



BOARD OF SELECTMEN
Meeting Minutes
Monday, June 6, 2022
Groveland Town Hall
183 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Zoom virtual meeting software for remote access.

PRESENT: Chair Ed Watson, Selectmen Jason Naves, Kathleen Kastrinelis, Dan MacDonald and Mark Parenteau.
Rebecca Oldham, Town Administrator

CALL MEETING TO ORDER: Chair Watson called the meeting to order at 6:30 pm. The meeting was paused for a several minutes while Zoom started. Chair Watson noted today is D-Day.

PUBLIC COMMENT: None.

APPROVE WARRANTS:

PW # 22-51 \$174,104.92

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant PW # 22-51 in the amount of \$174,104.92. Voted: 5-0-0.

BW # 22-51 \$1,636,147.11

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant BW #22-51 in the amount of \$1,636,147.1. Voted: 5-0-0.

22-49 BILLS WARRANT BREAKDOWN:

Town:	\$ 241,148.78
W/S:	\$ 31,313.60
Payroll Withholding:	\$ 83,383.56
Light Bills:	\$ 250,669.71
Grants & Revolving:	\$ 11,879.09
Pentucket Assessment:	\$ 1,017,752.37

APPROVE MINUTES:

1) May 9, 2022, Meeting Minutes:

Selectman MacDonald asked for the person who took the minutes to go back and put in what he actually said during his response under re-organization of the Board.

A motion was moved by Selectman MacDonald and seconded by Selectman Parenteau to table the minutes from May 9, 2022. Voted: 5-0-0.

2) May 23, 2022, Meeting Minutes

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the Meeting Minutes from May 23, 2022. Voted: 4-0-1. Selectman MacDonald abstained.

APPOINTMENTS:

- 3) Appointment of William Dunn, 10 Garrison Street, Groveland to the Water and Sewer Commission through May 6, 2023. *Elected Position – Unfilled seat can be appointed until next annual election.*
A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to appoint William Dunn, 10 Garrison Street, Groveland to the Water and Sewer Commission through May 6, 2023. Elected Position – Unfilled seat can be appointed until next annual election. Voted: 5-0-0.
- 4) Appointment of Christopher Goodwin, 5 Hillview Drive, Groveland to the Planning Board as the Associate Member through June 30, 2023. *Elected Board – Associate Member is appointed annually.*
Christopher Goodwin was present and addressed the Board and reviewed his qualifications.
A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to appoint Christopher Goodwin, 5 Hillview Drive, Groveland to the Planning Board as the Associate Member through June 30, 2023. *Elected Board – Associate Member is appointed annually.* Voted: 5-0-0.
- 5) Appointment of Meadow Stokes, 92 Seven Star Road, Groveland to the Finance Board through June 30, 2023. *One-year appointment under General Bylaw Section 2-35 (a).*
A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to appoint Meadow Stokes, 92 Seven Star Road, Groveland to the Finance Board through June 30, 2023. One-year appointment under General Bylaw Section 2-35 (a).
Voted: 5-0-0.
- 6) Appointment of Alexander Woods, 652 Salem Street, Groveland to the Finance Board through June 30, 2023. *One-year appointment under General Bylaw Section 2-35 (a).*
A motion was moved by Selectman Kastrinelis and seconded Selectman Parenteau to appoint Alexander Woods, 652 Salem Street, Groveland to the Finance Board through June 30, 2023. *One-year appointment under General Bylaw Section 2-35 (a).*
Voted: 5-0-0.
- 7) Appointment of Steve Baker, Sunset Circle, Groveland to the Recreation Committee through June 30, 2023. *Annual appointment.*
A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to appoint Steve Baker, Sunset Circle, Groveland to the Recreation Committee through June 30, 2023. *Annual appointment.* Voted: 5-0-0.
- 8) Appointment of Kerry Goodwin, 5 Hillview Drive, Groveland to the Recreation Committee through June 30, 2023. *Annual appointment.*
A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to appoint Kerry Goodwin, 5 Hillview Drive, Groveland to the Recreation Committee through June 30, 2023. *Annual appointment.* Voted: 5-0-0.

