



BOARD OF SELECTMEN
Meeting Agenda
Monday, November 7, 2022
Groveland Public Safety Building
181 Main Street, Groveland, MA 01834

This meeting will be in-person and also be broadcast live on Groveland Public Access, Channel 9, as well as through Microsoft Teams virtual meeting software for remote access.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[*Click here to join the meeting*](#)

Meeting ID: 282 265 961 572

Passcode: oBQJx7

[*Download Teams*](#) | [*Join on the web*](#)

[*Learn More*](#) | [*Meeting options*](#)

6:30 P.M.

CALL MEETING TO ORDER

PUBLIC COMMENT *Written submissions for public comment must be made before the start of the meeting per the Board of Selectmen's Public Comment Policy amended November 13, 2017.*

- COA Board – Request for residents to join vacant seats on the Board.

APPROVE WARRANTS:

PW # 23-19

BW# 23-19

APPROVAL OF THE MINUTES

APPOINTMENTS OF THE BOARD

- 1) Appointment of Edward Vieneau of 175 Seven Star Rd, Groveland, as a seasonal employee for snow removal for the Highway Department effective November 7, 2022, at a rate of \$35.23/hr.

VOTES OF THE BOARD

- 2) Accept the resignation of Kathryn Alesse from the Council on Aging effective October 27, 2022.
- 3) Accept the resignation of Dorothy Diciara from the Council on Aging effective October 31, 2022.
- 4) Property Use Permit: Tracy Gilford, on behalf of Groveland Congregational Church, for November 11th from noon to 9PM and November 12th from 7AM to 5PM at Perry Park for parking for their Snowflake Fair.
- 5) Property Use Permit: Jennifer Peterson, on behalf of Groveland Congregational Church, for November 7th through November 13th to place an A-Frame Sign advertising the Snowflake Fair at Perry Park.

- 6) Property Use Permit: Salter Transportation for use of parking behind Public Safety Building.

DISCUSSION & POSSIBLE VOTE

- 7) Fiscal Year 2024 Capital Improvement Plan
- 8) Pentucket School Committee/State of the District Presentation Overview
- 9) Elm Park – Arborist review of the Elm Trees- Selectmen Parenteau

TOWN ADMINISTRATOR'S TIME

SELECTMEN'S TIME & REPORTS *Time to be used to make statements, propose future agenda items, or congratulate residents/teams on accomplishments; this time should not be used to initiate a discussion.*

OLD OR UNFINISHED BUSINESS

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING

CORRESPONDENCE

- 10) May 5, 2022, Board of Selectmen Meeting Minutes
- 11) June 15, 2022, Board of Selectmen Meeting Minutes
- 12) October 11, 2022, Board of Selectmen Meeting Minutes
- 13) October 24, 2022, Board of Selectmen Meeting Minutes

ADJOURNMENT: *The next regularly scheduled meeting of the Board of Selectmen will be Monday, November 21, 2022, at 6:30PM.*

23-19 BILLS WARRANT BREAKDOWN:

<i>Town:</i>	\$
<i>W/S:</i>	\$
<i>Payroll Withholding:</i>	\$
<i>Health Insurance:</i>	\$
<i>Light Bills:</i>	\$
<i>Grants & Revolving:</i>	\$
<i>Chapter 90:</i>	\$
<i>Pentucket Assessment:</i>	\$
<i>Whittier Assessment:</i>	\$
<i>Capital:</i>	\$



**TOWN OF GROVELAND
HIGHWAY DEPARTMENT**
TOWN HALL
183 Main Street
Groveland, MA 01834



HIGHWAY SUPERINTENDENT
Renny Carroll
RCarroll@grovelandma.com
Office (978)-556-7208
Cell (978)-971-7016

November 1 2022

Edward Vieneau
175 Seven Star Rd
Groveland, MA 01834

As the highway dept. Superintendent, I would like to recommend Edward Vieneau for the seasonal plow driver position this winter season starting on Nov. 14th, 2022.

He would be a great addition to our winter operations and has many years of experience plowing in the town.

Very truly yours,
Renny Carroll

October 27, 2022

Rebecca Oldman

Town Administrator

183 Main St.

Groveland, MA 01834

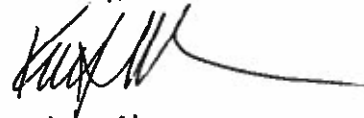
Rebecca,

It is with regret that I submit my resignation from the Council on Aging Board of Directors, effective immediately.

I am very disillusioned by the fact that the Board of Selectmen did not support our Director, who has dedicated over 13 years to serving our Senior community, when dealing with a contentious, probationary, employee.

I reached this decision after careful consideration since I truly enjoyed volunteering my time for our Senior community in this capacity.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kathryn Alesse', with a long horizontal flourish extending to the right.

Kathryn Alesse

Chairman, COA Board

Cc: BOS, COA Board Members, COA

October 31, 2022

Rebecca Oldham

Groveland Town Administrator

183 Main Street

Groveland MA 01834

Rebecca,

After careful consideration I am submitting my resignation from the Council on Aging Board of Directors, effective immediately.

It has been hard to accept that town officials have shown no real support for the Council on Aging or it's staff. But the lack of support for an esteemed and dedicated Director who was, for so many years, the heart of the COA is unconscionable.

I therefore can no longer ignore the multiple examples of the blatant disregard for the COA and it's staff by the Board of Selectmen and other town officials who do not recognize the value of our Council on Aging .

Sincerely,

A handwritten signature in cursive script that reads "Dorothy R. Di Chiara". The signature is written in dark ink and is positioned above the printed name.

Dorothy Dichiara

Treasurer, COA Board of Directors



TOWN OF GROVELAND PROPERTY USE PERMIT

Date Request is Made: 10 / 24 / 22

Building or Property Requested: The field at Perry Park

Date & Time Property Requested For: Friday November 11th from Noon - 9pm
Saturday November 12 from 7AM - 5PM

Purpose of Request: The field is used for parking cars of the vendors and volunteers of the Annual Church Fair. The main parking lot of the church is used by customers of the fair. This reduces the number of people having to cross the street.

