

TOWN OF GROVELAND

2019 OCT -7 PM 1:14

BOARD OF SELECTMEN

MEETING MINUTES

August 19, 2019

Groveland Town Hall

183 Main St, Groveland, MA 01834

ATTENDANCE: Chair William Dunn, Selectmen Michael Wood, Bill O’Neil, Ed Watson and Kathleen Kastrinelis

ALSO PRESENT: Kaitlin Gilbert, Assistant Treasurer/Collector

CALL MEETING TO ORDER: Chair Dunn called the meeting to order at 6:30 pm.

RESIDENT/PUBLIC COMMENTS: Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen’s Public Comment Policy amended November 13, 2017. None

APPROVE WARRANTS:

- PW # 20-07 \$162,819.03
A motion was moved by Selectman O’Neil and seconded by Selectman Wood to approve warrant PW #20-07 in the amount of \$162,819.03. Voted: 5-0-0.
- BW # 20-07 \$493,976.00
A motion was moved by Selectman O’Neil and seconded by Selectman Wood to approve warrant BW # 20-07 in the amount of \$493,976.00. Voted: 5-0-0.

20-07 Bills Warrant Breakdown:

Town:	\$ 88,622.25
W/S:	\$ 19,458.69
Payroll Withholding:	\$ 6,237.02
Health Insurance:	\$
Light Bills:	\$ 372,526.00
Grants & Revolving:	\$ 7,132.04
Chapter 90:	\$
Pentucket Assessment:	\$
Whittier Assessment:	\$
Capital:	\$

APPROVE MINUTES:

- Minutes from July 22, 2019
A motion was moved by Selectman Kastrinelis and seconded by Selectman Watson to approve the minutes from July 22, 2019. Voted: 5-0-0.

APPOINTMENTS:

- Appointment of Melissa Baker, 5 Sunset Circle, to the Finance Board through June 30, 2022. Ms. Baker was present and addressed the Board. The Board welcomed her.
A motion was moved by Selectman Watson and seconded by Selectman Kastrinelis to appoint Melissa Baker, 5 Sunset Circle, to the Finance Board through June 30, 2022. Voted: 5-0-0.

7:00 P.M. - PUBLIC HEARING:

- Verizon New England, Inc. & Groveland Municipal Light Department – requesting permission to relocate one (1) pole, wires, cables and fixtures, including anchors, guys and other such necessary

sustaining and protecting fixtures, on the northerly side of Center Street to accommodate a new driveway.

Chair Dunn read the Public Hearing notice.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Wood to open the Public Hearing.

Roll call vote: Kastrinelis; Yes, Watson; Yes, Dunn; Yes, O'Neil; Yes, Wood; Yes.

Abutters were notified via certified mail on August 8, 2019.

Steve Bigley, Utility Consulting Synergetic's the contractor for Verizon was present and addressed the Board. Verizon is paying the cost for this. No members of the public were present. It is typically a one-day job.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Watson to approve the relocation of one JO pole p.77 approximately 35' northeasterly from its existing location on the northerly side of Center Street as described on Plan #4A0J12K dated July 19, 2019.

Roll call vote: Kastrinelis; Yes, Watson; Yes, Dunn; Yes, O'Neil; Yes, Wood; Yes.

A motion was moved by Selectman Kastrinelis and seconded by Selectman O'Neil to close the Public Hearing at 7:05 pm and return to the regular Board meeting.

Roll call vote: Kastrinelis; Yes, Watson; Yes, Dunn; Yes, O'Neil; Yes, Wood; Yes.

DISCUSSION & POSSIBLE VOTE:

- Interim Fire Chief discussion
 - Accept the resignation of Richard York as Interim Chief effective midnight on August 31, 2019
A motion was moved by Selectman Kastrinelis and seconded by Selectman Watson to accept the resignation of Richard York as Interim Chief effective midnight on August 31, 2019. Voted: 5-0-0.
Board members thanked Mr. York for stepping up and will send him a thank you letter from the Board, signed by Chair Dunn.
 - Interim position going forward
Chair Dunn commented that Ms. Dembkoski made him aware that there are currently five applicants for the full-time position, and this will be discussed at a future meeting. The Screening Committee will be doing preliminary interviews in September.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Wood to appoint Jeffrey Gillen as the Interim Public Safety Director pending successful negotiations until such time that the process to hire a full-time Fire Chief is completed.

The motion was withdrawn; the Board would like more information and time to consider this.

Selectman Kastrinelis suggested appointing Police Chief Gillen because the process of hiring a full-time Fire Chief is very close to being finalized and the Board needs to have someone in the role to bridge the gap for a short period of time. Chair Dunn wants more time to digest this since the resignation letter was in the packet tonight and it was the first time that the Board reviewed it and if the motion to appoint Chief Gillen is approved tonight, he wants his duties to only be an Administrative one.

Interim Fire Chief, Richard York was present and addressed the Board. He feels that one of the Captains would most likely step up for some additional pay. He felt that keeping the position in the Fire Department makes the most sense and feels both Captains are prepared for the position if

they are interested and the offer is made. Chair Dunn asked about having the Police Chief do the Administrative piece and the Captain perform the day-to-day work.

Selectman O'Neil asked Mr. York for a recommendation from within the Fire Department. Mr. York recommended Captain Joseph Santapaola who he feels has the time to dedicate to the position and understands what needs to be done. Acting Captain Santapaola was present and addressed the Board; he is comfortable with the paperwork and willing to step up to keep the Department together.

