



Approved on November 21, 2022

BOARD OF SELECTMEN
Meeting Minutes
Monday, October 24, 2022
Groveland Public Safety Building
181 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Microsoft Teams virtual meeting software for remote access.

Present: Chair Ed Watson, Selectmen Jason Naves, Kathleen Kastrinelis, Mark Parenteau
Rebecca Oldham, Town Administrator

Absent: Selectman Danel MacDonald.

CALL MEETING TO ORDER: Chair Watson called the meeting to order at 6:30 pm.

PUBLIC COMMENT: None.

APPROVE WARRANTS:

PW # 23-17 \$267,158.10

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant PW # 23-17 in the amount of \$267,158.10. Voted: 4-0. One absent.

BW# 23-17 \$666,128.58

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant BW# 23-17 in the amount of \$666,128.58. Voted: 4-0. One absent.

23-17 BILLS WARRANT BREAKDOWN:

<i>Town:</i>	<i>\$ 115,859.87</i>
<i>W/S:</i>	<i>\$ 33,002.12</i>
<i>Payroll Withholding:</i>	<i>\$ 30,954.42</i>
<i>Health Insurance:</i>	<i>\$</i>
<i>Light Bills:</i>	<i>\$ 339,523.65</i>
<i>Grants & Revolving:</i>	<i>\$ 146,788.52</i>
<i>Chapter 90:</i>	<i>\$</i>
<i>Pentucket Assessment:</i>	<i>\$</i>
<i>Whittier Assessment:</i>	<i>\$</i>
<i>Capital:</i>	

APPROVAL OF THE MINUTES

- 1) August 22, 2022, Board of Selectmen Executive Session Meeting Minutes:
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the August 22, 2022, Board of Selectmen Executive Session Meeting Minutes. Voted: 4-0. One absent.
- 2) August 15, 2022, Board of Selectmen Meeting Minutes:
A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve the August 15, 2022, Board of Selectmen Meeting Minutes. Voted: 4-0. One absent.
- 3) September 12, 2022, Board of Selectmen Meeting Minutes:
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the September 12, 2022, Board of Selectmen Meeting Minutes. Voted: 4-0. One absent.
- 4) September 26, 2022, Board of Selectmen Meeting Minutes:
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the September 26, 2022, Board of Selectmen Meeting Minutes. Voted: 4-0. One absent.

APPOINTMENTS OF THE BOARD:

- 5) Appointment of Justin Doucette 21 Sylvan Street, Groveland to the position of Library Page with the Langley Adams Library effective October 25, 2022. The position is for 5-9 hours per week at a rate of \$14.25/hour.
A recommendation from the Library Director was in the packet.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to appoint Justin Doucette 21 Sylvan Street, Groveland to the position of Library Page with the Langley Adams Library effective October 25, 2022. The position is for 5-9 hours per week at a rate of \$14.25/hour. Voted: 4-0. One absent.
- 6) Appointment of William O'Neil, 45 Elm Park, Groveland to the position of Finance Board member, effective October 24, 2022. Said appointment is through June 30, 2023.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to appoint William O'Neil, 45 Elm Park, Groveland to the position of Finance Board member, effective October 24, 2022. Said appointment is through June 30, 2023. Voted: 3-1. Chair Watson voted against. One absent.

VOTES OF THE BOARD:

- 7) 2022 Warrant for State Election:
Selectman Kastrinelis noted the Ward designation appears to be the letter O versus a Zero.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the 2022 Warrant for State Election contingent on the determination of the ward designation. Voted: 4-0. One absent.

DISCUSSION & POSSIBLE VOTE:

- 8) Fiscal Year 2024 Budget Schedule:
The paperwork was in the packet. TA Oldham explained that this is fluid; a couple of meetings with the Finance Board to identify goals for this budget cycle is included in the schedule. Selectman Kastrinelis appreciated the transparency and the flow of this schedule; it is top notch thanks to the Town Administrator.
A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to adopt this schedule as presented and to allow the Town Administrator to make necessary adjustments as the process goes forward. Voted: 4-0. One absent.
- 9) Municipal Vehicle Surplus / MuniciBid:

There was a list of items with estimated values. These are valued at \$10,000 and under per BOS policy.

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the Surplus for the 1988 Chevy Bucket Truck, 2001 Chevy Pickup Truck, 1988 Mac Dump Truck, 2007 Ford Explorer SUV and the 1991 KME Renegade Fire Pumper.

Voted: 4-0. One absent.

10) Pines Recreation Area Irrigation Well:

TA Oldham reported that she is in the process of doing due diligence to see if using water from the river would be an option. Renny Carroll, Highway Superintendent and Colin Stokes, Water Superintendent were present and addressed the Board. Renny noted that taking water from the river would not be a good option; there are contaminants in the river. Renny recommended that the most viable option is to drill a new well. Colin Stokes spoke to how important it is to pick the right spot – proper testing is imperative to find the right spot. There is no documentation to be found regarding previous tests that were done; the Town Accountant will be asked to research payments that were made to try and find out when the well was added.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to approve the test well drilling and come back to the BOS with findings. Voted: 4-0. One Absent.

TOWN ADMINISTRATOR'S TIME:

TA Oldham reported:

1. The capital plan is nearly complete and will be added to the November 7th agenda.
2. We received a \$191,000 Grant for a site readiness for a feasibility study at 150 Center Street.
3. Pumpkin Fest is this Wednesday with a rain date of Thursday.
4. Trick or Treating will be recognized on October 31st from 5:30 pm – 7:30 pm.

SELECTMEN'S TIME & REPORTS:

Selectman Parenteau: asked Renny about the Elm Trees downtown; perhaps some pruning would help. **Selectman Kastrinelis:** attended an awards ceremony for first responders and expressed gratitude for the impressive, talented staff.

Chair Watson: attended the MA Legislative breakfast – it was very informative.

OLD OR UNFINISHED BUSINESS:

11) Board of Selectmen Policies and Procedures:

A list was in the packet. Selectman Kastrinelis would like to have a Code of Conduct for Boards and Committees with the BOS setting the example. This will be added to the next meeting.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING:

CORRESPONDENCE: None.

ADJOURNMENT:

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to adjourn the meeting at 7:22 pm. Voted: 4-0. One absent.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, November 7, 2022, at 6:30 pm.

Respectfully submitted,

Katherine T. Ingram