Name of Applicant: Tracy Gilford

Name of Organization: Groveland Congregational Church
(If applicable)

Email: tag251@earthlink.net

Telephone Number: (978) 994-3314

Signature of Applicant: Tracy Gilford

Administrative Use Only:

The Groveland Board of Selectmen have Approved _____ Denied _____

your request with the following stipulations/conditions:

Insurance required: Yes _____ No _____

Amount of Insurance: Property Damage: _____ Liability: _____

Date Approved: _____/_____/_____

Signed by: _____



TOWN OF GROVELAND PROPERTY USE PERMIT

Date Request is Made: 10/26/22

Building or Property Requested: Perry Park Common

Date & Time Property Requested For: ASAP thru 11/13

Purpose of Request: Sign for Church Snowflake Fair

Name of Applicant: Jennifer Petersen

Name of Organization: Groveland Congregational Church
(If applicable)

Email: gccucc@gmail.com

Telephone Number: (978) 372-3463

Signature of Applicant: Jennifer Petersen

Administrative Use Only:

The Groveland Board of Selectmen have Approved _____ Denied _____

your request with the following stipulations/conditions:

Insurance required: Yes _____ No _____

Amount of Insurance: Property Damage: _____ Liability: _____

Date Approved: _____/_____/_____

Signed by: _____



TOWN OF GROVELAND PROPERTY USE PERMIT

Date Request is Made: 10 / 31 / 2022

Building or Property Requested: Town Hall Complex - Behind Fire Station

Date & Time Property Requested For: School Year 2022/2023 PRSD

Purpose of Request: School Bus Parking for Bagnall and PRMS/HS Bus

Name of Applicant: Sherry DePaolo

Name of Organization: Salter Transportation - Maryann Kocur (contract)
(If applicable)

Email: mkocur@saltertrans.com

Telephone Number: (978) 462-6433

Signature of Applicant:

Administrative Use Only:

The Groveland Board of Selectmen have Approved _____ Denied _____

your request with the following stipulations/conditions:

Insurance required: Yes _____ No _____

Amount of Insurance: Property Damage: _____ Liability: _____

Date Approved: _____ / _____ / _____

Signed by: _____



TOWN OF GROVELAND PROPERTY USE PERMIT

Date Request is Made: 10 / 31 / 2022

Building or Property Requested: Town Hall Complex - Behind Fire Station

Date & Time Property Requested For: School Year 2022/2023 PRSD

Purpose of Request: School Bus Parking for Bagnall and PRMS/HS Bus

Name of Applicant: Patricia Joncas

Name of Organization: Salter Transportation - Maryann Kocur (contract)
(If applicable)

Email: mkocur@saltertrans.com

Telephone Number: (978) 462-6433

Signature of Applicant: *Patricia Joncas*

Administrative Use Only:

The Groveland Board of Selectmen have Approved _____ Denied _____

your request with the following stipulations/conditions:

Insurance required: Yes _____ No _____

Amount of Insurance: Property Damage: _____ Liability: _____

Date Approved: _____ / _____ / _____

Signed by: _____



TOWN OF GROVELAND PROPERTY USE PERMIT

Date Request is Made: 10 / 31 / 2022

Building or Property Requested: Town Hall Complex - Behind Fire Station

Date & Time Property Requested For: School Year 2022/2023 PRSD

Purpose of Request: School Bus Parking for Bagnall and PRMS/HS Bus

Name of Applicant: Pamela Daphanais

Name of Organization: Salter Transportation - Maryann Kocur (contract)
(If applicable)

Email: mkocur@saltertrans.com

Telephone Number: (978) 462-6433

Signature of Applicant: *Pamela Daphanais*

Administrative Use Only:

The Groveland Board of Selectmen have Approved _____ Denied _____

your request with the following stipulations/conditions:

Insurance required: Yes _____ No _____

Amount of Insurance: Property Damage: _____ Liability: _____

Date Approved: _____ / _____ / _____

Signed by: _____

State of the School District



November 1, 2022

1

INTRODUCTIONS

2

HISTORY



Brief History of PRSD

1954 - Groveland and West Newbury

1958 - Groveland, West Newbury, & Merrimac

1958 - New High School (Merrimac HS closes in 1958)

1967 - New Middle School

1994 - Full Regionalization

Review of Academics, Budgets, Facilities, & Challenges

5

ACADEMICS

6

COVID Impact & News Headlines:

**Has student academic
performance been
compromised at PRSD?**

7

DART district comparison
(District Analysis & Review Tools)

8

Pentucket's D.A.R.T. Districts



- Grafton
- Hamilton-Wenham (Regional)
- Hanover
- King Philip
- Longmeadow
- Masconomet (Regional)
- Newburyport
- North Reading
- Sandwich
- Amesbury
- Georgetown
- Triton (Regional)

9

Definitions

% Proficient

Students meeting or exceeding expectations

SGP

Student Growth Percentiles

Percentage of students meeting or exceeding their growth projections (goals)

Scaled Score

Score on assessment

10

ELA MCAS performance compared to 12 DART Districts



2017

2022

Place in % Proficient

13th

Place in % Proficient

10th

Place in SGP

13th

Place in SGP

8th

Place in Scaled Score

13th

Place in Scaled Score

9th

11

Math MCAS performance compared to 12 DART Districts



2017

2022

Place in % Proficient

13th

Place in % Proficient

8th

Place in SGP

12th

Place in SGP

4th

Place in Scaled Score

13th

Place in Scaled Score

7th

12

Pentucket schools increasing percentile rank



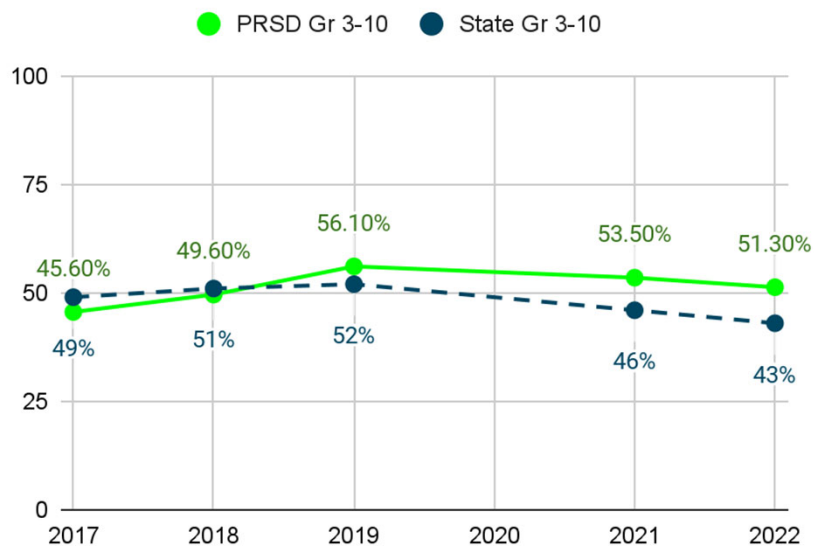
In 2018 - the Pentucket schools were in the **43rd percentile** of all schools in Massachusetts for overall accountability performance.

