



Approved October 24, 2022

BOARD OF SELECTMEN
Meeting Minutes
Monday, August 29, 2022
Groveland Public Safety Building
181 Main Street, Groveland, MA 01834

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Zoom virtual meeting software for remote access.

PRESENT: Chair Ed Watson, Selectmen Dan MacDonald, Mark Parenteau, Jason Naves, Kathleen Kastrinelis
Rebecca Oldham, Town Administrator

CALL MEETING TO ORDER – Chair Watson called the meeting to order at 6:30 pm.

Roll call into executive session:

EXECUTIVE SESSION:

In accordance with M.G.L. c. 30A, sec. 21(a)(1) – to hear complaints and/or charges against a public employee/official.

PUBLIC COMMENT: None.

APPROVE WARRANTS:

PW # 23-09 \$202,861.35

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve Warrant PW # 23-09 in the amount of \$202,861.35. Voted: 5-0.

BW# 23-09 684,503.22

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve Warrant BW# 23-09 in the amount of \$684,503.22. Voted: 5-0.

23-09 BILLS WARRANT BREAKDOWN:

<i>Town:</i>	<i>\$ 30,708.71</i>
<i>W/S:</i>	<i>\$ 9,733.03</i>
<i>Annual Town Meeting Transfers</i>	<i>\$182,758.62</i>
<i>Payroll Withholding:</i>	<i>\$ 41,168.14</i>
<i>Health Insurance:</i>	<i>\$</i>
<i>Light Bills:</i>	<i>\$412,001.50</i>
<i>Grants & Revolving:</i>	<i>\$ 8,133.22</i>
<i>Chapter 90:</i>	<i>\$</i>
<i>Pentucket Assessment:</i>	<i>\$</i>
<i>Whittier Assessment:</i>	<i>\$</i>
<i>Capital:</i>	<i>\$</i>

APPOINTMENTS OF THE BOARD:

- None

VOTES:

- 1) Special Permit Application: Congregational Church Yard Sale, Sandy Daniels, Sale at Perry Park September 10, 2022, from 7AM to 2PM.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the Special Permit Application: Congregational Church Yard Sale, Sandy Daniels, Sale at Perry Park September 10, 2022, from 7AM to 2PM. Voted: 5-0.
- 2) Property Use Permit Application: Salter Transportation, Julie Daniels, School Bus Parking at Town Hall Complex.
A motion was moved by Selectman Parenteau and seconded by Selectman Kastrinelis to approve the Property Use Permit Application: Salter Transportation, Julie Daniels, School Bus Parking at Town Hall Complex for the School Year 2022-2023 pending determination on excise tax. Voted: 5-0.
- 3) One-Day Liquor License: Jillian Arnofsky for an event on September 10, 2022, from 2PM to 8PM.
A motion was moved by Selectman Naves and seconded by Selectman Parenteau to approve the One-Day Liquor License: Jillian Arnofsky for an event on September 10, 2022, from 2PM to 8PM. Voted: 5-0.
- 4) One-Day Liquor License: Stephanie D'Arcangelo-Mascia for an event on September 24, 2022, at 3PM to 8PM.
A motion was moved by Selectman Kastrinelis and seconded by Selectman Naves to approve One-Day Liquor License: Stephanie D'Arcangelo-Mascia for an event on September 24, 2022, at 3PM to 8PM. Voted: 5-0.
- 5) Accept the resignation of Sherry Sabins as the Library Assistant from the Groveland Langley-Adams Library.
A motion was moved by Selectman MacDonald and seconded by Selectman Parenteau to accept the resignation of Sherry Sabins as the Library Assistant from the Groveland Langley-Adams Library. Voted: 5-0.
- 6) Community Trail Agreements:
TA Oldham added this to the agenda after being contacted by National Grid regarding some outstanding documents related to the Community Trail Agreement that this is almost set to open.
 1. The effective date of agreement.
 2. The notice of lease.TA Oldham explained that Town Counsel has reviewed both documents and has okayed them and the documents are before the Board to sign tonight. This was for signature only.
- 7) ZBA Member Disclosure:
Chair Watson noted that the conflict-of-interest disclosure for Brad Ligols was properly filed regarding an upcoming hearing with Cedardale and a cell phone tower. Selectman Naves asked to appoint a member of the BOS to stand in as an alternate for this Zoning Board hearing. The ZBA is made up of five members and does not have alternates.
A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to appoint Mark Parenteau as an alternate for the ZBA for a meeting in regards to a cell tower at Cedardale. Voted: 4-0-1. Selectman Parenteau abstained.