VOTES OF THE BOARD:

- 9) One Day Liquor License for a Wedding Reception at Veasey Park on June 11, 2022, between the hours of 4:30 P.M. and 8:30 P.M. Detail officer required.
Chair Watson noted the paperwork was in order.
A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to approve the One Day Liquor License for a Wedding Reception at Veasey Park on June 11, 2022, between the hours of 4:30 P.M. and 8:30 P.M. Detail officer required.
Voted: 5-0-0.

- 10) One Day Liquor License for a Wedding Reception at Veasey Park on June 18, 2022, between the hours of 5:00 P.M. and 9:00 P.M. Detail officer required.

Chair Watson noted the paperwork was in order.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to approve the One Day Liquor License for a Wedding Reception at Veasey Park on June 18, 2022, between the hours of 5:00 P.M. and 9:00 P.M. Detail officer required.

Voted: 5-0-0.

- 11) Ratify the contract for the Fire Chief, Robert Valentine:

Chair Watson noted that they met a couple of weeks ago and came to an agreement with the Fire Chief on the contract. Selectman MacDonald summarized the contract which will run July 1, 2022, through June 30, 2025. The contract will be public record if anyone wishes to see it. Selectman Kastrinelis voted against this and explained her reasoning which had to do with the lack of a certification clause.

A motion was moved by Selectman MacDonald and seconded by Selectman Parenteau to ratify the contract for the Fire Chief, Robert Valentine as presented. Voted: 5-0-0.

- 12) Approve the full-time Water and Sewer Commission Administrative Assistant position:

Rebecca Oldham explained that this is replacing the part-time position.

- 13) Appoint Mali Lees, 7 Currierville Road, Newton NH to the position of Water and Sewer Commission Administrative Assistant at a pay rate of \$24/hour effective July 1, 2022:

A motion was moved by Selectman Naves and seconded by Kastrinelis to approve the full-time Water and Sewer Commission Administrative Assistant position and to appoint Mali Lees, 7 Currierville Road, Newton NH to the position of Water and Sewer Commission Administrative Assistant at a pay rate of \$24/hour effective July 1, 2022.

Voted: 5-0-0.

- 14) Accept resignation John Gebauer from the Conservation Commission effective May 11, 2022

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to accept the resignation from John Gebauer from the Conservation Commission effective May 11, 2022. Voted: 5-0-0.

DISCUSSION & POSSIBLE VOTE:

- 15) Review pay rate change request for Council on Aging Assistant Director:

TA Oldham noted that there was a request from the COA Director to transfer money from one line item into the COA Asst. Director line item which cannot be legally done without approval from Town Meeting. There is additional formula grant money through the Executive Office of Elder Affairs to fund the position. TA Oldham explained the grant money which has to be applied towards programming.

Selectman Kastrinelis was not sure how the Board could vote this.

COA Director, Amanda Fisher was present and addressed the Board to explain what the proposal was, the vote will be to adjust the pay rate. The BOS has to approve this as the Personnel Board. The COA handles the grant, there is no control over the grant by the TA or the BOS.

Selectman MacDonald suggested this be tabled. Selectman Kastrinelis asked what was approved at the Town Meeting; the response was it is roughly \$24/per hour for 30 hours per week. The request is to increase to this \$30/per hour.

Selectman Naves expressed concern that the town would be on the hook for this increase next year.

Anita Wright, addressed the Board and spoke in favor of this and noted this is nothing new (using the formula grant money).

Selectman MacDonald verified with Anita that the COA will be responsible for covering the increase.

A motion was moved by Selectman MacDonald and seconded by Selectman Parenteau to approve the COA proposal for a pay rate increase with the stipulation that the COA pay for those additional compensated hours and pay, and this is subject to review on the staff and wage report. Voted: 5-0-0.

16) Town Clerk request for additional hours for the Assistant Clerk:

Beth Cunniff, Town Clerk was present and addressed the Board and noted there is additional funds in the FY22 budget that was not spent due to not having an Asst. and would like to pay the Assistant additional hours (35 hours over 5 weeks) for this year to get the office organized and this will just be until June 30th.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve an additional 35 hours for the Assistant Town Clerk for a total of \$735.00. Voted: 5-0-0.

17) Cable Department Creation: Chris Liquori:

TA Oldham explained that she and Chris Liquori have been meeting to discuss the proposed structure, duties and responsibilities.