We began that year implementing a Tiered System for literacy and math. We focused on Skillful Implementation of High Quality Curriculum, using predictive data assessments to target instruction and intervention, and established schedules and personnel management to provide students with what they need, when they need it.

In 2022 - the Pentucket schools are now in the **64th percentile** of all schools in Massachusetts.

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Percent of student Meeting or Exceeding - ELA

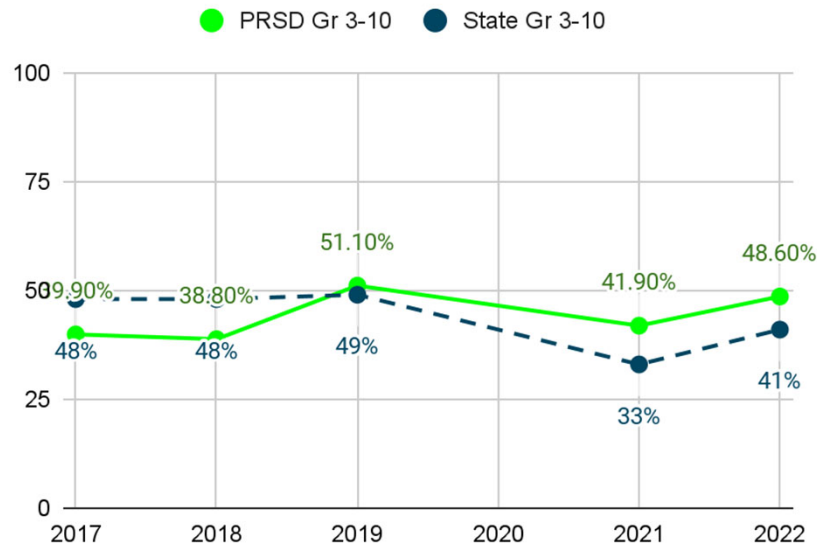


ELA since 2017

Since 2017 - PRSD has surpassed the state averages in ELA Proficiency rate and continues to increase the gap

14

Percent of student Meeting or Exceeding - Math



Math since 2017

Since 2017 - PRSD has surpassed the state averages in Math Proficiency rate and continues to increase the gap

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Worth revisiting...



In 2018 - the Pentucket schools were in the **43%** of all schools in Massachusetts for overall accountability performance.

In 2022 - the Pentucket schools are now in the **64%** of all schools in Massachusetts.

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If other districts are struggling, why/how is PRSD succeeding?

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How did this happen?



- **Curriculum Adoption, Alignment, & Scheduling**
 - Year 1 - Math
 - Year 2 - Social Studies
 - Year 4 - ELA
 - Year 5 (this year) - Science
- **Grant Money (including from Towns) & ESSER Funds**
 - Purchase Curriculum
 - Purchase Technology
 - Hire Support Personnel & Provide PD
- **Systematic culture based on Support, Trust, and Respect**

18

Did you know?

84.7% of the Class of 2023 (160 students)
are enrolled in courses eligible for
college credit.

19

Can this trend continue... will we
continue to improve?

Yes to a point, and then no. Consider
who is ahead of us and what they have
that we do not.

20

Budgets



21

Operational vs. Capital



- **Operational** - Staffing/Transportation/Benefits/Supplies/HVAC
- **Capital Budget** - Building Project
- **Cannot use Capital funds for Operational Issues**

22

State Assessment Methodology



- In early to mid 2000s, it was not the case... it was predictable
- Chapter 70 formula unpredictable (1.5% to 7.5% to 3.5%)
- Chapter 70 not going to change anytime soon
- Regional Agreement

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Failed Override Impact Programs



- Cut all Freshman and JV2 Sports
- MS/HS - reduction of \$45,864 for supplies
- Grade 6 - Not paying for 6th Grade Cedardale Trip
- Grade 7 - No longer pay for team building trips (\$28,000)
- District - Music - no longer paying for percussion contract (\$24,500)
- MS/HS - Reduction in all curricular programming offerings

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Failed Override Positions Cut: Coaches



- Freshmen Field Hockey
- JV2 Boys Soccer
- JV2 Girls Soccer
- JV Volleyball
- Freshmen Girls Basketball
- Freshmen Boys Basketball
- JV Wrestling
- Freshmen Baseball
- Freshmen Softball

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Failed Override Positions Cut Teachers



- | | |
|----------------------------------|--------------------------------|
| ● Page - .4 Art Teacher | ● HS - Wellness Teacher |
| ● Bagnall - 6th Grade Teacher | ● HS - .2 Music Teacher |
| ● Bagnall - Kindergarten Teacher | ● Bagnall - Library Media Aide |
| ● MS - Nurse | ● District - 2 Paraeducators |
| ● HS - English Teacher | ● Sweetsir - Kindergarten |
| ● HS - Math Teacher | ● Sweetsir - 1st Grade |
| ● HS/MS - .5 Chorus Teacher | ● MS - Science Teacher |
| ● HS/MS - Art Teacher | |

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Failed Override Requested Positions Cut



- **Special Education Coordinators (3)**
- **Special Education Teachers (2)**
- **MS/HS - Tech Theater Aide**
- **District - HR Manager**
- **Bagnall Tech Aide**

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How did we protect the classrooms and
required positions?