Rock Dower, 107 School Street addressed the Board and stated that he doesn't feel that a Public Safety Director will work in a small town and feels they need a clerk for the paperwork.

A motion was moved by Selectman Watson and seconded by Selectman O'Neil to appoint Joseph Santapaola as the Interim Fire Chief from September 1, 2019 through September 30, 2019. Voted: 5-0-0.

- Discussion about the Cable TV Advisory Committee
 - Spending
Tracy Guilford, Chair of the Cable TV Advisory addressed the Board. Selectman Kastrinelis explained that the spending for the Cable Contract comes under the Board of Selectman and in her research has discovered that spending has not been coming before the Board for spending approval. Mr. Guilford explained that he has been following the procedures that were set up and he would like to see a budget set up.
 - Cable Contract negotiations
The survey will be going online soon. Due to waiting for a ruling by the FCC any new negotiated contracts with the Cable Company are moving slowly. There is a draft contract.
- Conservation Commission's request for a temporary appointment.
 - Mike Dempsey addressed the Board; the Commission is short one member and it looks like there will not be a quorum for this Wednesday, August 21st and possibly on September 18th and asked if one of the Selectman could be appointed to fulfill those meetings. Selectman Kastrinelis will attend on August 21st and Selectman O'Neil will attend on the 18th and can also help in October if necessary.
 - A motion was moved by Selectman O'Neil and seconded by Selectman Watson to appoint Selectman Kastrinelis to fill the Conservation Committee Commission vacancy for their August 21, 2019 meeting. Voted: 4-0-1. Selectman Kastrinelis abstained.
 - A motion was moved by Selectman Wood and seconded by Selectman Watson to appoint Selectman O'Neil to fill the Conservation Committee Commission vacancy for September 18th and October 9th. Voted: 4-0-1. Selectman O'Neil abstained.

VOTES OF THE BOARD:

- Accept the resignation of Cameron Santos, as a Library Page effective August 12, 2019.
A motion was moved by Selectman Wood and seconded by Selectman O'Neil to accept the resignation of Cameron Santos, as a Library Page effective August 12, 2019. Voted: 5-0-0.
- Accept the resignation of Jack Bevelaqua from the Elm Square Committee.
A motion was moved by Selectman Watson and seconded by Selectman Wood to Accept the resignation of Jack Bevelaqua from the Elm Square Committee. Voted: 5-0-0.
- Request to grant access to Haverhill's emergency and public safety vehicles to access to Haverhill's impending solar array via Yemma Road.
A motion was moved by Selectman Wood and seconded by Selectman Watson to grant access to Haverhill's emergency and public safety vehicles to access to Haverhill's impending solar array via Yemma Road. Voted: 5-0-0.
- Vote to appoint the Essex County Fire Chief's Association as the municipal hearing officer under Massachusetts General Law Chapter 148A

A motion was moved by Selectman Kastrielis and seconded by Selectman Wood to appoint the Essex County Fire Chief's Association as the municipal hearing officer under Massachusetts General Law Chapter 148A. Voted: 5-0-0.

- One Day Liquor License for the Groveland Day 5k after party on Friday, September 6, 2019 between the hours of 6:00 P.M. and 9:00 P.M. Detail officer required.

A motion was moved by Selectman Watson and seconded by Selectman Wood to approve the One Day Liquor License for the Groveland Day 5k after party on Friday, September 6, 2019 between the hours of 6:00 P.M. and 9:00 P.M. Detail officer required. Voted: 5-0-0.

The Board signed the License.

SELECTMEN'S TIME & REPORTS:

Selectman Wood: None

Selectman O'Neil: there was a School Building Committee Meeting last Tuesday, the project is moving along.

Selectman Dunn: Pines; the shed has been purchased, the well company has been hired and the design is in for the sprinkler system. Talked with the Cricket club and something should be going on in the next couple of weeks.

Selectman Watson: None

Selectman Kastrielis: Would still like to get into the Town buildings for a tour. A letter will be sent giving notice that the Board will be going into the buildings. Interested in talking with the Water Superintendent about an email from the Billis Way developer and asked for discussion at a future meeting. The Water and Cemetery Commission will be invited to the discussion.

OLD OR UNFINISHED BUSINESS:

Selectman O'Neil: would like to see an agenda item regarding the letter to former W/S Superintendent Tom Cusick regarding unauthorized purchases. This will be added to an agenda and the Water and Sewer Commissioners will be invited to the meeting.

Selectman Wood: reminded everyone that he would like to have the CPA discussion.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING: None.

FINANCE DIRECTOR'S TIME: None.

CORRESPONDENCE:

- Executive Session Minutes from August 14, 2019
- E-Mail from the Billis Way developer to see if the Town has an interest in buying the property before it is developed
- Letter to Former W/S Superintendent Tom Cusick regarding unauthorized purchases
- Summary of recent FCC rule changes by Attorney William Hewig
- Minutes from August 5, 2019

ADJOURNMENT:

A motion was moved by Selectman Wood and seconded by Selectman O'Neil to adjourn the meeting at 8:13 pm. Voted: 5-0-0.

The next regularly scheduled meeting of the Board of Selectmen will be Tuesday, September 2, 2019 at 6:30 P.M.

*Respectfully submitted,
Katherine T. Ingram*

***** Unanimously Approved on September 30, 2019 *****