



## BOARD OF SELECTMEN

### Meeting Minutes

**Monday, July 18, 2022**

*Groveland Town Hall*

*183 Main Street, Groveland, MA 01834*

This meeting was in-person and also broadcast live on Groveland Public Access, Channel 9, as well as through Zoom virtual meeting software for remote access.

**PRESENT:** Chair Ed Watson, Selectmen Jason Naves, Dan MacDonald and Kathleen Kastrinelis.  
Rebecca Oldham, TA

**ABSENT:** Selectmen Mark Parenteau

**CALL MEETING TO ORDER:** Chair Watson called the meeting to order at 6:30 pm.

#### **PUBLIC COMMENT:**

- Mike Dempsey, Chair of the Conservation Commission shared a letter from the Massachusetts Association of Conservation Commissions regarding Annie Schindler, Groveland Conservation Agent for successfully completing Conservation Training in less than one year.

#### **APPROVE WARRANTS:**

BW# 22-54 \$58,857.87:

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant BW# 22-54 in the amount of \$58,857.87. Voted: 4-0. One absent.

PW # 23-03 \$203,059.05:

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant PW #23-03 in the amount of \$203,059.05. Voted: 4-0. One absent.

BW# 23-03 \$301,098.83

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve Warrant BW #23-03 in the amount of \$301,098.83. Voted: 4-0. One absent.

#### **22-54 BILLS WARRANT BREAKDOWN:**

Town:	\$ 21,530.80
W/S:	\$ 3,966.90
Grants & Revolving:	\$ 33,360.17

#### **23-03 BILLS WARRANT BREAKDOWN:**

Town:	\$ 113,170.11
W/S:	\$ 9,154.12
Payroll Withholding:	\$ 496.00
Light Bills:	\$ 115,181.85
Grants & Revolving:	\$ 63,096.75

**APPROVE MINUTES:**

## 1) May 9, 2022, Meeting Minutes:

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the May 9, 2022, Meeting Minutes with changes.

Motion failed: 2-2. Selectman MacDonald and Watson voted against.

A motion was moved by Chair Watson and seconded by Selectman Naves to table the minutes from May 9, 2022.

Voted: 3-1. One absent.

## 2) June 6, 2022, Meeting Minutes:

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the June 6, 2022, Meeting Minutes. Voted: 4-0. One absent.

## 3) June 21, 2022, Meeting Minutes:

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the June 21, 2022, Meeting Minutes. Voted: 3-0-1. Selectman MacDonald abstained. One Absent.

**APPOINTMENTS OF THE BOARD:**

## 4) Appoint Cole Bakke of 1003 Broadway Haverhill to the position seasonal groundskeeper with the Cemetery Commission effective June 29, 2022. This position is part-time at a rate of \$15.

A motion was moved by Selectman Naves and seconded by Chair Watson to appoint Cole Bakke of 1003 Broadway Haverhill to the position seasonal groundskeeper with the Cemetery Commission effective June 29, 2022. This position is part-time at a rate of \$15. Voted: 3-0-1. Selectman Kastrinelis recused herself. One absent.

## 5) Appoint Nicole Sargent of 22 Pandora Drive Groveland to the Groveland Day Committee effective July 18, 2022

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to appoint Nicole Sargent of 22 Pandora Drive Groveland to the Groveland Day Committee effective July 18, 2022. Voted: 4-0. One absent.

**VOTES OF THE BOARD:**

## 6) Ratify the Groveland Fire and Police Signal Operators' Association Local 133 Contract for 2022-2023.

TA Oldham reported that the union contacted her regarding an extension of their current contract for another year. The only change is a 2% increase as granted to other employees and unions in Town.

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to Ratify the Groveland Fire and Police Signal Operators' Association Local 133 Contract for 2022-2023 with a correction. Voted: 4-0. One absent.

## 7) Special Event Permit: Groveland Day 5K, Lisa Chandler, September 11, 2022, from 11AM to 2PM. Route location includes- Main Street, Seven Star Road, Governor's Road, Garrison Street, King Street and Elm Park.

A motion was moved by Selectman and seconded by Selectman to approve the Special Event Permit: Groveland Day 5K, Lisa Chandler, September 11, 2022, from 11AM to 2PM. Route location includes- Main Street, Seven Star Road, Governor's Road, Garrison Street, King Street and Elm Park. Voted: 4-0. One absent.

- 8) Special Even Permit: Groveland Day, Lisa Chandler, September 10, 2022, 10AM to 4PM at Pines Recreation Area.