28

Fee Increases



- **Before and After School Program**

- Increased by \$50/month (average)
- Estimated \$100,000

- **Athletics**

- Remove Cap & Double User Fees (waiver system still in place)
- Estimated \$105,950

29

\$205,950

That's roughly 3.5 teaching positions

30

Protecting the Elementary Schools at the cost of the Middle & High School

31

By the way...



- We had to add 4 new Special Education positions
- Based on students we have this year, we HAVE to add two more Special Education positions (will be posted soon)
- Those are all being added while we continue to cut

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FY 24 Budget Process

33

Budget Process Timeline



- **October - December:** Internal Budget Prep
- **Late November:** Departments Present to SC on needs
- **December - January** - Budget presented to SC
- **March 2nd** - Governor's Budget Deadline (very problematic for Towns)
- **Mid-March** - Budget #s certified by Treasurer and sent to Pentucket Towns
- **April** - Town Meetings

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FACILITIES



Bagnall - Completed since 2012

- Asbestos Remediation in **2014, 2015, 2018, 2019, 2020, 2021, 2022**
- **2012/2013:** MSBA/Groveland/PRSD Green Repair: Boilers/Roof/Windows/Exterior Doors
- **2013/2014:** New Wing; Gym/Kitchen/Cafe Offices
- **2014** - Gym Wall Pads
- **2019** - Playground Renovation (ADA)
- **2019** - ADA Ramp for Rear door
- **2019** - Roof (Warranty)
- **2020** - Cafeteria Tables/Security Fob/Courtyard Clearing
- **2022** - Trees removed from courtyard

Bagnall - Next 5 Years



- Security and Egress for Cafeteria (Code)
- Removal of old oil tank
- Asbestos Remediation
- Lead-free plumbing fixtures/materials
- 911 Communications System
- ADA Handicap Lift system
- ADA ramps on roads/sidewalks
- Design/Install/Replace Classroom ventilators/HVAC systems
- Library Carpeting
- Wall Clock/Bell System
- Fire Alarm System
- Flooring in "Computer Lab"
- Generator system for Cafe/Kitchen/Gym
- Design & Upgrade Restroom fixtures

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Page - Completed since 2011



- **2011** - 3rd Floor Ceiling
- **2011/2012** - Green Repair (PRSD/WN/MSBA) - Boilers/Roof/Windows/Exterior Doors
- **2012/2013** - Building Project (Gym/Cafe/Offices)
- **2013** - Domestic water heaters replaced
- **2014** - Kitchen Equipment upgraded
- **2014** - Green LED Lighting Grant
- **2015** - Asbestos Abatement
- **2015** - 2nd Floor Hallway Floor repair
- **2016** - Air Quality Testing
- **2016/2017** - Air Handler Upgrade
- **2017** - Exterior Lintel Repair/Survey
- **2018** - Generator Room Equipment abatement
- **2018** - Generator upgrade
- **2018** - Flood Recovery Project
- **2019** - Office baseboard heating
- **2019** - 2nd Floor hallway asbestos abatement
- **2019** - 2nd floor hallway repair
- **2019** - Air handler relocation
- **2019** - Chargepoint EV units installed
- **2022** - Fire alarm system upgrade
- **2022** - Page Playground

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Page - Next 5 Years



- Concrete Lintel repair/replace
- HVAC Unit for offices replaced
- Gypcrete flooring replacements (annual survey and repair/replacements)
- Security door for front entrance
- Asphalt driveways/parking lots (repaired/resealed)
- Fire Pump System/Fuel Supply/Standpipe replacement
- Lead-free plumbing fixtures/materials
- 911 Communications System
- Replace/Repair rear door entry covers
- Interior plaster/ceilings/doorways/millwork surveyed and repaired
- Mortar Joint/Brickwork inspection and repairs
- Elevator upgrades (modernization) for both units

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Sweetsir & Donaghue - Completed since 2011



- Asbestos Remediation in **2012, 2013, 2014, 2015**
- **2011/2012:** MSBA/Groveland/PRSD Green Repair: Boilers/Roof/Windows/Exterior Doors
- **2013** - Kitchen equipment upgrade
- **2014** - Emergency Performance Project (Donaghue)
- **2014** - Parking Lot lights shift to LED
- **2014** - Painting in some hallways
- **2015** - Emergency Lights shift to LED
- **2020** - Backboards @ Donaghue
- **2020** - Sewage line replacement
- **2021** - Sewer ejector pump and controller repairs
- **2022** - Carpeting in guidance/center hallway @ Sweetsir
- **2022** - Entrance awning & gutter system replaced @ Sweetsir
- **2022** - Boiler System upgrade

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Sweetsir & Donaghue - Next 5 Years



- Asbestos Remediation
- Lead-free plumbing fixtures/materials
- 911 Communications System
- Upgrade Kitchen Equipment (Sweetsir)
- Replace/Seal Asphalt
- Design/Install Playground structure (Sweetsir)
- Boiler and Boiler room upgrade
- Exterior Windows/Doors replacement (Donaghue)
- Wall Clock/Bell System
- Fire Alarm System
- Design & Upgrade Restroom fixtures
- Design/Install/Replace Classroom ventilators/HVAC systems
- Stairwell Flooring replacement

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Middle-High School



Within Budget and On Schedule

Phase 1 - Completed (punchlist)

Phase 2 - End of November/early December

Phase 3 - End of July 2023

Follow maintenance plan

42

Challenges

43

OSD's 14% tuition increase



- OSD - Operational Services Division (run by the Commonwealth)
- 14% inflation costs notification
- Applies to all special education private school tuition rates in FY24
- Does not apply to the public collaboratives

For Pentucket, 14% inflation costs means \$546,000 next year for OOD tuition increases, or 1.14% of our current budget.

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Funding Formula

(We don't control it, so is there a way around it?)

45

Heating & Electric Cost Increases

(Applies to everyone)

46

Employee Shortages

(Particularly in paraeducators, custodians, and special education)

47

Special Education Expenses

(State needs to support our special education students, particularly those out of district, and not push the burden to municipalities.)

48

Transportation

(Availability & Reimbursement)

49

Student Opportunity Act

(What does it really mean?)

50

Department of Public Health: Medication Delegation

(Impact on student trips off campus)

51

State pulling back, and putting more on Groveland, West Newbury, Merrimac

(How do we continue to fund the curriculum and support that has allowed us to be so successful and lay a solid foundation when so many funds will be gone?)

