



*Approved December 19, 2022*

## **BOARD OF SELECTMEN**

### **Meeting Minutes**

**Monday, November 7, 2022**

*Groveland Public Safety Building*

*181 Main Street, Groveland, MA 01834*

**Present:** Chair Ed Watson, Selectmen Daniel MacDonald, Jason Naves, Kathleen Kastrinelis  
Rebecca Oldham, Town Administrator

**Absent:** Mark Parenteau.

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Microsoft Teams virtual meeting software for remote access.

**CALL MEETING TO ORDER:** Chair Watson called the meeting to order at 6:30 pm.

**PUBLIC COMMENT:** Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen's Public Comment Policy amended November 13, 2017.

- **COA Board – Request for residents to join vacant seats on the Board:**  
Laurel Puchalski, COA Acting Chair was present and addressed the Board. Laurel provided a list of recent accomplishments. There are three individuals that are interested in joining the COA Board.

#### **APPROVE WARRANTS:**

**PW # 23-19 \$177,644.17**

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant PW #23-19 in the amount of \$177,644.17. Voted: 4-0. One Absent.

**BW# 23-19 \$1,240,657.08**

A motion was moved by Selectman Naves and seconded by Selectman to approve Warrant BW #23-19 in the amount of \$1,240,657.08. Voted: 4-0. One Absent.

**APPROVAL OF THE MINUTES:** None.

#### **APPOINTMENTS OF THE BOARD:**

- 1) Appointment of Edward Vieneau of 175 Seven Star Rd, Groveland, as a seasonal employee for snow removal for the Highway Department effective November 7, 2022, at a rate of \$35.23/hr.

Chair Watson noted that there is a letter in the packet from the Highway Superintendent.

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to appoint Edward Vieneau of 175 Seven Star Rd, Groveland, as a seasonal employee for snow removal for the Highway Department effective November 7, 2022, at a rate of \$35.23/hr. Voted: 4-0. One Absent.

#### **VOTES OF THE BOARD:**

- 2) Accept the resignation of Kathryn Alesse from the Council on Aging effective October 27, 2022.

A motion was moved by Selectman MacDonald and seconded by Selectman Kastrinelis to accept the resignation of Kathryn Alesse from the Council on Aging effective October 27, 2022. Voted: 4-0. One Absent.

- 3) Accept the resignation of Dorothy Dichiaro from the Council on Aging effective October 31, 2022.  
A motion was moved by Selectman MacDonald and seconded by Selectman Kastrinelis to accept the resignation of Dorothy Dichiaro from the Council on Aging effective October 31, 2022. Voted: 4-0. One Absent.
- 4) Property Use Permit: Tracy Gilford, on behalf of Groveland Congregational Church, for November 11<sup>th</sup> from noon to 9PM and November 12<sup>th</sup> from 7AM to 5PM at Perry Park for parking for their Snowflake Fair.  
A motion was moved by Selectman Naves and seconded by Selectman MacDonald to approve the Property Use Permit: Tracy Gilford, on behalf of Groveland Congregational Church, for November 11<sup>th</sup> from noon to 9PM and November 12<sup>th</sup> from 7AM to 5PM at Perry Park for parking for their Snowflake Fair. Voted: 3-0-1. Selectman Kastrinelis abstained. One absent.
- 5) Property Use Permit: Jennifer Peterson, on behalf of Groveland Congregational Church, for November 7<sup>th</sup> through November 13<sup>th</sup> to place an A-Frame Sign advertising the Snowflake Fair at Perry Park.  
A motion was moved by Selectman Naves and seconded by Selectman MacDonald to approve the Property Use Permit: Jennifer Peterson, on behalf of Groveland Congregational Church, for November 7<sup>th</sup> through November 13<sup>th</sup> to place an A-Frame Sign advertising the Snowflake Fair at Perry Park. Voted: 3-0-1. Selectman Kastrinelis abstained. One absent.
- 6) Property Use Permit: Salter Transportation for use of parking behind Public Safety Building.  
This will be for three busses.  
A motion was moved by Selectman Naves and seconded by Selectman MacDonald to approve the Property Use Permit: Salter Transportation for use of parking behind Public Safety Building. Voted: 4-0. One Absent.

