

BOARD OF SELECTMEN
MEETING MINUTES
Monday, April 13, 2020
Groveland Town Hall
183 Main St, Groveland, MA 01834

TOWN OF GROVELAND
4020 SEP 30 PM 5:07

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place. This meeting of the Board of Selectmen will take place without any public present, but we will make every effort to ensure the public can adequately access the proceedings in real time.

This meeting was broadcast live on Groveland Public Access, Channel 9, as well as through Zoom. Participants on Zoom were: Jason Naves, Colin Stokes, Mike Dempsey, Renny Carroll

ATTENDANCE: Acting Chair Ed Watson, Selectmen Bill O'Neil, Kathleen Kastrinelis, Michael Wood,
ALSO PRESENT: Denise Dembkoski, Finance Director

CALL MEETING TO ORDER: Acting Chair Watson called the meeting to order at 4:30 pm. Acting Chair Watson read a resignation letter from Bill Dunn effective immediately.

APPROVE WARRANTS:

PW # 20-41 \$ 157,151.60

A motion was moved by Selectman Wood and seconded by Selectman O'Neil to approve PW #20-41 in the amount of \$ 157,151.60. Voted: 4-0-0.

BW # 20-41 \$ 1,153,358.18

A motion was moved by Selectman Wood and seconded by Selectman O'Neil to approve BW #20-41 in the amount of \$ 1,153,358.18. Voted: 4-0-0.

20-41 Bills Warrant Breakdown:

| | |
|-----------------------|---------------|
| Town: | \$ 114,346.48 |
| Water/Sewer: | \$ 13,196.12 |
| Payroll Withholding: | \$ 21,703.18 |
| Light Bills: | \$ 177,061.78 |
| Grants & Revolving: | \$ 5,008.87 |
| Pentucket Assessment: | \$ 822,041.75 |

APPROVE MINUTES:

- Executive Session Minutes from March 16, 2020
A motion was moved by Selectman O'Neil and seconded by Selectman Wood to approve the Executive Session Minutes from March 16, 2020. Voted: 4-0-0.
- Minutes from March 16, 2020
A motion was moved by Selectman O'Neil and seconded by Selectman Kastrinelis to approve the Executive Session Minutes from March 16, 2020. Voted: 4-0-0.
- Minutes from March 19, 2020
A motion was moved by Selectman O'Neil and seconded by Selectman Kastrinelis to approve the Executive Session Minutes from March 19, 2020. Voted: 3-0-1. Selectman Watson abstained.
- Minutes from March 23, 2020

A motion was moved by Selectman O'Neil and seconded by Selectman Kastrinelis to approve the Executive Session Minutes from March 23, 2020. Voted: 3-0-1. Selectman Watson abstained.

DISCUSSION & POSSIBLE VOTE:

- COVID-19 DISCUSSION with the Board of Health
- Any concerns, policies, or protocols with regards to the Coronavirus
Claire Walsh, Public Health Nurse was present and addressed the Board. She provided an update on statewide number of cases. Groveland has nine (9) confirmed cases. There needs to be more testing. Some people are waiting days for a response to their test. Board of Health received an additional \$2,000 grant to help them deal with this pandemic. Joe is working to ensure that businesses are complying with the guidelines. It was noted that no walking trails have been closed in Groveland.
- Request from the Water/Sewer Superintendent regarding labor staffing
Colin joined the meeting remotely and requested that staff be limited to the on-call person coming in daily and the other two staff members remaining home and coming in as needed. The office and equipment are being disinfected on a regular basis.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Wood to accept the recommendation of Water Superintendent Colin Stokes to alter the staff working schedule so that the man on call comes in daily to perform the required work and tend to any time sensitive work that comes up. Voted: 4-0-0.

- Employee accrued time
Ms. Demboski requested that the Board consider for this year only to change the vacation policy across the board to allow all employees to carry over any unused vacation time provided that it is used by June 30, 2021 with the caveat that if an employee choose to leave or retire before September 30 2020 only ten days of carryover may be bought back and if an employee chooses to leave or retire on or after October 1st would not be eligible to buy back any of the FY20 carryover.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Wood to allow town employees to carry over accrued vacation until June 30, 2021 subject to the following conditions;
1. Anyone that leaves the employment of the town time prior to September 30, 2020 that they will only be paid for ten vacation days and anyone that leaves employment after September 30, 2020 is not eligible for payment of FY20 vacation days and 2: All vacation is subject to approval by the department head. Voted: 4-0-0.

- Discussion of postponing Real Estate Tax Due Date
Ms. Demboski explained that per the Governors order the Town can delay the deadline for tax bills and as the Tax Collector she recommended the Board extend the due date for the 4th quarter Real Estate and Personal Property bills to June 1st with interest accruing beginning on June 2nd and outstanding bills will be put on demand before June 30th.