- State Auditor Report
- Rural Schools Commission Report

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Projected Inflation Factor for FY24 - 9.1% (confirmed by DESE)

Legislature can/probably will cap (again) - 4.5%

Benefits projected increases - 5.16% (no cap)

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Our Student to Teacher ratios

(Nothing left to cut in nearly any area, particularly elementary)

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Moving Forward Together

55

Information



- Website dedicated to just the budget
- This is not a problem any of us "created"
- If there are questions, we will give factual answers from our expertise
- Some challenges we can address as a district/municipality, some we cannot... the state has to.
- When it comes to school, factual information is all we will provide and what we will use to inform the SC and Town Boards
- Keeping the April Town Meeting Dates - PRSD Contracts

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Fact: Schools are about the children, not the adults. The categories of Academics, Budgets, Facilities and Challenges we think of as adult issues, and need to remember they are 100% child impact issues.

Pillar #1 of PRSD - Children First... always.



BOARD OF SELECTMEN

Meeting Minutes

Wednesday, May 4, 2022

Special Meeting

Groveland Town Hall

183 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Zoom virtual meeting software for remote access.

PRESENT: Chair Ed Watson, Selectmen Dan MacDonald, Mark Parenteau, Kathleen Kastrinelis
Rebecca Oldham, Town Administrator

CALL MEETING TO ORDER: Chair Watson called the meeting to order at 630 pm. Chair Watson welcomed new member Mark Parenteau to the BOS.

PUBLIC COMMENT:

Caitlyn Guilfoil, 4 Canon Hill Rd. Ext. Special Education Coordinator at Bagnell School was present and addressed the Board and spoke about the failure to pass the override and what the result will be for the school. Caitlyn talked about students that are already struggling due to the pandemic. Selectman Kastrinelis responded and noted that there will also be town side cuts. Selectman MacDonald admitted that he advocated no for the override for several reasons; the budget that was presented included the addition of other additional positions unrelated to teachers such as administration and janitors; teachers should not be cut and there needs to be a dialogue and a compromise solution. Chair Watson suggested giving the same speech to the School Committee and ask them to take it out of administration rather than teachers.

APPROVE MINUTES:

- 1) April 11, 2022, Meeting Minutes:

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to accept the April 11, 2022, Meeting Minutes. Voted: 4-0-1. Selectman Parenteau abstained.

APPOINTMENT:

- Appointment of Lindsey Aylward of 140 King Street to the Library Board of Trustees though June 30, 2022.

TA Oldham explained this is due to a resignation in February.

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to appoint Lindsey Aylward of 140 King Street to the Library Board of Trustees though June 30, 2022.

Voted: 5-0.

VOTES OF THE BOARD:

- 2) Special Event Permit Application: Groveland Boy Scouts Troup 87 Recycling Fundraiser Saturday, May 7th 8AM to 2PM at Perry Park.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the Special Event Permit Application: Groveland Boy Scouts Troup 87 Recycling Fundraiser Saturday, May 7th 8AM to 2PM at Perry Park. Voted: 5-0.

- 3) Field Use Permit Application: Hoysala Social Sports Club, Hardy Patel, Cricket League at 150 Center Street – 1 Year request.

Hardy Patel was present and addressed the Board. This is a renewal request to use Strawberry Field. Renny Carroll, Highway Superintendent joined via Zoom and stated he would like to see Hardy be a little more proactive about keeping the field clean. There was a dumpster there which cannot be there. Hardy apologized and noted there was an issue with the gate key which resulted in an issue with the dumpster not being emptied because the gate was locked. Going forward, Hardy will ensure there is no dumpster and will make there is no trash left after the game on Saturday and Sunday. Hardy asked to be able to keep the porta potty. Hardy would like to work with Renny to resolve the gate key issue. TA Oldham asked the Board to add conditions; no dumpster, no porta potty, cannot cut the locks and/or change the locks and also the town will charge a fee for the use of the field. Hardy was okay with the exception of the porta potty – he asked if this was possible to have this there. Renny recommended making sure the porta potty was locked up when not in use if the Board were to approve this. Selectman Kastrinelis suggested checking out the gate key at the police station and supported having a bathroom there.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the Field Use Permit Application: Hoysala Social Sports Club, Hardy Patel, Cricket League at 150 Center Street – 1 Year request with the following conditions: a fee will be paid per the form, there be a locked porta potty, trash will be cleaned up and keys will be picked up returned to dispatch at the police station. Voted: 5-0.

DISCUSSION & POSSIBLE VOTE:

- 4) Review Draft Town Meeting Warrant:

TA Oldham mentioned the only changes have been to the Omnibus Budget due to the failure of the Override. The Town is \$105,000 short. Selectman MacDonald disagreed that the cause is the override but rather the result of additional positions that were added on the town side. Selectman Kastrinelis rebutted that remark and explained that as some positions were created, some were consolidated and/or eliminated; these town positions are critical, and departments are very lean; Selectman Kastrinelis did feel however there was a lot of money that was spent at the time when the town was without a Finance Director and in hindsight that could have been managed better. Selectman Naves reminded everyone about the increase to the School from the previous year because of the issue with the ESSR fund. Ruth Rivard, Finance Committee, was present and addressed the Board to discuss the budget and agreed that a lot of this year's problems stem from last year's budget. Selectman MacDonald suggested taking the \$105,000 out of stabilization. Chair Watson talked about the transportation cost and the number of busses that are not full; perhaps there is room for consolidation and money savings there. Selectman Kastrinelis asked if the Board wanted to draft a letter to bring to the School Committee. Selectman Kastrinelis talked about the loss of learning due to the pandemic and the extraordinary needs that students have as a result.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve the Omnibus Budget as recommended by the Finance Board and the Town Administrator. Voted: 4-1.

A motion was moved by Chair Watson and seconded by Selectman Kastrinelis to take up Article 14 of the Town Warrant for further discussion.

Selectman Kastrinelis suggested the Board support this on the Town Meeting floor. Selectman MacDonald would like to see slow and sustainable growth and didn't feel this would be a deal breaker for a business and worried adding families would add to the School budget. Selectman Naves noted that these one-bedroom accessory apartments would be small for a caretaker not for an entire family.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve Article 14 with the change that this be one-bedroom. Voted: 4-1.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve Article 15. Voted: 4-1.