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the Special Even Permit: Groveland Day, Lisa Chandler, September 10, 2022, 10AM to 4PM at Pines Recreation Area. Voted: 4-0. One absent.

- 9) One-Day Liquor License for Lisa Chandler, Groveland Day 5K, September 11, 2022, from 12PM to 2:30PM at 183 Main Street.

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the One-Day Liquor License for Lisa Chandler, Groveland Day 5K, September 11, 2022, from 12PM to 2:30PM at 183 Main Street. Voted: 4-0. One absent.

- 10) One-Day Liquor License for Matthew Bowler for an event at Veasey Memorial Park on August 13, 2022, from 2PM to 7PM.

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the One-Day Liquor License for Matthew Bowler for an event at Veasey Memorial Park on August 13, 2022, from 2PM to 7PM. Voted: 4-0. One absent.

- 11) One-Day Liquor License for Kelly Brunault for an event at Veasey Memorial Park on October 8, 2022, from 3PM to 7PM.

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to approve the One-Day Liquor License for Kelly Brunault for an event at Veasey Memorial Park on October 8, 2022, from 3PM to 7PM. Voted: 4-0. One absent.

#### **DISCUSSION & POSSIBLE VOTE:**

- 12) Sewall Street Update

Bill Daley, 7 Hemlock Lane was present and addressed the Board to provide an update on the Sewall Street project.

#### **TOWN ADMINISTRATOR'S TIME:**

**TA OLDHAM:** HVAC and carpet work is ongoing at town hall. The Microsoft Office 365 migration for email is ongoing. The dog park construction should be beginning soon. We are bidding the Route 97 sidewalk project which was funded by the complete streets grant. The sidewalk construction on Main Street will be starting soon.

#### **SELECTMEN'S TIME & REPORTS:**

**Selectman Kastrinelis:** remembered long-time resident and volunteer, Bob Guptill who passed away recently.

**Selectman Naves:** thanked the Highway Department for all their additional work down at the Pines.

**Selectman MacDonald:** asked about the Town Audit and adjusting cash and making corrections to prior periods; this has been lingering. TA Oldham will ask for a conversation with the Auditor on this.

**Chair Watson:** expanded on the volunteer work from Bob Guptill.

#### **OLD OR UNFINISHED BUSINESS**

Board of Selectmen Policies and Procedures:

Selectman Kastrinelis explained that there was a new copy in the packet, shared the document on the projector and reviewed the document. Selectman Kastrinelis asked for feedback from the Board. Selectman MacDonald stated he does not like change and rigidity and prefers flexibility. Chair Watson felt the Board is already covered by a lot of rules and regulations and does not see the need for more rules. Selectman Naves noted this serves as a guide for anyone new coming on the Board and does not change anything that currently exists; this document simplifies the

information that already exists in many separate documents that are not easy to find. Selectman MacDonald noted that people should listen more even if they disagree; debate is healthy; in the spirit of things we can all do better; does not want to limit debate to 5 minutes; appreciates the effort by Selectman Naves and Kastrinelis but does not want to move forward with this. Selectman Kastrinelis corrected the information that the debate is not being limited, but rather each Board member will be limited to 5 minutes – this is Robert’s Rules which we have already been following. Selectman MacDonald responded that the Chair of the Board controls the meeting and can cut off debate. Selectman MacDonald does not like the Point of Order which is used too much and asked the Chair to move the question.

A motion was moved by Selectman MacDonald and seconded by Selectman Naves to table. Voted: 3-1. Kastrinelis voted against. One absent.

Update on Manor Apartment Building:

Chair Watson read the letter from the Building Inspector that was sent to the management company of the Manor Apartment Building regarding the requirement of second floor egresses.

**OTHER ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING:**

Letter from the Town Clerk regarding the upcoming election deadlines. BOS is now required to assign police officers and constables for voting locations. The Warrant for the State Primary was also included. TA Oldham asked the Board to add this as an agenda item at the next meeting.

**CORRESPONDENCE:**

- Whittier Regional Vocational Technical School Final 2023 Budget
- Flier regarding the August 23<sup>rd</sup> End of Summer Ice Cream Bash.

**ADJOURNMENT:**

A motion was moved by Selectman Naves and seconded by Selectman Kastrinelis to adjourn the meeting at 8:05 pm. Voted: 4-0. One absent.

The next regularly scheduled meeting of the Board of Selectmen will be Monday, August 1, 2022 at 6:30PM.

*Respectfully submitted,*

*Katherine T. Ingram*