A motion was moved by Selectman Kastrinelis and seconded by Selectman O'Neil to extend the due date for the 4th quarter Real Estate and Personal Property tax bills to June 1st with interest accruing beginning on June 2nd and outstanding bills will be put on demand before June 30th.
Voted: 4-0-0.

BUDGET & TOWN MEETING WORKSHOP: (Votes may be taken)

- Review Fiscal Year 2021 Budget requests
- Review Draft Town Meeting Warrant

Ms. Demboski reviewed the Warrant.

A motion was moved by Selectman O'Neil and seconded by Selectman Wood to approve Articles 1-4.
Voted: 4-0-0.

There were questions on Article 5 (Street Sweeper).

A motion was moved by Selectman Kastrinelis and seconded by Selectman Wood to proceed forward on the concept to find out if this is cost effective for the Town of Groveland and to ensure that the taxpayers are protected under any agreement that exists between our town and any other town. Voted: 3-1-0.

A motion was moved by Selectman O'Neil and seconded by Selectman Kastrinelis to approve Article 6. Voted: 4-0-0.

Selectman Watson would like to hear from the Board of Assessors regarding Articles 7 and 8.

A motion was moved by Selectman Kastrinelis to approve Articles 7 and 8. There was not a second.

A motion was moved by Selectman Watson and seconded by Selectman Wood to ask for input from the Board of Assessors. Voted: 4-0-0.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Wood to approve Article 9. Voted: 3-0-1. Selectman O'Neil abstained.

A motion was moved by Selectman Kastrinelis and seconded by Selectman O'Neil to approve Article 10. Voted: 4-0-0.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Wood to approve Articles 11, 12, 13 and 14. Voted: 4-0-0.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Wood to approve Article 15. Voted: 4-0-0.

A motion was moved by Selectman Kastrinelis and seconded by Selectman O'Neil to approve Article 16. Voted: 4-0-0.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Wood to approve Article 17. Voted: 4-0-0.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Wood to approve Article 18. Voted: 4-0-0.

A motion was moved by Selectman Kastrinelis and seconded by Selectman O'Neil to approve Article 19. Voted: 4-0-0.

There was no action on Article 20.

A motion was moved by Selectman Kastrinelis and seconded by Selectman O'Neil to approve Article 21. Voted: 4-0-0.

A motion was moved by Selectman Kastrinelis and seconded by Selectman O'Neil to approve Article 22. Voted: 4-0-0.

Article 23 needs to be amended so this is on hold.

A motion was moved by Selectman Kastrinelis and seconded by Selectman O'Neil to approve Article 24. Voted: 4-0-0.

A motion was moved by Selectman Kastrinelis and seconded by Selectman O'Neil to approve Article 25 and 26. Voted: 4-0-0.

A motion was moved by Selectman Kastrinelis and seconded by Selectman O'Neil to approve Article 27. Voted: 4-0-0.

A motion was moved by Selectman Kastrinelis and seconded by Selectman O'Neil to approve Article 28. Voted: 4-0-0.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Watson to approve Articles 29, 30, 31, 32, 33 and 34. Voted: 4-0-0.

A motion was moved by Selectman O'Neil and seconded by Selectman Kastrinelis to approve Articles 35, 36 and 37. Voted: 4-0-0.

A motion was moved by Selectman O'Neil and seconded by Selectman Kastrinelis to hold Articles 38, 39 and 40 until negotiations are completed. Voted: 4-0-0.

Article 41 has to do with the budget, and this is on hold until the meeting on the 27th.

A motion as moved by Selectman Kastrinelis and seconded Selectman Wood to approve Article 42. Voted: 4-0-0.

A motion was moved by Selectman O'Neil and seconded by Selectman Wood to approve Article 43. Voted: 3-0-0.

Selectman Kastrinelis recused herself.

FINANCE DIRECTOR'S TIME:

- Ms. Dembkoski recognized Rebecca Oldham for obtaining another grant.

SELECTMEN'S TIME & REPORTS:

Selectman Kastrinelis and Selectman Watson: Thanked Daniels Electric for the donation of masks to the Fire Department.

Selectman O'Neil: The Recreation Committee has not met. The High School Building Committee met virtually on April 9th and everything is still on schedule.

OLD OR UNFINISHED BUSINESS: None.

CORRESPONDENCE:

- Selectwoman Kastrinelis' Certificate of Completion for HUD Environmental Review Testing
- Documentation from HUD in response to Freedom of Information Act request
- Chairman Bill Dunn's resignation from the Board of Selectmen effective April 13, 2020
- Minutes from March 30, 2020
- Minutes from April 6, 2020

ADJOURNMENT:

A motion was moved by Selectman O'Neil and seconded by Selectman Kastrinelis to adjourn the meeting at 6:04 pm. Voted: 4-0-0.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, April 27, 2020 at 4:30 P.M.

Respectfully submitted,

Katherine T. Ingram