5) Vote to post the Annual Town Meeting Warrant:

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to post the Annual Town Meeting Warrant. Voted: 5-0.

SELECTMEN'S TIME & REPORTS:

Selectman MacDonald would like to get more sports games on the public access channel. Suggested a committee to explore options on how to generate revenue at Strawberry Fields.

Selectman Parenteau agreed with Selectman MacDonald – the sewers are being done right now, it would be a good time to piggy back on that.

Selectman Kastrinelis – the Master Plan Committee will be meeting May 14th and that would be a good time to bring up Selectman MacDonald's suggestion. Would like to take a look at the overlay account to help reduce the tax rate.

Selectman Naves talked about which plastic items can be recycled. Chair Watson suggested getting BOH to do a public service announcement. Also, it is important for everyone to be aware and be involved with what is going on in town.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING: None.

CORRESPONDENCE: None.

ADJOURNMENT:

A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to adjourn the meeting at 7:58 pm. Voted: 5-0.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, May 9, 2022, at 6:30PM.

Respectfully submitted,

Katherine T. Ingram



BOARD OF SELECTMEN SPECIAL MEETING

Meeting Minutes

Wednesday, June 15, 2022

Groveland Town Hall

183 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Zoom virtual meeting software for remote access.

PRESENT: Chair Ed Watson, Selectmen Mark Parenteau, Kathleen Kastrinelis and Jason Naves
Rebecca Oldham, Town Administrator

ABSENT: Selectman Dan MacDonald.

CALL SPECIAL MEETING TO ORDER: Chair Watson called the meeting to order at 6:30 pm.

DISCUSSION & POSSIBLE VOTE:

1) Year-End Transfers

Fire Department Drill Wages to Fire Fighter Call Wages \$28,100:

Due to 14% increase in call volume this year. There was a letter in the packet from the Fire Chief and Fire Chief Valentine was present at the meeting.

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to transfer \$28,100 from Fire Department Drill Wages to Fire Fighter Call Wages.

Voted: 4-0. One Absent.

TA Oldham explained the following transfers:

- Board of Selectman: Transfer for consulting services - \$3,225.00 and Town Reports - \$1,000.
- Finance: Treasurer Collector Salary - \$14,000, Treasurer Online Payment fee - \$1,000 and Treasurer payroll fees - \$500.
- Technology: computer hardware license fees - \$10,000.
- Conservation Expenses - \$15,045.

Mike Dempsey, Chair joined the meeting via Zoom and explained the Conservation Expenses transfer.

Ruth Rivard, Finance Committee joined the meeting via Zoom and explained transfers that were not supported.

- Facilities – Utilities - \$2,500. Due to rising gas prices.
- Insurance – Property and Casualty - \$6,000.
- Police Department – Reserves - \$4,000 – Expenses - \$34,993.
There was a note in the packet from the Police Chief.
- Highway Department – Snow and Ice - \$30,000, Highway fuel - \$5,000.
- BOH – part time clerk wages - \$1,700
There was paperwork in the packet.
- Debt – Service Administrative Fee - \$4,500.

- Unclassified – Unemployment - \$35,000.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to approve the transfer from as shown on the document tonight, excluding the Fire Department Transfer of \$28,100; the transfer from will equal \$168,463 and the transfer to will be the line items shown on the document, again excluding the Fire Department transfer of \$28,100 and the total transfer to as shown on the document will be \$168,463. Voted: 4-0. One absent.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING:

The Water and Sewer Department has a meeting on June 22nd and need someone from the BOS to participate, because they do not have enough for a quorum. Selectman Kastrinelis will be available.

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to have Selectman Kastrinelis be a one-day Commissioner for the Water Department. Voted: 4-0. One Absent.

ADJOURNMENT:

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to adjourn the meeting at 7:08 pm. Voted: 4-0. One absent.

The next regularly scheduled meeting of the Board of Selectmen will be Tuesday June 21, 2022, at 6:30PM.

Respectfully submitted,

Katherine T. Ingram



BOARD OF SELECTMEN
Meeting Minutes
Tuesday, October 11, 2022
Groveland Town Hall
183 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Microsoft Teams virtual meeting software for remote access.

Present: Chair Ed Watson, Selectmen Jason Naves, Kathleen Kastrinelis, Dan MacDonald, Mark Parenteau.
Rebecca Oldham, Town Administrator

CALL MEETING TO ORDER: Chair Watson called the meeting to order at 6:30 pm.

PUBLIC COMMENT: None.

APPROVE WARRANTS:

PW # 23-15 \$187,715.66

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant # PW # 23-15 in the amount of \$187,715.66. Voted: 5-0.

BW# 23-15 \$1,290,235.76

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant # BW# 23-15 in the amount of \$1,290,235.76. Voted: 5-0.

23-15 BILLS WARRANT BREAKDOWN:

Town:	\$ 90,439.12
W/S:	\$ 16,945.61
Payroll Withholding:	\$ 52,964.30
Health Insurance:	\$
Light Bills:	\$ 75,029.02
Grants & Revolving:	\$ 22,217.79
Chapter 90:	\$
Pentucket Assessment:	\$1,032,639.92
Whittier Assessment:	\$
Capital:	\$

APPROVAL OF THE MINUTES: None.

APPOINTMENTS OF THE BOARD:

- 1) Appointment of Shaun Hood, 14 Yale Street, Groveland to the position of Library Assistant with the Langley Adams Library effective September 28, 2022. This position is full-time 37/week at a rate of \$16.18/hour.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to appoint Shaun Hood, 14 Yale Street, Groveland to the position of Library Assistant with the Langley Adams Library effective September 28, 2022. This position is full-time 37/week at a rate of \$16.18/hour. Voted: 5-0.
- 2) Appointment of John D. Fornesi of 2 Chapin Street Lawrence to Reserve Officer for a probationary period effective October 10, 2022, through June 30, 2023.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to appoint John D. Fornesi of 2 Chapin Street Lawrence to Reserve Officer for a probationary period effective October 10, 2022, through June 30, 2023. Voted: 5-0.