Selectman MacDonald asked the record to reflect that Brad did state that he felt he could perform the official duties objectively and fairly and this vote was in no way a reflection of Brad.

DISCUSSION & POSSIBLE VOTE

8) ARPA Project Discussion

- **Board of Health Request:**

Chair Watson noted the Board received a letter from the Chair of the BOH. Selectman Naves read the letter – regarding an error in the Public Health Nurse salary. The BOH is asking for ARPA funds to cover the deficit of \$2,635.80. The BOH raised the salary for the position which caused a deficit in the budget; the money was not appropriated at Town Meeting, there was not a Town Administrator nor a Finance Director when the paperwork was filed, and this was missed. The Board discussed funding this error under ARPA. Selectman MacDonald asked what the options are. Deficit spending is not allowed in a salary line item. The account will run out of money, or the hours will have to be reduced. ARPA can be used because it is a general operating expenditure.

A motion was moved by Selectman MacDonald and seconded by Selectman Parenteau to appropriate \$2,635.80 for the BOH Public Health Nurse Salary using ARPA funds. Voted: 5-0.

- **PRSD Bagnall School - Plumbing Evaluation:**

TA Oldham updated the Board regarding the suggestion by Selectman Parenteau at a prior meeting; the report will be updated, and TA Oldham will report back at the next meeting. Selectman MacDonald asked if it was possible to only replace pipes for drinking water versus all of the pipes – the goal is to get clean, safe drinking water. TA Oldham will find out and report back. Selectman Kastrinelis felt that the ARPA funding is one-time funds and would like to see an attempt to provide sufficient sources of drinking water.

- **Irrigation Well at the Pines Recreation Area:**

Renny Carroll, Highway Superintendent joined the meeting virtually and discussed the irrigation well at the Pines Recreation Area. TA Oldham explained there is an issue with a well and there have been problems in the past, basically the well is not performing and a new well needs to be drilled. Trying to fix the current well, could cause additional problems. A new well is estimated to cost \$60,000. Selectman MacDonald asked why water could not be obtained from the Merrimack River. TA Oldham will work with Renny Carroll to look into the project further and report back to the Board.

- **Wage Classification and Analysis Project:**

TA Oldham reported the survey is done and the Collins Center who is writing draft job descriptions which will be completed around Labor Day and will be returned to the Town for feedback and then the draft report will be back to the Town in October. Selectman Kastrinelis would like to have the BOS support this. Selectman MacDonald and Selectman Parenteau were supportive of the project and looked forward to reviewing the findings and looking for ways to support it. Chair Watson wanted to see the report and understands we need to support the employees but there is only so much money to go around. Selectman Naves felt nothing could really be done until the report was finished; the Board supported this and that is why this moved forward.

9) Memorial Request on Elm Park by Moriah Lenig of Heart and Stone:

Selectman Naves read the letter; looking to put a flower memorial on the grassy area. Selectman Kastrinelis noted this was a Historic Park and worried about setting a precedent. Chair Watson wanted to know how long this would be there. Selectman MacDonald did not object to planting

flowers and did not see any safety issues. Selectman Naves wanted to know what the intentions were before voting on this.

A motion was moved by Selectman Naves and seconded by Selectman Parenteau to table this discussion. Voted: 4-1. Selectman MacDonald voted against.