#### **DISCUSSION & POSSIBLE VOTE:**

- 7) Fiscal Year 2024 Capital Improvement Plan:  
TA Oldham explained the process to create the Capital Improvement Plan that is before this Board tonight. The BOS will continue to review this plan and will discuss further at the first December meeting; priorities and funding sources need to be determined.
- 8) Pentucket School Committee/State of the District Presentation Overview:  
The Board had a copy of the slides that were presented at the meeting. Selectman Kastrinelis attended the meeting and provided an overview to the BOS. Selectman Kastrinelis was happy that the dialog has been opened. Selectman MacDonald asked if there was any discussion regarding an override; Selectman Kastrinelis responded that there was no specific discussion. Selectman MacDonald felt there should be a combination of sources of funding and there will have to be compromises. Selectman Kastrinelis felt that the Groveland BOS needs to show up at the school committee meetings and have a conversation with them. Selectman Kastrinelis suggested inviting someone from the School Committee to the BOS budget meetings.
- 9) Elm Park – Arborist review of the Elm Trees- Selectmen Parenteau  
TA Oldham talked to the Highway Superintendent, and he contacted an Arborist who went out to take a look at the trees and will submit a proposal to trim the trees.

#### **TOWN ADMINISTRATOR'S TIME:**

TA Oldham reported:

- The Town will be receiving a rebate in the amount of \$60,000 for the HVAC system at Town Hall
- Pumpkin Fest was a success. Thank you to everyone who helped out.
- November 21<sup>st</sup> will be the Joint Meeting with the Finance Board.
- Route 97 sidewalk construction has begun.
- The top coat was put on the community trail – this is nearing completion.
- The dog park is nearing completion.

Selectman MacDonald asked TA Oldham for an update on posting for legal services; TA Oldham has looked into it but has not had time to finalize anything on this yet; the RFP process is lengthy, and TA Oldham would like to look at alternatives. Selectman MacDonald would like to set a deadline of the end of the year. Selectman Kastrinelis likes the plan that the TA has and would like to give her the time to work on this. Selectman Naves agrees that TA Oldham is able to have flexibility and is able to find out which law firm can do the best job for the services that are needed; would not encourage rushing through the process. Selectman MacDonald would like to shop around.

**SELECTMEN'S TIME & REPORTS:** Time to be used to make statements, propose future agenda items, or congratulate residents/teams on accomplishments; this time should not be used to initiate a discussion.

**Selectman Kastrinelis:** Attended Pumpkin Fest and thought it was amazing.

**Selectman MacDonald:** Reminded everyone that hunting season is coming up and that tomorrow is election day.

**Chair Watson:** Asked about the rail trail...where will people park, will there be porta potties and who will be mowing and/or weed whacking around the fence posts around the trail. TA Oldham responded that there will be no porta potties, there are two plans for parking, Friends of the Community Trail and the Highway Department are planning to provide maintenance by working together and are finalizing an agreement. Reminder that the Veterans Day Ceremony will be Friday at 10:00 am.

**Selectman Naves:** Excited about the sidewalk on School Street.

#### **OLD OR UNFINISHED BUSINESS:**

#### **OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING:**

#### **CORRESPONDENCE:**

- 10) May 5, 2022, Board of Selectmen Meeting Minutes
- 11) June 15, 2022, Board of Selectmen Meeting Minutes
- 12) October 11, 2022, Board of Selectmen Meeting Minutes
- 13) October 24, 2022, Board of Selectmen Meeting Minutes

#### **ADJOURNMENT:**

A motion was moved by Selectman Kastrinelis and seconded by Selectman MacDonald to adjourn the meeting at 8:05 pm. Voted: 4-0. One Absent.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, November 21, 2022, at 6:30PM.

*Respectfully submitted,*

*Katherine T. Ingram*