VOTES OF THE BOARD:

- 3) Accept the resignation of Meadow Stokes from the Finance Committee effective September 21, 2022.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to accept the resignation of Meadow Stokes from the Finance Committee effective September 21, 2022.
Voted: 5-0.
- 4) Endorse drafted certificates of recognition for the Police Officers, Dispatchers and Firefighters for the Award Ceremony being held on October 12, 2022. The Board will sign the certificates.
- 5) One Day Liquor License: Justin Croteau and Mackenzie Jordan a Wedding Reception at Veasey Park on November 5, 2022, between the hours of 4:00 P.M. and 10:00 P.M. Detail officer required.
A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve the One Day Liquor License: Justin Croteau and Mackenzie Jordan a Wedding Reception at Veasey Park on November 5, 2022, between the hours of 4:00 P.M. and 10:00 P.M. Detail officer required.
Voted: 5-0.

DISCUSSION & POSSIBLE VOTE:

- 6) ARPA Project Discussion
 - Premium Pay for Employees:
Selectman Naves explained the spreadsheet that he had submitted. Selectman Naves stated that there has been discord among employees due to the BOS opting to give premium pay to some employees and not all employees and an exception was made for one person, and it is unfair to everyone else. This will cost approximately - \$36,200 – this includes employees at the Water Department. The spreadsheet will need some updates.

Selectman MacDonald disagreed with Selectman Naves and noted the Water Department was put on hold while waiting for the Bagnall School lead in the water report; premium pay was allocated because of higher exposure than those who worked remotely and did not feel it was grossly unfair that first responders got something.

Selectman Kastrinelis talked about the methodology that was used to approve money for Fire and Police. Selectman Kastrinelis did not agree with paying \$2,000 for each employee in the Water and Sewer Department rather than applying the same methodology as was used for the Fire and Police. Town staff did meet customers in person during an uncertain time and encouraged applying the same methodology for all town employees.



BOARD OF SELECTMEN

Meeting Minutes

Tuesday, October 11, 2022

Groveland Town Hall

183 Main Street, Groveland, MA 01834

Selectman Parenteau asked about the Water and Sewer Union contract clause which states that during a State of Emergency the employees get paid double time. TA Oldham responded that the intent of that was more weather related not health related and will not be grieved. The Highway Department has the same clause. Selectman Kastrinelis noted that this was waived.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to approve the Premium Pay for the remaining Town Employees (excluding the water department) subject to the Town Administrator double checking the hours on the list to make sure that it conforms to the original allocation and using the methodology that was used for the Police and Fire Department. Voted: 4-1. Selectman MacDonald voted against.

- Bagnall Plumbing Request for Presentation from Engineers:
Selectman Kastrinelis requested that someone come in to the BOS meeting to do a presentation on the work that will not be done to the building. TA Oldham will reach out and invite them to the next meeting.

TOWN ADMINISTRATOR'S TIME:

TA Oldham reported: We are moving forward with DocuSign. Working to get the Field and Property registration on the website. Waiting on DLS for their management review. The Collins Center is moving forward on the Wage and Classification Analysis. The Capital Projects are due by November 1st. Working on getting valuations and the tax rate set. The Pumpkin Fest will be October 26th.

SELECTMEN'S TIME & REPORTS:

Selectman Kastrinelis: attended the Pines speedway reunion.

OLD OR UNFINISHED BUSINESS:

- 7) Board of Selectmen Policies and Procedures:

Selectman Kastrinelis asked for this to be on the agenda. Selectman Kastrinelis found a template for a Code of Conduct on the Massachusetts Municipal Association and distributed a copy for the Board to review. The BOS should take a leadership role on Code of Conduct. This is more comprehensive than what the Board currently has. Selectman MacDonald agreed with some of the language but did not agree with anything that infringes on his first amendment rights; anything protected by the First Amendment is fair game. This will be reviewed again.

Selectman MacDonald: would like to send a strong message to the School Committee to stay within Prop. 2 ½.

A motion was moved by Selectman MacDonald and seconded by Selectman Parenteau that this Board send a letter to the School Committee Chair requesting that they keep the budget within the limits of Prop. 2 ½. Voted: 3-2.

*Groveland Board of Selectmen Meeting
Tuesday, October 11, 2022 at 6:30PM
Page 3 of 4*



BOARD OF SELECTMEN
Meeting Minutes
Tuesday, October 11, 2022
Groveland Town Hall
183 Main Street, Groveland, MA 01834

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING: None.

CORRESPONDENCE:

- 8) August 22, 2022, Board of Selectmen Executive Session Meeting Minutes
- 9) August 15, 2022, Board of Selectmen Meeting Minutes
- 10) September 12, 2022, Board of Selectmen Meeting Minutes
- 11) September 26, 2022, Board of Selectmen Meeting Minutes
- 12) 2022 Pumpkin Fest Flyer
- 13) American Legion – Veterans Days Ceremony on Friday, November 11, 2022.
- 14) Correspondence Dr. Bartholomew inviting the BOS to join the School Committee Meeting on Tuesday, November 1st at 6:00 pm.

ADJOURNMENT:

A motion was moved by Selectman MacDonald and seconded by Selectman Parenteau to adjourn the meeting.
Voted: 5-0.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, October 24, 2022, at 6:30PM.

Respectfully submitted,

Katherine T. Ingram



BOARD OF SELECTMEN

Meeting Minutes

Monday, October 24, 2022

*Groveland Public Safety Building
181 Main Street, Groveland, MA 01834*

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Microsoft Teams virtual meeting software for remote access.

Present: Chair Ed Watson, Selectmen Jason Naves, Kathleen Kastrinelis, Mark Parenteau
Rebecca Oldham, Town Administrator

Absent: Selectman Dan MacDonald.

CALL MEETING TO ORDER: Chair Watson called the meeting to order at 6:30 pm.

PUBLIC COMMENT: None.

APPROVE WARRANTS:

PW # 23-17 \$267,158.10

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant PW # 23-17 in the amount of \$267,158.10. Voted: 4-0. One absent.

BW# 23-17 \$666,128.58

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant BW# 23-17 in the amount of \$666,128.58. Voted: 4-0. One absent.

