



Approved on November 21, 2022

BOARD OF SELECTMEN
Meeting Minutes
Tuesday, October 11, 2022
Groveland Town Hall
183 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Microsoft Teams virtual meeting software for remote access.

Present: Chair Ed Watson, Selectmen Jason Naves, Kathleen Kastrinelis, Daniel MacDonald, Mark Parenteau.
Rebecca Oldham, Town Administrator

CALL MEETING TO ORDER: Chair Watson called the meeting to order at 6:30 pm.

PUBLIC COMMENT: None.

APPROVE WARRANTS:

PW # 23-15 \$187,715.66

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant # PW # 23-15 in the amount of \$187,715.66. Voted: 5-0.

BW# 23-15 \$1,290,235.76

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant # BW# 23-15 in the amount of \$1,290,235.76. Voted: 5-0.

23-15 BILLS WARRANT BREAKDOWN:

| | |
|--------------------------------|----------------|
| <i>Town:</i> | \$ 90,439.12 |
| <i>W/S:</i> | \$ 16,945.61 |
| <i>Payroll Withholding:</i> | \$ 52,964.30 |
| <i>Health Insurance:</i> | \$ |
| <i>Light Bills:</i> | \$ 75,029.02 |
| <i>Grants & Revolving:</i> | \$ 22,217.79 |
| <i>Chapter 90:</i> | \$ |
| <i>Pentucket Assessment:</i> | \$1,032,639.92 |
| <i>Whittier Assessment:</i> | \$ |
| <i>Capital:</i> | \$ |

APPROVAL OF THE MINUTES: None.

APPOINTMENTS OF THE BOARD:

- 1) Appointment of Shaun Hood, 14 Yale Street, Groveland to the position of Library Assistant with the Langley Adams Library effective September 28, 2022. This position is full-time 37/week at a rate of \$16.18/hour.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to appoint Shaun Hood, 14 Yale Street, Groveland to the position of Library Assistant with the Langley Adams Library effective September 28, 2022. This position is full-time 37/week at a rate of \$16.18/hour. Voted: 5-0.
- 2) Appointment of John D. Fornesi of 2 Chapin Street Lawrence to Reserve Officer for a probationary period effective October 10, 2022, through June 30, 2023.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to appoint John D. Fornesi of 2 Chapin Street Lawrence to Reserve Officer for a probationary period effective October 10, 2022, through June 30, 2023. Voted: 5-0.

VOTES OF THE BOARD:

- 3) Accept the resignation of Meadow Stokes from the Finance Committee effective September 21, 2022.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to accept the resignation of Meadow Stokes from the Finance Committee effective September 21, 2022.
Voted: 5-0.
- 4) Endorse drafted certificates of recognition for the Police Officers, Dispatchers and Firefighters for the Award Ceremony being held on October 12, 2022. The Board will sign the certificates.
- 5) One Day Liquor License: Justin Croteau and Mackenzie Jordan a Wedding Reception at Veasey Park on November 5, 2022, between the hours of 4:00 P.M. and 10:00 P.M. Detail officer required.
A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve the One Day Liquor License: Justin Croteau and Mackenzie Jordan a Wedding Reception at Veasey Park on November 5, 2022, between the hours of 4:00 P.M. and 10:00 P.M. Detail officer required.
Voted: 5-0.

DISCUSSION & POSSIBLE VOTE:

- 6) ARPA Project Discussion
 - Premium Pay for Employees:
Selectman Naves explained the spreadsheet that he had submitted. Selectman Naves stated that there has been discord among employees due to the BOS opting to give premium pay to some employees and not all employees and an exception was made for one person, and it is unfair to everyone else. This will cost approximately - \$36,200 – this includes employees at the Water Department. The spreadsheet will need some updates.

Selectman MacDonald disagreed with Selectman Naves and noted the Water Department was put on hold while waiting for the Bagnall School lead in the water report; premium pay was allocated because of higher exposure than those who worked remotely and did not feel it was grossly unfair that first responders got something.

Selectman Kastrinelis talked about the methodology that was used to approve money for Fire and Police. Selectman Kastrinelis did not agree with paying \$2,000 for each employee in the Water and Sewer Department rather than applying the same methodology as was used for the Fire and Police. Town staff did meet customers in person during an uncertain time and encouraged applying the same methodology for all town employees.



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Selectman Parenteau asked about the Water and Sewer Union contract clause which states that during a State of Emergency the employees get paid double time. TA Oldham responded that the intent of that was more weather related not health related and will not be grieved. The Highway Department has the same clause. Selectman Kastrinelis noted that this was waived.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to approve the Premium Pay for the remaining Town Employees (excluding the water department) subject to the Town Administrator double checking the hours on the list to make sure that it conforms to the original allocation and using the methodology that was used for the Police and Fire Department. Voted: 4-1. Selectman MacDonald voted against.

- Bagnall Plumbing Request for Presentation from Engineers:
Selectman Kastrinelis requested that someone come in to the BOS meeting to do a presentation on the work that will not be done to the building. TA Oldham will reach out and invite them to the next meeting.

TOWN ADMINISTRATOR'S TIME:

TA Oldham reported: We are moving forward with DocuSign. Working to get the Field and Property registration on the website. Waiting on DLS for their management review. The Collins Center is moving forward on the Wage and Classification Analysis. The Capital Projects are due by November 1st. Working on getting valuations and the tax rate set. The Pumpkin Fest will be October 26th.

SELECTMEN'S TIME & REPORTS:

Selectman Kastrinelis: attended the Pines speedway reunion.

OLD OR UNFINISHED BUSINESS:

- 7) Board of Selectmen Policies and Procedures:

Selectman Kastrinelis asked for this to be on the agenda. Selectman Kastrinelis found a template for a Code of Conduct on the Massachusetts Municipal Association and distributed a copy for the Board to review. The BOS should take a leadership role on Code of Conduct. This is more comprehensive than what the Board currently has. Selectman MacDonald agreed with some of the language but did not agree with anything that infringes on his first amendment rights; anything protected by the First Amendment is fair game. This will be reviewed again.

Selectman MacDonald: would like to send a strong message to the School Committee to stay within Prop. 2 ½.

A motion was moved by Selectman MacDonald and seconded by Selectman Parenteau that this Board send a letter to the School Committee Chair requesting that they keep the budget within the limits of Prop. 2 ½. Voted: 3-2.

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OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING: None.

CORRESPONDENCE:

- 8) August 22, 2022, Board of Selectmen Executive Session Meeting Minutes
- 9) August 15, 2022, Board of Selectmen Meeting Minutes
- 10) September 12, 2022, Board of Selectmen Meeting Minutes
- 11) September 26, 2022, Board of Selectmen Meeting Minutes
- 12) 2022 Pumpkin Fest Flyer
- 13) American Legion – Veterans Days Ceremony on Friday, November 11, 2022.
- 14) Correspondence Dr. Bartholomew inviting the BOS to join the School Committee Meeting on Tuesday, November 1st at 6:00 pm.

ADJOURNMENT:

A motion was moved by Selectman MacDonald and seconded by Selectman Parenteau to adjourn the meeting.
Voted: 5-0.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, October 24, 2022, at 6:30PM.

Respectfully submitted,

Katherine T. Ingram