Chris Liquori was present and addressed the Board to discuss the proposal.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to formally create a Cable Department with the job descriptions in the document of Manager with general responsibilities as set forth within and Camera Cable Technicians as described as well. Voted: 5-0-0.

Chris Liquori noted the Town received a \$47,000 Community Compact Grant for fiber optics.

18) 46 Washington Street Update: Mike Dempsey:

Mike Dempsey, Community Preservation Committee was present and addressed the Board to report on work that is taking place at 46 Washington Street as well as potential future plans for the space. Mike asked the Board to sign the lease tonight. Selectman Kastrinelis would like to pause on the lease for right now while cleanup continues, and the septic situation is completed. Selectman Parenteau was concerned with the electric meters and suggested separate meters on each floor if the space would be rented out. Selectman MacDonald asked if there was a formal lease drafted and Mike replied that the Board had previously reviewed this and gave the lease to Selectman MacDonald who summarized the document. Selectman Kastrinelis read the CPC article that was approved at Town Meeting; the intent was to clean up the building for recreational use. TA Oldham noted there was a grant that the town missed out on. The Board was unaware of the grant and Mike Dempsey was disappointed that he has wasted his time and the Boards time talking for months about leasing this building when there was an unknown grant out there. Selectman MacDonald apologized to Mike and the potential tenant of the building and told him there was no apology necessary.

19) Discussion concerning Veasey Park:

Selectman MacDonald asked about staff at Veasey Park and if they are considered employees or do they get a 1099. Selectman Kastrinelis felt a formal opinion from Legal Counsel would be proper. Mike Dempsey speaking on behalf of the Conservation Commission reported that 1099 people are used for events and facilities management and believes they are meeting the IRS requirements for using an independent contractor versus having a town employee do the job. Both jobs have evolved over the years according to Mike. A formal opinion will be sought by Town Counsel.

20) KP Law – Rate Increases:

Chair Watson reported that KP Law will be increasing their rates to \$230 per hour and other fees are also increasing. Chair Watson asked TA Oldham to put this on the agenda to see if the Board felt it was time to put out an RFP. Selectman Kastrinelis asked if TA Oldham should research what other towns are doing. Selectman MacDonald suggested seeing what is out there and asked if TA Oldham could break down what kind of legal services the town has needed over the last couple of years; if prices are going up, we owe it to the Tax Payers to review the professional services. Selectman Naves agreed that he would like to see what other towns are doing. TA Oldham will reach out on the Town Administrators listserv.

21) Board of Selectmen Policies:

Selectman Kastrinelis and Naves worked on this together and prepared a draft and shared with the Board and asked for comments. There are some policies already on the website, but the goal will be to consolidate all of the policies and procedures into one document. Selectman MacDonald agreed in spirit but took some issues with some of the wording. Chair Watson found it ironic that Kathy was bringing this forward because she interrupts every speaker, and she wants to silence and shut down everyone that disagrees with her. Chair Watson likes the idea, but stated Kathy is part of the problem, she speaks more on subjects than anyone else. Selectman Kastrinelis responded that she never shredded anyone like Chair Watson has shredded her tonight and she had enough for tonight and left the meeting.

TOWN ADMINSTRATOR’S TIME:

TA Oldham reported: there will be a culvert replacement project for a failing culvert on Willow Road on Route 183 in Boxford that will result in a traffic detour that will impact Groveland. There will be a need for a Special Board Meeting the week of June 13th or 27th for end of year transfers. The Board discussed meeting the June 28th at 6:30 pm.

SELECTMEN’S TIME & REPORTS:

Selectman MacDonald congratulated all 2022 graduates and asked if there were plans for July 4th.

OLD OR UNFINISHED BUSINESS: None.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING: None.

CORRESPONDENCE:

The Antique Appraisal Road Show presented by Groveland Historical Society will be on June 23, 2022, at Washington Hall.

ADJOURNMENT:

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to adjourn the meeting at 8:41 pm. Voted: 4-0-0. One absent.

The next regularly scheduled meeting of the Board of Selectmen will be Tuesday June 21, 2022, at 6:30PM.

Respectfully submitted,

Katherine T. Ingram