23-17 BILLS WARRANT BREAKDOWN:

Town:	\$ 115,859.87
W/S:	\$ 33,002.12
Payroll Withholding:	\$ 30,954.42
Health Insurance:	\$
Light Bills:	\$ 339,523.65
Grants & Revolving:	\$ 146,788.52
Chapter 90:	\$
Pentucket Assessment:	\$
Whittier Assessment:	\$
Capital:	

APPROVAL OF THE MINUTES

- 1) August 22, 2022, Board of Selectmen Executive Session Meeting Minutes:
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the August 22, 2022, Board of Selectmen Executive Session Meeting Minutes. Voted: 4-0. One absent.
- 2) August 15, 2022, Board of Selectmen Meeting Minutes:
A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve the August 15, 2022, Board of Selectmen Meeting Minutes. Voted: 4-0. One absent.
- 3) September 12, 2022, Board of Selectmen Meeting Minutes:
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the September 12, 2022, Board of Selectmen Meeting Minutes. Voted: 4-0. One absent.
- 4) September 26, 2022, Board of Selectmen Meeting Minutes:
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the September 26, 2022, Board of Selectmen Meeting Minutes. Voted: 4-0. One absent.

APPOINTMENTS OF THE BOARD:

- 5) Appointment of Justin Doucette 21 Sylvan Street, Groveland to the position of Library Page with the Langley Adams Library effective October 25, 2022. The position is for 5-9 hours per week at a rate of \$14.25/hour.
A recommendation from the Library Director was in the packet.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to appoint Justin Doucette 21 Sylvan Street, Groveland to the position of Library Page with the Langley Adams Library effective October 25, 2022. The position is for 5-9 hours per week at a rate of \$14.25/hour. Voted: 4-0. One absent.
- 6) Appointment of William O'Neil, 45 Elm Park, Groveland to the position of Finance Board member, effective October 24, 2022. Said appointment is through June 30, 2023.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to appoint William O'Neil, 45 Elm Park, Groveland to the position of Finance Board member, effective October 24, 2022. Said appointment is through June 30, 2023. Voted: 3-1. Chair Watson voted against. One absent.

VOTES OF THE BOARD:

- 7) 2022 Warrant for State Election:
Selectman Kastrinelis noted the Ward designation appears to be the letter O versus a Zero.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the 2022 Warrant for State Election contingent on the determination of the ward designation. Voted: 4-0. One absent.

DISCUSSION & POSSIBLE VOTE:

- 8) Fiscal Year 2024 Budget Schedule:
The paperwork was in the packet. TA Oldham explained that this is fluid; a couple of meetings with the Finance Board to identify goals for this budget cycle is included in the schedule. Selectman Kastrinelis appreciated the transparency and the flow of this schedule; it is top notch thanks to the Town Administrator.
A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to adopt this schedule as presented and to allow the Town Administrator to make necessary adjustments as the process goes forward. Voted: 4-0. One absent.
- 9) Municipal Vehicle Surplus / MuniciBid:

There was a list of items with estimated values. These are valued at \$10,000 and under per BOS policy.

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the Surplus for the 1988 Chevy Bucket Truck, 2001 Chevy Pickup Truck, 1988 Mac Dump Truck, 2007 Ford Explorer SUV and the 1991 KME Renegade Fire Pumper.

Voted: 4-0. One absent.

10) Pines Recreation Area Irrigation Well:

TA Oldham reported that she is in the process of doing due diligence to see if using water from the river would be an option. Renny Carroll, Highway Superintendent and Colin Stokes, Water Superintendent were present and addressed the Board. Renny noted that taking water from the river would not be a good option; there are contaminants in the river. Renny recommended that the most viable option is to drill a new well. Colin Stokes spoke to how important it is to pick the right spot – proper testing is imperative to find the right spot. There is no documentation to be found regarding previous tests that were done; the Town Accountant will be asked to research payments that were made to try and find out when the well was added.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to approve the test well drilling and come back to the BOS with findings. Voted: 4-0. One Absent.

TOWN ADMINISTRATOR'S TIME:

TA Oldham reported:

1. The capital plan is nearly complete and will be added to the November 7th agenda.
2. We received a \$191,000 Grant for a site readiness for a feasibility study at 150 Center Street.
3. Pumpkin Fest is this Wednesday with a rain date of Thursday.
4. Trick or Treating will be recognized on October 31st from 5:30 pm – 7:30 pm.

SELECTMEN'S TIME & REPORTS:

Selectman Parenteau: asked Renny about the Elm Trees downtown; perhaps some pruning would help. **Selectman Kastrinelis:** attended an awards ceremony for first responders and expressed gratitude for the impressive, talented staff.

Chair Watson: attended the MA Legislative breakfast – it was very informative.

OLD OR UNFINISHED BUSINESS:

11) Board of Selectmen Policies and Procedures:

A list was in the packet. Selectman Kastrinelis would like to have a Code of Conduct for Boards and Committees with the BOS setting the example. This will be added to the next meeting.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING:

CORRESPONDENCE: None.

ADJOURNMENT:

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to adjourn the meeting at 7:22 pm. Voted: 4-0. One absent.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, November 7, 2022, at 6:30 pm.

Respectfully submitted,

Katherine T. Ingram

Rebecca Oldham

From: Julie Yebba
Sent: Thursday, October 27, 2022 11:24 AM
To: Rebecca Oldham; Dan MacDonald; Ed Watson; Jason Naves; Kathleen Kastrinelis; Mark Parenteau
Subject: Thank you

Hello all,

I wanted to say thank you for rewarding my efforts during the pandemic. Your appreciation and support means a lot.

Sincerely

Julie

Julie Yebba

Assessing Manager

jyebba@groveland.ma.com

978 556-7218

10/28/22

Dear Honorable Board of Selectmen -
Ed. Jason, Kathy, Dan, Mark

Thank you very much for my ARPA stipend for my work during the Covid 19 pandemic.

The past two years have been difficult in the Health Dept but with strong leadership from the Board of Health and Board of Selectmen we made it through. We are all committed to work hard to provide the best services to the residents of Groveland.

With the high costs of everything right now, my stipend is very much appreciated.

Sincerely,

Lori Bentsen