, §21 (a) (2) To conduct strategy sessions in preparation to conduct collective bargaining sessions for the Water and Sewer Union Contract.

A motion was moved and seconded to go into Executive Session. The tape ended and the Roll Call Vote was not recorded.

EXECUTIVE SESSION MINUTES:

- Approval to RELEASE executive Session minutes of 4/26/2021
(previously approved but not released on 6/22/21)
- Approval to RELEASE executive Session minutes of 3/9/2021
(previously approved but not released on 3/30/2021)
- Approval to RELEASE executive Session minutes of 3/16/2021
(previously approved but not released on 4/13/2021)
- Approval and release of executive Session minutes of 10/2/2020
- Approval and release of executive Session minutes of 9/14/2020
- Approval of executive Session minutes of 7/27/2021

OLD BUSINESS:

Selectman Kastrinelis suggested closing the Town Hall for one hour each day from 1:00 pm – 2:00 pm to give employees an opportunity to get caught up on things. Selectman MacDonald preferred the time to be either first thing in the morning or at the end of the day. Selectman O'Neil felt that the Town Hall should be open to serve the public. The Treasurers office is an exception because they are short staffed, and they need to have an

opportunity to get caught up without interruptions. Closing the Treasurer's Office for one hour each day will be an agenda item for the next meeting, Michelle will be invited in to discuss.

SELECTMENS TIME:

Selectman Naves congratulated the Director of Planning Board, Economic Development and Conservation and the Highway Director for the receiving a \$850,000 grant for the replacement project of the Uptack Road. Selectman O'Neil added other projects that are bringing in additional funds.

Selectman O'Neil reported he had a tour of the new High School; it is at 40% through the construction phase. Selectman O'Neil made a public plea for everyone to get vaccinated.

Selectman MacDonald made a public service announcement asking everyone to stay off their phones while driving.

Selectman Kastrinelis asked for the required minimum contribution to the regional school district to be added as an agenda item.

ITEMS NOT REASONABLY ANTICIPATED:

Funding for the TA Search Committee Consultant.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve a Reserve Fund Transfer of \$6,000 to pay for the services of Community Paradigm Associates to assist in the search and hiring of a Town Administrator. Voted: 5-0-0.

Katheryn will send an email to Joe D'Amour to let him know that the transfer was approved.

Selectman O'Neil asked for the Board to take a serious look and take steps to keep everyone safe due to the COVID variant that is currently causing concern. Selectman MacDonald suggested mandating wearing masks in the building. Chair Watson felt that the BOH should take this issue up. Katheryn will reach out to the BOH.

CORRESPONDENCE:

- Merrimack Valley Letter dated 7.13.2021
- Comcast notice of Emergency Connectivity Fund dated 7.16.2021
- Xfinity TV service Changes letter date 7.21.2021
- Resignation Letter from John Christopher from the Town Government Study Committee effective 7/19/2021
- Letter from Carl Booth regarding lack of trash pickup on 289 Main Street dated 7.21.2021
- Letter resident to Lenny Mirra regarding Trash Contract
- Letter from The Building inspector regarding appointment to the Building Commissioner for Amesbury
- Commendation email from Kathy Kastrinelis for Renny Carroll

ADJOURNMENT:

A motion was moved by Selectman O'Neil and seconded by Selectman Kastrinelis to adjourn the meeting at 8:46 pm. Voted: 5-0-0.

The next regularly scheduled meeting of the Board of Selectmen will be **Monday, August 16, 2021.**

Respectfully submitted,

Katherine T. Ingram