10) Waste Management Contract Discussion:

Selectman Parenteau asked if there was any interest in getting better quotes; there have been numerous issues. Selectman Kastrinelis explained that even though this is a five-year contract it would be a good idea to start looking at this – costs are very high for getting rid of trash. Selectman Kastrinelis asked for clarification on who will decide on a new contract – BOS or BOH. Selectman MacDonald would like to do a cost analysis – would it cost less to bring this in-house; also it would be good to know what other small municipalities are doing. TA Oldham will do some research and report back to the Board.

11) Update on Pentucket School Tour:

Selectman MacDonald went on a tour of the new school and reported that it is phenomenal. Chair Watson asked for a letter to be sent to the School Committee asking them to set up tours for the residents of Town.

A motion was moved by Chair Watson and seconded by Selectman Kastrinelis to send a letter to the School Committee to make sure that the residents get scheduled for a tour to see what their tax dollars are going toward. Voted: 5-0.

Chair Watson will work with TA Oldham.

12) Update on 46 Washington Street CPC Project:

Mike Dempsey, CPC was present and addressed the Board. Chair Watson asked about the septic system. Mike Dempsey reported that the CPC project is moving along. The septic system is on hold while this work is completed. If a new septic system is needed, another CPC project will be submitted. There is a grant available that the Town could apply for according to TA Oldham. Selectman MacDonald asked what the end game is with this property – Mike Dempsey responded that the building is owned by the Town and the current grant is for cleaning up the property. Mike's role is as a member of the CPC. The hope is to restore the historic building and hopefully make some money by leasing the building for example. Selectman MacDonald would like to send out a survey to see how the community feels about continuing to restore and maintain the building. Selectman Naves noted an Order of Conditions from DEP and that there is limited use of this area. Selectman Kastrinelis noted several recreational uses for the property.

13) Board and Committee meetings recorded for Public Access:

Selectman Kastrinelis talked about which meetings are being recorded. When the business plan was created, the funding was in there to record all Board and Committee meetings; Selectman Kastrinelis would like to see more meetings recorded.

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to have the Town Administrator coordinate the recording of Board and Committee meetings and have them broadcast on Public Access. Voted: 5-0.

TOWN ADMINISTRATOR'S TIME

TA Oldham reported: Town Hall HVAC is done. Final carpets will be installed tomorrow. Computer work will begin. Lynn Stanton will return as the Interim COA Director. Groveland Day is September 10th from 10:00 am - 4:00 pm. The Groveland Day 5k will be on September 11th. There will be a ribbon cutting for Pentucket on September 14th.

SELECTMEN'S TIME & REPORTS

Selectman Kastrinelis reported: Teachers started school at Whittier today. Praised TA Oldham for the amount of "passion" she has for the Town of Groveland.

Selectman MacDonald: Asked if there is a committee for the property on Center Street? If there is can the BOS get an update. Encouraged everyone to visit Johnson Pond.

Selectman Parenteau: Asked about the town building study that was done a few years ago- would like to address some of the issues. TA Oldham reported this is on the Capital Plan that is being worked on.

OLD OR UNFINISHED BUSINESS:

Selectman Kastrinelis noted there will be a Tri-Town Meeting to review the Regional Agreement before budget season; the hope is to get the lines of communication open between the school and the town.

OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING: None.

CORRESPONDENCE:

- Executive Session Meeting Minutes for February 15, 2022
- Executive Session Meeting Minutes for February 28, 2022
- Executive Session Meeting Minutes for March 14, 2022
- Executive Session Meeting Minutes for March 28, 2022
- Executive Session Meeting Minutes for May 19, 2022
- Meeting Minutes for August 1, 2022

ADJOURNMENT:

A motion was moved by Selectman Kastrinelis and seconded by Selectman Parenteau to adjourn the meeting. Voted: 5-0.

Respectfully submitted,

Katherine T. Ingram

The next regularly scheduled meeting of the Board of Selectmen will be Monday, September 12, 2022, at 6:30PM.